



GILCHRIST COUNTY APPLICATION FOR TEMPORARY RECREATIONAL VEHICLE PARKING AND USE

Please fill out the following information as completely as possible in order to expedite the processing of your application. Attach additional sheets as necessary. Application must be submitted in person or by mail, along with the required application fees, to the Gilchrist County Building Department, 209 SE First Street, Trenton, Florida, 32693.

PERSONAL INFORMATION

APPLICANT: Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____

STATUS: _____ Owner _____ Agent for Owner _____ Contract Purchaser

OWNER: Name: _____
(If different than applicant) Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____

PROPERTY INFORMATION

1. Parcel Numbers (18-digit numbers shown on property tax bill):

2. Property Addresses: _____

3. Current Use of Property. List ALL structures currently on the property:

4. Are you requesting that the RV be hooked to a power pole? **Yes**_____ **No**_____

5. Is there a power pole on the property? **Yes**_____ **No**_____

6. An onsite sewage system **will be required** and shall be installed prior to parking a recreational vehicle on the property. Copy of Health Department permit required.

7. Is there currently a septic tank on the property? **Yes**_____ **No**_____

8. What are the requested times during which the recreational vehicle shall be located on the parcel? *Please be specific.*

a. Number of consecutive days. _____

b. Total number of days requested for the recreational vehicle to be located on the parcel during any calendar year. _____

9. If applying for an RV hardship permit under section 7.25.03, Gilchrist County Land Development Code, you must provide proof to the County Administrator that you meet the poverty guidelines used in the social services program of Gilchrist County.

I (we) certify that all of the above statements and statements contained in any papers or plans submitted herewith are true and correct to the best of my (our) knowledge and belief.

Signature of Applicant: _____ Date: _____



Staff Use Only

Current Land Use Designation: _____

Flood Zone or Wetlands: _____

Notes: _____

APPROVED _____

DENIED _____

Authorized Planning Department signature

Date

Items to be Included with Special Use Application Form:

- A. _____ 1 copy of the completed application form

- B. _____ 1 copy of the most current recorded deed to the property as well as any pending contracts for sale of the property.

- C. _____ 1 copy of a **site plan** depicting where the RV will be located on the property, the driveway location and the location of any other structures.

- D.. _____ \$300 application fee, payable by cash or check to “*Gilchrist County*”. This amount includes a 911 address sign, a driveway inspection, an electric and plumbing permit.

- F. _____ If the property owner or contract purchaser is represented by an agent, a letter of authorization from the property owner or contract purchaser authorizing that agent to act on behalf of the property owner or contract purchaser must be provided. If the applicant is a contract purchaser of the property, then a signed letter authorizing the applicant to act on behalf of the current property owner must also be provided.

NOTE: Temporary RV Use cases will not be scheduled for review until all required information listed above has been submitted and is complete. County staff will make every effort to notify you, at the time you submit your application, if any required information is missing or incomplete. Application fee is non-refundable.