

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD DECEMBER 19, 2005.

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a regular meeting on Monday, December 19, 2005 at 5:00 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members present to-wit:

Commissioner Tommy Langford, Chairperson
Commissioner Durden, Vice-Chairperson
Commissioner Kenrick Thomas
Commissioner Sharon Langford
Commissioner Mitchell Gentry

Others in attendance were: John McPherson, County Attorney, Joseph W. Gilliam, Clerk of Court, Janice Wasson, Deputy Clerk, Ron McQueen, County Administrator, Stacy Winfield, County Planner, Sam Ferguson, Finance Director, Steven Hurd, Justin Watson, Alan Mikell, Gene Parrish, Jerry Kiernan, John Ayers, Bud Rifle, Billy Cannon, Rob Willis, Tony Cruse, Wilma Mittucci, Betty Ramey, and Linda Trimm.

Call to Order:

Chairperson Tommy Langford called the meeting to order at 5:00 p.m., with Commissioner Thomas delivering the invocation and Commissioner Sharon Langford leading the Pledge of Allegiance.

Agenda Changes: (1/38) Mr. Gilliam advised the Board of the following agenda changes:

Additions:

1. Additional Invoices for Mills Engineering
2. Ring Power, Revised Specifications for Graders
3. Payment Requests, Mills Engineering

Mr. McQueen advised the Board of the following agenda changes:

Additions:

1. Assistant County Agent, heard first
2. Wilma Mittucci, Request for Library
3. Change Order, CR 319

Motion by Commissioner Gentry, seconded by Commissioner Durden, to approve agenda changes. Motion carried unanimously with a 5-0 vote.

Consent Agenda: (1/117)

1. Approval of Minutes:
December 5, 2005
2. Approval of Budget Entries:

#BE06-016, General Fund, \$500.00
#BE06-017, SHIP Fund, \$28,500.00
#BE06-018, Fire District Trust Fund, \$7,900.00
#BE06-019, Transportation Fund, \$1,100.00
#BE06-020, Fire District Trust Fund, \$12,712.00
#BE06-028, SHIP Fund, \$26,477.00

Motion by Commissioner Gentry, seconded by Commissioner Sharon Langford, to approve Consent Agenda. Motion carried unanimously with a 5-0 vote.

Attorney Report:

Ordinances and Resolutions:

Subdivision Ordinance: (1/135) Mr. McPherson advised the Board that this Ordinance is set for adoption at the current meeting.

Applying Capital Facilities Impact Fees to Cities: (1/135) Mr. McPherson advised the Board that this Ordinance is scheduled for adoption at the current meeting.

Status Reports:

McArthur Property donation: (1/145) Mr. McPherson advised the Board that a survey had been ordered.

Philpot Park: (1/149) Mr. McPherson advised the Board that he did not have any new information to report.

Land Development Code Update: (1/151) Mr. McPherson advised the Board that the draft of Article 9 is contained within this packet for the Board to review.

Pending Litigation:

Brooks and Strickland v. Aderholts and Gilchrist County: (1/192) Mr. McPherson advised the Board that the first tree had been successfully removed and that this may or may not aid the parties in reaching a final resolution in the litigation. Mr. McQueen reported to the Board on the tree removal.

Gilchrist County v. Langfords: (1/208) Mr. McPherson advised the Board that he is still waiting for the release of lien from the Federal government. He stated that a legal description had been requested of Parrish Land Survey to proceed with the release of lien.

Gilchrist County v. James Lee: (1/230) Mr. McPherson advised the Board that an attempt to serve Mr. Lee in Gilchrist County would be made.

Bailey v. Gilchrist County: (1/237) Mr. McPherson advised the Board that the last of Mr. Bailey's suits brought against Gilchrist County had been voluntarily dismissed by Mr. Bailey.

Miscellaneous: (1/252) None.

Gilchrist County Library: (1/263) Mr. McQueen advised the Board of a request from Ms. Mittucci. Mr. Hurd, Three Rivers Regional Library, and Ms. Mittucci addressed the Board and requested the reclassification of a part-time position for the library, with Ms. Mittucci offering to cut her hours in order to allow the part-time position to move to a full-time position.

Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to approve the Gilchrist County Library's request to reclassify the part-time position to a full-time position, using the professional services administration money in line item #53107 to cover the difference in salary, effective January 1, 2006. Mr. Hurd advised the Board that the more money the County spends on their library, the more State aid money the County is qualified to receive. Motion carried unanimously with a 5-0 vote.

County Agent Report on the Selection for the 4-H County Agent: (1/574) Mr. McQueen requested the Board move the 6:30 p.m. time certain to 5:18 p.m., and recommended approval.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to approve changing the 4-H County Agent time certain item from 6:30 p.m. to be addressed at 5:18 p.m.. Motion carried unanimously with a 5-0 vote.

Mr. McQueen advised the Board of the recommendation for the 4-H County Agent position by Dr. Baldwin, Mr. Weaver, and himself, and requested approval from the Board to hire Mr. DeCubellis. Mr. Gilliam clarified that the University would make up the difference on going, and not just the first year.

Motion by Commissioner Gentry, seconded by Commissioner Thomas, to approve the hiring of Christopher David DeCubellis to the position of Assistant County Agent in charge of the 4-H Program for the County. Motion carried unanimously with a 5-0 vote.

Public Hearing, Ordinance 05-18, Subdivisions: (1/751-2/302) Mr. McPherson reviewed the ordinance with the Board, and recommended approval.

ORDINANCE 05-18

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, AMENDING THE SUBDIVISION REGULATIONS IN THE COUNTY'S LAND DEVELOPMENT CODE; AMENDING THE DEFINITION OF SUBDIVISION; ESTABLISHING LOT SPLITS AND A PROCEDURE THEREFOR; AMENDING THE ACCESS REQUIREMENTS FOR LOTS WITHIN CERTAIN SUBDIVISION; AMENDING THE DEFINITION OF MINOR SUBDIVISION; ESTABLISHING NEW MINIMUM LOT SIZES FOR CERTAIN SUBDIVISIONS; AMENDING THE RULES FOR MAINTENANCE AND REPAIR OF REQUIRED IMPROVEMENTS; ESTABLISHING NEW LEVEL OF SERVICE STANDARDS FOR SUBDIVISIONS CONNECTING TO COUNTY ROADWAYS; PROVIDING FOR DELAYED APPLICABILITY; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.

Mr. McPherson advised the Board of the Planning and Zoning Board's request to change the amount of acreage that would trigger the subdivision ordinance. The Board discussed at length changes to the ordinance, road requirements and family provisions. Stacey Winfield and Gene Parrish addressed the Board advising of their opinion of the change. Commissioner Durden asked that the language within Section 6 be changed in regards to the certification of improvements.

Chairperson Tommy Langford called for any public comments, with Mr. Parrish commenting on the distance between subdivisions of less than 20 lots.

Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to approve continuing the Public Hearing for adoption on the Subdivision Ordinance until the mid month meeting in January with changes: Section 1, parcels more than 20.0 acres; addition of the term subdivision to keep it within ½ mile of another subdivision; change Section 3, one lot per parcel of 20.0 acres and less; to add the minor subdivision to be reviewed by the Planning and Zoning Board; to change the change the modified procedure for lot splits; and to change the language for the certification of improvements. Motion amended to schedule Public hearing for adoption on January 3, 2006 due to the effective date. Motion carried unanimously with a 5-0 vote.

Public Safety Director, Rob Willis: (2/315) Chairperson Tommy Langford introduced the new Public Safety Director, Rob Willis, to the Board.

Jail: (2/378) Mr. McQueen advised the Board of the condition of the septic tank at the jail, and stated that a new lid will be required.

Public Hearing, Ordinance 05-17, Capital Impact Fees: (2/449) Mr. McPherson advised the Board of Ordinance 05-17, and recommended approval.

ORDINANCE 05-17

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA;

REVISING THE EXISTING IMPACT FEES TO BE CHARGED FOR CAPITAL FACILITIES; MAKING THE FEES APPLICABLE THROUGHOUT THE INCORPORATED AND NINCORPORATED PARTS OF THE COUNTY; PROVIDING INSTRUCTIONS TO THE CODIFIER; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve Ordinance 05-17, Capital Impact Fees, with added language by the County Attorney. Chairperson Tommy Langford called for public comments, with none received. Motion carried unanimously with a 5-0 vote.

Recessed for the Board of Adjustment at 6:30 p.m.
Reconvened as Board of County Commission at 6:44 p.m.

County Planner Report:

VAR 05-07, Jerry Reynolds: (2/587) Ms. Winfield addressed the issue of set backs previously approved, and requested guidance from the Board.

Motion by Commissioner Gentry, seconded by Commissioner Thomas, to approve changes in set backs in the Final Order for VAR 05-07, Jerry Reynolds. Motion carried with a 4-1 vote, with Commissioner Thomas voting yes, Commissioner Gentry voting yes, Commissioner Durden voting no, Commissioner Sharon Langford voting yes, and Chairperson Tommy Langford voting yes.

Permitting: (2/715) Ms. Winfield addressed the Board requested permission to meet with the County Attorney regarding the Driveway permitting. The Board agreed to the meeting and requested that Ms. Winfield bring the issue back within the County Planner Report for Board discussion.

Clerk Report:

January BOCC Meeting Schedule: (2/772) Mr. Gilliam requested alternate dates for the two (2) January BOCC Meetings due to the New Year's Day holiday and Martin Luther King, Jr. holiday, both on regular BOCC meeting dates.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve scheduling January 3, 2006 and January 17, 2006 as meeting dates due to holiday conflicts. Motion carried unanimously with a 5-0 vote.

Resolution 05-61, Budget Entry #BE06-009: (2/823) Mr. Gilliam advised the Board of Resolution 05-61, accompanied by Budget Entry #BE06-009 for \$60,045.00 representing budget in Transportation Impact for Langford Mediation Cost, and recommended approval.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to approve Resolution 05-61 for \$60,045.00. Motion carried unanimously with a 5-0 vote.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to approve Budget Entry #BE06-009 for \$60,045.00. Motion carried unanimously with a 5-0 vote.

Resolution 05-64, Budget Entry #BE06-010: (2/907) Mr. Gilliam advised the Board of Resolution 05-64, accompanied by Budget Entry #BE06-010 for \$69,379.00 establishing budget for paving SE 70th for Transportation Impact Fees, 50% share, and recommended approval.

Motion by Commissioner Sharon Langford, seconded by Commissioner Durden, to approve Resolution 05-64 for \$69,379.00. Motion carried unanimously with a 5-0 vote.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to approve Budget Entry #BE06-010 for \$69,379.00. Motion carried unanimously with a 5-0 vote.

Resolution 05-66, Budget Entry #BE06-021: (2/970) Mr. Gilliam advised the Board of Resolution 05-66, accompanied by Budget Entry #BE06-021 for \$228,950.00 to provide

budget for Fire Truck purchase, \$242,005, using Grant Funds from U.S. Assistance to Firefighters Grant totaling \$228,950.00, and recommended approval.

Motion by Commissioner Thomas, seconded by Commissioner Gentry, to approve Resolution 05-66 for \$228,950.00. Motion carried unanimously with a 5-0 vote.

Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to approve Budget Entry #BE06-021 for \$242,005.00. Motion carried unanimously with a 5-0 vote.

Resolution 05-67, Budget Entry #BE06-022: (2/1040) Mr. Gilliam advised the Board of Resolution 05-67, accompanied by Budget Entry #BE06-022 for \$7,687.50 amending the Local Housing Assistance Trust Fund (SHIP) for mortgage payoff of Jaime Shea, and recommended approval.

Motion by Commissioner Gentry, seconded by Commissioner Durden, to approve Resolution 05-67 for \$7,687.50. Motion carried unanimously with a 5-0 vote.

Motion by Commissioner Thomas, seconded by Commissioner Durden, to approve Budget Entry #BE06-022 for \$7,687.50. Motion carried unanimously with a 5-0 vote.

Resolution 05-68, Budget Entry #BE06-023: (2/1100) Mr. Gilliam advised the Board of Resolution 05-68, accompanied by Budget Entry #BE06-023 for \$5,835.50 amending the Local Housing Assistance Trust Fund (SHIP) for mortgage payoff of Ryan Weaver, and recommended approval.

Motion by Commissioner Sharon Langford, seconded by Commissioner Thomas, to approve Resolution 05-68 for \$5,833.50. Motion carried unanimously with a 5-0 vote.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to approve Budget Entry #BE06-023 for \$5,833.50. Motion carried unanimously with a 5-0 vote.

Resolution 05-69, Budget Entry #BE06-026: (2/1186) Mr. Gilliam advised the Board of Resolution 05-69, accompanied by Budget Entry #BE06-026 for \$11,794.41 amending the Local Housing Assistance Trust Fund (SHIP) for second mortgage payoff of Aaron Buck, and recommended approval.

Motion by Commissioner Gentry, seconded by Commissioner Thomas, to approve Resolution 05-69, including budget entry #BE06-026, for \$11,794.41. Motion carried unanimously with a 5-0 vote.

Resolution 05-70, Budget Entry #BE06-024: (2/1239) Mr. Gilliam advised the Board of Resolution 05-70, accompanied by Budget Entry #BE06-024 for \$20,250.00 amending the Local Housing Assistance Trust Fund (SHIP) for mortgage payoff of Shanna Hartzog, and recommended approval.

Motion by Commissioner Sharon Langford, seconded by Commissioner Thomas, to approve Resolution 05-70, including budget entry #BE06-024, for \$20,250.00. Motion carried unanimously with a 5-0 vote.

Resolution 05-71, Budget Entry #BE06-025: (2/1310) Mr. Gilliam advised the Board of Resolution 05-71, accompanied by Budget Entry #BE06-025 for \$3,821.10 amending the Local Housing Assistance Trust Fund (SHIP) for second mortgage payoff of Theresa McGee, and recommended approval.

Motion by Commissioner Gentry, seconded by Commissioner Thomas, to approve Resolution 05-71, including budget entry #BE06-025, for \$3,821.10. Motion carried unanimously with a 5-0 vote.

Resolution 05-72, Budget Entry #BE06-027: (2/1382) Mr. Gilliam advised the Board of Resolution 05-72, \$28,620, accompanied by Budget Entry #BE06-027, \$31,800.00, establishing budget for the U.S. Fire Assistance Grant, and recommended approval.

Motion by Commissioner Thomas, seconded by Commissioner Gentry, to approve Resolution 05-72, for \$28,620.00. Motion carried unanimously with a 5-0 vote.

Motion by Commissioner Sharon Langford, seconded by Commissioner Durden, to approve Budget Entry #BE06-027 for \$31,800.00. Motion carried unanimously with a 5-0 vote.

Purchase Order #600565, North Gilchrist VFD: (2/1504) Mr. Gilliam advised the Board of purchase order request by North Gilchrist VFD for Air Boss Cylinders, Pagers and Bunker Gear, and recommended approval. Commissioner Durden stated that County policies require sealed bids for items over \$10,000 unless waived by the Board.

Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to accept sealed bids for the purchase, in accordance with County policies, for the purchase of fire equipment for North Gilchrist VFD, unless State contract. Mr. Ferguson stated that a copy of the State contract is required. Motion carried unanimously with a 5-0 vote.

Subordination Request, Haille & Amber Rollinson: (2/1690) Mr. Gilliam advised the Board of the SHIP Loan Review Committee's recommendation to deny the Subordination Request of Haille & Amber Rollinson.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to deny Subordination Request for Haille & Amber Rollinson in accordance with SHIP Loan Review Committee recommendation. Motion carried unanimously with a 5-0 vote.

Subordination Request, Hercules McCumber: (2/1787) Mr. Gilliam advised the Board of the SHIP Loan Review Committee's recommendation to deny the Subordination Request of Hercules McCumber.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to deny Subordination Request for Hercules McCumber in accordance with SHIP Loan Review Committee recommendation. Motion carried unanimously with a 5-0 vote.

Hart Springs, Residential Lease: (2/1826) Mr. Gilliam advised the Board of the expiration of the residential lease at Hart Springs, and recommended approval to renew.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve the renewal of the Residential Lease at Hart Springs. Motion carried unanimously with a 5-0 vote.

Ring Power, Replacement of two (2) Graders: (2/1867) Mr. Gilliam advised the Board of meeting with Ring Power regarding the Caterpillar 135H Motor Grader, replaced pages within the agenda with new information received earlier today, and recommended approval.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to approve accepting the State contract from Ring Power for \$142,913.00 each, Caterpillar 135H Motor Grader. Motion carried unanimously with a 5-0 vote.

HIPP Construction, Purchase Order: (2/2123) Mr. Gilliam advised the Board of Purchase Order #600586, \$293,083.36, for the SCRAP (CR 340) Project, and recommended approval.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve Payment Request #600586 to HIPP Construction for \$293,083.36 for the SCRAP (CR 340) Project. Motion carried unanimously with a 5-0 vote.

Commissioner Durden raised the issue of rumble strips, and recommended contacting Mills Engineering Company.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve the purchase and placement of rumble strips if funds are available within the SCRAP program for CR 340. Motion carried unanimously with a 5-0 vote.

Mills Engineering Company, Purchase Order: (2/2306) Mr. Gilliam advised the Board of Purchase Order #600588, \$7,796.25, for the engineering for the resurfacing of CR 340, and recommended approval.

Motion by Commissioner Gentry, seconded by Commissioner Sharon Langford, to approve Purchase Order #600588 for \$7,796.25 for the resurfacing of CR 340. Motion carried unanimously with a 5-0 vote.

Mills Engineering Company, Reimbursement Request: (2/2353) Mr. Gilliam advised the Board of Reimbursement Request, \$309,335.30, for the CR 340, and recommended approval.

Motion by Commissioner Gentry, seconded by Commissioner Durden, to approve Reimbursement Request for \$309,335.30 for CR 340, and authorize Chairperson to sign. Motion carried unanimously with a 5-0 vote.

HIPP Construction, Purchase Order: (2/2497-3/4) Mr. Gilliam advised the Board of Purchase Order #600587, \$152,234.81, for the SCRAP (CR 319) Project, and recommended approval.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to approve Purchase Order #600587 to HIPP Construction for \$152,234.81 for the SCRAP (CR 319) Project. Commissioner Durden and Commissioner Gentry both stated that they were not as satisfied with CR 319 as with CR 340. Motion carried unanimously with a 5-0 vote.

Mills Engineering Company, Purchase Order: (3/5) Mr. Gilliam advised the Board of Purchase Order #600589, \$3,063.75, for the resurfacing of CR 319, and recommended approval.

Motion by Commissioner Sharon Langford, seconded by Commissioner Durden, to approve Purchase Order #600589 for \$3,063.75 for the resurfacing of CR 319. Motion carried unanimously with a 5-0 vote.

Mills Engineering Company, Reimbursement Request: (3/22) Mr. Gilliam advised the Board of Reimbursement Request for \$159,556.35, for the resurfacing of CR 319, and recommended approval.

Motion by Commissioner Gentry, seconded by Commissioner Durden, to approve Payment Request #1 for \$159,556.35 for the resurfacing of CR 319, and authorize Chairperson to sign. Motion carried unanimously with a 5-0 vote.

Mills Engineering Company, Purchase Order: (3/55) Mr. Gilliam advised the Board of Purchase Order #600590, \$14,357.25, for the SCRAP (CR 337) Project, and recommended approval.

Motion by Commissioner Sharon Langford, seconded by Commissioner Gentry, to approve Purchase Order #600590 for \$14,357.25 for the SCRAP (CR 337) Project. Motion carried unanimously with a 5-0 vote.

Mills Engineering Company: (3/113) Mr. Gilliam advised the Board of Invoice #2005130, \$5,324.00, Invoice #2005028, \$227.50, Invoice #2005152, \$2,577.50, Invoice #2005063, \$5,266.50, and Invoice #2004166, \$4,679.50.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve Invoice #2005130, \$5,324.00, Invoice #2005028, \$227.50, Invoice #2005152, \$2,577.50, Invoice #2005063, \$5,266.50, Invoice #2004166, \$4,679.50, and Invoice #2005037, \$16,089 totaling \$34,164 to Mills Engineering Company. Motion carried unanimously

with a 5-0 vote.

Update on Sam Ferguson: (3/211) Mr. Gilliam advised the Board of Mr. Ferguson's return to work, and the Board voiced their gratitude for his return.

Road Department Report:

Ring Power Invoice: (3/225) Mr. Watson advised the Board of Invoice #710120, \$1,903.44, for fire damage of Grader #28, and recommended direction. He stated that the grader is less than three (3) months old, and he does not feel that it is the County's responsibility to pay this invoice. The Board requested that a representative from Ring Power appear before the Board to justify the Invoice. The Board also required that all operators have knowledge of the use of fire extinguishers, and that all vehicles are equipped with mounted extinguishers. Mr. McQueen stated that the Fire Coordinator will train, and Commissioner Durden stated that insurance companies will also train.

Sealed Bids on Dump Trucks: (3/406) Mr. Watson requested approval to accept sealed bids on two (2) Ford Dump Trucks instead of waiting until the auction scheduled for March (date to be set by Board). Mr. Watson stated that the dump trucks would replace the two (2) dump trucks requested to be declared surplus, and presented the Board with a Disposition Request Form.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to declare two (2) dump trucks (VIN #1FTDYW80U1GVA23175 and VIN #1FDYW80U5JBA23177) and 1989 Ford Ranger (VIN #1FTCR10T1KUA97529) as surplus equipment, along with a list of other items from the Finance Department, to accept sealed bids, and to hold an auction in January. Motion carried unanimously with a 5-0 vote.

Boundary Survey, Kimberly Wheat: (3/526) Mr. Watson advised the Board of the request by Kimberly Wheat for the Board to pay for a boundary easement in Sun-N-Fun Subdivision. Lot #1, Block #4, Unit #1, SE 77th Lane. The Board agreed that this would be an expense of any landowner requesting clarification.

CR 337 Paving: (3/729) Mr. Watson requested permission to place approximately 17 roadways from SE 70th to CR 340 within the SCOP Project. Extending the apron would save the Road Department labor for maintenance, and ensure the safety of the citizens by keeping the motor grader off the road way. The Board agreed.

CR 337/80th: (3/799) Mr. Watson advised the Board of the need to transition 80th into CR 337, and the Chairperson provided information for review. The Board discussed safety issues, including stop signs, stop bars, curve signs, and yields. Bud Rifle spoke in agreement with yields, voicing his concern in traffic, including several Gilchrist County deputies, ignoring the traffic signs currently.

Rock Reports: (3/1048) Mr. Watson advised the Board of the rock reports for October and November.

County Administrator Report:

Pressure Washing, Courthouse: (3/1118) Mr. McQueen advised the Board of the letter received from Shamrock Services regarding the pressure washing service offered to the Board earlier. The Board agreed that no services will be needed until after the renovations have been completed.

Purchase Order, Bell VFD: (3/1145) Mr. McQueen advised the Board of the Purchase Order for Bennett Fire Products in the amount of \$3,414.40, and recommended approval.

Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to approve purchase order for Bell VFD, \$3,414.40, to Bennett Fire Products for the purchase of equipment as long as all bids are turned into the Finance Department, and that Bennett Fire Products is the lowest bid. The Board discussed the County beginning coordinating purchasing for the Fire Departments, and that the Public Safety Director should be in charge of the coordination. Motion carried unanimously with a 5-0 vote.

Update, Loncala Property: (3/1231) Mr. McQueen advised the Board of the survey status for the purchase of property from Loncala.

EMS Property: (3/1244) Mr. McQueen was asked by Commissioner Durden about the status of the survey for the EMS station, with Mr. McQueen stating that the field work had been completed and Parrish Land Survey is in the process of preparing survey documents for the County.

Space Recommendations: (3/1264) Mr. McQueen advised the Board of hiring of a second Building Inspector, along with the Public Safety Director, and discussed several offers made by the School Board, and use of the Gilchrist Title Company's Office. Mr. McQueen would like to keep the Public safety Director's Office close to the County Administrator's Office to allow for necessary direction and help until his transition is complete. Commissioner Durden stated that he could not see spending \$8,000 of tax payer's money to rent a building when there is a building possibly available at Walker Curve.

Tony Cruse, Gilchrist County Sheriff Office gave a report of the condition of the Administration building at the firing range, and stated that the double doors are in bad need of repair, the air conditioning requires repair occasionally, the bathrooms are not in the best of shape due to not being used, and stated that the building is being used for defensive tactic training.

The Board directed the County Administrator and Public Safety Director to inspect the building and to bring a report to the Board at the January 3, 2006 meeting.

Mr. McQueen also advised the Board of the plan to use space located at the rear of the Suwannee River Economic Development Council Office for the Veteran's Administration Office, open three (3) days per week. Commissioner Sharon Langford stated that the move needed to be advertised.

Capital Improvement Plans: (3/1870) Mr. McQueen advised the Board of the first deliverable for information.

HIPP Construction, Change Order: (3/1937) Mr. McQueen advised the Board of the change order regarding seeding and mulching on CR 319, and recommended approval.

Motion by Commissioner Sharon Langford, seconded by Commissioner Durden, to approve change order for seeding and mulching on CR 319 (when received), and authorize Chairperson to sign. Motion carried unanimously with a 5-0 vote.

Impact Fee Transfer: (3/2026) Mr. McQueen advised the Board of the request from Carl Sheffield's request to transfer impact fees from Bobby Sheffield. He stated that Bobby Sheffield gave a mobile home to Carl Sheffield, whose property is adjoining.

Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to approve the transfer of impact fees from Bobby Sheffield to Carl Sheffield. Motion carried unanimously with a 5-0 vote.

Travel Authorization Request: (3/2059) Mr. McQueen requested authorization for Rob Willis, Ron Mills and himself to attend the Florida Emergency Preparedness Association (FEPA) Conference from January 23rd through January 27th in St. Petersburg.

Motion by Commissioner Gentry, seconded by Commissioner Thomas, to approve travel for Ron McQueen, Rob Willis, and Ron Mills to attend the Florida Emergency Preparedness Association (FEPA) Conference in January. Motion carried unanimously with a 5-0 vote.

Retirement, Public Safety Director: (3/2111) Mr. McQueen requested Board approval to submit an application for the 2% High Risk Retirement. Mr. Gilliam advised the Board that the Florida Retirement System (FRS) will make the determination, not the Board of County Commission.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to submit the application for High Risk Retirement (2%) for Rob Willis, Public Safety Director. Motion carried unanimously with a 5-0 vote.

Commissioner Reports:

Commissioner Thomas: (3/2239) discussed extra road graders for the Road Department, and would like to go on record as saying he realizes that there is a problem with the turn around time on grading roads, and that the Board as a whole is trying to find a solution.

Commissioner Gentry: (3/2311) discussed a report on CR 319 paving quality, DOT permit for sewer line, and CR 337 shoulder problems, but that all these issues had been discussed throughout the current meeting.

Commissioner Durden: (3/2356) discussed the projects approved during the budget process (EMS, Road Department, Bell VFD), and that he would like to see the County start with at least one.

Commissioner Sharon Langford: (3/2434) discussed the motor graders, and stated she is in favor of additional graders, with Mr. Gilliam clarifying that it probably needs to be addressed during budget time.

Chairperson Langford: (3/2570-4/124) discussed additional graders and stated that he is also in favor, to improve the turn around time. Mr. Gilliam asked about the Road Department's policy on grading in regards to the amount of traffic, with Mr. Watson stating that roads are not skipped unless there is an emergency situation.

Commissioner Thomas did say that he had received a compliment on the response from the Board on complaints regarding roads.

Chairperson Tommy Langford advised that the Committee Assignment List had been completed, and asked if there were any changes, with no response.

Speaker System: (4/125) Mr. Gilliam advised that the speaker system had been repaired, and that the speaker box is going to be kept locked in order to keep everyone from adjusting it.

Old Business: (4/166) None.

New Business: (4/167) None.

Public Participation: (4/169) None.

Adjournment: (4/173)

There being no further business, Commissioner Sharon Langford *moved* to adjourn at 8:34 p.m. Motion seconded by Commissioner Durden, and carried unanimously.

APPROVED:

Tommy Langford, Chairperson

ATTEST:

Joseph W. Gilliam, Clerk