

BOARD ACTIONS

June 6, 2011

GENERAL

At 2:45 p.m. the power went off; electrical storm. Minutes were then taken by hand and no recording. BOCC meeting was moved to the Courthouse and the meeting reconvened at 3:37 p.m. in Courtroom A. A notice was posted on the Boardroom door.

Agenda

- BOCC **approved** Agenda with the following changes:
 - Changes presented by the Clerk:
 1. Addition: Request for use of the Boardroom by Senator Oelrich Staff
 - Change presented by the County Administrator:
 1. Addition: Request for a countywide Burn Ban
 2. Addition: Fee for Gas Line Permit
 - Change presented by Commissioners:
 1. Addition: Request to address the Board from Dayna Miller, Waste Pro

Consent Agenda

- BOCC **approved** the Consent Agenda, as presented:

Approval of Minutes

Regular Meeting May 2, 2011

Budget Entries

| | |
|--|-------------|
| BE11-014, Fund 001, General Revenue | \$34,000.00 |
| BE11-016, Fund 122, Fire | \$30,000.00 |
| BE11-017, Fund 125, Court Facilities | \$ 7,500.00 |
| BE11-018, Fund 434, Solid Waste | \$31,136.00 |
| BE11-023, Fund 180, SHIP | \$ 850.00 |
| BE11-025, Fund 001, General Revenue | \$ 97.00 |

Request for Payment Approval

| | |
|---------------------------------------|-------------|
| Carr, Riggs & Ingram | \$ 5,000.00 |
| Progress Billing on the 2010 Audit | |
| Dixie County Inmate Housing | \$ 4,704.00 |
| For the month of April 2011 | |
| Gray Construction Services, Inc. | \$19,723.00 |
| Jail Renovations | |

Disposition Request

- From County Extension
Tag #2408, Dell Pentium 4 Computer, Serial #5XGRC11, Model # Dimension 4400;
to be CANNIBALIZED
- From Hart Springs
Tag #2838, Systemax Laptop, Model #BTO038484; STOLEN
- From County/Circuit Court Office; Judge's Office
Tag #2424, Gestetner 1802D Copier, Serial #H8327601918, Model #1802D;
OUTDATED
- From Court Facilities
Tag #A100, Antenna Base w/surge sup; OUTDATED no value
- From Tax Collector's Office
Tag #2827, Systemax Computer; broken to be CANNIBALIZED
- From Supervisor of Elections
Tag #2830, Systemax Computer System, Serial #106054709, Model #BAX4200,
BTO, PC; outdated, to be CANNIBALIZED
- From Protective Inspections, Weeks Building
Tag #2749, AMD Athlon Tower Workstation, Model #AMD ATHLON; outdated to
be CANNIBALIZED
- From Solid Waste, Solid Waste Office
Tag #2717, Systemax Ascent, Model #HS2800; outdated to be CANNIBALIZED
- From Emergency Management, Public Safety Complex
Tag #2637, Dell Pentium Laptop, Serial #0789834980344, Model # Latitude 100L;
OUTDATED/BROKEN

Agenda Change

- Dayna Miller, Waste Pro Representative, addressed the Board and introduced herself. She is looking forward to the fellowship at the 2011 Florida Association of Counties Conference
- BOCC **tabled** the issue of the use of County Right-of-Way to provide 476', for gas line to peanut mill, until Lee Mills, County Engineer, Billy Cannon, Road Department Superintendent and County Attorney, John McPherson meet and bring back a recommendation to the Board

Time Certain

- 1:45 p.m. Pete Randolph, Character Council: Ms. Geneva Cornwell, Corresponding Secretary, Character Council, addressed the Board and presented a request for the FY10-11 Budget, in the amount of \$850.00; BOCC **took NO action** except to review during the budget process
- 2:00 p.m. Kyle Stone, THS Football: BOCC **approved** the use of the Otter Springs Lodge by the Trenton High School Football team and to waive fees for that use
- 2:30 p.m. Road Department Report: BOCC **directed** the County Engineer, Lee Mills, to go ahead and bid Wilcox Road and repayment of **SE SW 85th Lane**

BOCC **approved** the purchase of a used welder, for the Road Department, in the amount of \$2,000.00

BOCC **declared** the old welder at the Road Department as surplus; to be disposed of accordingly

COUNTY ADMINISTRATOR'S REPORT

- BOCC **approved** Staff to move forward with the cell phone proposal from Verizon, in the amount of \$3,199.00 for equipment and \$1,488.01 monthly recurring cost
- BOCC **approved** setting a meeting for Hipp disbarment at the second meeting in July 2011
- BOCC **approved** payment to AK Associates, for the three (3) 911 Grants; System Maintenance, in the amount of \$26,266.00 (yearly), Plant CML Maintenance, in the amount of \$5,590.00 (yearly), and Lightning Protection Plan, in the amount of \$6,871.50

Emergency Management

- BOCC **approved** and **authorized** the Chairman to sign the Base Grant, in the amount of \$105,806.00 and the Performance Grant, in the amount of \$37,829.00
- BOCC **approved** a Burn Ban to be effective immediately until June 13, 2011

EMS

- BOCC **approved** the Mutual Aid Agreement with Lifeguard Transportation Services subject to the County Attorney's review and approval
- BOCC **approved** the 2010 Fourth Quarter and 2011 First Quarter EMS Write-Off's, in the amount of \$47,082.47
- BOCC **approved** the agreement with Lucas CPR, for a trial basis, as long as the County Attorney agrees with the contract
- BOCC **approved** travel request for Linda Walker to attend EMS Conference

Animal Control

- BOCC **directed** the County Attorney to prepare a resolution charging a \$25.00 pickup fee for surrendered animal
- BOCC **approved** travel and training for new Animal Control Officer, Ericka Hudson; and to follow guidelines for reimbursement if employee is to terminate

Solid Waste

- BOCC **approved** the Small County Waste Management Grant Application and to allow the Chairman to sign

ATTORNEY'S REPORT

- BOCC **approved** Ordinance 2011-04; Hazardous Buildings
- BOCC **approved** Ordinance 2011-05; Increasing Speed Limit on CR 340 from 45 to 55 mph

- BOCC **approved** Ordinance 2011-06; Amending LDC concerning temporary uses and abolishing Planning Commission
- BOCC **approved** Ordinance 2011-07; Amending Animal Control ordinance allowing any municipality under our ordinance
- BOCC **directed** the County Attorney to bring back the draft ordinance on candy flavored tobacco products for approval; Ms. Tracey DeCubellis and T.J. Harrington spoke on the placement of tobacco products at convenience stores
- BOCC **authorized** the County Attorney to finalize and forward letter to Hipp Construction concerning Otter Springs Road, with effective date of August 01, 2011

CLERK'S REPORT

- BOCC **approved** Satisfaction for CDBG Loan of Ms. Swallows allowing her son Anthony Lopez to place a mobile home on lot #21, Block "A" in Sun N Fun Subdivision
- BOCC **approved** and **authorized** the Chairman to sign the renewal contract with Carr, Riggs & Ingram, for auditing services, totaling \$89,500.00, for three years
- BOCC **approved** the following Budget Entries and Resolutions:

BE11-015, Fund 001, General Revenue, \$1,200.00; and Resolution 2011-23, Amending the General Fund Revenue for unanticipated pledged funds donated to special events relating to armed services and/or veterans

BE11-019, Fund 434, Solid Waste, \$8,602.00; and Resolution 2011-24, Amending the Solid Waste Fund Budget with unanticipated funds which represents the proceeds from the sale of surplus property

BE11-020, Fund 410, EMS, \$4,976.00; and Resolution 2011-25, Amending the EMS Fund Budget with unanticipated funds which represents the proceeds from the Florida Crown Workforce for training employed workers

BE11-021, Fund 190, Capital Projects, \$70,108.62; and Resolution 2011-26, Amending the 911 Trust Fund Budget with the receipt of three grant awards which represents the funding from the State of Florida E911 Board for Recorder Replacement, Lightning Protection and 911 System maintenance

BE11-022, Fund 001, General Revenue, \$13,629.00; and Resolution 2011-27, Amending the General Revenue Fund Budget with the receipt of unanticipated funds which represents the proceeds from the Florida Crown Workforce for training employed workers

BE11-024, Fund 180, SHIP, \$85,584.00; and Resolution 2011-28, Amending the Local Housing Assistance Trust Fund with the receipt of additional revenues, in the form of cash carry-forward from the previous fiscal year

- BOCC **approved** Proclamation 2011-06, declaring June 15, 2011 as “*World Elder Abuse Awareness Day*”, in Gilchrist County
- BOCC **approved** waiving the duping fees for household garbage, in the amount of \$92.40, from the Educational Foundation “Wild Beast Feast”

Clerk’s Agenda Change

- BOCC **approved** the request for the use of the Boardroom, subject to the availability of the building, from Senator Oelrich’s Staff, for every 4th Thursday from 9:00 a.m. until Noon

COMMISSIONER’S REPORTS

- Commissioner Tommy Langford provided a handout of procedures on establishing speed limits on the river and will be scheduling at next BOCC meeting; discussion took place on signage and will be discussed with GFC
- Commissioner Sharon A. Langford discussed not filling the Human Resources position left vacant by Lisa Mathews; BOCC **asked** the County Administrator to evaluate Staff and bring back a recommendation to the Board for filling position
- BOCC **approved** Commissioner D. Ray Harrison, Jr. to serve on FACC Committee, if asked
- BOCC **asked** for Staff to look at a policy for handicap standards at County Facilities; and to look at cost to run electric to shelters