

MINUTES OF A BOARD PROJECTS BUDGET WORKSHOP OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JULY 18, 2005.

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a budget workshop on Monday, July 18, 2005 at 1:15 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members present to-wit:

Commissioner Mitchell Gentry, Chair
Commissioner Randy Durden, Vice-Chair
Commissioner Sharon Langford
Commissioner Kenrick Thomas
Commissioner Tommy Langford

Others in attendance were: Joseph W. Gilliam, Clerk of Circuit Court, Sam Ferguson, Finance Director, Janice Wasson, Deputy Clerk, Jacki Johnson, Finance, Ron McQueen, John Ayers, Pat Fischer, Solid Waste, Ron Mills, Jerry Kiernan, Linda Walker,

Call to Order:

Chairperson Gentry called the workshop to order at 1:15 p.m.

Solid Waste: (1/5) Mr. McQueen discussed policy for Solid Waste, and a special assessment. He also discussed Amnesty Days, and forming some form of identification to limit the citizens taking advantage of the programs offered by Solid Waste. Mr. McQueen discussed the bulk of the expenses for Solid Waste lie within the equipment, the facility, and the employees. Mr. Pat Fischer advised the Board of the current procedure in place at the facility, and discussed some of the identification issues and concerns of the Board. From the discussion, the separate locations are not currently charging the same fees, and the Board discussed the mobile sites, including the issues surrounding those mobile sites. Mr. Fischer stated that payment of tipping fees is a continual problem, and that the sites on SR 47, in Southeast and in Bell are problem sites from citizens challenging the attendants, and refusing to pay for household garbage.

The Board discussed the need for the County raising the special assessment rate and removing the collection of glass as a recyclable. Commissioner Durden discussed the issue surrounding raising the rates for garbage in regards to the City of Trenton.

Jones Masonry Invoice: (1/981) Mr. Gilliam advised the Board that he had received a copy of the second quote, and that copies will be provided to the Board during the Regular Meeting. Mr. Fischer advised the Board of the circumstances surrounding the issue, and the need to proceed in a timely manner, per DEP requirements.

Emergency Management: (1/1112) Mr. McQueen presented the Board with a 2005-2006 Budget, and reviewed each line item.

Mr. McQueen stated that the Civil Defense Grant was within the calculations in line item 126, and discussed the mobile command center in regards to funding. He stated that all repairs would be funded from the 2004-2005 Budget.

Motion by Commissioner Tommy Langford, seconded by Commissioner Thomas, to assign Commissioner Durden to assist with allocation of remaining FY2004-2005 funds of Emergency Management Grant. Motion carried unanimously with a 5-0 vote.

Fire: (1/1420) McQueen presented the Board with a 2005-2006 Budget, and reviewed the updated estimate. The Board discussed the Cities participation.

Building Department: (1/1554) Mr. McQueen presented the Board with a 2005-2006 Budget, and

reviewed each line item.

The Board discussed 911 marker signs, and the requirement of placing the signs at the site when received during permitting. Mr. McQueen discussed the safety issues surrounding marker signs, and discussed recent circumstances raising this issue. He stated that the placement of the marker signs should be included when the inspection is conducted.

Mr. McQueen also discussed his concerns regarding permitting in a flood area, such as Water's Lake. He also advised that Suwannee River Water Management District is assisting with establishing needed high water elevations in the areas.

Randy Wiggins, Building Inspector: (1/1870-2/1203) advised the Board that the amounts of inspections are overloading the Building Department, and provided justification for the new position requested within the budget. He stated that a position is needed for an Assistant Inspector. The Board questioned if another vehicle would be needed for the new position, and Mr. Wiggins stated that the one vehicle currently available would be sufficient.

Mr. Wiggins requested that the Board approve allowing mobile homes, less than 5 years old, to be brought into the County without an inspection. Scanning and imaging was discussed, hopefully eliminating the enormous amounts of paper requirement. Mr. McQueen stated that he would like to see the expense added to the permitting fees, to cover the cost.

PROPOSED
Gilchrist County Building Department Fee Schedule

New Construction	\$.15 sq ft (\$150 min)
Porches/Carports	\$.03 sq ft (\$65 min)
Mobile Homes, Single	\$125
Mobile Homes, Double	\$160
Mobile Homes, Triple	\$180
Mobile Homes, Quad	\$220
House Move On	\$150
Power Poles/Wells	\$50
Re-Roofing	\$6 per 100 sq ft
Minimum Permit Fees	\$65
Remodeling	\$.05 sq ft (\$100 min)
Plan Reviews, Residential	\$150
Plan Reviews, Commercial	\$200
Heat/AC	\$80
Plumbing	\$95
Electric, 200 amp	\$65
Electric, 400 amp	\$130
Electric, 600 amp	\$195
Pools	\$200
Fire	\$.08 sq ft (\$100 min)
Re-Inspection fee	\$65
Roofovers	\$.06 sq ft
Pole Barns, Open (\$65 min fee)	\$.06 sq ft
Pole Barns, Enclosed (\$65 min fee)	\$.10 sq ft
Sheds	\$65 min fee
Fire Protection, Fire Sprinklers	\$1 per head
Fire Protection, Fire Alarm	\$150
Fire Protection, Hood Systems	\$50
Scanning & Indexing, Building Plans	\$20
Scanning & Indexing, Electric	\$2
Scanning & Indexing, Plumbing	\$2
Scanning & Indexing, HVAC	\$8
Scanning & Indexing, Pool	\$6
Scanning & Indexing, Roof	\$2
Scanning & Indexing, Mobile Homes	\$6

Motion by Commissioner Durden, seconded by Commissioner Thomas, to accept Proposed Building Department Fees effective 2005-2006 Budget. Motion carried with a 4-1 vote with Commissioner Thomas voting yes; Commissioner Tommy Langford voting no, Commissioner Durden voting yes; Commissioner Sharon Langford voting yes; and Chairperson Gentry voting yes. Commissioner Tommy Langford voted no, would like to review calculations further prior to approval.

The Board further discussed Travel & Per Diem and Zoning compliance increasing to \$50 from \$25.

Mr. McQueen stated that the last increase was in 1994. He stated that he would like to come back to discuss mobile homes with the Board at a regular meeting.

PROPOSED
Planning & Zoning Fee Schedule

Special Permit for Mining; Towers/Essential Services	\$1,000
Permit for Demolition – Not Buildings	\$100
Zoning Change – No Comp Plan Amendment	\$900
Comp Plan Amendment Minor	\$900
Comp Plan Amendment Major	\$1,500
Special Exception for Private Airstrip	\$500
All Other Special Exceptions	\$400
Variance	\$200
Preliminary Plat Review	\$250
Final Plat Review, Major	\$1,500
Final Plat Review, Minor	\$800
FI Quality Dev. Review	\$10,000
Dev. Regional Impact	\$25,000
Book Format – Comp Plan	\$15
Book Format – LDR	\$35
Diskette – Comp Plan or LDR (Each)	\$15
Copies/Page up to 8 ½ x 14	\$.15
Appeals Hearing	\$300
Zoning Compliance All Categories	\$50
Temporary Use Permit	\$125
Telecommunications Tower (200 feet then \$10 per foot)	\$1,000
LDR Interpretation	\$200
Special Exception for Home Occupations	\$200
Special Exception for Off-Site Sign	\$200

Motion by Commissioner Durden, seconded by Commissioner Thomas, to accept Proposed Planning and Zoning Fee Schedule effective October 1, 2005, and to increase the Final Plat Review fee to \$1,500 (Major Subdivisions) plus \$50 per lot, and \$800 (Minor Subdivisions) plus \$50 per lot. Motion carried unanimously with a 5-0 vote.

Open Floor Discussion: (2/1204) Commissioner Tommy Langford discussed the salary, benefits and salary for the new position for the Building Department. Mr. Gilliam explained the method to calculate a new position in regards to finance and budgeting.

Emergency Management & County Administrator Position: (2/1376) Commissioner Durden discussed the separation of the joint position into two positions. He stated that the county is growing and that he feels it is time for the hiring of another employee. Mr. McQueen stated that if the Board decided to separate the positions, he would prefer to remain the County Administrator. The Board discussed the funding of the position of County Administrator could be funded from several different areas. The Board stated that they are not dissatisfied with the job he has performed, but that he is in need of more time to dedicate himself totally to one position or the other.

The Emergency Management Grant was also discussed, and Mr. McQueen stated that the Grant funds could still be used for Emergency Management. He also stated that if the Board decided to separate the positions, a budget would need to be presented for the County Administrator position.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to direct a Staff Review Group be established for the analysis of the Emergency Management/County Administrator job description and position. This Staff Review Group (Sam Ferguson/Clerk, Randy Durden, Ron McQueen) would bring recommendations to the Board for approval. The Board discussed the concerns regarding Mr. McQueen taking the County Administrator position rather than Emergency Management. The Board stated that this statement is mean in the highest regard to Mr. McQueen, and the Board feels that it would not be an easy task to find an equally qualified person as Mr. McQueen. Motion carried unanimously with a 5-0 vote.

Board Projects:

Fire (Bell): (2/2112-3/30) The Board discussed the Fire/EMS Project and the funding of such a project. Mr. McQueen stated that \$225,000 would be an estimate.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to direct Finance

Department, Mr. McQueen and Mr. Ron Mills to bring a recommendation to the Board by August 1, 2005 on the Fire Station in Bell. Motion carried unanimously with a 5-0 vote.

EMS (Trenton): (3/35) The Board discussed the similar need to bring recommendations back regarding EMS Station.

Historical Society: (3/90) The Board discussed the removal of the Historical Society from Veteran Services, and requested placement into Other Agencies.

Recreation Budget: (3/122) The Board discussed the most recent meeting of Suwannee Valley Leagues, and a special assessment be allocated for recreation. The Board discussed other Counties and the procedure followed. A time of 10:15-10:45 a.m. on July 25, 2005 for SVL. The Board also discussed applying for available Grants to assist in the financing; however there was not a clear recollection of if an individual agency would be eligible or if the Grant would have to be disbursed to the County.

Land Swap with School Board: (3/410) The Board discussed the status of the land swap, and discussed the possible acreage to be exchanged.

Salary Incentive Raises: (3/458) The Board discussed the County allowing the Board Departments to be allowed to disburse Incentive Raises (including the \$1,000 per employee). Mr. McQueen stated that he agrees with the theory of the Board.

BLUE CROSS BLUE SHIELD RATE INFORMATION				
Blue Choice PPO PhyCopay 727 with Bluescript V 10/25/40				
Employee Only	Employee/ Spouse	Employee/ Child(ren)	Employee/ Family	
\$445.65	\$872.46	\$816.58	\$1,243.38	Proposed
\$377.20	\$738.46	\$691.16	\$1,052.41	Current

BOARD - \$58,292

Ms. Linda Walker discussed her opinion of the incentive raise issue. Mr. Gilliam suggested that the Personnel Department review, and bring a strategy/proposal to the Board. The Board also discussed longevity in relation to incentive raises.

Relocation of Road Department/Fuel Depot: (3/1603) The Board discussed Finance, County Administrator and Clerk to bringing a recommendation to the Board on August 1, 2005. Mr. Gilliam advised that the land expense was to be approximately \$125,000, and discussed the cost of the building and other expenses for relocation.

Jail Complex & Health Department: (3/2031) the Board advised that these issues would be postponed.

Paving Roads – SE 70th and Spring Ridge: (3/2038) The Board advised that they are awaiting a recommendation from the Road Department.

Additional Landfill Site – Solid Waste: (3/2055) The Board discussed, and Commissioner Tommy Langford stated, that he would bring a price to Board after he meets with Loncala.

Adjournment: (3/2103)

There being no further business, the Workshop was adjourned at 4:25 p.m.

***Motion by Commissioner Durden, seconded by Commissioner Tommy Langford, to adjourn.
Motion carried unanimously.***

APPROVED:

Mitchell Gentry, Chairperson

ATTEST:

Joseph W. Gilliam, Clerk