



Gilchrist County Sign Permit Application

209 SE First Street ~ Trenton, FL 32693

Phone: (352) 463-3173

FEE - \$50.00

It is understood that any permit issued on this application will not grant the right or privilege to erect any structure or to use any premises described for any purpose or in any manner prohibited by the zoning ordinance or by other ordinances, codes, or regulations of Gilchrist County. Furthermore, any signs smaller than 2-square feet in size are exempt from obtaining a sign permit.

DEFINITIONS:

Accessory Sign:

A permanent ground or building sign that is permitted under Article 9 of the LDC as incidental to an existing or proposed use of land.

Advertising Sign:

A sign copy intended to directly or indirectly promote the sale or use of a product, service, commodity, entertainment, or real or personal property.

Temporary Sign:

A sign designed, constructed, and intended to be used on a short term basis.

Sign Face:

Means the part of a sign that is or may be used for copy/lettering.

Placement Standards:

Supports for signs or sign structures shall not be placed in or upon a public right of way or public easement.

Signs Required To Be Certified By A Registered Engineer:

(1) Building signs that project perpendicularly from the surface to which it is attached and that are more than twenty-four square feet in area and (2) ground signs of more than ten feet in height and one hundred square feet in area shall be designed and certified by a Florida registered engineer.

*Please provide the information listed below and attach the required documents in order to complete this application form. If applicable, also provide the location of overhead power distribution lines and specify distance from leading edge of sign to said power lines. Clearance must meet distance specified in the National Electric code. If approved sign is subsequently found to be in violation of clearance requirements, **Sign will be relocated at the owner's expense.***

Contractor or Applicant

Name: _____

Address: _____

Phone Number: _____

Property Owner Name: _____

Street Address: _____ City: _____ State: _____

Address of Sign Location (if applicable): _____

Parcel Identification Number: ____/____/____/____/____/____

SIGN INFORMATION:

Type of Sign* (Please pick only one):

- Temporary Sign (Size Range 6 - 48 sq ft)
- Permanent Accessory Sign (Size Range 12- 64 sq ft)
- Entrance Signs (Maximum 32 sq ft Face)
- Permanent Advertising Sign (Single sign face 200 sq ft with a 400 sq ft Maximum)
- Directional Sign (Maximum 4 sq ft)

** All dimensions are based on meeting the requirements stated in the LDC Article 9.*

Are there any other signs near the proposed sign? If so what is the distance from the existing sign? _____

Number of Signs Proposed at Entrance: _____

Height (from ground to top of sign): _____

Height (from ground to bottom of sign): _____

Width of Sign(s): _____

Height of Sign(s): _____

Total Square Footage of Sign(s): _____

Total Square Footage of Face of Sign(s): _____

SETBACKS & LOCATION:

Street Name: _____ # of Ft. _____

Street Name: _____ # of Ft. _____

DESIGN REQUIREMENTS:

Does the sign meet the required wind load specifications for the Structural design requirements?

_____ Yes _____ No _____ N/A

What wind speed was used in the design calculation? _____ Mph.

Engineered Plans Attached (Please Circle): YES NO

