

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD NOVEMBER 21, 2006**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Tuesday, November 21, 2006 at 4:00 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

**Commissioner Randy Durden, Chairman**  
**Commissioner Tommy Langford, Vice Chairman**  
**Commissioner Kenrick Thomas**  
**Commissioner Sharon Langford**  
**Commissioner D. Ray Harrison, Jr.**

**Others in attendance were:** John McPherson, County Attorney, Joseph W. Gilliam, Clerk of Court, Jacki Johnson, Finance Director, Patty McCagh, Deputy Clerk, Ron McQueen, County Administrator, Stacey Winfield, County Planner, John Ayers, Ron Mills, Betty Ramey, Lee & Brenda Shuterland, Pamela & Duane Morse, Don & Margaret Alexander, Bill Kilbora, Barbara Hotton, Robert Schwieterman, Sharon Bard, Matthew Johnson, Florida Division of Forestry, Dewitt Watson, Division of Forestry, Delight Curtis, Bobby Wooddell, Keith Ashby, Lowell Garrett, Gerry Dedubach, Jered Ottenwess, Frank Hudson, Jr., Lawrence and Beverly Diaz, Scott Robinson, Amy Womptler, Craig Watson, Justin Watson, Billy Cannon and Tony Crews.

**Call to Order:**

Chairman Tommy Langford called the meeting to order at 4:03 p.m. County Administrator Ronnie McQueen led a word of prayer and Chairman Langford led the Pledge of Allegiance.

**Agenda Changes**

Mr. Gilliam presented the following agenda changes:

1. Reds Old Fashioned Telephone (Revised Invoice/New Phone Service)
2. Purchasing

Mr. McQueen presented the following agenda changes:

3. **Omitting** High Springs Hills Final Plat & Letter of Credit
4. Wilbur Thomas Easement issue
5. Audit Administration Change D.O.T.
6. CDBG Payment Request

***Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to accept the agenda as presented with changes made. Motion carried unanimously.***

**Consent Agenda**

- Approval of Minutes; Regular Meeting, September 7, 2006

***Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve the Consent Agenda as presented. Motion carried unanimously.***

Commissioners Ceremony: Commissioners Tommy Langford and D. Ray Harrison, Jr. were sworn in by Honorable Judge Philman as members of the Gilchrist County Board of County Commissioners on this 21<sup>st</sup> day of November, 2006.

Chairman Langford turned the gavel over to the Clerk of the Board, Mr. Joe Gilliam, for nomination and election of Chairman. Commissioner Randy Durden was nominated and elected for Chairman of the Board of County Commissioners for 2007. The gavel was then turned over to the new Chairman, Randy Durden for nomination and election of the Vice Chairman. Commissioner Tommy Langford was nominated and elected Vice Chairman for 2007.

**County Administrator's Report**

Ship Program: Mr. McQueen introduced Ms. Charlotte Pederson, SHIP Administrator, who presented an update on six (6) SHIP projects as follows:

1. Arthur & Stacey Brown
  - Status of Re-Roofing
  - Bid for remaining repairs; DJ Daube \$2,175.00
  - Bid from Mac Johnson Roofing for soffit/fascia \$450.00

Ms. Pederson informed the Board that Ms. Brown had stated that they should not be responsible for any new expenses due to the contractor's mistakes and they do not want to sign a new note and mortgage. However, if all the money was not used they want an amended note and mortgage or a satisfaction of the old one and a new one prepared with new totals.

Ms. Pederson asked the Board to allow DJ Daube to complete the remaining repairs in the amount of \$2,175.00 and Mac Johnson in the amount of \$450.00; also, to have a deferred payment loan for the actual amount of the repairs.

It was recommended by County Attorney, John McPherson, to amend the mortgage for the actual amount spent other than the amount paid to Mac Johnson for additional roof repair.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to amend to original SHIP mortgage for Arthur & Stacey Brown to reflect the actual work that has been done through SHIP, NOT counting the additional roof repair by Mac Johnson Roofing; also approving the bids from DJ Daube in the amount of \$2,175.00 for remaining repairs and \$450.00 to Mac Johnson Roofing for soffit/fascia. Motion carried unanimously.***

2. Holly Morgan
  - Status of work done by DJ Daube
  - Personal property damages totaling \$1,280.08
  - Siding is still an issue

Ms. Pederson requested that the Board waive the need of an additional note and mortgage for incurred cost for the additional expense.

Ms. Pederson stated that the abandoned work by the original contractor has been completed by D.J. Daube and the homeowner is very satisfied.

There is still an issue with the application of the siding on the home. There were concerns from the homeowner about the application of the siding being properly in place because there are sections that are loose. Ms. Pederson asked that if this is something that the homeowner is responsible for or is this something that is going to be repaired as part of the contract. The Board advised that Ms. Pederson, Mr. McQueen and Mr. Derby inspect the siding application issue done to the Holly Morgan house and bring recommendations back to the Board at next meeting.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Tommy Langford to have the Holly Morgan house siding application be inspected by said persons and bring back recommendations to the Board. Motion carried unanimously.***

Ms. Pederson presented personal damages to the dining room table and a living room sofa that were caused by the contractor. Ms. Pederson presented the amounts of \$460.07 for dining room table and the sofa \$820.01 for the homeowner to be compensated.

**Mr. McQueen commented, with the Board agreeing, that the County is not liable for any damages between the contractor and the homeowner; it is the responsibility of the homeowner to follow up with any damages caused by the contractor, with the contractor.**

3. Micah & Kimberly Langford
  - Status of work done by DJ Daube
  - Personal property damages totaling \$25.00
  - Damage repair/replacement cost made by homeowner
  - Repairs that are still being requested; finish work above the tub/shower unit and caulking bathroom molding
  - Attic and walls of the master bathroom for stability due to termite damage

Ms. Pederson stated that the uncompleted work by the original contractor has for most part been satisfied by DJ Daube and is requesting to have the remaining work put out for bid. Ms. Pederson also asked the Board to consider waiving the two-bid rule on this project. Ms. Pederson requested that the stability of the home be inspected due to termite damage.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to accept bids on the work that has not been completed by the original contractor, inspect for termite damage in attic & walls and to waive the two-bid rule on the Micah & Kimberly Langford project. Motion carried unanimously.***

4. Donna Eveland
  - Re-Certification, increase amount to \$29,000.00 due to lapse time of construction and increase in employment wages

Ms. Pederson asked the Board to consider an additional award of \$11,500.00 increasing the SHIP funds to the qualifying amount of \$29,000.00 for Donna Eveland due to changes in contract and increase in her income.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to recertify and increase the amount to Donna Eveland to \$29,000.00 due to contract changes and increased wages. Motion carried unanimously.***

5. Barbara Wiley

- New applicant, VERY LOW income; requesting BOCC award \$40,000.00;The SHIP Administrator is filing this application due to an emergency status; rehab case only
- SHIP Administrator requests that due to the medical condition of the applicant, that the BOCC waive the required denial letter from lender

Ms. Wiley has been a previous SHIP applicant and requests to be reconsidered due to the facts that she had been burned out, her medical condition and the emergency status of rehab needed. Ms. Pederson request that the emergency fund limit of \$5,000.00 be waived, \$40,000.00 be awarded and the requirement for denial letter from lender be waived.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve Barbara Wiley for SHIP Loan up to \$40,000.00 and waive the fact that she was a previous SHIP applicant and to help her again due to her medical standing and emergency status; waive the required denial letter from a lender; and waive the health and safety routine fee. Motion carried unanimously.***

6. Brittany McElroy

- New applicant; VERY LOW income; request award of \$40,000.00

Ms. Pederson presented the request for a SHIP Loan for new applicant Brittany McElroy. SHIP Loan Committee recommends approval.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve SHIP Loan for Brittany McElroy in the amount of \$40,000.00, 9% interest rate, as approved by the SHIP Loan Committee. Motion carried unanimously.***

S.H.I.P. Issue; Samantha Russum & Husband: Ms. Pedersen and Mr. McPherson, County Attorney, explained that SHIP recipients Samantha Russum and her husband, Shannon Russum, have violated their SHIP agreement by currently renting their home. One of the requirements by SHIP is that the owner must stay in the house while the loan is outstanding. There is an outstanding balance of \$3,937.41 on the loan. At this time, there are two options: 1) to get her to agree to a repayment schedule for the outstanding balance or 2) to file foreclosure. Ms. Russum claims to be trying to sell the house, but there is no evidence of a sale. Mr. McPherson asked for authorization to propose to Ms. Russum a repayment schedule paying the \$3,937.41 over three (3) years at 8% interest.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve the request of the County Attorney to propose to Ms. Russum a repayment schedule of \$3,937.41 over three (3) years at 8% interest. Motion carried unanimously.***

**Time Certain**

Florida Division of Forestry Annual Report: Mr. Matthew Johnson presented the annual report for the Florida Division of Forestry. The Board thanked Mr. Johnson for his presentation and for the work they do in Gilchrist County. Mr. Johnson introduced Mr. Dewitt Watson, Forest Area Supervisor (F.A.S.) for Gilchrist County.

Mr. Watson discussed the County Operating Plan between emergency response agencies in Gilchrist County and the Division of Forestry. The plan outlines the capabilities and responsibilities of each cooperating agency in Gilchrist County. The Board thanked Mr. Watson and again recognized the work of the Division of Forestry.

State Road 26 Widening Project Presentation: Mr. McQueen introduced Mr. Gerry Dedubach, representing the Transportation Advisory Group (TAG) on the SR 26 Project. Mr. Dedubach addressed the concerns such as capacity and other enhancements along Newberry Road (SR26) as it heads west. He stated that there was a group formed, The Regional Transportation Advisory Group (RTAG) with the purpose to solve regional road congestion problems while respecting the local community. The Regional Transportation Advisory Group is formed as a collective, through an Interlocal Agreement so that communities can jointly petition the Florida Department of Transportation; present the issues in Tallahassee and Washington D.C. as a unified group; preserve the quality of our communities and request funding to address these issues locally. Mr. Dedubach hopes that Newberry, Trenton, Gilchrist County, Levy County and the other Communities can get enough interests together, so that we can pursue these T.R.I.P. funds through Florida Department of Transportation directly. The T.R.I.P. program is a funding source for the SR 26 project but requires regional partners. Mr. Dedubach further requests that the communities along the corridor of SR 26, specifically Gilchrist County, join this Transportation Advisory Group and ask this group to pursue the Florida Department of Transportation T.R.I.P. funding.

***Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to move forward and allow Gilchrist County to become part of the Regional Transportation Advisory Group (RTAG). Motion carried unanimously.***

### **Public Hearings**

Ordinance 06-20; Land Development Code: Chairman Randy Durden read the short title of Ordinance 06-20 as follows:

#### ORDINANCE 06-20

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ADOPTING AN UPDATED LAND DEVELOPMENT CODE INCLUDING THE FOLLOWING TWELVE ARTICLES: GENERAL PROVISIONS, LAND USE DISTRICTS, OVERLAY AND FLOATING ZONES, CONSISTENCY AND CONCURRENCY, RESOURCE PROTECTION, DEVELOPMENT DESIGN AND IMPROVEMENT STANDARDS, SUPPLEMENTARY REGULATIONS, DEVELOPMENTS OF MAJOR IMPACTS, SIGNS, SUBDIVISION, IMPACT FEES, AND ADMINISTRATION AND ENFORCEMENT; PROVIDING THAT THE UPDATED LAND DEVELOPMENT CODE ADOPTED HEREIN SHALL SUPERSEDE THE EXISTING LAND DEVELOPMENT CODE AND AMENDMENTS THERETO; PROVIDING FOR TRANSFER OF IMPACT FEE REGULATIONS FROM THE GENERAL CODE TO THE LAND DEVELOPMENT CODE; AND PROVIDING AN EFFECTIVE DATE FOR SUCH CODE AND THIS ORDINANCE.

Mr. McPherson, County Attorney, explained that there were only three (3) changes recommended by Staff and the Planning and Zoning Board. The changes are as follows:

1. SECTION 5.05 SEPTIC TANKS

5.05.01 New Septic Tanks

No permit for a new septic tank or other onsite sewage disposal system to be located on a parcel of property without a principle use shall be granted by the Gilchrist County Health Department unless a zoning compliance has been obtained for the construction of a principle use.

2. SECTION 7.17 POWER POLE AUTHORIZATION

7.17.02 Standards

- (b) On a parcel of property that is classified by the property assessor as agricultural, the following may be approved:
- (1) One or more power poles of unlimited amps to serve residential structures on the property.
  - (2) If the parcel is vacant, a single power pole of 60 amps.
  - (3) If the parcel is vacant, one or more power poles of unlimited amps for the purpose of operating irrigation or other agricultural equipment requiring higher amps. An inspection by the Department shall be required to establish the existence of the agricultural equipment.

10.07.06 Preliminary Plat Review

- (b) In order to allow the County Road Superintendent to review the safety of the proposed locations where new subdivision roads will connect with County roads, all such points of connection shall, at the time of submittal of the preliminary plat materials, be flagged at the right-of-way line.

**Chairman Randy Durden called for any public comment.**

Concerned Citizen, Bobby Wooddell, asked “If you have a piece of property with an already existing power pole, is this covered under this ordinance or is it grandfathered in?” Mr. McPherson replied, not knowing what the situation is, in most cases, it is grandfathered in. He also stated that if Mr. Wooddell was to upgrade or perhaps the wind should blow it down and need to be replaced, Mr. Wooddell would have to comply with new rules. As long as it stays, the non conforming uses rules would allow for it to stay in place.

Mr. McPherson stated, other than these three (3) changes that have been incorporated into the codes as attached to the adopting ordinance, there are no changes to the code as compared to the draft reviewed by the Commission at the final workshop.

Mr. McPherson also stated that it takes two hearings to pass this ordinance, this is the first reading and the second will be scheduled for the first meeting in December.

*Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to pass Ordinance 06-20 on the first reading.*

**Chairman Randy Durden called for anymore public comment...none noted.**

*Motion carried unanimously.*

Resolution 06-81 (BE06-147): Amending the Fine and Forfeiture Fund by an increased amount of \$5,622.00 from the receipt of additional revenues, in the form of cash carried forward from the previous fiscal year.

*Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve Resolution 06-81 and BE06-147 in the amount of \$5,622.00. Motion carried unanimously.*

**Chairman Randy Durden recessed the Board of County Commissioners Meeting at 6:13 p.m. to convene the Board of Adjustments Meeting. The Board of Adjustments adjourned at 6:26 p.m. and the Board of County Commissioners Meeting reconvened at that time.**

### **County Administrator's Report**

Waters Lake & Fencing & Repairs: Mr. McQueen was asked at the last meeting to bring back costs for fencing and repairs to be done at Waters Lake. Mr. McQueen presented a quote from All Florida Enterprises, Inc. for commercial fence with barbwire in the amount of \$4,600.00 and a quote from Gerald Lanier with the Gilchrist County Maintenance Department for materials only in the amount of \$2,699.55 to do repairs/renovations.

Pamela and Duane Moore, residents of Waters Lake were present. They are willing to help out in whatever way they can to get the park under control.

*Motion made by Commissioner Kenrick Thomas seconded by Commissioner D. Ray Harrison, Jr. to approve the fencing and reconstruction at Waters Lake Park as presented by County Administrator, in the amount of \$7,299.55 to be paid out of Other Buildings. The project is to be done by the Gilchrist County Maintenance Department, working around other County projects but to be done as soon as possible, with the understanding that the fencing to been done first. Motion carried unanimously.*

### **Road Department Report**

Mr. Watson was asked at a previous Board Meeting to get quotes for a Hydraulic Excavator. Mr. Watson presented two quotes, they are as follows:

- Ring Power/Caterpillar(Quote per State Contract #760-001-06-01)  
(1) Caterpillar 322CL/324DL Hydraulic Excavator, \$176,457.00
- John Deere/Highland Tractor  
2005 Hitachi ZX230LC; Used as a Rental, \$168,697.00

Mr. Watson recommended the Ring Power/Caterpillar, Hydraulic Excavator to be purchased.

***Motion made by Commissioner Kenrick Thomas and seconded by Commissioner Tommy Langford to approve the purchase of the 2006 324DI Hydraulic Excavator from Ring Power in the amount of \$176,457.00. Motion carried unanimously.***

Monthly Limerock Report: Mr. Watson presented the October 2006 monthly limerock report from the Townsend Pit as follows:

|                    |           |              |
|--------------------|-----------|--------------|
| • District I       | 15        | Loads        |
| • District II      | 2         | Loads        |
| • District III     | 62        | Loads        |
| • District IV      | 37        | Loads        |
| • District V       | 45        | Loads        |
| • Shop Stock Pile  | 19        | Loads        |
| • Solid Waste – 47 | <u>92</u> | <u>Loads</u> |
| Monthly Total      | 272       | Loads        |

Mr. Watson updated the Board on the new Road Department Operations Site.

Wilkerson Construction Final Draw: Mr. Watson presented the final draw for Wilkerson Construction. It was recommended that final payment to Wilkerson Construction, on the Road Department Site, be approved pending the final approval of Mills Engineering and Mr. Watson.

***Motion made by Commissioner Tommy Langford seconded Commissioner Kenrick Thomas to approve the final draw to Wilkerson Construction on the Road Department Site, pending the final approval of the County Engineer, Lee Mills and Mr. Watson. Motion carried unanimously.***

Septic Tank at New Road Department Site: Mr. Watson was asked at the last Board meeting to bring back septic tank update. Mr. Watson met with Mr. Phillip Chancey; he feels that the septic tanks should be able to be hooked up with no problems. Mr. Watson also spoke with Mr. Wolfe, Wolfe Plumbing; who also assured that with proper clean outs there should not be any problems. Per Mr. Watson, the Health Department has approved placement of the tank.

### **County Administrator's Report**

Department of Transportation Projects; S.C.R.A.P. / S.C.O.P.: Mr. McQueen updated the Board on the referenced projects that have been programmed in the Department's Work Program for Fiscal Year 2007/2008.

- **Small County Road Assistance Program** projects approved for 2007/2008  
Rolling Oaks Road from S.E. 60<sup>th</sup> to SR 26  
Shady Grove Road / S.E. 25<sup>th</sup> Avenue from SR 26 to 2.34 South of SR 26
- **Small County Outreach Program** projects approved for 2007/2008  
CR 307 / CR 307A from SR 26 to US 129  
CR 313 from SR 26 to CR 236

Mr. McQueen stated that the Department's maximum participation will be \$594,000.00 for Rolling Oaks Road, \$463,320.00 for Shady Grove Road, \$1,565,472.00 for CR307 / CR 307A and \$1,472,460.00 for CR313. A Joint Participation Agreement between the Department and Gilchrist County will be sent from the Department for the County's execution in June 2007. Any Funds expended prior to the execution of the agreement will not be eligible for reimbursement.

State Bid Project Approval for Truck and SUV: Mr. McQueen presented two (2) bids for vehicles that are on state contract and are included in the budget. The bids are as follows:

- Orville Beckford Ford/Mercury; 2007 Ford Ranger Extended Cab 4X4 Pickup; \$16,816.00

This vehicle will be used by the Edgar Langford, Tax collectors Office. The vehicle currently being used is not sufficient for the job performed by Mr. Langford.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner D. Ray Harrison, Jr. to approve the purchase of a 2007 Ford Ranger Extended Cab in the amount of \$16,816.00 on state contract. Motion carried unanimously.***

- Orville Beckford Ford/Mercury; 2007 Ford Explorer 4X2; \$19,198.00

This vehicle will be used by Building Officials, Planning & Zoning and will also be available for other Departments and the Board.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to purchase a 2007 Ford Explorer 4X2 in the amount of \$19,198.00 on state contract. Motion carried unanimously.***

Designation of Lead Agency for School Concurrency: Mr. McQueen presented a request from the North Central Florida Regional Planning Council asking the Board to designate a contact person to participate in the preparation of the Public School Facilities Element of the Comprehensive Plan and to designate the Planning Council as the lead agency.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to designation North Central Florid Regional Planning Council as Lead Agency for School Concurrency and Stacey Winfield as contact person for Gilchrist County. Motion carried unanimously.***

Parks; Waters Lake & Boat Ramp/Park at SR 47: Mr. McQueen clarified that the quotes he received for the fencing at these parks only included one park. Mr. McQueen will look into further and bring back to the Board.

Trenton Forestry Station: Mr. McQueen presented a request from the Division of Forestry in reference to the preparation of a legal description on the remainder of a lease renewal. The Division has been advised that the bearings used on the original legal description of the entire parcel and the one surveyed for the County's purchase do not match. The Division is asking the County to have a surveyor extend the survey north to encompass the entire tract, including the portion the Division of Forestry occupies. Mr. McQueen spoke with Mr. Gene Parrish, Parrish Land Surveying, on preparing a legal description at Forestry Site.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve the expenditure of funds to have Parrish Land Surveying prepare legal description on the Forestry Site North of Trenton. Motion carried unanimously.***

Public Safety Director: Mr. McQueen presented results of the Review Committee for the position of the Public Safety Director. The position was advertised in several different sources, fourteen (14) applications were received. Invitations were sent to five (5) applicants that were chosen by the Committee for interviews. The Committee chose Mr. Carlos E. Perez as Public Safety Director with the salary of \$55,000.00/yr.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford move to confirm the recommendation of the Review Committee and the County Administrator to hire Mr. Carlos E. Perez as the Public Safety Director with the salary of \$55,000.00/yr. Motion carried unanimously.***

Easement Approval for Peewee Thomas: Mr. McQueen presented the execution of an easement for Mr. Wilbur Thomas. Mr. Thomas needs a 60'ft easement over the property he donated to the County. Mr. Thomas wants to move forward and sell some property so he had his attorney prepare an easement. The County attorney has reviewed the document and Mr. McQueen highly recommends the approval of this easement for Mr. Thomas.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner D. Ray Harrison, Jr. to approve the execution of the easement for Mr. Wilbur C. Thomas. Motion carried unanimously.***

Amended Contracts for County Roads 337,319,339: Mr. McQueen presented a request from the Department of Transportation to amend a portion of three (3) contracts for County Roads 337, 319 and 339. These amendments are for Audit Administrative Changes. Changes are to be amended and approved and be returned to the Department.

***Motion made by Commissioner Kenrick Thomas and seconded by Commissioner Tommy Langford to approve the Audit Administrative changes on contracts for County Roads 337, 319 and 339 from the Department of Transportation. Motion carried unanimously.***

CDBG Payment Request for Susan Johnson: Mr. McQueen presented a CDBG Payment Request for Susan Johnson in the amount of \$12,720.00 to Crossfire Construction.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Tommy Langford to approve CDBG payment request in the amount of \$12,720.00 for Susan Johnson. Motion carried unanimously.***

Stabilization of Basement Floor: Mr. McQueen addressed the issue of the floor in the basement of the Commissions Building. Mr. McQueen stated that testing had been done by a testing service and that Mills Engineering was involved it was determined that it was not a sink hole, just subsidence. It was recommended that the void be filled with concrete and not to jack the floor back up because concrete will crack when it is taken back in the other direction. Mr. McQueen asked for a quote on repair work on the basement floor. Costs to do repair will be approximately \$2,000.00 - \$5,000.00, funds to come out of Other Buildings budget.

***Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison to approve repairing the void in the basement of the Commissions Building, not over \$5,000.00. Motion carried unanimously.***

Florida Emergency Preparedness Association Convention: Mr. McQueen asked approval of travel for two (2) to attend convention in Daytona coming up in January. At this time, Mr. McQueen thinks Mr. Mills and Mr. Perez will be attending.

***Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to approve travel for two to attend convention in Daytona coming up in January. Motion carried unanimously.***

### **Attorney Report**

New Jail: Mr. McPherson updated the Board on the Jail Committee Meeting that was held today on the new jail project. The size and cost was discussed and recommendations are to be presented to the full committee meeting of the Public Safety Coordinating Council scheduled to be held on December 12, 2006 at 2:00 p.m.

### **Clerk's Report**

Red's Old Fashioned Telephone Service: Mr. Gilliam presented two (2) quotes from Red's Old Fashioned Telephone Service recommending the Board waive bidding requirements and approve these two (2) quotes. The invoices are as follows:

- Invoice #11079; \$19,459.05; provides for termination ends for all voice, data & security lines in new and existing building; relocates Clerk's phone system to new location
- Invoice #11082; \$8,620.00; provides for a telephone system utilizing existing phones and purchase of two (2) new phones

One-third of each invoice is required as down payment.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve invoice #11079 in the amount of \$19,459.05 and invoice #11082 in the amount of \$8,620.00 to Red's Old Fashioned Telephone Services and waive bid requirements. Motion carried unanimously.***

Inmate Hospital Bills: Mr. Gilliam presented a denial letter for insurance reimbursement for the Gilchrist County Sheriff's Office, Inmate Frank Bernotas #226135-200-5545. Mr. McPherson will further investigate why the hospital and medical expenses the County had paid ineligible. The letter stated the ROR date stopped the County coverage. Mr. McPherson will bring back to the Board the results of his investigation on this issue and inquire about the possibility of the Sheriff's Office changing hospitals.

Federal Annual Certification Report: Mr. Gilliam presented, for informational purposes only, the Federal Annual Certification Report for the Gilchrist County Sheriff's Office. This report details and outlines the Sheriff's expenditures of his federal forfeiture money for the year.

Appointment of Members for Pure Water Wilderness: Mr. Gilliam presented a request from Pure Water Wilderness asking the Board to consider the replacement of Commissioner Mitchell Gentry who served on that Board. Mr. Gilliam informed Pure Water Wilderness that the Board of County Commissioners would be electing a new Chairman tonight and that at the next meeting or two the Chairman would be considering the appoint of Commissioners to committees. Mr. Gilliam had also received a request from Pure Water Wilderness asking the Board of Commissioners to appoint Mr. Bill Kilborn to the Board of Directors of the Pure Water Wilderness as the replacement of Mr. Kroll.

***Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Tommy Langford to appoint Mr. Bill Kilborn to the Board of Directors of the Pure Water Wilderness and the Chairman to appoint the replacement of Commissioner Gentry at a future meeting. Motion carried unanimously.***

Final Pay Request for V.E. Whitehurst on CR 339: Mr. Gilliam presented a final pay request for V.E. Whitehurst on CR 339 Scrap Project in the amount of \$21,076.21.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve the Final Payment to V.E. Whitehurst in the amount of \$21,076.21 on the County Road 339 Project. Motion carried unanimously.***

Request for Payment of Funds for Fiscal Year 2006-2007: Mr. Gilliam presented the issue of The Original Florida Tourism Task Force 06/07 membership dues. Ms. Barbara Wrae Suggs, Ginnie Springs Outdoors, LLC usually funds these dues. Commissioner Tommy Langford will follow up with Ms. Suggs on the funding of the \$1,000.00 membership dues.

Final Payment Request for Union Lasteel: Mr. Gilliam presented the final pay request for Union Lasteel Metal Buildings, in the amount of \$55,211.00 for the Road Department.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner D. Ray Harrison, Jr. to approve final payment to Union Lasteel Metal Buildings in the amount of \$55,211.00 for the Road Department. Motion carried unanimously.***

Voter Education Grant: Mr. Gilliam presented a request from the Supervisor of Elections asking the Board to match the funds of \$263.12 for Voter Education.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve the matching funds of \$263.12 for the Supervisor of Election Voter Education. Motion carried unanimously.***

Purchasing Policies and Procedures: Mr. Gilliam addressed the issue of 'After the Fact Purchases' and our recent audit findings. Our policy requires a P.O. prior to the purchase and receipt of goods and services.

We have worked with all Department heads and expect full compliance with the Board Policy. The Board acknowledged that if a Department violates County Policy then they need to be written up.

There being no further business, Chairman Randy Durden adjourned the meeting at 9:10 p.m.

Approved:

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Chairman, Randy D. Durden

Attest:

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Joseph W. Gilliam, Clerk