

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JULY 10, 2006.

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a regular meeting on Monday, July 10, 2006 at 1:15 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members present to-wit:

Commissioner Tommy Langford, Chairperson
Commissioner Durden, Vice-Chairperson
Commissioner Kenrick Thomas
Commissioner Sharon Langford
Commissioner Mitchell Gentry

Others in attendance were: John McPherson, County Attorney, Joseph W. Gilliam, Clerk of Court, Jacki Johnson, Finance Director, Janice Wasson, Deputy Clerk, Ron McQueen, County Administrator, John Ayers, Justin Watson, Billy Cannon, Alan Mikell, Gene Parrish, Delight Curtis, Terry Parrish, Troy Whitey, Tony Cruse, H. L. Montgomery, R. Smith, Frank Schupp, Donnie Ellington, W. C. Collin, Marilyn Graden, Bruce Figureid, and Gail Saunders.

Call to Order:

Chairperson Tommy Langford called the meeting to order at 1:20 p.m., with Chairperson Tommy Langford delivering the invocation, and Commissioner Thomas leading the Pledge of Allegiance.

Agenda Changes: (1/41) Mr. Gilliam advised the Board that he did not have any agenda changes.

Mr. McQueen advised the Board of the following agenda changes:

1. Roof at County Jail
2. Travel Requests, Ron Mills and Rob Willis
3. Travel Request, Mike Burnett
4. RFQ, EOC Complex
5. Vehicle Replacement Requests
6. Lawn Mower for Hart Springs

Motion by Commissioner Gentry, seconded by Commissioner Thomas, to approve agenda with changes. Motion carried unanimously with a 5-0 vote.

Consent Agenda: (1/99)

1. Approve Bills
2. Approve Minutes:
June 19, 2006, Regular Meeting
June 26, 2006, Workshop
3. Approval of Budget Entries:
#BE06-093, General Fund, \$84,000.00
#BE06-094, General Fund, \$4,259.67
#BE06-095, SHIP Fund, \$41,517.00

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve Consent Agenda. Motion carried unanimously with a 5-0 vote.

County Administrator/Department Reports:

Bell Boys and Girls Athletic Association: (1/115) Mr. McQueen advised the Board of the request for a donation of \$1,000, and requested approval, with Katie Cason addressing the Board.

Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to approve a \$1,000 donation to the Bell Boys and Girls Athletic Association from General Revenue Reserve Fund. Motion carried unanimously with a 5-0 vote.

Public Safety Department:

Department of Community Affairs, Contract for Hazard Analysis: (1/330) Mr. McQueen advised the Board of the contract for Hazard Analysis, along with Mr. Ron Mills' recommendation to allow North Central Florida Regional Planning Council to prepare and execute the contract for \$1,646. Mr. McQueen requested approval, with Mr. Willis addressing the Board.

Motion by Commissioner Gentry, seconded by Commissioner Thomas, to allow North Central Florida Regional Planning Council to prepare and execute contract for Hazard Analysis, \$1,646. Motion carried unanimously with a 5-0 vote.

Emergency Communications Network, Inc., Amended CodeRED Agreement: (1/467) Mr. McQueen advised the Board of the changes to the current CodeRED Service Agreement, and requested approval of the amendment, with Ron Mills and Mr. Willis addressing the Board.

Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to approve Amended CodeRED Agreement with Emergency Communications Network, Inc., and authorize the Chairperson to sign. Motion carried unanimously with a 5-0 vote.

Mr. McPherson arrived at 1:40 p.m.

Quotes and Additional Information, HMGP, Wind Retrofit: (1/721) Mr. McQueen advised the Board of the quotes received and additional information requested for the HMGP Wind Retrofit of the Sheriff Office, and requested approval to waive bid requirements, with Ron Mills addressing the Board. He stated that quotes received were: Mac Johnson Roofing, original quote of \$25,262, with no amendment as requested; Certified Roofing, original quote of \$29,449, with an amended quote of \$39,050; Crosier & Son Roofing, original quote of \$20,212, with an amended quote of \$22,105; and recommended acceptance of the lowest quote from Crosier & Son Roofing.

Motion by Commissioner Sharon Langford, seconded by Commissioner Durden, to approve accepting quote from Crosier & Son Roofing of \$22,105.00. Motion carried unanimously with a 5-0 vote.

Travel Request/Mills & Willis: (1/1024) Mr. Willis advised the Board of the Florida Emergency Preparedness Association Midyear Conference for Ron Mills and himself, and requested approval.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve travel request for Ron Mills and Rob Willis to attend Florida Emergency Preparedness Association Midyear Conference. Motion carried unanimously with a 5-0 vote.

Training & Travel Request/Burnett: (1/1066) Mr. Willis advised the Board of the Animal Control training/certification for Mike Burnett, and requested approval.

Motion by Commissioner Sharon Langford, seconded by Commissioner Durden, to approve travel request for Mike Burnett to attend Animal Control Training. Motion carried unanimously with a 5-0 vote.

Vehicle Replacement Request/EM Response Vehicle: (1/112) Mr. Willis advised the Board of the need to replace the 1993 explorer for Emergency Management, and requested approval.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to approve moving forward with the quote process, and requested that three (3) quotes be presented to the Board. Motion carried unanimously with a 5-0 vote.

RFQ/EOC Complex: (1/1210) Mr. Willis advised the Board of the one (1) bid received, and requested that time be schedule for the July 24, 2006 meeting, with the Board agreeing.

Operations Chief (Assistant EMS Chief) Introduction: (1/1269) Mr. Willis advised the Board of the new Operations Chief, Deborah Langford, with Ms. Langford and Ms. Walker addressing the Board.

911 Equipment Invoice #06300601, Purchase Order #601195: (1/1374) Mr. Willis advised the Board of invoice and purchase order for the purchase of 911 from Baker's Communications, Inc., and requested approval.

Motion by Commissioner Gentry, seconded by Commissioner Durden, to approve Invoice #06300601, Purchase Order #601195, Baker's Communications, Inc., \$100,000, for the purchase of 911 equipment for the renovation of the 911 Center. Motion carried unanimously with a 5-0 vote.

Purchase Order #601533, Dispatch Communications Repair & Retrofit: (1/1435) Mr. Gilliam advised the Board of the purchase order, \$7,400, for the installation of two (2) heat pump systems at dispatch communications, and recommended approval.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve payment of Purchase Order #601533, \$7,400, to Akins Heating & Air Conditioning for the installation of two (2) heat pumps. Motion carried unanimously with a 5-0 vote.

Parks/Recreation:

Sea Wall Repairs: (1/1524) Mr. McQueen advised the Board of the quotes received from Gator Dock & Marine, LLC for the repair of the sea wall at Hart Springs, and requested approval of Purchase Order #601589, with Commissioner Sharon Langford requesting handicap access to the springs.

Mower Request: (1/1745) Ms. Harrison advised the Board of the repair needed for Hart Springs Park, and requested replacement.

Sea Wall Repairs (Continued): (1/2085) The Board readdressed the Sea Wall Repair.

Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to approve Purchase Order #601589, Gator Dock & Marine, LLC, \$3,360.76, for the repair of the sea wall at Hart Springs from General Revenue Reserve. Motion carried unanimously with a 5-0 vote.

Mower Request (Continued): (1/2121) The Board further discussed purchasing and repairing mowers for Hart Springs. The Board requested Ms. Harrison to obtain quotes for the rental of a mower and report back.

Road Department Report: (1/2271) Chairperson Tommy Langford deferred the time certain Road Department Report scheduled for 2:30 p.m. to allow the County Attorney to present his report and attend a scheduled meeting in Cedar Key.

Attorney Report:

Ordinances and Resolutions:

Creation of Department of Community Development: (1/2356) Mr. McPherson advised the Board that the Ordinance had been properly noticed, and is scheduled for adoption at the

current meeting.

Revised Flood Regulations: (1/2362) Mr. McPherson advised the Board that the Ordinance had been properly noticed, and is scheduled for adoption at the current meeting.

Revised Purchasing Threshold: (1/2369) Mr. McPherson advised the Board that the Ordinance had been properly noticed, and is scheduled for adoption at the current meeting.

Hart Springs Boating Exclusion Zone: (1/2375) Mr. McPherson advised the Board that a draft Ordinance is being prepared for review, and that a survey of the exclusion zone is required and had been ordered.

Review of Subdivision Construction Plans by TRC, Technical Review Committee: (1/2382) Mr. McPherson advised the Board that a draft Ordinance has been prepared, and is ready for review by the Planning & Zoning Board.

Speed Limits on Graded Roads: (1/2406) Mr. McPherson advised the Board that a draft ordinance reducing the speed limits on all graded roads to 35 mph is contained within the current agenda, and that the Sheriff is presenting a report at the current meeting.

Code Enforcement Citations: (1/2412) Mr. McPherson advised the Board that the Ordinance is to be noticed and scheduled for a Public Hearing for adoption at the July 24, 2006 meeting.

Status Reports:

Policies for Use of Fire Stations: (1/2424-2/325) Mr. McPherson advised the Board that a meeting was held by Ron McQueen, Rob Willis, Billy Carreccia, Lee Schaltenbrand and himself with regard to policies for the use of fire station by outside groups. He stated that it had been determined that only Gilchrist County Fire Rescue Station 2 (North Gilchrist) had facilities available for use by outside groups. Mr. McQueen clarified that Spring Ridge VFD's lease specifies usage of the station building. Mr. McPherson also stated that a draft of the policies that the group agreed upon however stated that not all members of the group had reviewed the draft, with Mr. Willis also addressed the Board.

Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to direct County Attorney to prepare a draft Resolution, Public Use of County Property, to be reviewed by the Board. Motion carried unanimously with a 5-0 vote.

McArthur Property Donation: (2/326) Mr. McPherson advised the Board that staff is still working to clear up the lease issue for this donation

Loncala Property: (2/326) Mr. McPherson advised the Board that this matter had been referred to Gilchrist Title Company for a closing to be scheduled.

Disposition of County Owned Borrow Pit: (2/326) Mr. McPherson advised the Board that this matter had been referred to Gilchrist Title Company for a closing to be scheduled.

School Board Easement: (2/328) Mr. McPherson advised the Board that he would be scheduling a meeting with Buddy Vickers and Justin Watson on this issue.

RFQ, for Jail Architect: (2/332) Mr. McPherson advised the Board that the RFQ for a jail architect had been advertised and a deadline for submission had been set.

Land Development Code Update: (2/340) Mr. McPherson reminded the Board that the Planning & Zoning Board would be reviewing Article 7, Development, Design and Improvement Standards, at their next scheduled meeting. This article would then come to the County Commission for review.

Mac Johnson Liens: (2/356) Mr. McPherson advised the Board that the County's offer to accept \$2,500 per lien in satisfaction of various code enforcement liens on lots in the Waccasassa area had been conveyed to Mac Johnson's attorney, and the argument of Mr. Johnson's attorney is forth coming relating to the validity of the liens.

Pending Litigation:

None: (2/377) Mr. McPherson advised the Board that there was no pending litigation to report for the County.

Miscellaneous:

Code Enforcement, Jessie White: (2/381) Mr. McPherson advised the Board of the events to this point, and requested authorization from the Board to file suit against Jessie White to foreclose on the lien and obtain an injunction from the Court ordering Mr. White come into compliance.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to authorize the County Attorney to proceed with filing suit against Jessie White, Code Enforcement violations. Motion carried unanimously with a 5-0 vote.

Rolling Oaks Subdivision, Special Assessment District: (2/434) Mr. McPherson advised the Board that he had spoken to Mike Myers, and had determined that the signatures on the petition were properly obtained. According to Mr. Myers, the persons signing the petition were informed of the information on Page 1 of the petition packet, and that page 1 was available for signers to read. Mr. McPherson advised the Board of the next steps required.

The Board requested Mr. Myers to address the Board, and Mr. Myers questioned the calculations of the estimates presented to the Board. The Board requested that Mr. Myers, Mr. McPherson and Mr. Justin Watson meet to discuss the calculations.

Application of Cynthia Goodrick and Live Oak IV, LLC for Road Vacation: (2/845) Mr. McPherson discussed the history of the road, and recommended the Board consult with Alachua County and proceed from there, with Mr. McQueen addressing the Board.

Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to authorize the County Attorney to proceed with the abandonment of the road within Cynthia Goodrick and Live Oaks IV, LLC petition. Motion carried unanimously with a 5-0 vote.

Adult Uses: (2/1030) Mr. McPherson advised the Board of his determination of current County regulations prohibiting adult type business within the County, with Sheriff David Turner addressing the Board. Sheriff David Turner advised that several years ago interest was expressed within the County, and also stated that he thinks the County is on the right track. The Board requested a draft Ordinance be prepared for review.

Temporary Signs on Public Right-of-Way: (2/1203) Mr. McPherson discussed the current Sign Ordinance, stating that the Ordinance is constitutional and clear. He recommended uniform enforcement until such time as the Ordinance is amended.

Motion by Commissioner Sharon Langford, seconded by Commissioner Thomas, to direct County Attorney to draft language for the amendment to Ordinance 05-02, Signs. Chairperson Tommy Langford called for public comment, with Terry Parrish addressing the Board, raising the issue of offensive signs and limitations to property owners. Chairperson Tommy Langford discussed sign being grandfathered in, with the County Attorney recommending against grandfathering in any temporary signs. The Board also discussed directional permanent signs. Motion carried with a 3-2 vote, with Commissioner Thomas voting yes, Commissioner Gentry voting no, Commissioner Durden voting no, Commissioner Sharon Langford voting yes, and Chairperson Tommy Langford voting yes.

Commissioner Gentry requested that the Road Department stack, maintain and separate signs removed from the County right-of-way and stored at the Road Department.

Constitutional Officer, Sheriff David Turner: (2/2179-3/98,4/01-4/1496) Sheriff Turner presented a report on speed limits on County Roads, as requested, and spoke in opposition to the draft Ordinance for the following reasons: Florida Statutes are specific in nature as defined, Florida Statute 316 deals uniformly with speed limits and conditions; reducing the speed limits would compound the Sheriff Office's lack of resources to enforce speed limits; complaints would increase within the County; other, more pertinent, issues task the Sheriff Office at this time; and four (4) Ordinances have been approved by the County (00-17, 01-04, 01-07, and 05-06) to deal with specific areas within the County.

Chairperson Tommy Langford called for public comments, with Deborah Prokop, 20 year resident, of SE 50th Street addressing the Board and pleading for assistance from the Board. Ms. Prokop also offered to purchase the speed limit signs required for her road.

Road Department Report:

Site Work Bids: (4/1505) Mr. Watson advised the Board of the bids received from Wilkerson Construction, \$189,000, and S & T Services, \$236,423, and requested approval.

Motion by Commissioner Sharon Langford, seconded by Commissioner Durden, to approve accepting bid from Wilkerson Construction, \$189,000.00, for the site work at the Fuel Depot with the condition that the bidder signs contract with the requirements clearly stated on contract and time limits established. The Board requested that the Finance Department report on possible funding options for the project. *Motion carried unanimously with a 5-0 vote.*

Interior Work on Office Trailer: (4/2093) Mr. Watson advised the Board of the bids received from Ayers Carpentry, \$6,200, and Jay Carlton, \$6,700, and requested approval.

Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to approve accepting bid from Ayers Carpentry, \$6,200.00, for the interior work on the office trailer for the Road Department Office at the Fuel Depot. Motion carried unanimously with a 5-0 vote.

Fuel Canopy: (4/2163) Mr. Watson advised the Board of the bids received from Shady Vent, \$54,660; Carr-Tech, \$88,640; and Coastal Construction, \$92,684; and requested approval. The Board discussed all bids received at length, including formats of bids.

Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to approve rejecting all bids received due to bids not for total cost, and directs the Road Department to re-bid the project with a total cost requirement. Motion carried unanimously with a 5-0 vote.

Rock Report: (4/2372) Mr. Watson advised the Board of the rock report for June 2006.

Work Orders and Special Projects: (4/2422-5/560) Mr. Watson discussed work order with the Board, and requested use of work order forms to allow for management and planning of projects.

Mr. Watson also requested that special projects requiring extensive time to complete be brought before the Board to be identified and approved. Mr. McQueen suggested that time be set aside at the July 24, 2006 meeting to have Lee Mills, County Engineer, to speak on road conditions, experiments and possible solutions. Billy Cannon addressed the Board on continual, sometimes unnecessary, calls received by the Road Department.

Citizen's Request, Frank Schupp, Ameris, LLC : (5/572) Mr. Schupp addressed the Board, requesting recognition of Betty Walker, Vice Mayor of Chiefland.

Public Hearing, Adoption of Ordinance 06-12, Department of Community Development: (5/698) Mr. McQueen advised the Board of Ordinance 06-12, and recommended approval.

ORDINANCE 06-12

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; CREATING THE DEPARTMENT OF COMMUNITY DEVELOPMENT; CREATING WITHIN THE DEPARTMENT OF COMMUNITY DEVELOPMENT THE DIVISIONS OF PLANNING AND DEVELOPMENT, BUILDING SERVICES, CODE ENFORCEMENT, PARKS AND RECREATION, AND SHIP PROGRAM; SETTING FORTH THE ORGANIZATION, FUNCTION AND DUTIES OF EACH DIVISION; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve Ordinance 06-12, Department of Community Development. Motion carried unanimously with a 5-0 vote.

Public Hearing, Adoption of Ordinance 06-13, Flood Plain Management: (5/762) Mr. McQueen advised the Board of Ordinance 06-13, and recommended approval.

ORDINANCE 06-13

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; REVISING THE FLOOD DAMAGE PREVENTION REGULATIONS IN THE COUNTY LAND DEVELOPMENT CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion by Commissioner Gentry, seconded by Commissioner Durden, to approve Ordinance 06-13, Flood Plain Management. Motion carried unanimously with a 5-0 vote.

Public Hearing, Proposed Budget FY 2006-2007: (5/831) Mr. Gilliam advised the Board of the proposed budget for 2006-2007. The tentative Ad Valorem Tax Millage rate to be levied for the fiscal year beginning October 1, 2006 shall be ten (10) mills (\$10.00 per \$1,000), and the tentative millage rate for the MSTU (Municipal Services Taxing Unit) for Emergency Medical Services beginning October 1, 2006 shall be one (1) mill (\$1.00 per \$1,000). Mr. Gilliam recommended September 7, 2006 being established as tentative budget approval.

		FY2006-07 BUDGET RECAP			
				AMT. NEEDED	
FUND #	TITLE	EST REVENUES	EST EXPENDITURES	TO BALANCE	RESERVE
001	General/10 MIL	10,979,941	10,085,237	894,704	550,000
120	LETF	1,646	1,646	0	0
122	Fire District Trust Fund	917,083	917,083	0	15,000
125	Court Facilities	88,519	88,519	0	0
129	Law Library	8,711	8,711	0	0
140	Transportation	1,064,024	2,002,598	(938,574)	0
141	Tran. Proj. Impact Fee	2,876,291	2,876,291	0	0
160	State Atty/PD	67,041	67,041	0	46,073
170	Community Devel Block Grt	300,000	300,000	0	0

180	SHIP	1,136,581	1,136,581	0	350,000
190	Current Capital Oblig's	358,602	358,602	0	0
301	Capital Projects	2,790,790	3,402,378	(611,588)	0
306	Capital Impact Fees	238,882	238,882	0	0
410	EMS/ 1MIL	1,861,704	1,861,704	0	18,336
434*	Solid Waste	1,423,459	1,423,459	0	63,215
450	Law Enforcement Edu.	8,331	8,331	0	0
	Inmate Trust Fund	9,750	9,750	0	0
	Federal Law Enforcement Trust Fund	7,400	7,400	0	0
	Totals	24,138,755	24,794,213	(655,458)	1,042,624
	* Landfill Closure/Escrow				
	\$360,000				

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve September 7, 2006 as date for tentative budget approval. Motion carried unanimously with a 5-0 vote.

Mr. Gilliam and Mr. McQueen spoke briefly on the new process used this year, and Mr. Gilliam asked for several dates available for the Board. The Board agreed on Budget Workshops on: July 17th at 5:00 p.m. for Constitutional Officers, July 20th at 5:00 p.m. for Salaries, and July 24th at 1:00 p.m.

Chairperson Tommy Langford called for public comments, with none received.

Public Hearing, Adoption of Ordinance 06-14, Purchasing Threshold: (5/1469) Mr. Gilliam advised the Board of Ordinance 06-14, and recommended approval.

ORDINANCE 2006-14

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AMENDING THE DOLLAR THRESHOLDS IN THE COUNTY PURCHASING PROCEDURES; EXPRESSLY PROVIDING FOR THE WAIVER OF COMPETITIVE BIDDING REQUIREMENTS; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to approve Ordinance 06-14, Purchasing Threshold. Motion carried unanimously with a 5-0 vote.

Public Hearings, Land Use:

Bryant 1st Addition Major Subdivision, Construction Plans: (5/1548) Mr. McQueen advised the Board of the Construction Plans for Bryant 1st Addition Major Subdivision containing 12 lots, Brad Smith developer, and also advised of staff and County Engineer recommendations. Donnie Ellington was present to represent the applicant, and addressed the Board.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve the Construction Plans for Bryant 1st addition Major Subdivision, Brad Smith developer, following staff and County Engineer recommendations, with speed limit and other issues discussed. Chairperson Tommy Langford called for public comments, with none received. Motion carried unanimously with a 5-0 vote.

Public Hearing, Budget Amendment, Transportation: (5/2247) Ms. Johnson advised the Board of Resolution 06-30, and Budget Entry #BE06-092, amending the transportation budget by \$84,000, and recommended approval.

RESOLUTION 06- 30

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE TRANSPORTATION FUND BUDGET.

Motion by Commissioner Sharon Langford, seconded by Commissioner Durden, to approve Resolution 06-30. Chairperson Tommy Langford called for public comment, with none received. *Motion carried unanimously with a 5-0 vote.*

Motion by Commissioner Gentry, seconded by Commissioner Durden, to approve Budget Entry #BE06-092, \$84,000. Chairperson Tommy Langford called for public comments, with none received. *Motion carried unanimously with a 5-0 vote.*

County Administrator/Department Reports (Continued):

Planning & Zoning:

Mower/Hart Springs: (5/2380-6/38) Ms. Harrison addressed the Board, and presented the Board with additional information as requested. Commissioner Durden asked Mr. McQueen if there was a mower being stored at the Road Department that is available to use at the springs, with Mr. McQueen volunteering the use of the mower. The Board requested that Ms. Harrison present more information at the July 24, 2006 meeting.

Business Licensing Quote: (6/52) Mr. McQueen advised the Board of the quote received for the Licensing software, training and support for Business Licenses, and requested approval.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve proceed with acquiring software to automate the Business Licensing program within the Building Department, reporting back to the Board on funding options. Motion carried unanimously with a 5-0 vote.

Draft Ordinance, Accessory Dwelling Structures: (6/312) Mr. McQueen advised the Board of the draft Ordinance for accessory dwellings, and requested scheduling a public hearing for adoption.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve scheduling time to review Ordinance, Accessory Dwelling Structures. Motion carried unanimously with a 5-0 vote.

Code Enforcement:

Monthly Report: (6/578) Mr. McQueen advised the Board of the monthly report provided within the current agenda.

Medicaid Substance Abuse Services: (6/600) Mr. McQueen advised that the Clerk would be addressing this issue under his report.

Clerk Report:

Budget Recap and Revenue Reports: (6/640) Mr. Gilliam advised the Board that current reports on the budget and revenue for Hart Springs and Building & Zoning were included within the current agenda.

New Legislation: SB 428 and SB 293: (6/747) Mr. Gilliam advised the Board of the new legislation for travel and per diem and fiscally constrained counties. He discussed the amendment to the Resolution for travel and per diem.

TRIM Timetable: (6/851) Mr. Gilliam advised the Board of the timetable included within the current agenda, and explained the time limits.

Tax Collector, Request to Extend 2006 Tax Roll: (6/875) Mr. Gilliam advised the Board of the request made by Marilyn Bruce, Tax Collector, to extend the 2006 Ad Valorem Property Tax Roll prior to VAB hearings, and recommended that the County Attorney review.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve extending the 2006 Ad Valorem Property Tax Roll subject to the County Attorney's approval. Motion carried unanimously with a 5-0 vote.

Tax Deed Surplus Funds: (6/972) Mr. Gilliam advised the Board of the excess funds received from sale of Tax Certificate #99-994 and #01-1049, and recommended approval to accept.

Motion by Commissioner Durden, seconded by Commissioner Sharon Langford, to approve Tax Deed Application 2005-09, \$2,264.00, excess Tax Deed Sale funds from Certificate #99-994, to be transferred to the Board. Motion carried unanimously with a 5-0 vote.

Motion by Commissioner Gentry, seconded by Commissioner Thomas, to approve Tax Deed Application 2005-30, \$4,464.08, excess Tax Deed Sale funds from Certificate #01-1049, to be transferred to the Board. Motion carried unanimously with a 5-0 vote.

The Alexander Group, Pay Request #10: (6/1043) Mr. Gilliam advised the Board of the pay request from The Alexander Group in the amount of \$50,216.17, and recommended approval.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to approve payment of Pay Request #10, \$50,216.17, to The Alexander Group. Motion carried unanimously with a 5-0 vote.

The Alexander Group, Authorization to Oversee Security System Installation: (6/1084) Mr. Gilliam advised the Board of the security system for the Courthouse, and recommended authorizing The Alexander Group to oversee the installation.

Sheriff Office, Medical Bills: (6/1174) Mr. Gilliam advised the Board of the medical bills received for Inmate Robert Lee totaling \$12,758.75, and recommended approval.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve payment of medical bills for Inmate Robert Lee, \$12,049.75 from General Revenue Reserve.

Motion amended by Commissioner Durden, seconded by Commissioner Gentry, to include the County Attorney checking into negotiating the cost of charges billed. Motion carried unanimously with a 5-0 vote.

Audit Response, Findings, Clerk for the Board: (6/1267) Mr. Gilliam advised the Board of the conditions, recommendations and responses to the 2004-2005 audit findings.

Findings:

05-1 *Condition* – Because of the limited number of available personnel, it is not always possible to adequately segregate certain incompatible duties so that no one employee has access to both physical assets and the related accounting records, or to all phases of a transaction. Consequently, the possibility exists that unintentional or intentional errors or irregularities could exist and not be promptly detected. Our audit did not reveal any significant errors or irregularities resulting from this lack of separation of employee duties and responsibilities. However, we do feel that it is important that you are made aware of this condition.

Recommendation - To the extent possible, given the availability of personnel, steps should be taken to separate employee duties so that no one individual has access to both physical assets and the related accounting records, or to all phases of a transaction.

Response - We will continue, to the extent possible, to segregate duties and make every effort to minimize access to both physical assets and the related accounting records, or to all phases of a transaction. As noted above, the limited number of available personnel creates challenges that cannot be eliminated by County policy.

05-2 *Condition* - Purchase orders were not always obtained prior to a purchase being made as required by county policy.

Recommendation - Purchase orders should be obtained when required by County policy.

Response - We continue to try to enforce the County purchase order requirements. Memos are being sent to each offender and compliance is being monitored daily. Informational meetings with departments are being planned to further reinforce these policies and the importance of compliance.

Prior Audit Findings:

04-3 *Condition* - Procedures were not in place to ensure that amounts reported in the general ledger system agreed or reconciled with amounts reported in grant reports to grantors. Consequently, the general ledger system did not always accurately reflect financial data of the County's Federal and State grants.

Current Status - Internal controls are in place to track revenues, expenditures and reconcile reports to the general ledger and financial records. Grant reports are reviewed by the Finance departments prior to submission for accurately.

CDBG & SHIP Payment Requests: (6/1440) Mr. Gilliam advised the Board of the following CDBG & SHIP payment requests, and recommended approval:

Petrone, David & Karen Pay Request #1, \$23,439.04 (\$14,064.04 CDBG funds, \$9,375 SHIP funds)

Motion by Commissioner Gentry, seconded by Commissioner Thomas, to approve Payment Request #1, \$23,439.04, \$14,064.04 CDBG funds and \$9,375 SHIP funds, to Crossfire Construction, Inc. for the CDBG/SHIP Housing Rehabilitation Program for David & Karen Petrone. Motion carried unanimously with a 5-0 vote.

Owen, Davena Pay Request #1, \$23,439.04 (\$14,064.04 CDBG funds, \$9,375 SHIP funds)

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve Payment Request #1, \$23,439.04, \$14,064.04 CDBG funds and \$9,375 SHIP funds, to Crossfire Construction, Inc. for the CDBG/SHIP Housing Rehabilitation Program for Davena Owen. Motion carried unanimously with a 5-0 vote.

Keyes, Bonita Pay Request #1, \$12,160.00 (all CDBG funds)

Motion by Commissioner Sharon Langford, seconded by Commissioner Durden, to approve Payment Request #1, \$12,160.00 all CDBG funds to Anderson & Raulerson Construction, Inc. for the CDBG/SHIP Housing Rehabilitation Program for Bonita Keyes. Motion carried unanimously with a 5-0 vote.

Mr. Gilliam also advised the Board of a change order request for Karen and David Petrone, and recommended approval.

Petrone, David & Karen Change Order #1, \$1,591.00 (all CDBG funds)

Motion by Commissioner Thomas, seconded by Commissioner Durden, to approve payment of \$1,591.00, Crossfire Construction, Inc. for the pump repair, Change Order #1, for David & Karen Petrone. Motion carried unanimously with a 5-0 vote.

Tax Collector Reports: (6/1735) Mr. Gilliam advised the Board of the Tax Certificated Held by the County, \$7,753.56, and Error & Omissions, \$23,385.52, reports for 2006, and recommended approval and authorization for the Chairperson to sign.

Motion by Commissioner Durden, seconded by Commissioner Gentry, to approve receiving the 2006 Tax Certificates Held, \$7,753.56, and Error & Omissions, \$23,385.52, Reports from the Tax Collector. Motion carried unanimously with a 5-0 vote.

Rural Area of Critical Concern: (6/1794) Mr. Gilliam advised the Board of the requirement to specify an elected or appointed official and one person from a non-profit organization engaged in economic development activity for the Cooperative Agreement between the County and the Office of Tourism and Trade Economic Development.

Motion by Commissioner Durden, seconded by Commissioner Thomas, to approve appointment of Chairperson Tommy Langford and Executive Director of the Chamber of Commerce as contact individuals for the contract with the Office of Tourism and Trade Economic Development. Motion carried unanimously with a 5-0 vote.

Medicaid Substance Abuse Services: (6/1893) Mr. Gilliam advised the Board of the opportunity for Counties to participate in a Federal Match program for substance abuse treatment, however Mr. Gilliam stated that money must be expended to qualify, and to his knowledge the County had not spent money for these services. No action taken by the Board, Mr. Gilliam agreed to research further.

Invoice, Akins Heating & Air Conditioning: (6/1961) Mr. Gilliam advised that action had already been taken earlier in the current meeting for this item.

DR-420, Certificate of Taxable Value: (6/1968) Mr. Gilliam advised the Board of the DR-420, Certificate of Taxable Value form required to be submitted to the Property Appraiser, and stated that the date and time had been approved previously by the Board.

Commissioner Reports:

Commissioner Sharon Langford: (6/2026) None.

Commissioner Durden: (6/2037) None.

Commissioner Gentry: (6/2041) None.

Commissioner Thomas: (6/2044) discussed the extra work by the Road Department.

Chairperson Tommy Langford: (6/2087-7/35) discussed the Shrine Club donation, and the Bell Quarterback Club.

Chairperson Tommy Langford continued with discussion of Senator Rod Smith and Senator Stancel, and agreed to present a plaque and approve a Resolution.

Chairperson Tommy Langford also suggested a plaque for the School system for accomplishing all "A" schools.

Chairperson Tommy Langford also discussed future recreation in the County.

Chairperson Tommy Langford finally discussed the CR 339 and CR 337 road projects, and Mr. McQueen gave a status report for the Board.

Old Business: (7/38) Commissioner Sharon Langford questioned the schedule for the softball field at Hart Springs, with Mr. McQueen advising of the status.

Mr. Gilliam advised the Board that the sewer line at the jail will be the responsibility of the County, and stated that Finance estimated funding amounts.

New Business: (7/84) None.

Public Participation: (7/98) Gail Saunders, 6400 SE 65th Ave, Trenton, addressed the Board with a petition to remove 65th Avenue from the Special Assessment District at Rolling Oaks Subdivision. Bruce Figureid, 6700 SE 65th Ave, Trenton, also addressed the Board, and expressed his appreciation to the Road Department for their efforts.

Adjournment: (7/344)

There being no further business, Commissioner Thomas *moved* to adjourn at **7:21 p.m.** Motion seconded by Commissioner Durden, and carried unanimously.

APPROVED:

Tommy Langford, Chairperson

ATTEST:

Joseph W. Gilliam, Clerk