

## **MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD OCTOBER 11, 2004.**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a regular meeting on Monday, October 11, 2004 at 1:15 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members present to-wit:

**Commissioner Randy Durden, Chair**  
**Commissioner Wilbur Bush**  
**Commissioner Mitchell Gentry, Vice-Chair**  
**Commissioner Tommy Langford**

(**Absent:** Commissioner Sue Suggs)

**Others in attendance were:** John McPherson, County Attorney, Joseph W. Gilliam, Clerk of Court, Karen Heaton, Deputy Clerk, Sam Ferguson, Director of Finance, Jacki Johnson, Deputy Clerk, Lee Mills, Beth Latner, Ron Mills, Justin Watson, Billy Cannon, Sheriff David Turner, Harvey Montgomery, Bryant Frye, Kendrick Thomas, Delight Curtis, Evelyn Meece, Hattie Tucker, Josephine Wagner, Mary Reevis, Bud Riffle, Judy Riffle, Jeff Jordan, John Ayers.

### **Call to Order:**

Chairman Durden called the meeting to order at 1:25 p.m. Commissioner Bush delivered the Invocation and Commissioner Gentry led the Pledge of Allegiance.

### **Agenda Changes:**

- Additions:
- FEMA Representatives
  - Bids, for John Deere Bulldozer
  - Agreement, Annual Monitoring for the Hazardous Waste Generators
  - Binder Check for Humana Life Insurance
  - SHIP Loans Approvals
  - Approval of storm expenditures
  - Approval for purchase of Ring Power Motor grader
  - Minimum Tax Bill Amount
  - Special Assessments for Flood Victims
  - Approval to include the City of Fanning Springs and Three Rivers Regional Library onto the Board's Health Insurance Policy.
  - Lee Mills, re: Change Order for South Santa Fe Avenue
  - Presentation of Quilt

**Motion** by Commissioner Langford, seconded by Commissioner Bush, to accept the agenda with the changes mentioned. The motion carried unanimously.

## Consent Agenda:

- **Approval of Bills**
- **Approval of Purchase Orders:**
  - a. #500038, Preferred Governmental Ins. (\$205,914)
  - b. #500039, Preferred Governmental Ins. (\$272,284)
  - c. #500040, Florida Sheriffs' Self-Insurance Fund (\$4,665)
- **Approval of Budget Entries:**
  - a. #BE4-146, General Fund (\$46,545.39)
  - b. #BE4-147, Fine & Forfeiture Fund (\$5,042)
- **Approval of Minutes:**
  - August 16, 2004, Budget Workshop

**Motion** by Commissioner Bush, seconded by Commissioner Langford, to approve the Consent Agenda. The motion carried unanimously.

## Mad Hatters Quilt Guild:

Ms. Beth Latner, County Administrator's Office, read a letter from the Mad Hatters Quilt Guild thanking the Commission for the use of the Donnie Voting Precinct Building for its meetings. On behalf of the Guild, Ms. Latner presented a quilt to the Commission as an expression of its appreciation.

Chairman Durden recalled that the Board discussed donating the quilts to a charitable organization each year. The Board agreed to discuss which organization it would choose at a future meeting.

## Lee Mills:

Mr. Mills presented information regarding a change order for the South Santa Fe paving project. He explained the change order is needed for additional asphalt on the driveways and additional concrete structures to overcome problems with erosion. The change order includes \$1,250 for mobilization, \$500 for traffic maintenance during construction, 4" drain pipes @ \$6 per foot, concrete @ \$40 per yard and asphalt for the driveways @ \$12.41 per square yard. Mr. McQueen stated that OTTED conducted a site visit recently and advised that the change order would be an acceptable expense if approved by the Commission. **Motion** by Commissioner Gentry, seconded by Commissioner Bush, to approve the change order for South Santa Fe Avenue up to the budgeted amount. Mr. Mills stated he would attempt to keep it with the budgeted amount but stated it may be necessary to exceed it, but by no more than \$2,000. The Board agreed. The motion carried unanimously.

Mr. McQueen presented the renewal contract with Mills Engineering Company for FY 04/05. **Motion** by Commissioner Bush, seconded by Commissioner Gentry, to approve the contract with Mills Engineering Company for FY 04/05. The motion carried unanimously. (1/400)

**Public Hearing / Ordinance 04-22, Increase of Application Fee for Contractors License:**

Mr. McPherson presented and reviewed Ordinance 04-22.

**ORDINANCE 04-22**

**AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AMENDING DIVISION 3, ARTICLE VI, CHAPTER 18, GILCHRIST COUNTY CODE; INCREASING THE APPLICATION FEE FOR CONTRACTOR LICENSING TO \$100; CORRECTING REFERENCES TO THE GILCHRIST COUNTY CONSTRUCTION REGULATION BOARD; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE.**

**Motion** by Commissioner Gentry, seconded by Commissioner Langford, to approve Ordinance 04-22. The motion carried unanimously. (1/441)

**Attorney's Report:**

Vacation of NE 44<sup>th</sup> Avenue Right of Way – Mr. McPherson advised the resolution for the vacation of right of way is scheduled for the October 18 meeting. (1/478)

Martini Grade – Mr. McPherson reported that he has not received the final settlement proposal from the attorney for the Langfords. He stated that he did go ahead and forward the sketches from Lee Mills for the design of the driveway connections. (1/492)

Hart Springs Diving – Mr. McPherson stated that he will bring the completed diving program to the Board on October 18 for approval.

Hart Springs Residence – Mr. McPherson reported that he sent the draft lease agreement to Ms. Harrison for her review.

Chamber of Commerce – Mr. McPherson advised the lease agreement for the Chamber of Commerce has been approved by the Board of Directors.

Poitevint v. Gilchrist County – There has been no further activity in this case.

Brooks & Strickland v. Aderholts and Gilchrist County – Mr. McPherson stated this case is pending the filing of the Plaintiffs' second amended complaint.

Bailey v. Gilchrist County – Mr. McPherson advised he is planning to file a motion for summary judgement on the issue of whether Bailey attempted to withdraw the application prior to the final hearing.

Bailey Code Enforcement Appeal – Mr. McPherson advised the appeal is pending the outcome of the court case. (1/574)

Department of Juvenile Justice – Mr. McPherson told the Board that he will be preparing discovery materials for the case with the FAC and the Department of Juvenile Justice. He explained that Gilchrist County is not required to pay at this time due to the fact it has been declared a financially constrained county. However, Gilchrist County may have to pay a portion in the future if the Department is unable to appropriate the needed funds. (1/588)

Dumping Violation – Mr. McPherson mentioned there is a situation in the County with the dumping of sludge and a notice of code violation has been issued. Chairman Durden stated that the violations include the fact that the dumping of sludge is prohibited in an Agricultural-6 zoning district and that there was no occupational license issued by the County.

Mr. McQueen stated that DEP did issue a permit on that site and that their position is that they do not notify counties when such a permit is issued. However, they have notified him to stop dumping until he has entered into a conservation plan. Mr. McQueen explained that in such a case, it still would not comply with the zoning.

Commissioner Langford advised that he had contacted the Health Department to test approximately 10 wells in the area and that they were found to be satisfactory for now. Chairman Durden stated that he had discussed the issue with DEP and was told that it is their policy to notify the counties but they had failed to do so this time.

Mr. McPherson explained that he had researched the issue and found that DEP issues such permits under the assumption that it will be used at levels that are appropriate for agricultural purposes and that the current situation is far beyond that. (1/625)

### **Public Hearing / Ordinance 04-23, Removal of Junk:**

Chairman Durden read the short title of Ordinance 04-23. Mr. McPherson stated that in a recent case, the Hearing Officer rejected the County's argument that an uninhabitable mobile home was junk under the junk ordinance. The purpose of this ordinance is to clarify the definition to include uninhabitable mobile homes. Mr. McPherson reviewed the ordinance and pointed out there are several notice requirements for the protection of the land owners.

#### **ORDINANCE 04-23**

**AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AMENDING ARTICLE III, OF CHAPTER 38, OF THE CODE OF ORDINANCES OF GILCHRIST COUNTY; CLARIFYING THAT DILAPIDATED AND UNINHABITABLE MOBILE HOMES SHALL BE CONSIDERED JUNK; PROVIDING FOR THE REMOVAL OF JUNK FROM PRIVATE PROPERTY; ESTABLISHING A PROCEDURE WHEREBY THE COUNTY MAY CLEAN THE PROPERTY AND PLACE A LIEN ON THE PROPERTY TO COVER COSTS; PROVIDING FOR ENFORCEMENT OF SUCH LIEN; PROVIDING FOR APPEALS; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.**

**Motion** by Commissioner Langford, seconded by Commissioner Bush, to approve Ordinance 04-23. The motion carried unanimously. (1/841)

**Road Department:**

Dragline – Mr. Watson requested authorization to clean up the old dragline at the pit and to have it picked up by a junk dealer. **Motion** by Commissioner Gentry, seconded by Commissioner Langford, to declare the dragline junk to be disposed of. The motion carried unanimously. (1/990)

Bids for Road Projects – Mr. Watson reported there were 11 different road projects identified which resulted from damages and flooding from Hurricane Frances. Mr. Ferguson presented the following bids received for the projects.

- |                                 |  |
|---------------------------------|--|
| (1) Coleman Construction Inc.   | Repair, \$321,642, Upgrade, \$77,513<br>(Total, \$399,155)       |
| (2) Craggs Construction Company | Repair, \$252,580, Upgrade, \$88,562 (Total,<br>\$341,142)       |
| (3) Anderson Columbia, Inc.     | Repair, \$83,668, Upgrade, \$106,045.20<br>(Total, \$189,713.20) |
| (4) S&T Service                 | Repair, \$90,000, Upgrade, \$64,916 (Total,<br>\$154,916)        |

**Motion** by Commissioner Bush, seconded by Commissioner Langford, to accept the quote in the amount of \$154,916 from S&T Service. Commissioner Langford mentioned that there has been a problem with some of the utility companies cutting through the culverts when putting down lines. The Board discussed options that would prevent the utility companies from causing this damage. Mr. McQueen explained that the utility companies are required to submit a plan to the Road Department Supervisor, however, the plan does not include the location of culverts. Commissioner Gentry suggested that a permit fee be established to cover the cost of having a County representative on site at the time the digging occurs. He asked Mr. McPherson to research what other counties have in place for such fees. The motion on the floor carried unanimously. (1/1050)

Chairman Durden asked Mr. Watson to check into repairing the edges of CR 307. He explained that with the closing of HWY 129, traffic has been routed down CR 307. With the increase in traffic and the heavy trucks, the edges are being worn away. Mr. Watson stated that this road is also on the list for the Small County Outreach Program. Considering the damage is being caused as a result of the rerouting, Mr. Watson suggested that he contact DOT for assistance with the repair. The Board agreed. (1/1582)

**FEMA Representatives:**

Ms. Josephine Wagner and Ms. Mary Reevis, representatives for FEMA, addressed the

Board concerning the efforts being made to assist citizens who have been displaced and in need of immediate assistance. Ms. Reevis suggested that meetings be conducted on the outside areas

such as Waters Lake to provide the information for assistance and to answer any questions the residents may have.

Ms. Reevis stated that FEMA will offer assistance with rent for displaced persons for up to 18 months. Commissioner Langford advised that he has a list of citizens, with contact information, from the Waters Lake area. Mr. Gilliam suggested that FEMA also utilize some of the precinct buildings to hold their meetings. Mr. McQueen stated that he would assist FEMA with the coordination of the meetings and will have notices of the meetings published in the Gilchrist County Journal.

### **Minimum Tax Bill, Resolution 04-60:**

Mr. Gilliam presented a request from Mr. Welch, Gilchrist County Tax Collector, to maintain the minimum tax bill amount at \$12.00. Mr. McPherson submitted Resolution 04-60 for the purpose of establishing the minimum tax bill amount.

#### **RESOLUTION 04-60**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ESTABLISHING THE MINIMUM TAX BILL AMOUNT PURSUANT TO FLORIDA LAW; PROVIDING INSTRUCTIONS TO THE PROPERTY APPRAISER; AND ESTABLISHING AN EFFECTIVE DATE.**

**Motion** by Commissioner Langford, seconded by Commissioner Gentry, to approve Resolution 04-60. The motion carried unanimously. (1/1582)

### **Constitutional Officers:**

Sheriff Turner presented a request for reimbursement in the amount of \$13,047.08 for the storm related expenses and \$20,534.57 for expenditures to close out FY 2003-2004. Sheriff Turner explained that the storm related expenses include overtime salaries paid during Hurricane Jeanne and Hurricane Frances. **Motion** by Commissioner Gentry, seconded by Commissioner Langford, to reimburse the Sheriff's Office \$13,047.08 from the storm account and \$20,534.57 from General Reserve. The motion carried unanimously.

### **Evaluation, County Attorney Position:**

Chairman Durden pointed out that Mr. McPherson is not considered a County employee and therefore an evaluation of the position is not necessary. He suggested that any evaluation of the County Attorney's work should be considered at the time the contract is up for renewal. The Board agreed.

### **Clerk's Report:**

Approval of Purchase Orders – For the Board's approval, Mr. Gilliam presented the following purchase orders for storm related expenses.

(1) **#402439 to White Ford, \$2,200** for the lease of two (2) trailers. Mr. McQueen stated that both of these trailers were used during the storm and still contain supplies. He explained that the lease amount may be applied to the purchase price. **Motion** by Commissioner Gentry, seconded by Commissioner Bush, to approve purchase order #402438 in the amount of \$2,200. The motion carried unanimously.

(2) **#402438 to White Ford, \$1,785** for the lease (21 days) of a F-150 pick up truck used by Emergency Management during Hurricane Frances and Hurricane Jeanne. **Motion** by Commissioner Gentry, seconded by Commissioner Langford, to approve purchase order #402438 in the amount of \$1,785. The motion carried unanimously.

(3) **#402446 to Red's Old Fashioned Telephone Service, \$70** for the repair line connection on a fax line at the Road Department. **Motion** by Commissioner Gentry, seconded by Commissioner Langford, to approve purchase #402446 in the amount of \$70. The motion carried unanimously.

(4) **#402444 to Custom Pine Straw Inc., \$1,500** for the transport of semi trailers with ice and water for distribution points in Gilchrist County, pick up and delivery. **Motion** by Commissioner Gentry, seconded by Commissioner Langford, to approve purchase order #402444 in the amount of \$1,500. The motion carried unanimously.

(5) **#402443 to Bell Concrete Products, \$1,1512** for one (1) load of sand for sand bags used for flood protection during Hurricane Frances. **Motion** by Commissioner Bush, seconded by Commissioner Gentry, to approve purchase order #402443 in the amount of \$1,512. The motion carried unanimously.

(6) **#402440 to Suwannee Valley Precast, \$550** for 11 portable toilets for the EOC and distribution centers during Hurricane Frances and Hurricane Jeanne. **Motion** by Commissioner Gentry, seconded by Commissioner Bush, to approve purchase order #402440 in the amount in of \$550. The motion carried unanimously.

(7) **#402442 to SunTrust BankCard, 421.88** for video tapes to record hurricane damage. **Motion** by Commissioner Langford, seconded by Commissioner Bush, to approve purchase order #402442 in the amount of \$21.88. The motion carried unanimously.

(8) **#402432 to Skeets Drive-thru, \$1,107.50** for meals provided to the EOC and Law

Enforcement. **Motion** by Commissioner Langford, seconded by Commissioner Gentry, to approve purchase order #402432 in the amount of \$1,107.50. The motion carried unanimously. (2/335)

Holidays for 2005 – Mr. Gilliam presented a list of holidays for 2005 which will be observed by the 8<sup>th</sup> Judicial Circuit Court.

New Year's Day	Friday, December 31, 2004
Martin Luther King's Birthday	Monday, January 17, 2005
Good Friday	Friday, March 25, 2005
Memorial Day	Monday, May 30, 2005
Independence Day	Monday, July 4, 2005
Labor Day	Monday, September 5, 2005
Yom Kippur	Thursday, October 13, 2005
Veterans Day	Friday, November 11, 2005
Thanksgiving Day	Thursday, November 24, 2005
Day after Thanksgiving	Friday, November 25, 2004
Friday before Christmas	Friday, December 23, 2005
Day after Christmas	Monday, December 26, 2005

**Motion** by Commissioner Langford, seconded by Commissioner Bush, to approve the list of holidays submitted by the 8<sup>th</sup> Judicial Circuit for 2005. The motion carried unanimously. (2/875)

Extension Office – Mr. Gilliam presented a request from the Extension Office for the use of the Board Meeting Room on October 25<sup>th</sup> to hold a 4-H meeting. He explained the use of the room will only be needed if the repairs have not been completed to the Extension Office. **Motion** by Commissioner Bush, seconded by Commissioner Langford, to approve the request for the use of the Board Meeting Room on October 25. The motion carried unanimously. (2/1000)

Resolution 04-58 (#BE4-148) – This resolution amends the General Fund budget by an increased amount of \$240,000 which represents reimbursement due from FEMA for disaster funds expended for Hurricanes Bonnie, Charley, Frances, Ivan and Jeanne **Motion** by Commissioner Langford, seconded by Commissioner Bush, to approve Resolution 04-58. The motion carried unanimously. (2/1030)

National Epilepsy Awareness Month, Resolution 04-59 – Mr. Gilliam presented Resolution 04-59 declaring November 2004 as national Epilepsy Awareness Month. **Motion** by Commissioner Langford, seconded by Commissioner Gentry, to approve Resolution 04-59. The motion carried unanimously. (2/1064)

Budget Entry BE4-148 – Mr. Ferguson presented Budget Entry #BE4-148 in the amount of \$250,000 for the General Fund. **Motion** by Commissioner Gentry, seconded by Commissioner Langford, to approve Budget Entry #BE4-148. The motion carried unanimously. (2/1085)

Ring Power, New Grader – Mr. Ferguson presented an invoice received from Ring Power Corporation for the purchase of the new motor grader. The purchase price is \$151,262 with a buy back amount of \$100,000. The total purchase price is \$51,262. Mr. Ferguson recommended the Board approve the invoice and authorize him to go out to bid for financing over a 5 year period. **Motion** by Commissioner Langford, seconded by Commissioner Bush, to approve the purchase price to be paid over a 5 year period and to authorize Mr. Ferguson to go out to bid for the financing. The motion carried unanimously. (2/1126)

Humana Life Insurance – Mr. Gilliam presented a letter from the Human Life Insurance Company requesting a binder check in the amount of \$1,540 for first premium due in November. Mr. Gilliam explained that the Constitutional Officers will reimburse the Board for their portion. **Motion** by Commissioner Gentry, seconded by Commissioner Bush, to approve the expenditure of \$1,540 to the Humana Insurance Company. The expense will be paid from General Revenue Reserve. The motion carried unanimously. (2/1161)

SHIP Program – Mr. Gilliam presented the following SHIP loan applications for approval:

**Tasia Brown**, Purchase, Low Income, \$17,380.59, Capital City Bank. The SHIP Loan Review Committee recommended approval subject to; (1) Appraisal showing value equal to or in excess of the purchase price, (2) applicant's contribution of \$500, (3) availability of SHIP funds and (4) closing of the first mortgage. **Motion** by Commissioner Langford, seconded by Commissioner Gentry, to approve the SHIP Loan to Tasia Brown subject to the conditions set forth by the Loan Review Committee. The motion carried unanimously.

**Brenda Wright**, Purchase, Very Low Income, \$22,522.25, Capital City Bank. The SHIP Loan Review Committee recommended approval subject to; (1) Appraisal showing value of \$85,000 or less, (2) completion of repairs, (3) availability of SHIP funds and (4) closing of the first mortgage. **Motion** by Commissioner Langford, seconded by Commissioner Bush, to approve the SHIP Loan to Brenda Wright subject to the conditions set forth by the Loan Review Committee. The motion carried unanimously. (2/1232)

Bids for Financing of John Deere Bulldozer – Mr. Ferguson presented bids received for the financing of the John Deere Bulldozer for a total amount of \$155,450 for six (6) annual payments: Capital City Bank, 4.16% and Tri-County Bank, 2.60%. **Motion** by Commissioner Gentry, seconded by Commissioner Bush, to accept the bid for financing from Tri-County Bank. The motion carried unanimously.

Requests Regarding Special Assessments – Mr. Gilliam reported that he has received requests for the waiver of special assessments for homeowners who have been affected by the flooding. He referred to the County Code and pointed out that if the residence has been occupied one day in the year the property is subject to the special assessment fees. However, the ordinance does provide a mechanism to apply for a

waiver due to hardship. Mr. McPherson advised that in complying with the ordinance, those residents who are requesting a waiver should apply for the hardship and be considered individually. The Board agreed and took no action on this issue. (2/1161)

Grant-in-Aid Agreement – Mr. Gilliam presented the grant-in-aid agreement with the Office of the State Courts Administrator (OSCA) and the Eighth Judicial Circuit for \$1,000,000 to be used for the courthouse facilities in Gilchrist County. **Motion** by Commissioner Gentry, seconded by Commissioner Bush, to authorize the Chairman to execute the grant-in-aid agreement. The motion carried unanimously. (2/1558)

County's Health Insurance – Mr. Gilliam advised that the City of Fanning Springs has requested that its employees be included on the County's Blue Cross Blue Shield health insurance policy. He stated that the employees for the Three Rivers Regional Library System are currently included on the policy. Mr. Gilliam related that Blue Cross Blue Shield has recommended that the County enter into an interlocal agreement with these boards if they wish to participate through the County's policy. **Motion** by Commissioner Gentry, seconded by Commissioner Bush, to allow Three Rivers Regional Library System and the City of Fanning Springs to include employees on the County's policy and to authorize Mr. McPherson and Mr. Gilliam to draft an interlocal agreement for that purpose. The motion carried unanimously. (2/1698)

Value Adjustment Board – Mr. Gilliam reminded the Board that the Value Adjustment Board is scheduled to meet on Thursday, October 14 at 9:30 a.m. Chairman Durden recalled that the Board had appointed Commissioner Suggs to serve on the VAB in Commissioner Gentry's absence. He recommended that the Board appoint a Chairman for the next VAB meeting. **Motion** by Commissioner Gentry, seconded by Commissioner Bush, to appoint Commissioner Langford to serve as Chairman of the Value Adjustment Board. The motion carried unanimously.

Gilchrist Soil and Water Conservation District – Mr. Gilliam read a notice of meeting for the Gilchrist Soil and Water Conservation District. The meeting will be held on Tuesday, October 19, 2004 at 7:00 p.m. at Akins Restaurant in Bell. Chairman Durden stated that he intends to attend the meeting. (2/1974)

Dispatch Center, Invoice – Mr. Ferguson presented an invoice in the amount of \$38,862 from Baker's Electronics for replacement of equipment destroyed by a lightning strike. Mr. Ferguson advised the expense will be reimbursed by the insurance company. **Motion** by Commissioner Bush, seconded by Commissioner Langford, to approve payment of the invoice in the amount of \$38,862. The motion carried unanimously. (2/2030)

### **Property Appraiser:**

Mr. D. Ray Harrison, Property Appraiser, asked the Board if it intends to proceed with the calculations for the City of Trenton Community Redevelopment District. Mr. Gilliam recalled the base year is 2002, any property annexed after that year will not be included in the Redevelopment District. Mr. Harrison stated he would contact the software

company and advise them to proceed.

**EMA/County Administrator's Report:**

FEMA/Public Assistance Funding Agreements – Mr. McQueen presented two (2) disaster relief funding agreements with the Department of Community Affairs. The first for Hurricanes Charlie and Bonnie and the second for Hurricane Frances. **Motion** by Commissioner Gentry, seconded by Commissioner Bush, to approve the disaster relief funding agreement with DCA for Hurricanes Bonnie and Charlie. The motion carried unanimously. **Motion** by Commissioner Gentry, seconded by Commissioner Langford, to approve the disaster relief funding agreement for Hurricane Frances. The motion carried unanimously. (2/2357)

Biomedical Lease Agreement – Mr. McQueen presented a Commercial Lease Agreement with Biomedical for use of County property for the temporary location of the kidney dialyses center. The term of the agreement is October 1, 2004 thru March 31, 2006. **Motion** by Commissioner Langford, seconded by Commissioner Bush, to approve the agreement with Biomedical for a period of 18 months. The motion carried unanimously.

EMPA Grant – Mr. McQueen presented the agreement with the Department of Community Affairs for the Emergency Management Preparedness and Assistance (EMPA) Base Grant for FY 04/05. The agreement amount awarded to the county is \$105,806. **Motion** by Commissioner Gentry, seconded by Commissioner Bush, to approve the agreement. The motion carried unanimously. (3/039)

Planner Position – Mr. McQueen reported that nine (9) applications were received for the Planner Position with only four (4) meeting the qualifications. Mr. Chumley had recommended one (1) applicant of those received. Mr. McQueen related that he had interviewed the applicant and offered him the position but he has declined. Mr. McQueen stated that pay range previously approved by the Board, \$32,000 to \$35,000, is probably not adequate considering the amount of work involved and the responsibilities. He recalled that the City of Trenton and the Town of Bell will also be paying a portion of the salary. The Board discussed the requirements of the position and it was recommended that the pay range be increased to \$40,000 to \$45,000. **Motion** by Commissioner Langford, seconded by Commissioner Bush, to advertise for the Planner Position at a salary range of \$40,000 to \$45,000 and to work with the City of Trenton and the Town of Bell in the interview process. The motion carried unanimously. (3/063)

Ag Center, Resolution 04-61 – Mr. McQueen presented Resolution 04-61 declaring the proposed Ag Center to be constructed in Gilchrist County for the benefit of the public. He recalled the Board had authorized him to submit a grant application for an agriculture center.

**RESOLUTION 04-61**  
**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF**

**GILCHRIST COUNTY, FLORIDA, AUTHORIZING THE COUNTY TO DECLARE THE PROPOSED AGRICULTURE EDUCATION AND PROMOTION FACILITY TO BE BUILT IN GILCHRIST COUNTY FOR THE BENEFIT OF THE PUBLIC.**

**Motion** by Commissioner Langford, seconded by Commissioner Bush, to approve the resolution. The motion carried unanimously.

Distribution Center Product Report – Mr. McQueen provided a copy of the Distribution Center Product Report for the events of Hurricane Frances and Hurricane Jeanne. The items totaled \$843,915 and included drinking water, ice, M.R.E.s, bug repellent, mosquito pellets and diesel fuel. He stated these items were provided to the County by FEMA and were paid by the State.

Hazardous Waste Generators Contract – Mr. McQueen presented the Annual Monitoring of Hazardous Waste Generators Contract with North Central Florida Regional Planning Council. The amount of the contract is \$2,697. **Motion** by Commissioner Gentry, seconded by Commissioner Langford, to enter into the contract with the North Central Florida Regional Planning Council. The motion carried unanimously.

**Commissioners Reports:**

**Commissioner Langford** asked the Board if they wish for him to remain on the Canvassing Board. The Board agreed.

**Commissioner Langford** referred to a letter from Pritchett Trucking which included a donation check in the amount of \$200 to the Bell VFD.

**Evaluation, County Administrator Position:**

Chairman Durden recalled that the Board had scheduled the evaluation of Mr. McQueen's position for this date. He stated that he had contacted Mike Grogan, the County's labor attorney, concerning the procedures that should be followed. Mr. Grogan advised him that this position should be evaluated in the same way other positions are considered and without public input. He recommended that each Board Member meet with Mr. McQueen and conduct their own evaluation and to report those findings back to the Commission in a regular meeting. The Board agreed and scheduled the evaluations to be discussed at the November 8 meeting at 3:45 p.m.

**Old Business:**

(None)

**New Business:**

Mr. Ferguson, on behalf of the Town of Bell, invited the Commission to participate in the Bell Christmas Parade on December 4. Sheriff Turner suggested that the Road

Department set up detour signs for the parade route.

**Public Participation:**

(None)

There being no further business to discuss, Commissioner Langford moved to adjourn at 4:32 p.m. The motion was seconded by Commissioner Gentry and carried.

APPROVED:

Randy Durden, Chairman

ATTEST:

Joseph W. Gilliam, Clerk