

## **MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD AUGUST 21, 2006.**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Monday, August 21, 2006 at 3:00 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

**Commissioner Tommy Langford, Chairman**  
**Commissioner Durden, Vice Chairman**  
**Commissioner Kenrick Thomas**  
**Commissioner Sharon Langford**  
**Commissioner Mitchell Gentry**

**Others in attendance were:** John McPherson, County Attorney, Joseph W. Gilliam, Clerk of Court, Jacki Johnson, Finance Director, Patty McCagh, Deputy Clerk, Ron McQueen, County Administrator, John Ayers, Stacey Winfield, County Planner, Lee Mills, County Engineer, Donna Creamer, Mollie Branning, Jeannine Pfannschmidt, Delight Curtis, Michael Lebaeuf, Lloyd Kelly, Jr. Reed, Terry Parrish, Tim Gibson, Annette long, Jim Martin, Art & Stacy Brown and Mark Fraser.

### **Call to Order:**

Chairman Tommy Langford called the meeting to order at 3:04 p.m. Commissioner Randy Durden led a word of pray and Commissioner Sharon Langford led the Pledge of Allegiance.

### **Agenda Changes:**

Mr. Gilliam and Mr. McQueen presented the following agenda changes:

1. Trenton Community Redevelopment Invoice for approval
2. FEMA, Approval of Gilchrist County Plan
3. Lloyd Alexander with Alexander Group, update on Judicial Complex
4. Hart Springs mowing issues
5. 4:00 p.m. Lee Mills to talk about Bids that were opened

***Motion made by Commissioner Randy Durden and seconded by Commissioner Mitchell Gentry to accept the agenda with changes. The motion carried unanimously.***

**Consent Agenda:** Approval of Budget Entries as follows:

- BE06-109, Fund 170, \$135,968.00
- BE06-110, Fund 180, \$110,498.00
- BE06-111, Fund 001, \$ 2,079.50
- BE06-112, Fund 001, \$ 17,782.00

***Motion made by Commissioner Sharon Langford and seconded by Commissioner Randy Durden to approve the Consent Agenda as it is. The motion carried unanimously.***

## **Judicial Complex Update**

Lloyd Kelly representing the Alexander Group presented the Board with an update of the Judicial Complex. To date we've had seven (7) change orders six (6) of them being deducts. There are two (2) other changes on the horizon, the emergency generator pricing, solicitation of bids and supervise the court service audio visual and the security. The New construction should be finished by the end of 2006 and all renovations by February/March of next year. The issue of matching brick was addressed and the new brick will be a match to the existing brick. Currently the project is on time and budget.

## **County Administrator's Report**

Public Safety: Mr. Ron Mills presented a resolution for approval, identifying that we are compliant with the National Incident Management Systems (NIMS) as required by the Federal Government putting us in continuity with our current plan and hopefully take us into the future.

### RESOLUTION 06-53

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING "THE NATIONAL INCIDENT MANAGEMENT SYSTEMS (NIMS)" AS THE BASIS FOR ALL INCIDENT MANAGEMENT IN GILCHRIST COUNTY; PROVIDING AN EFFECTIVE DATE.

Mr. Mills explained the purpose of the need for the resolution.

***Motion made by Commissioner Randy Durden to approve Resolution 06-53 and seconded by Commissioner Mitchell Gentry. Motion carried unanimously.***

Local Mitigation Strategy: Mr. Mills and Mr. McQueen addressed the issue of the Local Mitigation Strategy. FEMA has finally accepted our LMS strategy.

Hart Springs Mowing Issues Update: Julie Harrison presented two cost estimates on new mowers John Deere \$7667.00 and Dixie Chopper \$7199.00. The John Deere Mower was approved at state contract price of \$7667.00 for Hart Springs and authorized Julie Harrison to transfer funds to Operating Capital Outlay to purchase mower.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to approve the purchase of the John Deere mower at \$7667.00 from GreenSouth in Chiefland and transfer the funds to Operation Capital Outlay from the Hart Springs budget. Motion carried unanimously.***

Hart Springs Bathhouse: Ms. Harrison discussed the need to relocate the proposed bathhouse and the advantages it would provide to the people using the pavilion for family reunions. She also explained how moving its location would benefit future growth and be more efficient for everyone enjoying the park.

Portable bathhouses were discussed; however our grant funds can not be used for this purpose.

Mr. McQueen and Ms. Harrison recommended bidding the construction on the new bathhouse by individual subs for masonry, electric, plumbing and carpentry. This would reduce the overall cost and keep the project within budget of the grant.

***Motion made by Commissioner Mitchell Gentry seconded by Commissioner Randy Durden to bid the construction to be completed by subcontractors and to relocate the bathhouse as recommended. Motion carried unanimously.***

Widening and Resurfacing of CR 337: Mr. Lee Mills, County Engineer presented the Board with the three (3) bids that were received for this project:

- Anderson Columbia, Lake City \$2,389,000.00
- John C. Hipp Construction, Alachua \$2,661,213.70
- V.E. White Hurst & Sons, Williston \$2,852,390.10

The apparent low bidder was Anderson Columbia out of Lake City with the bid of \$2,389,000.00. Mr. Mills stated we have a grant for about \$2,250,000.00 +/-; which means if we built the project just as is, with no escalation factors for the cost of asphalt, we'd be roughly \$145,000.00 short. After further discussion on funds for this project, it was directed to the Clerk to look into Transportation Impact Fees for additional funding for this project.

***Motion made by Commissioner Mitchell Gentry seconded by Commissioner Randy Durden to award bid to lowest bidder, Anderson Columbia on the CR 337 project, in the amount of \$2,389,000.00. Motion carried unanimously.***

Republican Party Rally: Delight Curtis, Vice Chair for the Republican Party in Gilchrist County, asked permission to put up booths on county commission lawn, this Saturday, from 9:00am until 3:00pm for a candidate rally for both republican and nonpartisan candidates to give out their information.

***Motion made by Commissioner Randy Durden seconded by Kendrick Thomas to approve the request for the use of the lawn. Motion carried unanimously.***

Tourist Development Tax Committee: Mr. McQueen presented an update on the Tourist Development Tax Committee meeting. They prepared a spending plan to use fifty (50) percent of the funding for promotion and fifty (50) percent for development. The committee will come back to the Board with a cost for a mail out and John McPherson has prepared an ordinance for the Board to consider at the September 7<sup>th</sup> meeting. The ordinance approval is necessary in order for the Tourist Development Tax to be placed on the November ballot.

CDBG Bid Tabulations and Awards: Mr. McQueen discusses the bid tabulations for the next seven (7) CDBG/SHIP projects. Mr. McQueen stated that these units are going to be very livable and will benefit the people that they are being built for. Crossfire Construction was low bidder on six out of seven projects, their work is timely and well done, he asks the Board to award these bids. He recommended the bid for the Raymond and Joanne Jordan project be rejected and re bid.

The Board reviewed the bid tabulations with the following actions:

1. Raymond and Joanne Jordan Re-Bid

***Motion made by Commissioner Mitchell Gentry seconded by Commissioner Kenrick Thomas to re bid the Raymond and Joanne Jordan CDBG program project. Motion carried unanimously.***

2. Kenneth and Karen Turner Crossfire Construction \$16,800.00

***Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to accept bid from Crossfire Construction in the amount of \$16,800.00 on Kenneth and Karen Turner repairs. Motion carried unanimously.***

3. Marilyn Griffis Crossfire Construction \$80,112.00

***Motion made by Commissioner Sharon Langford seconded by Kenrick Thomas to accept the bid from Crossfire Construction in the amount of \$80,112.00 for the Marilyn Griffis construction. Motion carried unanimously.***

4. Susan Johnson Crossfire Construction \$21,200.00

***Motion made by Commissioner Randy Durden seconded by Commissioner Mitchell Gentry to approve the bid from Crossfire Construction in the amount of \$ 21,200.00 for the Susan Johnson repairs. Motion carried unanimously.***

5. Reeta Watson A & R Construction \$78,000.00

***Motion made by Commissioner Mitchell Gentry seconded by Commissioner Kenrick Thomas to approve the bid from A & R Construction in the amount of \$78,000.00 for the Reeta Watson construction. Motion carried unanimously.***

6. John Lester Crossfire Construction \$75,447.00

***Motion made by Commissioner Mitchell Gentry seconded by Commissioner Randy Durden to approve the bid from Crossfire construction in the amount of \$75,447.00 for the John Lester construction. Motion carried unanimously.***

7. Mary Rain Crossfire Construction \$21,800.00

***Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve the bid from Crossfire Construction in the amount of \$21,800.00 for the Mary Rain repairs. Motion carried unanimously.***

Pay Requests: Mr. McQueen presented to the Board two (2) pay requests, for the CDBG/SHIP Housing Rehabilitation Program:

	<u>Payment No.</u>	<u>CDBG Funds</u>	<u>SHIP Funds</u>	<u>Totaling</u>
• David & Karen Petrone	#3	\$6750.44	\$4500.30	\$11,250.74
• Davena L. Owen	#3	\$6750.44	\$4500.30	\$11,250.74

***Motion made by Commissioner Mitchell Gentry seconded by Commissioner Randy Durden to approve payment request #3 for David and Karen Petrone in the amount of \$11,250.74. Motion carried unanimously.***

***Motion made by Commissioner Randy Durden seconded by Commissioner Mitchell Gentry to approve payment request #3 for Davena L. Owen in the amount of \$11,250.74. Motion carried unanimously.***

Logging Permit: Mr. McQueen had brought to the Boards attention that Water Management will be issuing permits for logging on the river. The last time logs were removed at Log Landing severe damage was done to county property during the removal. The damage experienced last time to county property was the loading process and dragging out of the river. Mr. McQueen wanted to bring these issues to the attention of the Board.

John McPherson explains the issue of contesting the use of permits; there are two (2) options to challenge the issues of the Department of Environmental Protection permits, 14 days from August 15<sup>th</sup>, it has to be proven that they did not give reasonable assurance on water quality issues or zoning issues which will be something that Ron and Stacy will have to look into. If the activities meet the zoning codes, there is nothing you can do about the roads being torn up as long as they are using the roads legally. At minimum, we should get a temporary drive to keep county roads from getting torn up.

**Workshop-Hart Springs Park:** Mr. McQueen and the Board discuss the budget of Hart Springs. Jacki Johnson, Finance Director handed out a print out on the proposed budget for Hart Springs. Chairman Langford suggested that we take up this budget issue at our next budget workshop to allow any adjustments to be considered at that time.

### **Attorney Report**

Hart Springs Boating Exclusion Zone: The survey for Hart Springs is completed and needs to be printed. Upon receiving the survey, the ordinance will be presented for approval.

Review of Subdivision Construction plans by Technical Review Committee: Mr. McPherson would prefer to wait, because we are so close to adopting the Land Development Code and to do this as part of the new procedures of the Land Development Code. Board agrees to wait.

Nude Dancing Establishments: The Board directed Mr. McPherson to prepare a draft ordinance for review, making these issues a part of the Land Development Regulations.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to instruct John McPherson to move forward with his recommendation to prepare a draft ordinance, on nude dancing establishments to be a part of the Land Development Regulations. Motion carried unanimously.***

RFQ for Jail Architect: Mr. McPherson advised the Architectural firms are set for presentations to the Board on August 24<sup>th</sup> starting at 3:15 p.m. instead of 1:30 p.m.

Mac Johnson Liens: Mr. McPherson advised he has received the check and will record satisfactions of liens.

Gilchrist County vs. Jessie White: Mr. McPherson advised that a receipt or confirmation of service has not been received and can not proceed until Mr. White has been served.

Speed Limits on Graded Roads: Mr. McPherson addressed the issue of a blanket of reductions on speed limits on dirt roads. A meeting with the Department of Transportation needs to be scheduled, once we have identified a few county roads with extreme problems, to determine the reduction of speed limits on these graded roads. It also needs to be taken into consideration the use and speed of ATV's on graded roads. This issue will be brought back to the Board.

### **Road Department Report**

Justin Watson presented the July Monthly Limerock Report with the load totals as follows:

- District 1                      40 loads
- District 2                      9 loads
- District 3                      65 loads
- District 4                      87 loads
- District 5                      33 loads
- Stockpile                      91 loads

A total of 325 loads of limerock were reported for the month of July. Mr. Gilliam asked Justin to update the Board on the relocation of the Road Department. He replied that the footers for the shop site were being dug and they should be pouring concrete by the end of the week. Also, Justin mentioned that on CR 339 that they were putting down the level course today and should be putting the top on by the end of the week.

### **Constitutional Officers**

Sheriff Turner: addressed the Board with the issue using a vendor for collecting fees at the jail. A check for \$12,052.66 was collected for fees for daily subsistence that is charge for doctor's visits, intake fees (over the counter meds) and prescriptions from sick call. It has been discussed about the need for a clerk and has been addressed in the jail budget. All these monies have to go into General Revenue, we have \$101,971.31 outstanding. These are fees that are debited from the individuals account and if they are rearrested and come into jail with any money we take a certain percentage. The present vendor will collect for fifty (50) percent. He would like to explore his options.

### **Clerk's Report**

DJJ Invoices & Calculations: Mr. Gilliam updated the Board on the status of DJJ invoices for juveniles from our county that stay at the Alachua County detention center. We currently receive a CD monthly to verify names and addresses on those who have stayed in the detention center. We have also included a \$7,717.07 monthly line item in FY 06/07 to cove these costs.

Population Estimates as of April 1, 2006: Annually we receive an Estimate of Population from the University of Florida. They use this to determine State Wide Revenue Sharing Funds. The population estimate as of April 1, 2006 totaled 16,703. Mr. Gilliam made a recommendation to the Board to approve and to have the Chairman sign.

***Motion made by Commissioner Mitchell Gentry seconded by Commissioner Randy Durden to approve figures of the estimated population provided by the University of Florida and to allow the Chairman to sign. Motion carried unanimously.***

Ship Loan Approvals: the following two (2) SHIP Loans have been submitted for approval:

- John & Inge Mauthner                      Very Low Income                      \$40,000.00

They were originally approved through CDBG program and now want to go through the SHIP Program. The \$40,000.00 loan is for the purchase and rehab of a home; SHIP money only.

***Motion made by Commissioner Mitchell Gentry second by Sharon Langford to approve the SHIP Loan in the amount of \$40,000.00 for John & Inge Mauthner. Motion carried unanimously.***

- Kristine Johnson                              Very Low Income                      \$40,000.00

The loan is for a new purchase; the only requirement is subject to an appraisal equal to or above the purchase price of \$99,500.00. She qualifies for \$40,000.00, with a very low income category.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to approve the SHIP Loan in the amount of \$40,000.00 for Kristine Johnson. Motion carried unanimously.***

SHIP Request: Beverly Morgan is requesting to allow her son to build or put something on one of her two (2) lots. She has had a SHIP Loan since 1999. With a balance of \$2000.00 left on the SHIP portion of the loan. Recommendation is to allow lot #58 to be released so it can be deeded to her son.

***Motion made by Commissioner Mitchell Gentry seconded by Commissioner Randy Durden to allow the release of Lot #58 of SHIP loan to Beverly Morgan. Motion carried unanimously.***

Resolution 06-54 and BE06-113: Amending the Capital Projects Fund 301, \$73,264.00; for the Sheriff's Office:

RESOLUTION 06-54

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS;  
AMENDING THE CAPITAL PROJECTS FUND BUDGET.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Mitchell Gentry to approve Resolution 06-54 and Budget Entry 06-113. Motion carried unanimously.***

Resolution 06-55 and BE06-114: Amending the General Fund 001, \$24,230.00; to establish line item for the Boating Improvement Grant:

RESOLUTION 06-55

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS;  
AMENDING THE GENERAL FUND BUDGET

***Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to approve Resolution 06-55 and Budget Entry 06-114. Motion carried unanimously.***

Proclamation Recommendation: Request from the North Central Florida Regional Planning Council to recognize Charles F. Justice for his outstanding contributions as dedicated as a public servant:

PROCLAMATION 06-06

A PROCLAMATION DECLARING SEPTEMBER 30, 2006 AS CHARLES F. JUSTICE DAY

***Motion made by Commissioner Mitchell Gentry seconded by Commissioner Kenrick Thomas to adopt Proclamation 06-06 declaring September 30, 2006, as Charles F. Justice Day. Motion carried unanimously.***

Mailing of TRIM Notices Invoice: Invoice brought to the Boards attention to reimburse the Property Appraiser for Smart Mail Services, Inc. for mail out on proposed tax notices (TRIM) in the amount of \$6,463.27, invoice #4828.

***Motion made by Commissioner Randy Durden and seconded by Commissioner Sharon Langford to approve invoice #4828 in the amount of \$6,463.27 to the Property Appraiser. Motion carried unanimously.***

Trenton Community Redevelopment Invoice: Mr. Gilliam discussed this item at the budget workshop. An invoice in the amount of \$146,459.00 for City of Trenton 2006 Downtown Redevelopment has been presented to the Board for approval. The funds are in the budget with the change but need approval for payment.

***Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve the invoice to the City of Trenton for 2006 Downtown Redevelopment, \$146,459.00. Motion carried unanimously.***

**Citizens Request**

Jim Martin, Martin Manor Subdivision, addressed the Board and requested approval of his Agreement and Letter of Credit.

***Motion made by Commissioner Mitchell Gentry seconded by Randy Durden to approve the Agreement contingent to Exhibits A & B being completed and satisfied with final approval of the County Attorney then allowed to be signed by the Chairman. Motion carried unanimously.***

**Final Plat Approval: Martin Manor Major Subdivision, SUB 06-06**

Ms. Stacey Winfield, County Planner, presented the Final Plat Approval for Martin Manor SUB06-06. The County Engineer's recommendations are that 1) the plat appears to be in conformity with the requirements of Part 1, Chapter 177, and Florida Statutes; 2) It should be noted that the building setback lines extended into the drainage easements; the drainage easements were created specifically for the purpose of storm water management; buildings should not be allowed within the drainage easements.

Ms. Winfield explained that the developer of Martin Manor wishes to enter into an agreement to bond in lieu of improvements; through a Letter of Credit.

Staff Recommendation: Recommendation #2 made by the County Engineer has been met and changed on the provided plat. Therefore, staff recommends approval of the Plat, with the condition that the Sub divider's Agreement and Surety Posting is approved.

***Motion made by Commissioner Randy Durden seconded by Commissioner Mitchell Gentry to approve the Final Plat for Martin Manor Major Subdivision SUB06-06 with Staff recommendations. Motion carried unanimously.***

**SHIP Repair Complaint – Stacy Brown**

Stacy Brown addressed the Board with the issue of the unsatisfactory condition of the roof that was applied to her home. This issue has been ongoing for two (2) years. Mr. Joe Gilliam explained the SHIP case from the time Ms. Brown reported the roof issue. Mr. Gilliam presented a quote from Mac Johnson Roofing to remove and replace the roof totaling \$15,456.00.

***Chairman Tommy Langford had a call for a question, with a MOTION made by Commissioner Mitchell Gentry seconded by Commissioner Randy Durden to accept the proposal from Mac Johnson in the amount of \$15,456.00 to install a new roof on the Brown residence as soon as possible and to get bids for the remaining repairs that are due. Motion carried unanimously.***

There being no further business to discuss, Chairman Tommy Langford adjourned the meeting at 6:49p.m.

APPROVED:

\_\_\_\_\_  
Tommy Langford, Chairman

ATTEST:

\_\_\_\_\_  
Joseph W. Gilliam, Clerk