

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JANUARY 02, 2007.

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on Tuesday, January 2, 2007, at 1:15 p.m. in the Board of County Commissioners Meeting Room, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

Commissioner Randy Durden, Chairman
Commissioner Tommy Langford, Vice Chairman
Commissioner Kenrick Thomas
Commissioner Sharon Langford
Commissioner D. Ray Harrison, Jr.

Others in attendance were: John McPherson, County Attorney, Joseph W. Gilliam, Clerk of Court, Jacki Johnson, Finance Director, Patty McCagh, Deputy Clerk, Ron McQueen, County Administrator, John Ayers, Gilchrist County Journal, Stacey Winfield, County Planner, Ron Mills, Public Safety, Diane Rondolent, Code Enforcement and Justin Watson, Road Department Supervisor.

Call to Order

Chairman Randy Durden called the meeting to order at 1:17 p.m. County Administrator, Ronnie McQueen delivered the invocation and Commissioner Tommy Langford led the pledge of allegiance.

Agenda Changes

Mr. Gilliam presented the following agenda changes:

1. Parking on County Right of Ways
2. Appointment of Commissioner to Pure Water Wilderness
3. Alexander Group Pay Request
4. Omitting – Courthouse Shades

Mr. McQueen presented the following agenda changes:

5. Fire Training for Fire East; Fire Chief
6. Claims Certification for Veterans Affairs Officer

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve agenda as is with changes noted. Motion carried unanimously.

Consent Agenda

Approval of Budget Entries

- BE07-012, Fund 434, \$10,000.00
- BE07-013, Fund 180, \$84,460.00
- BE07-014, Fund 170, \$10,900.00

Approval of Minutes

- Regular Meeting October 02, 2006
- Regular Meeting October 16, 2006
- Regular Meeting November 6, 2006

Approval of Bills

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve Consent Agenda as presented. Motion carried unanimously.

CDBG Pay Requests: Mr. McQueen presented the following CDBG partial payment requests for approval:

- Mary Rain \$10,900.00; CDBG Funds; Payment #1; Crossfire Construction

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve the CDBG partial payment request on Mary Rain to Crossfire Construction in the amount of \$10,900.00. Motion carried unanimously.

- Harlyn Pfaffenberger \$12,160.00; CDBG Funds, Payment #4; A & R Construction

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the CDBG partial payment request on Harlyn Pfaffenberger to A & R Construction in the amount of \$12,160.00. Motion carried unanimously.

CDBG Change Order Request: Mr. McQueen presented a Change Order request as follows:

- Mary Rain \$1,700.00; CDBG Funds; Crossfire Construction

This Change Order, for rehabilitation work, becomes an integral part of the Contract amending it by the increased amount of \$1,700.00.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the CDBG Change Order on Mary Rain to Crossfire Construction in the amount of \$1,700.00. Motion carried unanimously.

Annual Monitoring of Hazardous Waste Generators: Mr. McQueen presented the Annual Monitoring of Hazardous Waste Contract with North Central Florida Regional Planning Council in the amount of \$2,697.00 to be paid out of Solid Waste budget. Mr. McQueen asked the Board for approval and to allow the Chairman to sign.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the contract with the North Florida Regional Planning Council for monitoring of hazardous waste in Gilchrist County, in the amount of \$2,697.00 to be paid out of the Solid Waste budget and allow the Chairman to sign. Motion carried unanimously.

Proclamation 07-01; Hazardous Materials Awareness Week: Mr. McQueen presented a request from the North Central Florida Regional Planning Council for the Board of County Commissioners to approve the adoption of Proclamation 07-01 declaring the week of January 21-27, 2007 as Hazardous Materials Awareness Week.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Sharon Langford to approve Proclamation 07-01 declaring January 21-27, 2007 as Hazardous Materials Awareness Week. Motion carried unanimously.

Comprehensive Emergency Management Plan: Mr. McQueen updated the Board that it was that time of year again for the Department of Emergency Management to review the Counties (CEMP). This plan is a requirement for the state and grant funding. The review will be taking place on March 1, 2007.

Fuel Tank Depot Quotes: Mr. McQueen presented quotes for fuel tanks for the new fuel depot. One new tank is in place for gasoline. The other tank, which was donated for the site, does not meet 2008 fire codes. One quote is for a non-fireguard 10,000 gallon tank for \$18,348.00. The second quote is for a fireguard 10,000 gallon tank for \$31,757.00. Per recommendation of Phillip Chancy, Mills

Engineering, the County could buy the \$18,348.00 tank for diesel and use the new tank, with fireguard for gasoline.

These are the only quotes received at this time. Mr. McQueen stated that there is a four to six weeks order on this tank and if it is bid out there will be another four weeks on top of that.

Chairman Durden stated that he doesn't have a problem going out for bids on tanks, just wants to make sure that if we get another tank from another company that it doesn't jeopardize the warranty on the fuel system we are putting in from another company. Some companies state that if you don't put in there stuff the warranty is void.

Commissioner Tommy Langford made a motion to waive the bid requirements and purchase the tank in the amount of \$18,348.00, and that's based on the recommendation Mills Engineer saying that this is a very competitive price/bid; and the Chairman's statement regarding the warranty of the new system; and Mr. McQueen's statement that it would cause even a further delay.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve quote to purchase tank from Petroquip in the amount \$18,348.00 for a 10,000 gallon tank and waive bid requirements for the reasons he stated, and to be funded out of General Fund Reserve. Motion carried 4-1 with Commissioner Harrison voting NO.

Florida Division of Forestry Fire Protection for 2006: Mr. McQueen updated the Board on the 2006 Protected Areas in Gilchrist County. The fees for this service of the Division of Forestry have already been budgeted.

County Road 342 Update: Mr. McQueen updated the Board on the CR 342 project. He informed the Board that the bids for the CR 342 road project will be here on January the 12th. The awarding of this project will be available at the mid month meeting.

Regional Transportation Advisory Group Update: Mr. McQueen addressed the issue of the Regional Transportation Advisory Group (RTAG) made up of the communities of Newberry, Levy County, Gilchrist County, Trenton, Fanning Springs and soon to be Dixie County. Mr. McQueen is currently serving on this committee as Chairman and recommended that the Board appoint a Board Member to also serve as a representative for Gilchrist County. The Board appointed Commissioner Tommy Langford to the Regional Transportation Advisory Group (RTAG) as representative for Gilchrist County to assist with solving regional transportation planning.

9-1-1 Phase 2 Update: Mr. McQueen updated the Board on the Phase 2 CDMA Wireless Enhanced 9-1-1 service. Testing on Phase 2 compliance is in process and moving forward by each wireless service.

Public Recognition on EMS Services: Mr. McQueen addressed a letter of recognition from a local citizen of Gilchrist County commending the Gilchrist County Emergency Medical Service. Mr. and Mrs. Gary Rexroat called upon the services of the EMS, who responded very quickly, and performed nothing less than an outstanding performance of their duties, a job well done.

Part-Time Employee Leave Policy: Mr. McQueen addressed the issue of holiday policies for part-time employees with benefits. Mr. McQueen's recommendation is that if a holiday falls on a day that is normally worked and you are part time with benefits you should receive a full days pay, if the holiday falls on a day that is not normally worked you should accrue that holiday at half the rate that a full time employee is paid for that holiday. The Board and Mr. McQueen continued to discuss the issue of holiday pay for part time employees with benefits and came to the agreement that part time

employees with benefits will receive the benefit if the holiday falls on a normal working day, not to exceed the number of hours in a normal work week, and if the holiday should fall on a day that they are normally off, no benefit would apply.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Tommy Langford to approve the change in holiday pay for part time employment with benefits. Motion carried unanimously.

Emergency Management Training; Fire East: Mr. McQueen asked the Board for permission to allow Billy Careccia to attend the Fire East Training Session, to be held January 24-27, 2007.

Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to approve Billy Careccia to be allowed to attend the Fire East Training Session. Motion carried unanimously.

Claims Certification for Veteran's Service Officer: Mr. McQueen asked the Board for permission to allow Major Stroupe to attend a class for Claims Certification for Veteran's Service Officer to be held in January 2007.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve Major Stroupe to be allowed to attend the class for Claims Certification for Veteran's Service Officer. Motion carried unanimously.

Grants Review Committee Membership: Mr. McQueen asked the Board, for their indulgence, to allow him to serve as a member on the State Grants Review Committee for Emergency Management again this year.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve Mr. McQueen to be on the State Grants Review Committee for Emergency Management. Motion carried unanimously.

Limerock Pit Update: Mr. McQueen updated the Board on the current status of the search for a new limerock pit. Mr. McQueen stated that Billy Cannon and himself went out and observed the site located on Ray Langford's property. Mr. Lee Mills was out of town, but he is going to be putting together the program for testing the rock out there. At this time, we are waiting on the quotes for the testing to be done at the Townsend Rock Pit.

Attorney's Report

Resolution 07-01; Dixie County: Mr. McPherson presented a draft of Resolution 07-01 to be considered for adoption by the Board with the short title reading as follows:

RESOLUTION 07-01

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS SUPPORTING DIXIE COUNTY AND ITS PLACEMENT OF THE TEN COMMANDMENTS IN FRONT OF THE DIXIE COUNTY COURTHOUSE.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Sharon Langford to approve Resolution 07-01. Motion carried 4-1 with Commissioner Tommy Langford voting NO.

Commissioner Langford has filed a written statement for reasons why he cannot support Resolution 07-01.

New Jail: Mr. McPherson stated the Public Safety Coordinating Council had met on December 12, 2006, and he asked Mr. Gilliam to update the Board on the motion he had made at that meeting.

Mr. Gilliam stated that he would include a copy of the minutes from the Public Safety Coordinating Council Meeting in the Clerk's Report for the next Board meeting. The motion he made to the Council was that we approve in concept, the design of a pod type jail facility, minimum of 121 beds expandable to 181 beds. This motion would be presented to the Board of County Commissioners for consideration while the Board continues to look at ways to design a jail and determine the cost; a cost had not been determined but the pod design would give the most flexibility and that relates to cost.

Mr. McPherson made the recommendation that the Board have the architects, Clemons, Rutherford & Associates (CRA), come back to do a presentation on the next step for the jail design process and for the Board to accept the recommendation made by the Public Safety Coordinating Council.

Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to accept the Public Safety Coordinating Councils recommendations for the jail construction. Motion carried unanimously.

Cutting of BellSouth Cables: Mr. McPherson explained that over the past few weeks BellSouth cables have been cut by road grading operations. According to Justin Watson, Road Department Supervisor, this happens because the cables have not been properly buried; they are often only a few inches below the surface. It is our understanding that such cables are supposed to be buried at 36 inches below grade. Mr. McPherson has discussed this issue with BellSouth representatives and they take the position that the cables were probably buried to begin with, but that the grading has worn away the surface so that the cables end up being only a few inches deep. Mr. Watson denied that grading would lower the surface to such an extent. Mr. Watson believes that grading generally just moves dirt around and that any lowering of the surface would be but a few inches over many years.

Mr. McPherson made a recommendation that the Clerk be directed NOT to pay any bills at this time while additional discussions with BellSouth regarding resolution of this problem is addressed and he'll report back to the Board at the next meeting.

Parking on County Right of Ways: Mr. McPherson presented the issue of parking on County right of ways. He stated that the question has come up as to whether it is lawful to park trucks and other vehicles on county right of way. There is no absolute prohibition on such parking in either state law or the county code. However, the County is free to adopt regulations concerning parking on the county right of way. The Board directed Mr. McPherson to draft regulations for consideration on governing parking in County right of ways and bring back to next meeting and for future adoption in February.

County Commissioner Compensation: Mr. McPherson addressed the issue of Compensation for Certification for County Commissioners. He stated that compensation of County Officials is addressed in Chapter 145, Florida Statutes and that chapter provides that Constitutional Officers shall receive additional compensation for meeting certification requirements, but such additional pay for County Commissioners is not mentioned.

Clerk's Report

Shades for the Boardroom: Mr. Gilliam presented a quote from Gainesville Carpet & Flooring for the purchase and installation of window shades for the commission building. He had contacted three companies, two of which responded, but only one written quote was received from Gainesville Carpet & Flooring in the amount of \$2600.00.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Kenrick Thomas to approve the purchase of shades for the boardroom from Gainesville Carpet & Flooring in the amount of \$2600.00. Motion carried 4-1. Commissioner Tommy Langford voting NO.

2% Local Option Tourist Development Tax: Mr. Gilliam presented a letter from the Department of Revenue thanking the Gilchrist County Commission for informing them of the adoption of Ordinance 2006-16, which levies a 2% Local Option Tourist Development Tax. The effective date is January 1, 2007, and will remain in effect until repealed by ordinance. The Board decided to have Mr. McQueen draft a letter to be sent to the businesses that this 2% tax would be applicable to and that it would be up to them to collect the tax.

Courtroom/Jury Room Furniture: Mr. Gilliam presented quotes on furniture for the Courtroom and the Jury Room as follows:

- Office Concepts (for Jury Rooms) \$4,803.64
- Superior Mill Work (for Courtrooms) \$6,800.00

Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to approve purchase orders for the purchase of furniture for the Jury Rooms to Office Concept in the amount of \$4,803.64 and for the Courtrooms to Superior Mill Work in the amount \$6,800.00. Motion carried unanimously.

Floor Striping in Boardroom: Mr. Gilliam addressed the request for floor striping on the platform steps in the Boardroom. He informed the Board that he had gotten Gerald Lanier, Maintenance Supervisor, to look at the floor and he had advised putting some safety strip on the molding/trim on the steps of the platform which would be able to be seen from both directions. The Board agreed to put safety striping down.

Small County Courthouse Grant Request; Legislation Delegation: Mr. Gilliam advised the Board that he had submitted a Small County Courthouse Grant Request in the amount of \$250,000.00. The bases for this request were for an emergency generator and for the expansion of courthouse parking. The Board agreed.

Relay for Life: Mr. Gilliam presented a request from the Gilchrist County Relay for Life Team asking for permission to use the space under the stairwell at the entry of the Courthouse for a display.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Tommy Langford to allow Relay for Life to use the designated Courthouse space. Motion carried unanimously.

Resolution 07-02; Pasco County request for adoption: Mr. Gilliam presented a request from Pasco County for the consideration from the Gilchrist County Commission to adopt a resolution imploring the Legislature to address certain insurance issues during the special session. The short title reads as follows:

RESOLUTION 07-02

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, REGARDING THE EXTREME INSURANCE RATE INCREASE IMPOSED UPON THE RESIDENTS AND BUSINESS OWNERS IN FLORIDA AND STRONGLY URGING THE FLORIDA STATE LEGISLATURE TO ADDRESS THE ISSUE IN THE SPECIAL SESSION CALLED FOR IN JANUARY 2007.

Board of County Commissioners DENIED Pasco Counties request for supporting Resolution 07-02; BOCC will contact our Legislation directly should any issue need to be addressed.

Surety Bonds for Commissioners: Mr. Gilliam presented the issue of CNA Surety Bonds for the Chairman and Commissioners. The invoices for the CNA Surety Bonds are as follows:

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|-------------------------------------|-----------------|-----------------------------|
| • Chairman Randy Durden | \$100.00 | 1yr. Bond for Chairman |
| • Vice Chairman Tommy Langford | \$100.00 | 1yr. Bond for Vice Chairman |
| • Commissioner Tommy Langford | \$340.00 | 4yr. Bond for Member |
| • Commissioner D. Ray Harrison, Jr. | <u>\$340.00</u> | 4yr. Bond for Member |
| | \$880.00 | |

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Sharon Langford to approve the CNA Surety Bonds for the Chairman, Vice Chairman and Commissioner D. Ray Harrison, Jr. Motion carried unanimously.

Mills Engineering Invoice for CR 337: Mr. Gilliam presented an invoice from Mills Engineering in the amount of \$9,620.50 for the widening and resurfacing of County Road 337.

Motion made by Commissioner Sharon Langford seconded by Commissioner D. Ray Harrison, Jr. to approve Mills Engineering invoice in the amount of \$9,620.50 for CR 337 Project. Motion carried unanimously.

Mills Engineering Invoice for CR 232: Mr. Gilliam presented an invoice from Mills Engineering in the amount of \$31,037.34 for the widening and resurfacing of County Road 232.

Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to approve Mills Engineering invoice in the amount of \$31,037.34 for CR 232 Project. Motion carried unanimously.

Baker's Electronics & Communications, Inc.: Mr. Gilliam presented an invoice from Baker's Electronics & Communications, Inc. in the amount of \$8,800.00 for the Time Syn System for 911 Equipment.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve invoice from Baker's Electronics & Communications in the amount of \$8,800.00 for the Time Syn System for 911. Motion carried unanimously.

Appointment of Commissioner to Pure Water Wilderness: Mr. Gilliam addressed the issue of the need to appoint a Commissioner to the Pure Water Wilderness Committee. Chairman Durden asked Commissioner D. Ray Harrison, Jr. to serve on this committee. Commissioner Harrison agreed.

Alexander Group Pay Request #16: Mr. Gilliam presented the Pay Request from Alexander Group in the amount of \$194,232.84.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve Pay Request #16 from Alexander Group in the amount of \$194,232.84 for the Judicial Complex. Motion carried unanimously.

Road Department Report

Monthly Limerock Reports: Mr. Watson presented the monthly limerock reports for the Townsend Pit for the months of November and December 2006 as follows:

	<u>November</u>	<u>December</u>
• District I	10 Loads	26 Loads
• District II	9 Loads	0 Loads
• District III	35 Loads	97 Loads
• District IV	51 Loads	31 Loads
• District V	10 Loads	3 Loads
• Shop Stock Pile	29 Loads	55 Loads
• Solid Waste – 47	<u>124 Loads</u>	<u>73 Loads</u>
	268 Loads	285 Loads

Mr. Watson updated the Board on the progress at the new Road Department Site.

Commissioner Reports

Commissioner Sharon Langford: Commissioner Langford asked Justin Watson, Road Department Supervisor, to put together a draft showing the difference of a 4 day vs. 5 day work week for grading.

Commissioner Langford also asked Justin to provide maps to the limbing crews so they can mark off the areas that had been trimmed. This will help keep track of which roads had been trimmed and which roads still need to be trimmed.

Commissioner Langford also asked for a list of County vehicles that are driven home. Mr. McQueen said he would provide a list at the next Board Meeting.

Commissioner Kenrick Thomas: Commissioner Thomas asked if the Animal Control could do a daily report, some type of log of daily duties and whereabouts, and be submitted to the Board monthly. Mr. McQueen will pursue this request.

There being no further business, Chairman Durden adjourned the meeting at 4:58 p.m.

Approved:

Randy D Durden, Chairman

Attest:

Joseph W. Gilliam, Clerk