

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD OCTOBER 2, 2006

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Monday, October 2, 2006 at 1:15 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

Commissioner Tommy Langford, Chairman
Commissioner Randy Durden, Vice Chairman
Commissioner Kenrick Thomas
Commissioner Sharon Langford
Commissioner Mitchell Gentry

Others in attendance were: John McPherson, County Attorney, Joseph W. Gilliam, Clerk of Court, Jacki Johnson, Finance Director, Patty McCagh, Deputy Clerk, Ron McQueen, County Administrator, Stacy Winfield, County Planner, John Ayers, Rob Willis, Ron Mills, Julie Harrison, Bud Riffle, Fire Chief, Milton Weeks, Billy Careccia, Fire Chief, Diane Rondolent, Sheriff Turner, Chris DeCubellis, Brianna Bishop, Ted Burt, Gene Parish, Harvey Montgomery, Kristy Philman, Marion Poitevint, Edgar Poitevint, Stanly King, Lewis Hinkel and Kristen Henkel.

Call to Order:

Chairman Tommy Langford called the meeting to order at 1:19 p.m. Commissioner Randy Durden led a word of prayer and Commissioner Mitchell Gentry led the Pledge of Allegiance.

Agenda Changes: Mr. Gilliam presented the following agenda changes:

1. Invoices from Mills Engineering; CR 339 & 337
2. BE06-145; \$180,000.00
3. Gilchrist County Sheriff's Office Budget Request FY 06/07

Mr. McQueen presented the following agenda changes:

4. Wilkerson Construction Invoice; Draw #2; \$66,767.33
5. Hart Springs: Bathhouse & Concession Bids
6. FEMA Housing & CDBG

Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to accept the agenda as is with changes made. Motion carried unanimously.

Consent Agenda:

1. Approval of Bills
2. Approval of Budget Entries as follows:
 - BE06-141, Fund 122, \$ 1,664.00
 - BE06-142, Fund, 142, \$1,435.00
 - BE06-143, Fund, 143, \$19,021.00
 - BE06-144, Fund, 170, \$12,800.00
3. Solid Waste Tire Disposal
 - Approval to waive fees for Road Department \$109.20

Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to approve the Consent Agenda. Motion carried unanimously.

County Administrator’s Report

Rob Willis introduced Fire Chiefs Billy Careccia, Bud Riffle and Milton Weeks. Chief Careccia addressed the Board with an update of the Fire Services and the training accomplished. Chief Riffle updated the Board that the new Fire Brush Truck is complete and in service.

Public Safety: Mr. Rob Willis and Mr. Ron Mills presented FEMA Temporary Housing issues to the Board. Mr. Mills stated that it had been brought to his attention that one resident, Mr. Kiederling, is still in FEMA housing. He had received \$25,000.00 for home replacement/relocation and/or home loss. Gilchrist County has no standing in the FEMA process and Mr. Mills asked the Board for authorization to draft a letter to the Department of Housing, Division of Emergency Management addressing this housing issue.

Motion made by Commissioner Randy Durden seconded by Commissioner Mitchell Gentry to approve a letter to be drafted to the Department of Housing addressing this issue. Motion carried unanimously.

Hart Springs Bathhouse: Mr. McQueen presented the bids for the construction of the bathhouse at Hart Springs. Mr. McQueen recommended the following be awarded to the lowest bidder:

• Coleman’s Plumbing	Plumbing	\$19,550.00
• RoMac Lumber	Trusses	\$ 4,730.00
• Bell Concrete	Concrete Materials	\$29,809.20
• Gilchrist Building Supplies	Framing Supplies	\$ 8,702.00
• Akins Heating & Air	Air Conditioning	\$ 5,200.00
• Shawn Smith Masonry	Masonry (no Slab)	\$15,000.00
• Capps Concrete	Concrete Slab	\$ 7,678.65
• Gainesville Electric	Electric	\$14,740.00

(The Board approved lowest bids and to be determined on concrete between Capps or Sanchez.)

Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve the lowest bids for the Hart Springs Bathhouse Project. Motion carried unanimously.

Mr. McQueen asked the Board for permission to bid the tile work on the Hart Springs Bathhouse project.

Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to allow Mr. McQueen to go out for bids on tile work on the Hart Springs Bathhouse Project. Motion carried unanimously.

Wheeler Complaint: Mr. McQueen presented the complaint filed by Ellie and Mel Wheeler concerning the rat farming and road issues. Mr. McQueen asked the Board for direction on this complaint so he can respond back to the Wheelers in a timely manner. John McPherson explained the Land Development Regulations for ‘Rat Farming’. Mr. McQueen will draft a letter stating that we are addressing new procedures in the Land Development Regulations which will require public notice, and will give us the ability to put conditions on the permit. We are currently monitoring and doing on-site visits, and we feel that they are in compliance. A copy of this letter will be sent to the Wheelers and Senator Nelson.

Land Development Code Workshop: Mr. Gilliam informed to the Board that the time for the LDC Workshop has been scheduled for October 16th for two (2) hours, 2:30p.m. - 4:30p.m. This will move the mid month board meeting starting time to 2:00 p.m. Also scheduled on October 16th, for about (30) minutes, is the Urban Development Workshop for areas around Trenton, Bell and Fanning Springs.

Road Department Report

Rock Report: Justin Watson presented to the Board the limerock loads for the month of September as follows:

• District I	0	Loads
• District II	18	Loads
• District III	153	Loads
• District IV	6	Loads
• District V	4	Loads
• Shop Stock Pile	11	Loads
• Solid Waste – 47	<u>0</u>	<u>Loads</u>
Monthly Total	192	Loads

Justin Watson also presented a request made by Commissioner Kenrick Thomas for speed limit signs to be posted on NW 5th Street and SW 22nd Court. A recommendation of 30 mph was made on these roads do to being very narrow and highly traveled.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Sharon Langford to instruct county attorney draft an ordinance to lower the speed limit on NW 5th Street and SW 22nd Court totaling 2.99 miles to 30 mph. Motion carried unanimously.

Justin Watson also presented a speed limit issue on SW 10th Street and County Road 341 to State Road 129. Justin requested the speed limit be reduced to 30 mph on SW 10th Street.

Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to reduce the speed on SW 10th Street to 30 mph for 2.99 miles upon criteria given to the county attorney for an ordinance to be drafted. Motion carried unanimously.

Wilkerson Construction Inc.: Invoice #2 for Road Department Operations Center was presented for payment in the amount of \$66,767.33 for site work. Mr. Watson was directed to inform Wilkerson Construction to resubmit the invoice for payment at the mid month meeting, after County Engineer has approved the request.

Oak Tree Landing, LLC: Mr. Ted Burt represented the new owners of the property for the Preliminary Plat of Forest Grove Subdivision. The new owners ask for an extension of six (6) months on the preliminary plat to allow them time to come back with that plat or another plan.

Mr. McQueen informed the Board that none of the provisions of the requirements has changed and the Board does grant extensions and he recommends this extension.

Motion made by Commissioner Randy Durden seconded by Commissioner Mitchell Gentry to grant the request of a six (6) month extension on the Preliminary Plat for Forest Grove Subdivision. Motion carried unanimously.

Public Hearing:

SUB 06-18: Ms. Stacey Winfield presented the request for Preliminary Plat Approval for ‘Chesborough Corners’ as follows:

The preliminary plat is for a major subdivision that will be known as ‘Chesborough Corners, First Edition’. The proposed plat encompasses about 84.38 acres of land and consists of fourteen (14) lots, all of which meet the minimum requirement of five (5) acres within this zoning district. The developer of the property is Lowell Chesborough. Ms. Winfield stated that recommendation by Staff was the need to depict Flood Zone ‘A’ on Lot 7 & Lot 8; and Planning and Zoning Board recommends approval of the Plat with stated conditions.

Motion made by Commissioner Mitchell Gentry seconded by Commissioner Kenrick Thomas to approve Preliminary Plat for Chesborough Corners – 1st Edition, and re-plats of Lots 3,4, & 5 on recommendations of Staff. Motion carried unanimously.

SUB 06-19: Ms Winfield presented the request for Preliminary Plat Approval for ‘Greenway Palms’ as follows:

The preliminary plat is for a major subdivision that will be known as ‘Greenway Palms’. The proposed plat encompasses about 53.55 acres of land and consists of twenty four (24) lots, all of which meet the minimum requirement of two (2) acres within this zoning district. The developer of the property is MBCW Inc. Recommendations by the Planning & Zoning Board are to approve the plat.

Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to approve the Preliminary Plat for Greenway Palms with Staff recommendations. Motion carried unanimously.

Attorney’s Report

School Board Easement: Mr. McPherson will prepare an Interlocal Agreement for the School Board Easement and bring back to the Board at the next meeting, October 16, 2006 for review.

New Jail: Mr. McPherson informed the Board that an executed contract was sent to the architects, CRA for initial Jail design.

Mr. McPherson made a recommendation to the Board to waive bid requirements for bond council to be able to move ahead. Mr. McPherson will provide additional information in next board package for the next steps of action to be taken.

Gilchrist County vs. Jessie White: Mr. McPherson updated the Board on the code enforcement issue with Ms. White. She has moved to Atlanta so the Sheriff's office was not able to serve her with the complaint. Mr. McPherson discussed the matter with Ms. Diane Rondolent and it appears as though we can instead sue Ms. White's son who is living on the property.

Clerk's Report

Update on Insurance Open Enrollment: Mr. Gilliam updated the Board on the Open Enrollments for Blue Cross & Blue Shield Insurance with increases as follows:

• Sheriff's Office	\$ 77,657.40
• Clerk of Court	\$ 15,285.88
• Tax Collector	\$ 0.00 (no changes)
• Property Appraiser	\$ 9,505.56
• Supervisor of Elections	\$ 3,250.00
• BOCC	<u>\$ 51,015.96</u>
GRAND TOTAL	\$156,259.80

Insurance:

• 19 Total New Employee Only @ \$5,668.44/ea	\$107,700.36
• 22 Existing Employee Only @ 1,700.52/ea	\$ 37,411.44
• 3 Constitutional Officers Salaries	<u>\$ 11,148.00</u>
TOTAL	\$156,259.80

Mr. Gilliam stated that if the Board was to compensate the departments for open enrollment it would cost \$156,259.80 including the adjusted finalized salaries with funds coming out of General Reserve.

Motion made by Commissioner Randy Durden seconded by Commissioner Mitchell Gentry to make the necessary adjustment of \$156,259.80 to come out of General Reserve to fund insurance increase for this year. Motion carried unanimously.

Emergency Generator: Mr. Gilliam addressed the issue of installing an emergency generator at the courthouse during construction. This generator would serve the whole courthouse.

Mr. Gilliam presented the two (2) following Change Orders from Alexander Group, LLC:

• Gilchrist County Courthouse Addition Phase 1 & 2; COR #6 Emergency Generator:	
These costs breakdown as follows:	
All Florida Electric (Install Generator)	\$70,213.00
All Florida Electric (Jack and Bore)	\$ 8,800.00
TAG O&P @ 10%	<u>\$ 7,901.00</u>
Total ADD	\$86,914.00

- Gilchrist County Courthouse Addition Phase 1 & 2; COR #7 Automatic Transfer Switch:

These costs breakdown as follows:

All Florida Electric (Install Generator)	\$15,314.00
TAG O&P @ 10%	<u>\$ 1,531.00</u>
Total ADD	\$16,845.00

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Sharon Langford to approve the funding for the generator preparations (less the generator). Motion carried unanimously.

V.A.B. Meeting: Mr. Gilliam reminded the Board of the Value Adjustment Board meeting that is to be held on October 6th at 9:00 a.m.

Fixed Asset Inventory: Mr. Gilliam addressed the issue of the requirement of the departments to do a physical inventory on all equipment \$1,000.00 or more; all departments have completed their inventory.

Pay Request: Mr. Gilliam presented pay request #13 from the Alexander Group in the amount of \$194,714.90, for the Judicial Complex. Mr. Gilliam made recommendation to pay invoice.

Motion made by Commissioner Randy Durden seconded by Commissioner Mitchell Gentry to pay the Pay Request #13, in the amount of \$194,714.90 to the Alexander Group. Motion carried unanimously.

Health Department Surplus Property: Mr. Gilliam presented a list of surplus property from the Health Department.

Motion made by Commissioner Mitchell Gentry seconded by Commissioner Randy Durden to declare the listed items from the Gilchrist County Health Department as surplus. Motion carried unanimously.

Pay Request for CDBG & SHIP: Mr. Gilliam presented the following pay requests:

Crossfire Construction, Inc. partial draw:

- David & Karen Petrone \$16,743.00 Pay Req # 4 SHIP Funds

Motion made by Commissioner Mitchell Gentry seconded by Commissioner Kenrick Thomas to approve Pay Request #4 in the amount of \$16,174.00 for the Petrone project. Motion carried unanimously.

Crossfire Construction, Inc. partial draw:

- Davena Owen \$12,660.00 Pay Req # 4 SHIP Funds

Motion made by Commissioner Sharon Langford seconded by Commissioner Sharon Langford to approve Pay Request #4 in the amount of \$12,660.00 to Davena Owens. Motion carried unanimously.

A&R Construction, Inc. partial draw:
• Bonita Keyes \$ 6,080.00 Pay Req# 3 SHIP Funds

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Mitchell Gentry to approve Pay Request #3 in the amount of \$6,080.00 to Bonita Hayes. Motion carried unanimously.

A&R Construction, Inc. partial draw:
• Bonita Keyes \$ 6,080.00 Pay Req# 4 CDBG Funds

Motion made by Commissioner Mitchell Gentry seconded by Commissioner Kenrick Thomas to approve Pay Request #4 in the amount of \$6,080.00 to Bonita Hayes. Motion carried unanimously.

A&R Construction, Inc. partial draw:
• Mattie Koon \$12,800.00 Pay Req# 1 CDBG Funds

Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to approve Pay Request #1 in the amount of \$12,800.00 to Mattie Koon. Motion carried unanimously.

A&R Construction, Inc. partial draw:
• Mattie Koon \$12,800.00 Pay Req #2 SHIP Funds

Motion made by Commissioner Mitchell Gentry seconded by Commissioner Randy Durden to approve Pay Request #2 in the amount of \$12,800.00 to Mattie Koon. Motion carried unanimously.

A&R Construction, Inc. partial draw:
• Harlyn Pfaffenberger \$12,160.00 Pay Req #1 CDBG Funds

Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to approve Pay Request #1 in the amount of \$12,160.00 to Harlyn Pfaffenberger. Motion carried unanimously.

SHIP Annual Report: Mr. Gilliam presented the SHIP 2006 Annual Report for certification and approval; Mr. Gilliam recommends that the Board approve and that the Chairman and County Administrator be allowed to sign.

Motion made by Commissioner Randy Durden seconded by Mitchell Gentry to approve the annual report for the SHIP Program and to allow the Chairman and County Administrator to sign. Motion carried unanimously.

Indigent Medical Invoice: Mr. Gilliam made a recommendation that BE06-145 in the amount of \$180,000.00 be paid out of the 05/06 budget year.

Motion made by Commissioner Randy Durden seconded by Commissioner Mitchell Gentry to approve the Budget Entry 06-145 in the amount of \$180,000.00 from the 05/06 budget year. Motion carried unanimously.

Mills Engineering Invoice: Mr. Gilliam presented an invoice from Mills Engineering in the amount of \$11,157.00 for engineering services on CR339 from the Levy County Line to US 129.

Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve payment invoice to Mills Engineering in the amount of \$11,157.00. Motion carried unanimously.

Mr. Gilliam presented another invoice from Mills Engineering in the amount of \$5,126.00 for engineering services on CR337.

Motion made by Commissioner Mitchell Gentry seconded by Commissioner Kenrick Thomas to approve payment in the amount of \$5,126.25 to Mills Engineering. Motion carried unanimously.

Sheriff's Budget: Mr. Gilliam addressed the issue of the Sheriff's appeal and the need for a committee to be formed to respond within five (5) days as required by statute. The committee will be made up of Mr. Gilliam, Jacki Johnson, John McPherson, Tommy Langford and Ron McQueen to respond if needed.

Mr. McQueen advised the Board of the need to request a time extension for our CDBG project until 5/28/07. This will allow time to modify our plan and to be sure we complete the project.

Motion made by Commissioner Mitchell Gentry seconded by Commissioner Randy Durden to file for the extension request for the CDBG Program to 05/28/07 and allow the Chairman to sign. Motion carried unanimously.

Public Hearings

Ordinance 06-17 Accessory Dwellings: Mr. McQueen explained the requirements for accessory dwelling:

ORDINANCE 06-17

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ADDING A SECTION TO THE LAND DEVELOPMENT CODE AUTHORIZING AND IMPOSING STANDARDS ON PERMENANT ACCESSORY DWELLINGS; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AS EFFECTIVE DATE.

The Board and Mr. McPherson discussed the issues of changes and additions proposed by this ordinance. Chairman Tommy Langford read the ordinance.

Motion made by Commissioner Randy Durden seconded by Commissioner Mitchell Gentry to approve Ordinance 06-17 including correction in section 4.2.37.2.2; motion carried unanimously.

Ordinance 06-18 Operation of All Terrain Vehicles: Chairman Tommy Langford read the ordinance.

ORDINANCE 06-18

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; EXEMPTING GILCHRIST COUNTY FROM THE OPERATON OF A STATE LAW ALLOWING THE OPERATION OF ALL TERRAIN VEHICLES ON CERTAIN COUNTY ROADS; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AS EFFECTIVE DATE.

Chairman Langford called for public comment. Mr. Portivait shared his opinions in reference to this ordinance.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Mitchell Gentry to approve Ordinance 06-18. Motion carried unanimously.

There being no further business, Chairman Tommy Langford adjourned the meeting at 5:41p.m.

Approved:

Tommy Langford, Chairman

Attest:

Joseph W. Gilliam, Clerk