

MINUTES OF A BUDGET WORKSHOP OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD AUGUST 16, 2004.

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a budget workshop on Monday, August 16, 2004 at 3:00 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members present to-wit:

Commissioner Randy Durden, Chair
Commissioner Wilbur Bush
Commissioner Mitchell Gentry, Vice-Chair
Commissioner Tommy Langford
Commissioner Sue Suggs

(Commissioner Suggs arrived at 5:00 p.m.)

Others in attendance were: Joseph W. Gilliam, Clerk of Court, Karen Heaton, Deputy Clerk, Ron McQueen, EMA/County Administrator, Sam Ferguson, Director of Finance, Lois Fletcher, Lannie Cardona, Maggie Lambarta, John Ayers, Bryant Frye, Harvey Montgomery, Sheriff Turner, Linda Walker, Jim Troke, Carol McQueen.

Call to Order:

Chairman Durden called the meeting to order at 3:07 p.m. Mr. Gilliam presented a revised budget recap for the proposed FY 04/05 Budget.

Fund #	Name	Est. Revenues	Est. Expenditures	Amnt. to Balance	Reserve	Transfer from GF 001
001	General / 10 MIL	\$7,331,538	\$ 7,413,968	\$(82,430)	\$ 0	
120	LETF	\$ 48	\$ 48	\$ 0	\$ 0	
122	Fire District Trust Fund/1 MIL	\$ 508,991	\$ 508,991	\$ 0	\$ 8,163	
125	Court Facilities	\$ 35,247	\$ 35,247	\$ 0	\$ 0	
129	Law Library	\$ 4,750	\$ 4,750	\$ 0	\$ 0	
130	FEMA	\$ 0	\$ 0	\$ 0	\$ 0	
140	Transportation	\$1,283,985	\$ 1,283,985	\$ 0	\$ 15,000	\$ 131,779
141	Tran. Proj. Impact Fee	\$1,809,794	\$ 1,809,794	\$ 0	\$ 290,000	
150	Fine & Forfeiture	\$ 6,300	\$ 6,300	\$ 0	\$ 0	\$ 6,300
160	State Atty/PD	\$ 32,052	\$ 32,052	\$ 0	\$ 0	\$ 15,420
170	Comm Development Block Grnt	\$ 750,000	\$ 750,000	\$ 0	\$ 0	\$ 20,289
180	SHIP	\$ 806,659	\$ 806,659	\$ 0	\$ 350,000	
190	Current Capital Oblig's	\$ 291,450	\$ 291,450	\$ 0	\$ 0	
301	Capital Projects	\$2,129,884	\$ 2,129,884	\$ 0	\$ 79,595	
306	Capital Impact Fees	\$ 414,431	\$ 414,431	\$ 0	\$ 0	
410	EMS	\$1,542,000	\$ 1,314,183	\$ 227,817	\$ 0	
434*	Solid Waste	\$1,476,877	\$ 1,476,877	\$ 0	\$ 74,458	
450	Law Enforcement Edu.	\$ 8,679	\$ 8,679	\$ 0	\$ 0	

Totals	\$18,432,685	\$18,287,298	\$ 145,387	\$ 817,216	\$ 173,788
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* Landfill Closure/Escrow \$360,000

Chamber of Commerce:

Mr. Jim Troke presented a power point presentation which provided an overview of the Gilchrist County Chamber of Commerce’s activities and participation for the past five years. The Chamber’s requested budget amount is \$17,000.

Mrs. Fletcher discussed the sources of revenue for the Chamber and the expenses. She stated that the County’s portion paid most of her salary, the phone and a portion of the copier expense. Other revenues include the profits from Down Homes Days, the Guide Book and maps.

Development Authority:

Mrs. Fletcher advised that the Development Authority has requested the Board approve a contribution of \$1,100. This is the same amount provided for FY 03/04. Mrs. Fletcher stated that these funds are used to help pay for the cost of the Guide Book and the rental of the copier.

Meridian Behavioral Healthcare, Inc.:

Ms. Maggie Lambarta presented a budget request in the amount of \$44,562 for Meridian Behavioral Healthcare. Ms. Lambarta reviewed a list of services provided by Meridian to the County residents and the number of clients served the past year. Ms. Lambarta stated that the total match required is \$75,000. However, Meridian obtains \$30,438 through the collection of fees.

Chairman Durden referred to a copy of the current year budget for Meridian and questioned Ms. Lambarta concerning discrepancies in the revenues and expenses. Ms. Lambarta explained that the budget provided to the Board was not the revised/audited copy. She also explained that the revisions that had been made were due to incorrect postings throughout the year. She told Chairman Durden that she would forward him a copy of the correct budget.

Tri-County Tourist Development Board:

Mr. Lannie Cardona, Mrs. Carol McQueen and Mrs. Lois Fletcher presented a budget request in the amount of \$5,000 for the Tri-County Tourist Development Board. The current budget amount is \$4,250.

Mr. Cardona discussed the use of funding provided to Pure Water Wilderness through the State grant and the match provided by Levy, Dixie and Gilchrist Counties. He stated that 30% of the funding is used for salaries and the remaining 70% is used primarily for promotions.

Sheriff’s Office:

Sheriff Turner referred to the annual report for the Sheriff’s Office which included the following proposed budget for FY 04/05. The budget request depicts an increase in the amount of \$414,247.71 over FY 03/04;

**2004-2005
Proposed Budget
General Revenue**

<p><u>Law Enforcement</u> Personal Services \$1,050,351.20 Operating Expenses \$ 235,050.00 Capital Outlay \$ 178,500.00 Contingency \$ 4,000.00 Total \$1,467,901.20 <i>{\$273,832.71 increase}</i></p>	<p><u>Corrections</u> Personal Services \$ 546,499.97 Operation Expenses \$ Capital Outlay 182,300.00 Contingency \$ Total 27,800.00 \$ 4,000.00 \$ 760,599.97 <i>{\$97,545.91 increase}</i></p>
<p><u>Communications</u> Personal Services \$ 253,700.50 Operation Expenses \$ 32,165.00 Capital Outlay \$ 5,000.00 Total \$ 290,865.50 <i>{\$18,307.28 increase}</i></p>	<p><u>Judicial</u> Personal Services \$ 131,501.88 Operation Expenses \$ 29,500.00 Capital Outlay \$ 250.00 Total \$ 161,251.88 <i>{\$24,561.81 increase}</i></p>

Sheriff Turner told the Board that he believed the budget request is a fair and accurate accounting of the funds necessary to operate the Sheriff's Office and the Jail at the current level of service. Sheriff Turner explained that he is requesting additional patrol positions due the increase in the call load. The past year, the calls have increased by 13%. He also discussed the increases in automobile insurance, liability insurance, fuel, pay increases and related benefits.

Discussion was held concerning the increases impacting the Sheriff's Office the next budget year. Sheriff Turner pointed out that the increase in operating expenses will be approximately \$65,000. He stated that he has budgeted \$161,000 for seven (7) new vehicles and \$118,000 for two (2) full time deputies, a clerk for the jail and a part time employee for the Judicial budget. Commissioner Gentry told Sheriff Turner that it would not be possible to provide the \$414,000 increase.

Commissioner Suggs arrived at 5:00 p.m.

Commissioner Durden referred to the budget recap for FY 04/05 and pointed out that amount needed to balance the General Fund is \$82,430 with no reserve. He suggested that the Board attempt to balance the budget with \$500,000 in reserve. Commissioner Gentry recommended that the Board approve a tentative increase in the amount of \$125,000 for the Sheriff's budget.

Commissioner Durden recommended that the Board tentatively budget \$34,384 for

Meridian.

Mr. Ferguson recalled that the Board had asked for the current costs to the County for the Chamber of Commerce. He stated that the electric bill is currently \$1,900 per year and the phone is \$1,265 for the current year. He also pointed out that the County provides 1500 sq. ft. of office space for the chamber. Based on the current rate for commercial buildings (\$9 per sq. ft.) it would cost \$13,500. The total cost of the items provided to the Chamber is \$16,665.

Commissioner Gentry **moved** to change the proposed budget for Meridian Behavioral Healthcare, Inc. to \$34,384, to increase the Sheriff's budget by \$165,000 and to maintain \$15,000 for the Chamber of Commerce. The motion was seconded by Commissioner Suggs and carried unanimously.

There being no further business to discuss Chairman Durden adjourned the meeting at 5:30 p.m.

APPROVED:

ATTEST:

Randy Durden, Chairman

Joseph W. Gilliam, Clerk