

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JANUARY 16, 2007.

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Tuesday, January 16, 2007 at 4:00 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

Commissioner Randy Durden, Chairman
Commissioner Tommy Langford, Vice Chairman
Commissioner Kenrick Thomas
Commissioner Sharon Langford
Commissioner D. Ray Harrison, Jr.

Commissioner Harrison arrived 5:00 p.m.

Others in attendance were: John McPherson, County Attorney, Joseph W. Gilliam, Clerk of Court, Jacki Johnson, Finance Director, Patty McCagh, Deputy Clerk, Ron McQueen, County Administrator, John Ayers, Gilchrist County Journal, Stacey Winfield, County Planner, Charlie Perez, Public Safety Director, Diane Rondolent, Code Enforcement, Justin Watson, Road Department Supervisor, Billy Cannon, Road Department, Rob Willis, Charlotte Pedersen, Don & Margot Alexander, Lee & Brenda Schaltenbrand, Bryan Sapp, Nextran, Josh Hetzel, Ring Power, Kristy Philman, Lee Mills, County Engineer, and Doris Tarpenning.

Call to Order

Chairman Randy Durden called the meeting to order at 4:00 p.m. County Administrator, Ronnie McQueen delivered the invocation and Commissioner Kenrick Thomas led the pledge of allegiance.

Agenda Changes

Mr. Gilliam presented the following agenda changes:

1. Open House, New Judicial Complex 3/23/07

Mr. McQueen presented the following agenda changes:

2. S&T Services Pay Request
3. CDBG Pay Requests; Turner & Griffis
4. Bidding for Cleaning Services for Courthouse
5. Contract for Dole Frierson
6. Bid for Solid Waste Truck
7. Omitting Time Certain: High Springs Hills

Mr. McPherson presented the following agenda change:

8. RFQ's for EOC and EMS Station

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to accept the agenda as presented with changes noted. Motion carried 4-0.

Consent Agenda

Approval of Budget Entries

- BE07-015, Fund 170-CDBG \$111,727.00
- BE07-016, Fund 170-CDBG \$ 1,700.00
- BE07-017, Fund 180-SHIP \$ 30,080.00
- BE07-018, Fund 170-CDBG \$ 51,320.00
- BE07-019, Fund 001-General Fund \$ 18,304.00

Approval of Minutes

- Regular Meeting November 21, 2006

Gilchrist County Solid Waste & Recycling Center

- Solid Waste fees waived for the Road Department \$69.00

Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve Consent Agenda as presented. Motion carried 4-0.

County Administrator's Report

SHIP Loan Review Committee Recommendations: Mr. McQueen presented the new applicants and re-certification for SHIP Loans as follows:

New Applicants:

- Wendy Thomas LOW Income; award of \$29,000.00; New Construction

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve SHIP Loan in the amount of \$29,000.00 for Wendy Thomas. Motion carried 4-0.

- Henry & Jessica Howe LOW Income; award of \$29,000.00; New Construction

Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve SHIP Loan in the amount of \$29,000.00 for Henry & Jessica Howe. Motion carried 4-0.

- Ernie Bass LOW Income; award of \$29,000.00; Rehab Only

Motion made by Commissioner Kenrick Thomas seconded Commissioner Tommy Langford to approve SHIP Loan in the amount of \$29,000.00 for Ernie Bass. Motion carried 4-0.

- Nora Adkins Very LOW Income; award of \$40,000.00; Rehab Only

Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve SHIP Loan in the amount of \$40,000.00 for Nora Adkins. Motion carried 4-0.

- Irene Mills Very LOW Income; award of \$40,000.00; Rehab Only

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve SHIP Loan in the amount of \$40,000.00 for Irene Mills. Motion carried 4-0.

- Alice White Very LOW Income; award of \$40,000.00; Rehab Only

Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve SHIP Loan in the amount of \$40,000.00 for Alice White. Motion carried 4-0.

Re-Certification:

- Sandra Hodge Very LOW Income; award of \$40,000.00; Rehab Only

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve SHIP Loan Recertification in the amount of \$40,000.00 for Sandra Hodge. Motion carried 4-0.

CDBG Payments: Mr. McQueen presented the CDBG Pay Request as follows:

- Susan Johnson \$9,580.00; Payment #2; CDBG Funds; Crossfire Construction

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve payment request to Crossfire Construction in the amount of \$9,580.00 for Susan Johnson. Motion carried 4-0.

- Bonita Keys

\$11,680.00	CDBG Funds
<u>\$15,680.00</u>	SHIP Funds
\$27,360.00	#5 - Final Payment A&R Construction

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve payment request to A&R Construction in the amount of \$27,360.00 for Bonita Keys. Motion carried 4-0.

- Mattie Koon

\$17,900.00	CDBG Funds
<u>\$14,400.00</u>	SHIP Funds
\$32,300.00	#5 – Final Payment A&R Construction

Motion made by Commissioner Sharon Langford seconded by Commissioner Tommy to approve payment request to A&R Construction in the amount of \$32,300.00 for Mattie Koon. Motion carried 4-0.

- Ken & Karen Turner \$5,376.00; Payment #1; CDBG Funds; Crossfire Construction

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve payment request Crossfire Construction in the amount of \$5,376.00 for Ken & Karen Turner. Motion carried 4-0.

- Marilyn Griffis \$19,226.88; Payment #1; CDBG Funds; Crossfire Construction

Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve payment request to Crossfire Construction in the amount of \$19,226.88 for Marilyn Griffis. Motion carried 4-0.

Solid Waste / Sole Source Vendor: Mr. McQueen discussed the purchase of a self contained compactor for the Solid Waste Department. He presented a quote from WASTEQUIP-Davie in the amount of \$10,776.00 for a self contained compactor, 36CY, w/o power unit, hopper 1 door left w/ interlock; request from Staff to waive bid requirements due to sole source for equipment that is compatible with existing box.

Motion made by Commissioner Tommy Langford seconded Commissioner Kenrick Thomas to approved and waived bid requirements for sole source container for the Solid Waste Department in the amount of \$10,775.00. Motion carried 4-0.

Mack Truck for Solid Waste: Mr. McQueen introduced Bryan Sapp, sales representative for Nextran Truck Center who presented a quote for a 2007 Mack Truck for the Solid Waste Department. This purchase is on State Contract. The quote presented was in the amount of \$84,329.53.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve the purchase from State Contract a 2007 Mack Transport Truck from Nextran Truck Sales in lake City in the amount of \$84,329.35. Motion carried 4-0.

Board agreed to request for bids on the financing for Solid Waste Truck.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to request bids for financing the Solid Waste Truck. Motion carried 4-0.

Time Certain

Harlyn Pfanffenberger: Mr. Pfanffenberger addressed the Board with a request to change his contract with SHIP/CDBG to demolish the storage mobile home instead of his old mobile home which was uninhabitable. Mr. McQueen explained the process for complaint to change and to file an appeal with the Citizens Advisory Board.

Chairman Durden stated that the Board could not make a decision today on Mr. Pfanffenberger's request for change. Mr. Pfanffenberger was directed to follow the formal complaint process. At the final stage of the process, if the complaint is still not satisfied, it will be presented to the Department of Community Affairs.

County Administrator's Report

New Public Safety Director: Mr. McQueen introduced the new Public Safety Director, Mr. Charlie Perez. Mr. Perez was presented his Badge of Office.

Public Safety Report: Mr. Perez updated the Board of the Emergency Operations Center Complex and the Emergency Medical Services Station. The EOC Center in Bell is approximately 18,300 sq. ft. and the EMS Station plans are almost finalized. Mr. Perez also updated the Board on the current grant for a fire truck, and purchasing a pre-built unit verses ordering a unit to our specifications.

Dairy Issue: Mr. McQueen updated the Board on the painting of dairy waste on agricultural property. Citizens have expressed concerns due to odor and health issues. Mr. McPherson, County Attorney, advised the Board of options and zoning for agricultural activity and purposes which is unregulated by the County Commission. No action taken.

Vehicles taken home by Employees: Mr. McQueen presented a list of Gilchrist County Road Department and Public Safety Employees that drive County vehicles home each day. The following is a list of employees and the department for which they work and drive the county vehicle home:

- **PUBLIC SAFETY:** Ron Mills, Linda Walker and Mr. Perez drive vehicles home for Emergency response and Assistance 24 hours a day for Emergency Services
- **ROAD DEPARTMENT:** Justin Watson, Superintendent, often called out on nights and weekends; Billy Cannon, assistant Superintendent, he is also called on nights and weekends; Bob Koon, Mechanic, all of the tools on his truck are owned by Mr. Koon and there is no safe way of locking up truck and he also uses his tools at home on the weekend and would have to load and unload all tool everyday; Jeff Langford, Mechanic, all of the tools on his truck are owned by Mr. Langford and there is no safe way to lock up the truck and he also uses the tools on the weekend and would have to load and unload everyday; Gary Tryon, Operator 2, he is on call everyday of the week and is often called out to clear roads of trees and to fix washouts, etc.

He also requested that Gerald Lanier, Maintenance and Bob Zerbe, Building Inspector, be allowed to drive County vehicle home.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve Gerald Lanier and Bob Zerbe allowed to drive County vehicles home. Motion carried 4-0.

Tourism Tax Letters: Mr. McQueen updated the Board on the Tourism Tax letter to be sent to Gilchrist County Business Owners and list of businesses.

Department of Community Affairs: Mr. McQueen updated the Board concerning audit on Southern States by the Department of Community Affairs Bureau of Compliance Planning & Support Risk Management Planning (RMP) Program on January 23, 2007.

BOCC accepted contract with Doyle Frierson for Water & Wastewater Treatment services at Hart Springs.

Impact Fee for Replacement Unit: Mr. McQueen made a request to waive the impact fee for a replacement unit for Mark Wilson. The Board requested that we get a certified statement, as to the best of his knowledge that the unit has been there within the last four (4) years.

Cleaning Services: Mr. McQueen presented the issue of taking bids for a Cleaning Service to compare the cost to hire a new janitor. The cleaning service will be for common areas at the Courthouse to be cleaned 3 to 4 nights per week.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to move forward with getting bids for Cleaning Services for the Courthouse. Motion carried unanimously.

R.V.'S on Property: Mr. McQueen presented the issue of R.V.'s on property and a procedure to permit. He requested the Board to allow him to bring back a possible solution to the issue of R.V. placement. The Board asked Mr. McQueen to get an ordinance drafted on R.V.'s on property and plan a workshop to pursue this issue for sometime in February.

Pay Request from S & T Services: Mr. McQueen presented pay request #3 to S & T Services for the Jail Wastewater Collection System in the amount of \$40,740.16, and advised it has been approved by Mills Engineering.

Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to approve the third pay request to S & T Services in the amount of \$40,740.16. Motion carried unanimously.

Bids on County Road 342 - Resurfacing: County Engineer, Lee Mills, addressed the Board with the issue of bids that were received for the resurfacing of County Road 342 Project. There were four bids received and reviewed:

- APAX Southeast \$560,099.63
- Anderson Columbia \$467,053.84
- V.E. Whitehurst \$395,049.10
- John C. Hipp Construction \$332,203.72 (LOW Bidder)

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Sharon Langford to accept bid on CR 342 in the amount of \$332,203.72 from John C. Hipp Construction and allow Chairman to sign. Motion carried unanimously.

Update on bids for County Road 344: Mr. Lee Mills, County Engineer updated the Board on the status of the bids for the CR 344 project. Mr. Mills's intentions are to advertise and except bids and be prepared to have bids ready for the second meeting in February.

Update on County Road 232 Widening & Resurfacing: Mr. Lee Mills, County Engineer, updated the Board on the County Road 232 Project. He discussed wetland issues and how to overcome them. The consideration of clearing the entire right of way was mentioned and it may be necessary as the flow of traffic increases.

Update on County Road 337: Mr. Lee Mills, County Engineer, updated the Board on the progress of this project. He stated that widening has been put in place and started the leveling on the north portion this morning.

The hours of operation for Contractors were discussed. Mr. Mills answered questions on hours and days that Contractors could work on all projects and he stated that they do not work weekends and holidays. There is a provision that if there is a particular reason and it can be coordinated with the engineering staff to be there to inspect the work, he can give authorization to work a half day on Saturday.

Road Department Report

135 Grader: Justin Watson, Road Department Supervisor, introduced Jacob Brown, Ring Power representative, who explained the circumstances of the 135H Grader Oil Housing repairs. He stated that parts for this piece of equipment would be on hand in the Gainesville store making down time minimal. To keep the warranty valid, Ring Power needs to do the repairs and not the Road Department mechanics.

Jeff Langford: Mr. Watson asked the Boards permission to allow Jeff Langford, County Mechanic, to drive his county vehicle home.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Sharon Langford to allow Jeff Langford to drive his County work truck home. Motion carried unanimously.

Worksheet for Grader Operators: Mr. Watson explained the work charts to the Board on a four (4) day work week verses a five (5) day work week. Discussion between the Board, Mr. Watson and Billy Cannon continued on this issue and the actual time worked. No change made.

Road Committee: Commissioner Sharon Langford addressed the issue of limerock for a road project requested by Mr. Myers. Commissioner Langford inquired about the limerock quantity that would be needed for this project and if the Road Department would be able to satisfy this need.

Mr. Justin Watson stated that at this time the stock piled materials on hand is not including materials need for this project. Chairman Durden asked Commissioner Tommy Langford to schedule a Road Committee Meeting to discuss this issue/project and any others that needed attention.

County Attorney Report

Parking on County Right-of-Way: Mr. McPherson reviewed the ordinance that had been drafted for parking on County right-of-ways. Discussion and review continued on the drafted ordinance which is to be considered for adoption at a future meeting. After reviewing, some additions were made and Mr. McPherson was asked to bring the draft back to the Board.

Hart Springs Boating Exclusion Zone: Mr. McPherson reviewed the draft ordinance, which is open for discussion, referencing the Boating Exclusion Zone for Hart Springs. This ordinance will be advertised for the next meeting and be considered for adoption at that time.

New Jail: Mr. McPherson discussed the issue of Request for Qualifications for the new jail project. It was suggested that an RFQ be put out for a Construction Manager to work with the architect to try and get the guaranteed maximum price within budget for the project.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to advertise for Request for Qualifications for a Construction Manager for the new jail project. Motion carried 4-1 with Commissioner D. Ray Harrison, Jr. voting NO.

Emergency Operations Center: It was also requested that it be advertised for RFQ's for a Construction Manager for the new EOC project.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to advertise for Request for Qualifications for a Construction Manager for the EOC project. Motion carried 4-1 with Commissioner D. Ray Harrison, Jr. voting NO.

Alcohol Drinking in County Parks: Mr. McPherson stated that the Fish and Wildlife officers are continuing to issue tickets for drinking at the county river-front parks. There are now seven tickets scheduled for arraignment. The county attorney is responsible for prosecuting these cases, rather than the state attorney, but Mr. McPherson stated that because these cases are not very time consuming, he is going to see if the states attorney's office, Rob Willis, would consider taking on the cases. He also asked that a letter of encouragement and support be sent to the Fish and Wildlife Conservation.

Chain link fence for Waters Lake: Mr. Gilliam asked Mr. McQueen if he had received any prices on the fencing for Waters Lake. Discussion among the Board continued with the suggestion of getting requests for three (3) quotes, from three (3) different suppliers/contractors, for chain link fence for Waters Lake. It was also recommended that two (2) different quotes be submitted, one (1) for materials and labor and one (1) for materials only. The funding for this project would come out of the General Fund Reserve and budgeted in Parks and Recreation.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve requesting quotes for the chain link fence project at Waters Lake. Motion carried unanimously.

Clerks Report

Public Safety Coordinating Council: Mr. Gilliam provided a copy of the minutes from the Public Safety Coordinating Council meeting that was held on December 12, 2006.

Invoice from Mills Engineering; CR 337: Mr. Gilliam Presented an invoice for payment from Mills Engineering, in the amount of \$11,562.50 for the County Road 337 project.

Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve payment on invoice for CR 337 in the amount of \$11,562.50 to Mills Engineering. Motion carried unanimously.

Pay Request #1, CR 337; Anderson Columbia: Mr. Gilliam presented Pay Request #1 in the amount of \$391,581.25 for the CR 337 project from Anderson Columbia, Inc. and it has been approved by Lee Mills, County Engineer.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve Pay Request #1 in the amount of \$391,581.25 for CR 337 Project to Anderson Columbia, Inc. Motion carried unanimously.

Open House for Judicial Complex: Mr. Gilliam readdressed the date for the Open House for the Judicial Complex to be held on or around March 23rd. Board agreed.

Commissioner Reports

Commissioner Kenrick Thomas: Commissioner Thomas addressed the issue of opening the loop at Hart Springs. After Board discussed it was decided not to make any changes at this time.

Commissioner Tommy Langford: Commissioner Langford provided a copy of a letter from Debbie and Randy Ellison concerning R.V. and power poles on river property and wants Board to consider the issue and come up with some suggestions.

Commissioner D. Ray Harrison, Jr.: NONE

Commissioner Sharon Langford: NONE

Commissioner Randy Durden: NONE

Public Participation

Courthouse entryway/foyer: Concerned citizen, Charlotte Pedersen, addressed the issue of the space at the entryway of the Courthouse foyer. Ms. Pedersen requested to use the space for private displays advertising her florist business. After further discussion, the Board denied her request for private business use.

In the future, the request to use the space at the entryway/foyer of the Courthouse must go before the Board for approval. No private use/advertising will be allowed. Non profit organizations welcomed.

Adjourned

There being no further business, Chairman Randy Durden adjourned the meeting at 7:23 p.m.

ATTEST:

APPROVED:

Joseph W. Gilliam, Clerk

Randy Durden, Chairman