

MINUTES OF A BUDGET WORKSHOP OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD AUGUST 30, 2004.

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a budget workshop on Monday, August 30, 2004 at 5:00 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members present to-wit:

Commissioner Randy Durden, Chair
Commissioner Wilbur Bush
Commissioner Mitchell Gentry, Vice-Chair
Commissioner Tommy Langford
Commissioner Suggs

Others in attendance were: Joseph W. Gilliam, Clerk of Court, Karen Heaton, Deputy Clerk, Sam Ferguson, Director of Finance, Jacki Johnson, Deputy Clerk, Ron McQueen, EMA/County Administrator, Justin Watson, Billy Cannon, Ron Mills, Diane Rondolet, John Ayers, Jeff Jordan, Ralph McLeod, Mark Litherland.

Call to Order:

Chairman Durden called the workshop to order at 5:00 p.m.

Budget Recap:

		Est.	Est.	Amt. to		trf from
001	General/10 MIL	\$7,518.813	\$7,518.813	\$ 0	\$ 506.251	
120	LETF	\$ 48	\$ 48	\$ 0	\$ 0	
122	Fire Dist. Trust/1 MIL	\$ 508.991	\$ 508.991	\$ 0	\$ 8.163	
125	Court Facilities	\$ 35.247	\$ 35.347	\$ 0	\$ 0	
129	Law Librarv	\$ 4.750	\$ 4.750	\$ 0	\$ 0	
130	FEMA	\$ 0	\$ 0	\$ 0	\$ 0	
140	Transportation	\$1,230.794	\$1,230.794	\$ 0	\$ 15.000	\$ 78.393
141	Tran. Proi. Impact Fee	\$1,809.794	\$1,809.794	\$ 0	\$ 290.000	
150	Fine & Forfeiture	\$ 6.300	\$ 6.300	\$ 0	\$ 0	\$ 6.300
160	State Attv/PD	\$ 36.632	\$ 36.632	\$ 0	\$ 4.580	\$ 0
170	Communitv Dev. Block	\$ 750.000	\$ 750.000	\$ 0	\$ 0	
180	SHIP	\$ 806.659	\$ 806.659	\$ 0	\$ 350.000	
190	Current Capital Oblid's	\$ 291.450	\$ 291.450	\$ 0	\$ 0	\$ 20.289
301	Capital Proiects	\$2,129.884	\$2,129.884	\$ 0	\$ 79.595	
306	Capital Impact Fees	\$ 414.431	\$ 414.431	\$ 0	\$ 0	
410	EMS	\$1,542.000	\$1,542.000	\$ 0	\$ 115.244	
434*	Solid Waste	\$1,476.877	\$1,476.877	\$ 0	\$ 74.458	
450	Law Enf. Education	\$ 8.679	\$ 8.679	\$ 0	\$ 0	
	Totals	\$18,571,340	\$18,571,340	\$ 0	\$1,113,291	\$ 101,082

*Landfill Closure/Escrow \$360,000

Mr. Gilliam reviewed a recap sheet for the proposed FY 04/05 budget. The recap included the changes requested by the Board at the last workshop. He explained the Reserve is higher than anticipated due to changes in the revenue projections received from DOR and a carry forward in the Clerk to the Board budget. The revenue projection was revised with an increase of \$27,000 and the carryforward from the Clerk is approximately \$64,500.

Mr. Gilliam related that he had received a call from John McPherson concerning the Juvenile Detention costs. Since the County has been designated a Rural Area of Economic Concern, it's costs may be paid by the State. However, Mr. McPherson suggested that the Board maintain the budgeted portion, \$49,000, in case the State does not pick up the full amount. Mr. Gilliam stated that the proposed budget does include the \$49,000.

Chairman Durden recalled that at the last meeting, it was suggested that the Board revisit the Sheriff's budget request if additional funds were found. Mr. Gilliam stated that the Sheriff's last budget request included an increase in the amount of \$179,223 and it was cut to \$135,000. **Motion** by Commissioner Langford, seconded by Commissioner Gentry, to amend the Sheriff's budget to include an increase in the amount of \$179,223.60 over the FY 03/04 budget. The motion carried unanimously.

Commissioner Langford suggested that the Board also consider an additional position in the Road Department. Chairman Durden stated that the only problem with this would be it is a recurring expense without any recurring revenue. Commissioner Suggs asked Mr. Watson for the current number of employees in the Road Department. Mr. Watson stated there are 22 employees. After discussion, Commissioner Suggs recommended that the Board wait until January or February to consider a new position. The Board agreed.

Mr. Gilliam told the Board that he would revise the budget with the changes and prepare copies for the Tentative Budget Hearing on September 9. **Motion** by Commissioner Gentry, seconded by Commissioner Suggs, to adopt the FY 04/05 budget recap with the change to the Sheriff's budget and leaving a \$462,027 balance in Reserve. The motion carried unanimously.

Bulldozer:

Mr. Watson advised that he had obtained quotes from Ring Power and Highland Tractor Company for a used bulldozer. He recognized Mr. Ralph McLeod with Highland Tractor Company, and Mr. Mark Litherland with Ring Power Corporation.

Commissioner Gentry reported that in breaking down the old bulldozer, it was determined that the cost of the repairs would far exceed the value of the bulldozer. Mr. Watson agreed.

Mr. Ralph McLeod, Highland Tractor, presented a quote for a John Deere bull dozer

(2001 model). The selling price is \$158,000 less the trade in price, \$8,000. The total purchase price is \$150,000. The purchase includes a powertrain warranty effective through May 2006 or 5,000 hours.

Mr. Mark Litherland presented a quote for a 1999, D6R XL DS Caterpillar bull dozer. The selling price is \$146,000 less the trade in price, \$7,000. The total purchase price is \$139,000. The bull dozer includes a powertrain warranty effective 24 months or 3,000 hours.

Discussion was held concerning the specifications for each bulldozer. Mr. Watson stated that he would like to see the machine offered by Ring Power. He recently saw a demonstration of the John Deere. The Board agreed that Mr. Watson may bring back a recommendation to the September 9th meeting at 3:45 p.m.

North Gilchrist VFD:

Mr. McQueen presented a request from the North Gilchrist VFD for authorization to pave the drive for the fire department. Mr. McQueen advised the Department has enough funds in it's current year budget for the expense. The cost is estimated to be \$6,500. **Motion** by Commissioner Gentry, seconded by Commissioner Bush, to approve the expense up to \$6,500 to pave the entrance to the North Gilchrist VFD and to pay the expense out of the FY 03/04 budget. The motion carried unanimously.

Spring Ridge VFD:

Mr. McQueen advised that the Spring Ridge VFD needs to replace the air conditioner at the station. The estimated cost is \$2,800. He suggested that the expense be paid from the Department's FY 03/04 budget. **Motion** by Commissioner Gentry, seconded by Commissioner Langford, to approve the expense up to \$2,800 to replace the air-conditioning at the Spring Ridge VFD. The motion carried unanimously.

Other Business:

Mr. Gilliam advised the Value Adjustment Board meeting has been scheduled for October 14 at 9:00 a.m.

Mr. Gilliam referred to two (2) SHIP Loan applications. He requested that action be taken at this meeting in order to meet the closing dates scheduled.

1) **Patrick Citrowske**; Very Low Income Category, Purchase, requesting \$21,663.19, Lender, Countrywide Home Loans. The SHIP Loan Review Committee recommended approval subject to the following conditions; (a) appraisal showing value equal to or in excess of purchase price, (b) applicants contribution of \$500, (c) availability of SHIP funds and (d) closing of first mortgage. **Motion** by Commissioner Langford, seconded by Commissioner Suggs, to approve the SHIP Loan to Patrick Citrowske subject to the conditions set forth by the Loan Review Committee. The motion carried unanimously.

2) **Heather Sallot**; Moderate Income Category, Purchase, requesting \$10,000, Lender, Capital City Bank. The SHIP Loan Review Committee recommended approval subject to; (a) appraisal showing value equal to or in excess of purchase price, (b) completion of repairs, (c) availability of SHIP Funds, (d) closing of first mortgage and (e) applicant's contribution of \$1,000. **Motion** by Commissioner Bush, seconded by Commissioner Langford, to approve the SHIP Loan to Heather Sallot subject to the conditions set forth by the Loan Review Committee. The motion carried unanimously.

Mr. Gilliam recalled that at the last workshop, discussion was held concerning expenses paid from General Reserve over the current fiscal year. He advised that Ms. Johnson had researched the expenditures and found that a majority of the expenses paid from General Reserve were for repairs to the jail facility. These expenditures totaled \$92,776.16. Other expenses included \$44,000 for an increase in the Worker's Comp insurance premium and \$18,728 for blasting the pit. There were no recurring personnel expenses paid from General Reserve.

Mr. McQueen reported that the track for Hurricane Francis is approaching Florida. Mr. Ron Mills stated that if it stays on course it will possibly make landfall at Palm Beach and pass through Gilchrist County. Mr. McQueen stated that he would have more information after the next scheduled conference call with the State.

Chairman Durden commended Mr. Gilliam, Mr. Ferguson and Ms. Johnson for the work they had done through the budget process.

There being no further business to discuss, Commissioner Langford moved to adjourn at 6:00 p.m. The motion was seconded by Commissioner Bush and carried.

APPROVED:

Randy Durden, Chairman

ATTEST:

Joseph W. Gilliam, Clerk