

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JULY 18, 2005.

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a regular meeting on Monday, July 18, 2005 at 5:00 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members present to-wit:

**Commissioner Mitchell Gentry, Chair**  
**Commissioner Randy Durden, Vice-Chair**  
**Commissioner Sharon Langford**  
**Commissioner Kenrick Thomas**  
**Commissioner Tommy Langford**

**Others in attendance were:** John McPherson, County Attorney, Joseph W. Gilliam, Clerk of Circuit Court, Janice Wasson, Deputy Clerk, Sam Ferguson, Director of Finance, Ron McQueen, John Ayers, Justin Watson, Billy Cannon, Dale Anderson, Damon Leggett, Marilyn Bruce, Jeffrey A. Peppers, Darrell Smith, and Hugh I. Thomas.

**Call to Order:**

Chairperson Gentry called the meeting to order at 5:00 p.m. Commissioner Tommy Langford delivered the Invocation and Commissioner Thomas led the Pledge of Allegiance.

**Agenda Changes:** (1/40)

Mr. Gilliam advised the Board of the following additions:

1. Alexander Group, Invoice #2, \$28,224
2. Furniture Transfer, Town of Bell
3. Bids on First Appearance Wiring

Mr. McQueen advised the Board of the following additions to the County Administrator's Report:

1. Request for Travel
2. Invoice from DSI Group

***Motion by Commissioner Tommy Langford, seconded by Commissioner Sharon Langford, to approve agenda changes. The motion carried unanimously with a 5-0 vote.***

**Consent Agenda:** (1/72)

Mr. Gilliam advised the Board of a correction to the minutes for July 6, 2005 regarding the Homeland Security Grant.

Chairperson Gentry advised the Board of a correction to the minutes regarding the Driveway Ordinance. Mr. McPherson stated that he also had corrections to that section of the minutes. The Board made the necessary changes to reflect the action taken on July 6, 2005 as follows:

**Public Hearing, Ordinance 05-10, Driveways (4:45 p.m.):** (3/1652-4/787) Mr. McPherson advised the Board of Ordinance 05-10.

**ORDINANCE 05-10**

**AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AMENDING THE COUNTY'S DRIVEWAY REQUIREMENTS; REQUIRING THE INSTALLATION OF DRIVEWAYS PRIOR TO COMMENCEMENT OF CONSTRUCTION; REQUIRING DRIVEWAYS FOR TEMPORARY USES; SETTING FORTH STANDARDS FOR DRIVEWAY CONSTRUCTION; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Justin Watson advised the Board of the meeting he had with Lee Mills and Ron McQueen last week regarding the regulations for driveways. He stated that the apron was not required if there was at least 12 inches of limerock in place, to protect the paved roads. Mr. Watson stated that the Road Department's recommendation would be to increase the requirement ~~from 6 inches to 12 inches~~ as stated by the Road Department in regards to an apron. Mr. Watson was directed to bring design standards back to be adopted by Resolution.

~~The Board discussion the application process and the permitting process. After the Board discussed the application process and the permitting process, the Board approved a change that the permitting shall be completed by the Building & Zoning instead of the Road Department.~~

***Motion by Commissioner Durden, seconded by Commissioner Thomas, to approve Ordinance 05-10 with changes as stated. Motion carried with a 4-1 vote with Commissioner Thomas voting yes; Commissioner Tommy Langford voting yes; Commissioner Durden voting yes; Commissioner Sharon Langford voting yes; and Chairperson Gentry voting no.***

Chairperson Gentry also requested a correction to the vote which stated his reasons. He stated that review of the minutes tape would provide the following reason:

The Ordinance presented did not allow for houses under construction to put in temporary driveway instead of permanent driveway.

Mr. Gilliam stated a review of the minutes tape would be completed to research if a reason was stated at the July 6, 2005 Meeting.

***Motion by Commissioner Durden, seconded by Commissioner Tommy Langford, to approve consent agenda with changes. Motion carried unanimously with a 5-0 vote.***

**MSTU:** (1/250) Mr. Gilliam stated there have been some concerns regarding the collection of the assessment. He stated that Ms. Bruce had conveyed concern in collection in a timely manner, and Mr. Gilliam wanted to give the Constitutional Officers the opportunity to voice these concerns to the Board.

Ms. Bruce discussed the status of conversion between offices, and exactly what her office is waiting on from ACS. She stated that ACS will send a test file to the Tax Collector.

Mr. Gilliam stated that he needed the Board to direct the Clerk not to show EMS as special assessment.

***Motion by Commissioner Sharon Langford, seconded by Commissioner Durden, to direct the Clerk not to show EMS as a special assessment on the Special Assessment Tax Notice (TRIM Notice). Motion amended by Commissioner Sharon Langford to have an Emergency Meeting on August 5, 2005 if needed. Motion carried unanimously with a 5-0 vote.***

The Board discussed the possibilities of the Cities not elected to opt in on the MSTU assessment for EMS. Commissioner Durden advised that the City of Trenton is scheduled to meet August 1<sup>st</sup>, City of Fanning Springs is scheduled on August 2<sup>nd</sup>, and the Town of Bell is scheduled to meet August 4<sup>th</sup>, and Commissioner Sharon Langford suggested that the County send a bill for \$25,000 if one or more municipalities opt out instead of opting in.

#### **Attorney Report:**

#### **Ordinances and Resolutions:**

Impact Fees: (1/765) Mr. McPherson advised the Board that a Draft Ordinance is being prepared, and the Board discussed the deadline, and agreed to strive for October 1, 2005.

Subdivision Regulations: (1/820) Mr. McPherson advised the Board that new regulations were to be reviewed by the Planning and Zoning Board at their next meeting.

Re-Naming of SR 26: (1/843) Mr. McPherson advised the Board that he is the process of preparing a Resolution for the current meeting. He presented the Board with Resolution 05-34, supporting re-naming SR 26 to Veteran's Memorial Highway, and requesting Legislative Assistance.

***Motion by Commissioner Thomas, seconded by Commissioner Tommy Langford, to approve Resolution 05-34, stating the Board's support. Motion carried unanimously with a 5-0 vote.***

**Status Reports:**

Drainage Problem on SE 70<sup>th</sup>: (1/896) Mr. McPherson advised the Board of a report on this issue, and recommended that the Road Department temporarily secure the areas until the County Engineer can make a final evaluation and consult with the contractor. Mr. McPherson stated that there is another erosion problem that the Road Department needed to be aware of.

Florida Rock Use of Right of Way for Gas Pipeline: (1/983) Mr. McPherson advised the Board that Florida Rock had decided to move ahead with the use of County right-of-way pursuant to the permit issued by the County, and stated that Mr. McQueen and Mr. Lee Mills are working to finalize certain standards in the permit.

EMS/MSTU: (1/1001) Mr. McPherson advised the Board that it appears as though Trenton, Bell and Fanning Springs are willing to allow the MSTU tax to be collected within their boundaries. He stated that this is important to insure the validity of this tax. Mr. McPherson stated that if the cities do not approve/agree on first reading that the Board will hold an Emergency Meeting on August 5, 2005.

Land Swap with School Board: (1/1036) Mr. McPherson advised the Board that a survey had been located and provided to the School Board. He stated that he would meet with Sheree Lancaster, Esquire.

Thomas Property Donation: (1/1093) Mr. McPherson advised the Board that Ron McQueen is having a survey of this property prepared in anticipation of the donation. Commissioner Durden questioned the holdup, and Mr. McQueen stated that he was waiting on survey.

McArthur Property Lease: (1/1093) Mr. McPherson advised the Board that negotiations were underway with the attorney for Mr. McArthur.

Philpot Park: (1/1110) Mr. McPherson advised the Board that the heirs are considering whether to release the County from the restriction.

**Pending Litigation:**

Brooks and Strickland v. Aderholts and Gilchrist County: (1/1128) Mr. McPherson advised the Board that the trial is set for August 11-12, 2005, and that there remains little at stake for the County.

Gilchrist County v. Langfords: (1/1137) Mr. McPherson advised the Board that settlement proposals have been received, and discussions are underway with the Langfords' attorney, concerning mediation.

Code Enforcement Action against James Lee: (1/1148) Mr. McPherson advised the Board that documents are being prepared.

**Clerk's Report:**

Invoice, Jones Masonry, Solid Waste: (1/1173) Mr. Gilliam advised the Board that he had received a copy of a second bid, and it would be finance's recommendation to approve the invoice.

***Motion by Commissioner Durden, seconded by Tommy Langford, to approve Invoice from Jones Masonry in the amount of \$3,338. Motion carried unanimously with a 5-0 vote.***

Alexander Group, Invoice #2: (1/1215) Mr. Gilliam advised the Board that he had received Invoice #2 and requested payment.

***Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to approve Invoice #2, Alexander Group, \$28,224. Motion carried unanimously with a 5-0 vote.***

Furniture Transfer: (1/1266) Mr. Gilliam advised the Board of a request to transfer furniture from Board to the Town of Bell.

***Motion by Commissioner Tommy Langford, seconded by Commissioner Sharon Langford, to***

*transfer two (2) conference tables to Town of Bell. Motion carried unanimously with a 5-0 vote.*

First Appearance Wiring: (1/1353) Mr. Gilliam advised the Board of the current procedure for First Appearance on the weekends, and stated that a goal of Court Administration is to have video First Appearances for Gilchrist County. He presented the Board with copies of the estimates received and requested approval. Mr. Gilliam stated that Court Administration will pay ½ or all of the expense.

*Motion by Commissioner Durden, seconded by Commissioner Tommy Langford, to accept the \$4,195, Fiber Optics Plus, Inc. as the lowest bid. Motion carried unanimously with a 5-0 vote.*

**EMA/County Administrator Report:**

Hart Springs, FRDAP Grant, \$200,000: (1/1503) Mr. McQueen advised the Board of the FRDAP Grant and requested approval. Julie Harrison stated that \$100,000 would be used for the bath house facility, with the remainder to be used on playgrounds, paving connection from camp grounds to springs, and picnic area renovations. The Board questioned if any monies will fund the repair of provilion, however, Ms. Harrison clarified that FRDAP monies cannot be used for the repair, and the Board discussed the County inspector visiting the springs to evaluate the condition. The Board discussed closeout El Nino money available and the FEMA representatives visiting the building for an evaluation.

Commissioner Thomas suggested the County Building Inspector evaluate the building, however, Mr. McQueen stated that it would require an engineer's evaluation.

*Motion by Commissioner Tommy Langford, seconded by Commissioner Thomas, to accept FRDAP Grant, \$200,000. Motion carried unanimously with a 5-0 vote.*

Hart Springs, Budget Transfer: (1/1833) Ms. Harrison requested approval to transfer funds from fund #51315 to #55400, for advertising.

*Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to approve budget transfer, \$5,000. Motion carried unanimously with a 5-0 vote.*

Hart Springs, Radio Access: (1/1914) Ms. Harrison requested approval of purchase order for, \$1,100 to purchase 2way radios.

*Motion by Commissioner Tommy Langford, seconded by Commissioner Durden, to approve purchase of 4 radios, \$1,100 total. Motion carried unanimously with a 5-0 vote.*

Hart Springs, Hot Dog Steamer/Nacho Warmer: (1/2116) Ms. Harrison requested approval of purchase order for, \$1,030 to purchase hot dog steamer/nacho warmer. Ms. Harrison withdrew her request.

Nursery Donations: (1/2268) Ms. Harrison requested permission to approach nurseries for donations of plants for Hart Springs.

*Motion by Commissioner Sharon Langford, seconded by Commissioner Durden, to allow Hart Springs to approach nurseries regarding donations of plants. Motion carried unanimously with 5-0 vote.*

**Public Hearing, Approval of Plat, Deer Wood of Gilchrist Minor Subdivision (6:00 p.m.):**

(1/2337-2/628) Mr. Gene Parrish, representing Mr. Gluckman, requested tentative approval of re-plat. Mr. Parrish stated the only difference is lot 1 & 5, equestrian riding easement reduced from 100 feet to 30 feet. He stated that he is in receipt of signed statements in agreement of the re-plat, and that the owner of any lots that had been purchased already would also be signing the plat.

*Motion by Commissioner Durden, seconded by Commissioner Tommy Langford, to approve re-plat for Deer Wood of Gilchrist Minor Subdivision with change to easement, conditional on McPherson's review of the final plat with all owners shown. Motion carried unanimously with a 5-0 vote.*

Mr. Gluckman is to provide deeds showing ownership for all lots within the Minor Subdivision.

*Motion by Commissioner Tommy Langford, seconded by Commissioner Thomas, to approve dedication of roads on re-plat. Motion carried unanimously with a 5-0 vote.*

**Public Hearing, Approval of Plat, Saddlebrooke Minor Subdivision (6:15 p.m.):** (2/629) Mr. Gene Parrish, representing Gary Beach and others, requested approval of plat.

*Motion by Commissioner Tommy Langford, seconded by Commissioner Thomas, to approve plat for Saddlebrooke Minor Subdivision. Motion carried unanimously with a 5-0 vote.*

*Motion by Commissioner Tommy Langford, seconded by Commissioner Sharon Langford, to accept dedication of 30 feet easement along SE 80<sup>th</sup> Street. Motion carried unanimously with a 5-0 vote.*

BOCC recessed at 6:24 p.m. for BOA.

BOA adjourned at 6:48 p.m. and BOCC reconvened at 6:49 p.m.

**Hart Springs, FRDAP Grant Submittals (Continued):** (2/778) Mr. McQueen stated that the County could have a total of three applications. He stated that Hart Springs is one application, and requested direction on another application for the County.

The Board questioned boat ramps, Water's Lake and Rock Bluff, however Mr. McQueen stated that the County would have to meet the requirement of categories. Mr. McQueen made several suggestions to the Board regarding providing an alternate area and another level of recreation for the County.

Chairperson Gentry questioned the cabins at the Wilderness Trail. He discussed a letter received regarding funding. The Board directed Mr. McQueen and Ms. Harrison to bring evaluations and recommendations back before the Board on August 1, 2005.

**Personnel Policy Discussion (7:00 p.m.):** (2/1234) The Board requested a report from Mr. McQueen, County Administrator, on issues raised in the April 18, 2005 Board Meeting.

*Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to change agenda, tabling Personnel Policy discussion until other business is handled. Motion carried unanimously with a 5-0 vote.*

**Citizen's Request, Hugh Thomas, Suwannee River Partnership (7:30 p.m.):** (2/1260) Mr. Thomas advised the Board of a proposed position for a Suwannee River Partnership Technician, and stated that the position would be a multi-county position. Mr. Thomas advised the Board of several of the duties of the position, and discussed the County's benefit from such a position. He discussed the services provided to the producers in the area at no charge to the producer. Commissioner Durden questioned the space requirement, and also discussed the length of the grant. The position would be a County employee and the Soil & Water Board would reimburse the County for the expense.

Mr. Gilliam stated that the base salary rate, insurance benefits. Daryl Smith stated that the Soil & Water Board would be flexible as to the salary and benefits. Commissioner Thomas questioned if there was an employee already selected for this position, and Mr. Thomas stated no.

The Board discussed office space and the length of the Grant. Mr. Thomas stated that the position is funded annually.

*Motion by Commissioner Durden, seconded by Commissioner Tommy Langford, to approve creating a County position for Suwannee River Partnership Technician through the Soil & Water Conservation Service Budget, contingent on availability of funds. Motion carried unanimously with a 5-0 vote.*

**Citizen's Request, Darlene Smith, Soil & Water Conservation District (7:15 p.m.):** (2/1764) Mr. Gilliam advised the Board that Ms. Smith had to cancel her time certain due to illness.

**County Administrator Report (Continued):**

**Deer Meadows, Phase 1, 2, and 3:** (2/1785) Mr. McQueen stated that he had received a follow up letter

from Mills Engineering Company.

**County Planner & Fire Chief:** (2/1851) Mr. McQueen advised the Board of the information provided in regards to the Volunteer Fire Coordinator and County Planner. He stated that the County Planner is scheduled to begin on July 26, 2005.

**Request for Travel:** (2/1873) Mr. McQueen requested approval of travel expense for Ron Mills and Brittany Lee, Hazmat Member, to attend Cameo Training in Tallahassee, to be reimburse by North Central Florida Regional Planning Council.

***Motion by Commissioner Thomas, seconded by Commissioner Sharon Langford, to approve travel for Ron Mills and Brittany Lee, to be reimbursed by North Florida Regional Planning Council. Motion carried unanimously with a 5-0 vote.***

**DSI Group (Homeland Security Grant):** (2/1944) Mr. McQueen advised the Board of Invoice #2, \$6,503, & #3, \$4,551.50, and requested approval.

***Motion by Commissioner Durden, seconded by Commissioner Thomas, to approve payment of Invoice #2 (\$6,503) and Invoice #3(\$4,551.50), DSI Group. Motion carried unanimously with a 5-0 vote.***

**Personnel Policy (Continued):** (2/2024) Mr. McQueen stated that he had contacted Mike Grogan, and had prepared a memorandum outlining the Board's questions. The Board discussed longevity pay and incentive bonuses, and Chairperson Gentry requested to add Incentive Bonuses to the request.

**Old Business:** (2/2223) Commissioner Durden advised the Board of business addressed during a budget workshop regarding land beside the library.

***Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to approve purchase of property for \$10,000 (plus closing costs) from Tim Kinsey and directed County Attorney to consult with Mr. Kinsey regarding a contract. Motion carried unanimously with a 5-0 vote.***

### **Commissioners Reports:**

**Commissioner Sharon Langford:** (2/2298) none

**Commissioner Durden:** (2/2302) none

**Commissioner Tommy Langford:** (2/2303) discussed a presentation for Nathan Martin, Road Department. Mr. Justin Watson advised the Board that August 31, 2005 will be Mr. Martin's last day and a BBQ will be Thursday, August 25 2005. The Board requested Mr. McQueen make arrangements for the plague.

Commissioner Tommy Langford stated that he would negotiate with Loncala on property for a Solid Waste site on CR 138.

**Commissioner Thomas:** (2/2414) discussed the exceptional job of the Road Department.

**Chairperson Gentry:** (2/2457) none

**New Business:** (2/2458) None.

**County Attorney:** (2/2460) reminded the Board that he would be on vacation the next two weeks.

**Clerk:** (2/2525) advised the Board of his vacation the remainder of the week.

**Public Participation:** (2/2538) None.

**Adjournment:** (2/2550)

There being no further business, Commissioner Tommy Langford ***moved*** to adjourn at 7:30 p.m. Motion was seconded by Commissioner Sharon Langford, and carried unanimously.

APPROVED:

---

Mitchell Gentry, Chairperson

ATTEST:

---

Joseph W. Gilliam, Clerk