

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD SEPTEMBER 18, 2006**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Monday, September 18, 2006 at 4:00 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

**Commissioner Tommy Langford, Chairman**  
**Commissioner Randy Durden, Vice Chairman**  
**Commissioner Kenrick Thomas**  
**Commissioner Sharon Langford**  
**Commissioner Mitchell Gentry...not present on vacation**

**Others in attendance were:** John McPherson, County Attorney, Joseph W. Gilliam, Clerk of Court, Jacki Johnson, Finance Director, Patty McCagh, Deputy Clerk/Board Secretary, Ronnie McQueen, County Administrator, John Ayers, Betty Ramey, Jessy Kiernan, Kristy Philman, Meveree C. Pope and Faye Baird.

**Call to Order:**

Chairman Tommy Langford called the meeting to order at 4:03 p.m. Commissioner Sharon Langford led a word of prayer and Commissioner Tommy Langford led the Pledge of Allegiance.

**Agenda Changes:**

Mr. Gilliam presented the following Agenda Changes:

1. SRWMD; presentation on new FEMA Flood Maps
2. Renewal of Florida Sheriff's Self Insurance Fund; "Additional Covered Member"
3. Constitutional Officers; Damon Leggett, Property Appraiser

Omitting 4:15 p.m., time certain; CUTR, Center for Urban Transportation Research Access Management – SR 26

Mr. McQueen presented the following Agenda Changes:

4. ODP Grant \$12,450.00
5. EMS Base Grant \$102,959.00
6. Emergency Operation Center Contract with Architect
7. Additional Land at Emergency Operations Center
8. Travel Authorization – Emergency Management (Ron Mills & Rob Willis)

Mr. John McPherson stated that he did not get the notice in for the Accessory Dwelling Unit Ordinance, but recommends leaving it on the agenda in case public participations should take place.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to approve Agenda as is with changes made. Motion carried unanimously.***

## Consent Agenda

### Approval of Budget Entries:

- BE06-125, Fund 001, \$ 4,724.08
- BE06-126, Fund 001, \$ 72,567.00
- BE06-128, Fund 001, \$ 5,902.50
- BE06-129, Fund 022, \$ 5,353.00
- BE06-130, Fund 434, \$ 16,055.00
- BE06-131, Fund 122, \$ 1,500.00
- BE06-135, Fund 001, \$118,585.00
- BE06-136, Fund 141, \$ 45,880.00
- BE06-137, Fund 160, \$ 10,400.00
- BE06-138, Fund 170, \$ 22,000.00
- BE06-139, Fund 180, \$ 91,685.00
- BE06-140, Fund 140, \$ 14,900.00

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve Consent Agenda. Motion carried unanimously.***

## County Administrators Report

### Public Safety:

Mr. Rob Willis presented the State and Federal Emergency Management Grants for FY 2006-2007, requesting approval from the Board and allowing County Administrator/Chairman to sign; the Base Grant in the amount of \$102,959.00 and ODP Grant in the amount \$12,450.00.

***Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve the Emergency Management Grant for 2006-2007 and permission for authorized personal to sign. Motion carried unanimously.***

Mr. Willis presented the issue of the resignation of the EMS Operations Chief. Mr. Willis explained that restructuring of command within existing personal, the most qualified, of shift supervisors will take place until a replacement of the Operations Chief is filled.

Mr. Willis was instructed at the last meeting to bring back to the Board the Rickman Partnership Architectural Contract with changes. The contract has been reviewed by the County Attorney and has been signed and notarized by the Rickman Partnership.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve the Rickman Architectural Contract for the EOC Center. Motion carried unanimously.***

Mr. Willis discussed his negotiations on the three (3) acres of land adjacent to the location of the new EOC. He recommended going ahead and approving the purchase so we can get the architect moving forward with this project. The County Attorney is to prepare easement and contract for Board approval.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to instruct the County Attorney to prepare a contract for the sell and purchase of the three (3) acres from Mr. Wilbur Thomas to be brought back to the Board for approval. Motion carried unanimously.***

Mr. Willis updated the Board on the results of the Firefighter Classes. Firefighter Class I was a success and Firefighter II class is to begin in April 2007. These classes allow the volunteers to become a certified firefighter able to work anywhere in the state of Florida. The Boards help is greatly appreciated in the efforts towards supporting the Volunteer Firefighters.

Mr. Willis informed the Board that the Department of Public Safety, EMS and Shands will be distributing bicycle helmets at Trenton Elementary School on Tuesday, September 19, 2006 at 8:30 a.m. The Board members were invited to come and help pass out the helmets.

### **Constitutional Officers**

Damon Leggett, Property Appraiser reviewed budget issues. At this time, he is requesting the Board to approve the transfer of funds from Personnel Services, Contingence and Operating Expenses to Capital Outlay to purchase two new vehicles; from his FY05-06 budget.

***Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to allow Damon Leggett, Property Appraiser, to transfer funds from Personnel Services, Contingence and Operating Expenses to Capital Outlay in the amount needed to purchase two new vehicles. Motion carried unanimously.***

### **County Administrators Report**

Preliminary Plans for Hart Springs Boat Ramp: Mr. McQueen presented the plans for the boat ramp at Hart Springs and updated the Board on the construction grant for the boat ramp.

Equipment Bids: Mr. McQueen made recommendation to put out equipment bids for Road Department, Solid Waste. A bid for a skid steer for solid waste and vehicles was recommended.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to allow the County Administrator to go out for bids on the Skid Steer and Compactor for Solid Waste and the vehicles that will be needed for the upcoming year. Motion carried unanimously.***

Interlocal Agreement for Public School Facility Planning: Mr. McQueen presented the Amended Interlocal Agreement for the Public School Facility Planning. This is the final copy; it has to be approved by four (4) governmental units. Mr. McPherson explained that once we sign it, approving that we agree, and once the Cities reviews the agreement and talks to the School Board that there maybe at that time some changes that they want to make. Mr. McPherson continued to explain that this agreement lays out the procedure we are going to follow when school concurrency comes into affect in 2008. At that time it could have an affect on us preventing the subdividing any further land, if the school does not have the capacity to handle the people moving into these subdivisions.

***Motion made Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to approve the Amended Interlocal Agreement for Public School Facility Planning by and between the Board of County Commissioners of Gilchrist County, Florida; Town Council of the Town of Bell, Florida; City Council of the City of Fanning Springs, Florida; Board of Commissioners of the City of Trenton, Florida and the School Board of Gilchrist County, Florida. Motion carried unanimously.***

### **County Attorney Report**

Mr. McPherson addressed that he would be preparing advertisements for the Ordinance on Accessory Dwelling and Operation of ATV's on County Roads to be held on the October 16<sup>th</sup> meeting.

Mr. McPherson presented an update on the School Board Easement for land East of Trenton Elementary School. The Board approved the proposal and directed Mr. McPherson to bring back a document to be accepted and signed.

Mr. McPherson discussed the need schedule a workshop for the Land Development Code update and suggested two (2) hours at the October 16<sup>th</sup> meeting; time to be determined.

Mr. McPherson presented an update on the architect contract from CRA on the Jail Design. It is a standard AIA contract and recommends the Board approve the contract with CRA and allow the Chairman to sign for the Jail Architect.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Sharon Langford to approve the contract with CRA for the Jail Architect and allow the Chairman to sign. Motion carried unanimously.***

### **Time Certain:**

**Final Plat Approval:** Stacey Winfield presented to the Board the Final Plat; Easley Place First Edition to the Board. County Engineer has already signed off on the plat; County Engineer and Staff recommend the approval of the Final Plat; Easley Place First Edition.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve the Final Plat for Easley Place First Edition. Motion carried unanimously.***

**Suwannee River Water Management District:** Mr. Steve Minnis, representing, SRWMD, presented to the Board the issue of FEMA Flood Maps. Mr. Minnis turned the floor over to Mr. Pete Hubble who did the presentation of the maps. Mr. Hubble continued with an explanation of any changes that were made to the maps and where the public could pick up these maps and answered any questions from the Board and concerned public.

### **Public Hearings**

**Final Approval; Resolution 06-64; Ad Valorem Millage Rate:** Mr. Joe Gilliam advised the Board that this is the second of the two (2) public hearings that we are required to have; the first one was September 7<sup>th</sup>, the Tentative Budget Hearing; this is the Final Budget Hearings, which was advertised last week along with our regular meeting. Similar to the first Budget Hearing, we had to pass a resolution for the millage rate first; a resolution for the budget second; for both Ad Valorem and

M.S.T.U.; and also during the presentation of the resolutions the floor is opened for public comment and feedback. The following Resolutions were presented:

RESOLUTION 06-64

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ADOPTING A FINAL MILLAGE RATE FOR FISCAL YEAR 2006-2007

Mr. Gilliam explained Resolution 06-64; the Ad Valorem Millage Rate is 10 mills or \$10.00 per \$1,000.00, the roll back rate would be \$8.3539 per \$1000.00 that is an 18.28% increase over the current year roll back rate; currently the millage is set at ten (10) mills for the upcoming year. Mr. Gilliam then read the Resolution aloud.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to approve Resolution 06-64.***

Chairman Tommy Langford called for any public comments...

Mrs. Meveree Carlisle Pope presented her concerns of the assessed value of property and taxes. Mrs. Pope expressed her opinions on how this impact has affected her and what changes can be made to lower these taxes. Mr. McQueen and Mr. McPherson explained to Mrs. Pope the procedures of the assessments.

Chairman Tommy Langford called for any more public comments...

***With no more public comments or further discussion, the MOTION carried unanimously.***

Mr. Gilliam continued with the presentation of Resolution 06-65:

RESOLUTION 06-65

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ADOPTING A FINAL BUDGET FOR FISCAL YEAR 2006-2007

***Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve Resolution 06-65.***

Chairman Tommy Langford called for any public comments...

***With no public comments or further discussion, the MOTION carried unanimously.***

RESOLUTION 06-66

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ADOPTING A FINAL MILLAGE RATE FOR MUNICIPAL SERVICE TAXING UNIT (M.S.T.U.) FOR EMERGENCY MEDICAL SERVICE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2006

Mr. Gilliam continued with the presentation of Resolution 06-66; millage is proposed at one (1) mill or \$1.00 per \$1,000.00 and the roll back rate is \$.9653 per \$1000.00.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve Resolution 06-66.***

Chairman Tommy Langford called for any public comments...

***With no public comments or further discussion, the MOTION carried unanimously.***

Mr. Gilliam continued with Resolution 06-67:

RESOLUTION 06-67

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AOPTING A FINAL BUDGET FOR THE MUNICIPAL SERVICE TAXING UNIT (M.S.T.U.) FOR EMERGENCY MEDICAL SERVICE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2006

***Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to approve Resolution 06-67.***

Chairman Tommy Langford called for any public comments...

***With no public comment or further discussion, the MOTION carried unanimously.***

Mr. Gilliam stated that this finalizes our Budget Hearings. A hard copy of the Budget is available for anyone and we would start operating on this budget October 1, 2006.

Mr. McPherson informed the Sheriff that a letter would be sent out informing him of changes and how they would affect his budget.

**Road Department Report**

Justin Watson presented the two (2) invoices for payment:

- Union Lasteel Metal Buildings                      1st Draw                      \$42,265.00

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve first draw request in the amount of \$42,265.00 to Union Lasteel Metal Buildings. Motion carried unanimously.***

- Wilkerson Construction                                      1<sup>st</sup> Draw                      \$66,767.33

***Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to approve the first draw of \$66,767.33 to Wilkerson Construction on the Road Department Site. Motion carried unanimously.***

Mr. Watson continued with Road Department issues. Mr. Watson asked for direction from the Board on how to assign Graders to what areas, split up by mileage. The Board advised splitting up the graders by mileage using five (5) graders to do the jobs.

The issue of speed limits on County Dirt roads was addressed to Justin. He states that lower speed limits would help with safety, maintenance and traveling farm equipment on these roads; Mr. John McPherson was asked to prepare ordinances to be brought back to the Board at a later date for review.

### **Clerk's Report**

Three Rivers Legal Services, Inc.: Mr. Gilliam presented an invoice for payment, in the amount of \$51,959.70 for Value of Services rendered to Gilchrist County Citizens for the period of 10/01/2004 through 06/30/2006 for legal aide assistance. Mr. Gilliam asked the Board for guidance.

***Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve 25% of collected funds under FS 939.15 per county ordinance 05-03 be paid to Three Rivers Legal Service, Inc. as of October 1, 2006 for FY 2006/2007, not prior. Motion carried unanimously.***

Budget Adjustment; Animal Control: Mr. Gilliam presented to the Board a budget adjustment for funding of an additional position that was created when an employee was out on a work comp injury; the request is for the increase in expenditures for that position and the transfer of funds to clear up negative totals within the department; the amount of \$19,162.00 is being requested.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve a balance transfer, BE06-134 for Animal Control, in the amount of \$19,162.00. Motion carried unanimously.***

Chamber of Commerce Lease: Mr. Gilliam presented to the Board the lease with the Chamber of Commerce. The lease is identical to the previous one. Mr. McPherson asked if the Board wants to continue with a two (2) year lease; with the Board reviewing at that time.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve the Lease Agreement for a two (2) year term, 2006/2008 for the Chamber of Commerce. Motion carried unanimously.***

Alexander Group Change Order: Mr. Gilliam presented a Change Order Request, #5, for the Alexander Group in the amount of \$5,258.00; Emergency Generator Conduit Revisions/Additions.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Sharon Langford to approve the Change Order Request #5 in the amount of \$5,258.00 to the Alexander Group for the emergency generator for the courthouse. Motion carried unanimously.***

North Central Florida Regional Planning Council: Mr. Gilliam presented to the Board the Overall Economic Development Program, 2005-2006 Annual Report. In the past, the Board has 'piggy backed' off of their annual report, adopting it by resolution.

RESOLUTION 06-72

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS OF FLORIDA, ADOPTING THE NORTH CENTRAL FLORIDA ECONOMIC DEVELOPMENT DISTRICT COMPREHENSIVE ECONONMIC DEVELOPEMNT STRATEGY 2005-2006 ANNUAL REPORT, AS PREPARED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL; PROVIDING AN EFFECTIVE DATE

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve Resolution 06-72. Motion carried unanimously.***

SHIP Loan Request: Mr. Gilliam presented to the Board the request from the SHIP Loan Review Committee in the amount of \$40,000.00 for David and Jeannine Reeves.

***Motion made by Commissioner Randy Durden seconded by Commissioners Sharon Langford to approve the request of the SHIP Loan Review Committee in the amount of \$40,000.00 for David and Jeannine Reeves subject to SHIP recommendations. Motion carried unanimously.***

Mr. Gilliam asked the Board to authorize the Chairman to sign the County's revised LHAP.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to allow the Chairman to sign the revised LHAP. Motion carried unanimously.***

Resolution 06-68: Mr. Gilliam presented the request from the Board to ask the Suwannee River Water Management District to reduce permit fees; not to exceed \$100.00 for the FY2007.

RESOLUTION 06-68

REQUEST TO THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT TO REDUCE PERMIT FEES

***Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve Resolution 06-68. Motion carried unanimously.***

Resolution 06-69: Mr. Gilliam presented to the Board Resolution 06-69; amending the General Fund Budget, with an increased amount of \$31,218.00, which represents the State Homeland Security Grant awarded by the State of Florida, Department of Community Affairs.

RESOLUTION 06-69

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COMMISSIONERS MENDING THE GENERAL FUND BUDGET

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to approve Resolution 06-69 and BE06-127 in the amount of \$31,218.00. Motion carried unanimously.***

Resolution 06-70: Mr. Gilliam presented Resolution 06-70; amending the Local Housing Assistance Trust Fund Budget with the increased amount of \$2,479.11; represents the pay off of a second mortgage for Mr. Hurne, accompanied by a Budget Entry putting the money back into the SHIP Program.

RESOLUTION 06-70

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS  
AMENDING THE LOCAL HOUSING ASSISTANCE TRUST FUND BUDGET

***Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve Resolution 06-70 and BE06-132 in the amount of \$2,479.11. Motion carried unanimously.***

Resolution 06-71: Mr. Gilliam presented Resolution 06-71; amending the Law Library Fund Budget with the increased amount of \$3,400.00 of unanticipated revenue designated for the Law Library pursuant to 939.185 F.S..

RESOLUTION 06-71

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COMMISSIONES AMENDING  
THE LAW LIBRARY FUND BUDGET

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to approve Resolution 06-71 and BE06-133 in the amount of \$3,400.00. Motion carried unanimously.***

Florida Sheriff's Self-Insurance Fund: Mr. Gilliam presented the issue of the purchase of additional insurance under the Florida Sheriff's Self-Insurance Fund. Mr. McPherson explained the legal matters of this additional insurance. The amount of \$4,908.00 needs to be approved for payment.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to approve additional insured to the Florida Sheriff's Self-Insurance Fund in the amount of \$4,908.00. Motion carried unanimously.***

**Tourist Development Committee**

Mr. McQueen addressed the issue of the Tourist Development Committee Council. There will be a meeting tomorrow to work on the advertising campaign. The committee is working on educating the public on the need to pass the Tourist Development Tax; this will be on the ballot on November 7th. Mr. McQueen asked the Board for the approval to publish the advertisement, in the amount of \$625.00.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve the cost of \$625.00 to publish advertisement for the educating of the Tourist Development Tax. Motion carried unanimously.***

**Public Participation**

Faye Baird, representing the Santa Fe Springs Working Group, addresses the Board with an agenda for the Springs Protection Summit for County and Municipal Government Stakeholders to be held on September 20, 2006. She continued to explain the need and purpose of the meeting. Ms. Baird encourages all who are interested to feel free to participate.

With no further business/discussion, Chairman Tommy Langford adjourned the meeting at 7:11 p.m.

APPROVED:

ATTEST:

\_\_\_\_\_  
Tommy Langford, Chairman

\_\_\_\_\_  
Joseph W. Gilliam, Clerk