

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD FEBRUARY 5, 2007.

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Monday, February 5, 2007 at 1:15 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

Commissioner Randy Durden, Chairman
Commissioner Tommy Langford, Vice Chairman
Commissioner Kenrick Thomas
Commissioner Sharon Langford
Commissioner D. Ray Harrison, Jr.

Others in attendance were: John McPherson, County Attorney, Joseph W. Gilliam, Clerk of Court, Jacki Johnson, Finance Director, Patty McCagh, Deputy Clerk, Ron McQueen, County Administrator, John Ayers, Gilchrist County Journal, Stacey Winfield, County Planner, Charlie Perez, Public Safety Director, Diane Rondolet, Code Enforcement, Justin Watson, Road Department Supervisor, Billy Cannon, Assistant Supervisor Road Department, Lee Mills, County Engineer, Lee & Brenda Schaltenbrand, Harlyn Pfaffenberger, Robert L. Phillips, Tammy Moore, Gene Parrish, Alan Mikell, Linda Walker, Sheriff Turner, Captain Tony Cruse, Fay Baird, Debrah Miller, FDOT, Gregg Garrett, PBS&J, Damon Leggett, Property Appraiser, and Bill & Sally Smith.

Call to Order

Chairman Randy Durden called the meeting to order at 1:16 p.m. and delivered the invocation. Commissioner Sharon Langford led the pledge of allegiance.

Agenda Changes

Mr. Gilliam presented the following agenda changes:

1. Deletion: Time Certain 2:30 p.m. James Kern
2. Deletion: Clerk's Report, Unsold Tax Deeds
3. Addition: Memorandum of Agreement; Florida Rural Area of Economic Concern

Mr. McQueen presented the following agenda changes:

4. Harlyn Pfaffenberger; CDBG/SHIP Issues
5. Subordination Agreement; Christopher Glen Thigpen
6. Exempt Employee Status
7. Public Safety Update

Mr. McPherson presented the following agenda change:

8. Impact Fee, Town of Bell

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to accept the agenda as presented with changes noted. Motion carried unanimously.

Consent Agenda

Approval of Budget Entries

- BE07-020, Fund 129, Law Library \$ 1,576.00
- BE07-021, Fund 180, SHIP Fund \$127,769.00
- BE07-022, Fund 301, Capital Projects \$ 56,201.00

Approval of Minutes

- Regular Meeting December 4, 2006
- Regular Meeting January 2, 2007

Change noted to be made on page 27, Commissioners Reports, of the January 2, 2007, minutes: change “Grader Operators” to “Limbing Crew” and “graded” to “trimmed” in Commissioner Sharon Langford’s report.

Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to approve Consent Agenda as presented with changes noted. Motion Carried unanimously.

County Administrator’s Report

Homeland Security Grant Agreement: Mr. McQueen presented the Grant Agreement for Homeland Security in the amount of \$9,000.00 for Emergency Management Planning.

Motion made by Commissioner Tommy Langford seconded Commissioner Sharon Langford to approve the Grant Agreement in the amount of \$9,000.00 for Homeland Security Planning. Motion carried unanimously.

CDBG Bid Awards: Mr. McQueen presented the following four (4) mobile home projects that bids were requested for. There were five (5) companies that bids were requested from, with Wilson Mobile Homes being the only one to submit a bid. The bid packages include the replacement of an existing mobile home with a new mobile home. The existing mobile home will be removed and disposed of, and the complete set up will be done by Wilson Mobile Homes. The demolition and removal of the pre-existing homes will be bid out. The bid results are as follows:

- Tammy Hazlewood; bid award to Wilson Mobile Homes, in the amount of \$31,297.82

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the CDBG purchase of a mobile home in the amount of \$31,297.82, with the change in floor plan, from Wilson Mobile Homes for Tammy Hazelwood.

- Patricia Gamble; bid award to Wilson Mobile Homes, in the amount of \$30,343.62

Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve the CDBG purchase of a mobile home in the amount of \$30,343.62, with changes in floor plan, from Wilson Mobile Homes for Patricia Gamble.

- Mary Swallows; bid award to Wilson Mobile Homes, in the amount of \$30,343.62

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve the CDBG purchase of a mobile home in the amount of \$30,343.62, with the change in floor plan, from Wilson Mobile Homes for Mary Swallows.

- Juan Hernandez; bid award to Wilson Mobile Homes, in the amount of \$30,343.62

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Tommy Langford to approve the CDBG purchase of a mobile home in the amount of \$30,343.62, with the change in floor plan, from Wilson Mobile Homes for Juan Hernandez.

CDBG Subordination Agreement for Christopher Glen Thigpen: Mr. McQueen presented the request of a Subordination Agreement for Christopher Glen Thigpen. After review of the agreement, Mr. McQueen recommended that the Board approve.

Motion made by Commissioner Sharon Langford seconded by Commissioner D. Ray Harrison, Jr. to approve the Subordination Agreement on Glen Thigpen. Motion carried unanimously.

Public Safety Report

Public Safety Complex Update: Mr. Perez, Public Safety Director, updated the Board on the status of the Public Safety Complex. Mr. Perez explained the design of the complex. Discussion continued on the issue of grants/funds available for this project. Board advised Mr. Perez to start looking at cut backs to bring design down to what can be funded by the grant. Board wants to move forward as soon as possible once prices are provided.

Florida Forestry 50/50 Grant: Mr. Perez presented a request to apply for a 50/50 grant to purchase two (2) new brush trucks, one for Station 4 and one for the Bell Station. He also asked for permission to apply for grants for the Code Red Program, and to purchase eight (8) new Automatic External Defibrillator's (A.E.D.'s), totaling of four (4) separate 50/50 grants. Once approved, Mr. Perez will request purchasing approval.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the request from Mr. Perez allowing him to apply for the grants for the brush trucks, Code Red and the A.E.D.'s and to identify source of funding. Motion carried unanimously.

Southeast Fire Station: Mr. Perez updated the Board on the construction status of the Southeast Fire Station. He stated that bids are being collected and will be brought back to the Board for consideration.

Time Certain

High Springs Hills Final Plat & Subdividers Agreement and Letter of Credit: Mr. McQueen updated the Board on the Final Plat & Subdividers Agreement for High Springs Hills. The review committee had met along with Lee Mills, County Engineer, and he stated that all the changes were corrected on the construction plans. Upon satisfaction of the engineer, the committee approved the final plat.

It was recommended by Mr. McPherson, County Attorney that the performance and payment agreement with Mr. Robert Phillips, High Springs Hills, be approved by the Board, subject to confirming cost of \$179,100.00 and the date on the letter of credit be extended to 02/02/08.

Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to approve performance and payment agreement with Mr. Phillips & High Springs Hills subject to confirming cost of \$179,100.00 and the letter of credit being extended to 02/02/08. Motion carried unanimously.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the Final Plat for High Springs Hills with the recommendations from Staff and the County Engineer on the dedication and storm water retention. Motion carried unanimously.

State Road 26 Project; Development & Environmental Study: Ms. Debrah Miller, Project Manager with the Florida Department of Transportation addressed the Board with the status of the SR 26 widening project. She informed the Board that there would be an open house at the Trenton Women's Club on March 1st from 4:30-6:30 p.m. for all interested parties and a formal presentation starting at 6:30 p.m. on the committees plan and ideas for the SR 26 widening project. She introduced Greg Garrett representing PBS&J, the engineering firm who is actually doing the work on this study. Mr. Garrett did a presentation of the intentions of the upcoming SR 26 widening project. The floor opened for discussion and Mr. Garrett answered questions from the Board.

Santa Fe Springs Working Group Summit Update: Ms. Fay Baird, representing the Santa Fe Working Group, updated the Board on the Summit that was held on September 20, 2006.

Harlyn Pfaffenberger; CDBG/SHIP Appeal: Mr. McQueen presented an appeal submitted by Mr. Pfaffenberger on a decision concerning a request to keep the current structure (mobile home) he has previously used for his residence and demolish a different one (mobile home), used for storage, that is in worse shape. Mr. Pfaffenberger addressed the Board on the issue of keeping the home he had been currently living in and to demolish the older of the two. After further review and discussion the Board upheld the County Administrator's ruling on demolition of Mr. Pfaffenberger's mobile home.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Sharon Langford to grant the request of Mr. Pfaffenberger to demolish the old storage mobile home and replace it with the mobile home, he had previously lived in, subject to him complying with all demolition and removal that he stated that he would do, immediately and anything else beyond this motion is up to Mr. Pfaffenberger and all other authorities being granted by this request, by this motion.

Question had been called for...5-0. Motion denied 2-3, with Commissioners Tommy Langford, Kenrick Thomas and Randy Durden voting NO.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to uphold the County Administrators decision of the removal of the mobile home. Motion carried 4-1, with Commissioner D. Ray Harrison, Jr. voting NO.

Dusty Roads Bill from Water Management: Mr. McQueen addressed the issue of NW 5th Street; Bell City Limit on the southern border. The City of Bell has approved a subdivision that accesses from NW 5th Street.

The City of Bell asked the County if the street in question is required by the County to be paved. It is approximately ¼ mile from where the subdivision accesses NW 5th Street to Highway 129. It had been requested that we apply for a Dusty Roads Provision, for NW 5th Street. Mr. McQueen had called Pat Webster, who is in charge of permitting, and also talked with Lee Mills, County Engineer. Mr. McQueen recommends that the Board approve the Dusty Road Project subject to the Contractor doing road improvements and the requirements of County Engineer, Lee Mills, prior to the Letter of Request.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Tommy Langford to approve the Dusty Road Project and that the Contractor perform road improvements, the requirements of the County Engineer be met and all to be completed prior the Letter of Request. Motion carried unanimously.

FAC Legislative Day: The 2007 Florida Association of Counties Legislative Day and Reception will be held on Wednesday, March 28th in Tallahassee. Mr. McQueen asked the Board who all would be interested in attending. He will register all the Commissioners and himself to attend Legislative Day on Wednesday. The Board was asked to approve Commissioner D. Ray Harrison, Jr. for an over night stay and be allowed to attend the workshop on Thursday, and additional fee of \$125.00.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Sharon Langford to approve over night stay and fee of \$125.00 for Commissioner Harrison to attend FAC workshop on the next day. Motion carried unanimously.

Speed Limits; around Boat Ramps and congested areas along the Suwannee River: Mr. McQueen asked for direction from the Board on the issues of speed limits, no wake zones, idle speed along the Suwannee River. Commissioner Harrison stated that he is particularly interested in the area around Hart Springs, Hart Springs Boat Ramp, and the “Sandbar”, which is highly congested and traveled, especially through out the summer.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Tommy Langford to get more information on No Wake Zones on the Suwannee River. Motion carried 3-2 with Commissioner Randy Durden and Commissioner Kenrick Thomas voting NO.

Deed Restrictions: Mr. McQueen addressed the issue of deed restrictions. No Board action necessary.

FDLE-Medical Examiner: Mr. McQueen asked the Board to support the Governor’s reappointment of Dr. William F. Hamilton as District Medical Examiner of District Eight.

Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to support the Governor’s reappointment of Dr. William F. Hamilton as District Medical Examiner of District Eight. Motion carried unanimously.

Impact Fee; Rochelle/Fletcher: Mr. McQueen presented the request from Mr. Leon Rose transferring the impact fees from the Rochelle property to the Fletcher property. Fees are transferable with the Boards approval.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve the transfer of Impact Fees from the Rochelle Property to the Fletcher Property. Motion carried unanimously.

CDBG Payments: Mr. McQueen presented the following CDBG Pay Requests for approval:

- Reeta Watson; \$2,480.00 CDBG funds, \$10,000.00 SHIP funds; Payment #1; A&R Construction

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the payment to A & R Construction in the amount of \$12,480.00 for Reeta Watson. Motion carried unanimously.

- Mary Rain; \$12,600.00 CDBG Funds; Payment #2; Crossfire Construction, Inc.

Motion made by Commissioner Sharon Langford seconded by Commissioners Kenrick Thomas to approve the payment to Crossfire Construction in the amount of \$12,600.00 for Mary Rain. Motion Carried unanimously.

P.G.I.T. Insurance Training: Mr. McQueen requested travel for one (1) person to attend the Preferred Governmental Insurance Trust training session to be held on March 26-28, 2007. P.G.I.T. carries the Boards workers compensation, general liability and auto insurance.

Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to approve travel for one (1) to attend P.G.I.T. Training Session in March. Motion carried unanimously.

Recycling Conference for Solid Waste: Mr. McQueen requested approval for travel, three (3) days for himself and one (1) week for Pat Fisher to attend the Recycling Conference to be held sometime in June.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve travel for Mr. McQueen and Pat Fisher to attend Recycling Conference in June. Motion carried unanimously.

Data Base Users Conference: Mr. McQueen requested approval for travel, to attend the Data Base Users Conference for training on addressing. Tammy Moore will be attending conference for two days.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Sharon Langford to approve travel for Tammy Moore to attend the Data Base Conference. Motion carried unanimously.

Reflective Pavement Markers: Mr. McQueen presented information from Mills Engineering on putting reflective pavement markers on CR 342. The cost to add the reflective pavement markers to the project would be \$3,165.00 and if approved, an addendum to the Hipp Construction contract would be prepared.

Motion made by Commissioner Sharon Langford seconded by Commissioner D. Ray Harrison, Jr. to approve the request for reflective pavement markers, in the amount of \$3,165.00, if it's within the budget. Motion carried unanimously.

County Attorney Report

Hart Springs Boating Exclusion Zone: Mr. McPherson stated that the deadline for the advertisement of the notice in the newspaper was missed and will be brought back to the next meeting for review and discussion.

Parking on County Right-of-Way: Mr. McPherson and the Board reviewed and discussed the drafted ordinance on parking of county road right-of-ways. Mr. McPherson was directed to advertise for the ordinance on parking on county road right-of-ways.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Kenrick Thomas to approve the Parking on County Road Right-of-Ways Ordinance to be advertised for adoption. Motion carried unanimously.

Recreational Vehicles: Mr. McPherson explained the proposed ordinance that was drafted to establish regulations for the parking and use of recreational vehicles within unincorporated areas of the county. He stated that if someone wants to park recreational vehicles for any length of time, they would have to apply for a special use permit to be granted by the Planning Commission.

After discussion, a Recreational Vehicle *draft* Ordinance will be sent to the Planning Commission for further review. Any comments or suggestions can be given to Stacey Winfield to be forwarded to the Planning Commission.

Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to send the Recreational Vehicle Ordinance to the Planning Commission for further review. Motion carried unanimously.

New Jail: Mr. McPherson updated the Board on the status of the Request for Qualifications notice for choosing a construction manager has been published. The deadline is mid February.

Cutting of BellSouth Cables: Mr. McPherson informed the had received an voicemail from BellSouth stating that the issue had been worked out and the County will not be responsible for paying for anything. Mr. McPherson will continue to work with BellSouth to make arrangements on how to handle future incidents.

Sheriff's Appeal: Mr. McPherson updated the Board on the issue of the Sheriff's appeal. The Staff is preparing for the hearing to go before the state budget commission. No date had been set for the hearing. Mr. McPherson requested that an elected official rather than the County Attorney make the presentation before the state budget commission. He recommended the Clerk and/or the Chairman.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to allow Joe Gilliam, Chief Financial Officer/Clerk of Court and Randy Durden, Chairman of the Board of County Commissioners to represent the Board on the Sheriff's appeal.

Gilchrist County vs. Jesse White: Mr. McPherson stated that he has filed a motion for entry of a default judgment against Mr. White, since he has not responded in any way to the complaint.

Drinking Alcohol in County Parks: The Fish & Wildlife officers are continuing to issue tickets for drinking at the county river-front parks. Under the new Article V rules, the county attorney is responsible for prosecuting these cases, rather than the State Attorney. Discussions have been initiated with the State Attorney's office with regard to the county contracting with that office to handle these cases.

Mr. McPherson has drafted a letter expressing the County Commission's support for efforts by Fish and Wildlife to enforce the county's no-alcohol rule for county parks. He made a recommendation that the Board send the letter after review.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the letter to Fish & Wildlife Conservation Commission on giving citations for possession of alcoholic beverages in County Park. Motion carried unanimously.

New Commissioner Orientation: Mr. McPherson provided an updated version of the new commissioner orientation for the commissioner's who would like a review.

Proposals from Municipal Code Corporation: Mr. McPherson presented a revised quotation sheet from the Municipal Code Corporation for the publication of the Land Development Code (LDC) adopted by Ordinance 2006-20 (December 4, 2006).

Mr. McPherson also requested that the Board approve the publication of the Land Development Code by Municipal Code Corporation and use the Municipal Corporation as the Total Code Administrator (TCA) for both the General Code and the Land Development Code.

Motion made by Commissioner Tommy Langford seconded by Commissioner Harrison to approve the request of the County Attorney that the Municipal Code Corporation be named the Total Code Administrator (TCA) for the General Code and the Land Development Code. Motion carried unanimously.

Bell Impact Fees: The Town of Bell has asked if road impact fees can be charged to improve town streets. Mr. McPherson stated that the Town of Bell can collect road impact fees, with a 5% administration fee for the County pursuant to the approval of an Interlocal Agreement between the Town of Bell and Gilchrist County. The Town of Bell must only spend the money collected on growth related road work on collectors and arterials. Funds cannot be spent on maintenance or local roads and expenditures must be consistent with the requirements of the Impact Fee Ordinance for Gilchrist County. It was recommended by Commissioner Durden, that if the Board agrees to direct Mr. McPherson and Mr. Duke Lang, Attorney to draft an Interlocal Agreement for impact fees between Gilchrist County and the Town of Bell to be brought back to the Board for approval.

Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to allow Mr. McPherson and Mr. Lang to draft an Interlocal Agreement on impact fees between the Town of Bell and Gilchrist County to be brought to the Board for approval. Motion carried unanimously.

Clerks Report

Appraisal Report; Current Property Value vs. Appraised Value: Mr. Gilliam reviewed the appraisal report with the Board. The County is under insured based on the report. For an additional premium, we can insure up to appraised value. Mr. Gilliam was directed by the Board to determine the cost to increase the coverage.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Tommy Langford to direct the Clerk to determine the cost to increase the insurance coverage. Motion carried unanimously.

File Storage System for renovated Clerk's Office: Mr. Gilliam presented a request to purchase a File Storage System, from Shell Office Systems, which is on state contract, in the amount of \$23,368.89 for the renovated Clerk's office. This price includes delivery and set up and would be funded out of General Fund Reserve.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the purchase of the File Storage System from Shell Office Systems, on state contract, in the amount of \$23,368.89 for the renovated Clerk's office. Motion carried unanimously.

Meridian Behavioral Health Care FY 05-06 Audit Report: Mr. Gilliam informed the Board that Meridian Behavioral Health Care has provided us with a copy of their audit report for FY 05/06 and it is on file in the Clerk's office.

Alexander Group LLC; Pay request: Mr. Gilliam presented Pay Request #17, in the amount of \$156,161.96 for the Alexander Group LLC; the estimated date of completion and move in for the Courtrooms and offices is March 1st.

Motion made by Commissioner Tommy Langford seconded by Commission D. Ray Harrison, Jr. to approve Pay Request #17 to Alexander Group LLC, in the amount of \$156,161.96. Motion carried unanimously.

Budget Recap 2007; Revenue and Expenditure Report 06/07, Hart Springs and Building and Zoning: The Budget Recap and Revenue & Expenditure Report will be provided to the Board on a monthly basis.

Suwannee River Water Management District; Application for Payment in Lieu of Taxes: The annual application for payment in lieu of taxes was submitted to Suwannee River Water Management District with no additional lands acquired in 2006.

Bids for Solid Waste Truck: Mr. Gilliam presented the bids that were received for the financing of the Nextran Mack Truck to be purchased for the Solid Waste Department. Bids were sent out to three local banks. The bids received are as follows:

- | | |
|---------------------------|--------------------------------------|
| • Ameris Bank | Bid Amount: 5.128% FIXED |
| • Capital City Bank | Bid Amount: 4.75% FIXED (Low Bidder) |
| • Drummond Community Bank | NO BID |

Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve LOW Bid by Capital City at 4.75% fixed interest on the Solid Waste Nextran Mack Truck. Motion carried unanimously.

Line of Credit for Road Projects: Mr. Gilliam presented the results from three local banks that were asked to provide bids for a Line of Credit, for Road Projects. The bids received are as follows:

- Ameris Bank Bid Amount 5.12% FIXED
- Capital City Bank Bid Amount 4.57% FIXED (LOW Bidder)
- Drummond Community Bank Bid Amount NO BID

Motion made by Commissioner Sharon Langford seconded by Commissioner Tommy Langford to approve LOW Bid for financing for Road Projects by Capital City at 4.57% fixed interest for the Line of Credit in the amount of \$1,000,000.00. Motion carried unanimously.

County Commissioners Shirts: A request was made to purchase shirts for the commissioners. He asked if the Board was interested in purchasing shirts. Mr. Gilliam will provide catalogs for the Board to review. Name tags/badges had also been requested and options will be provided.

Motion made by Commissioner D. Ray Harrison, Jr. to pursue the perspective purchase of County Commissioner Shirts. Motion...died

Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to purchase name tags/badges for the commissioners. Motion carried unanimously.

FAC Request; County Fiscal Study Survey: Mr. Gilliam updated the Board on the issue of the County Fiscal Study Survey. The survey has been completed and returned by the due date of February 1, 2007.

Memorandum of Agreement: Mr. Gilliam presented the Memorandum of Agreement and Support: Catalyst Project for Economic Development-Florida's Rural Area of Critical Economic Concern (RACECs) for Board approval.

Motion made by Commissioner Sharon Langford seconded Kenrick Thomas to approve the Memorandum of Agreement of Economic Development-Florida's Rural Area of Critical Economic Concern. Motion Carried unanimously.

Final Billing FY05/06 Workers Compensation: Mr. Gilliam explained the workers compensation billing from Preferred Governmental Insurance Trust (P.G.I.T.), the workers compensation carrier. Last years billing was under paid. Mr. Gilliam asked the Board to approve the workers compensation invoice from P.G.I.T. in the amount of \$48,692.00 for the FY05/06.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve the workers compensation invoice from Preferred Governmental Insurance Trust in the amount of \$48,629.00 for 05/06 Final Audit billing. Motion carried unanimously.

Letter to Cleanup Crews: Commissioner Durden addressed the Board in reference to a letter drafted by Ms. Diane Rondolet, Code Enforcement, to the Rock Bluff Cleanup Crew from 1/27/07.

This cleanup crew picked up 2,400 pounds of trash. Commissioner Durden request that a letter be drafted from the Board expressing our appreciation.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the request of sending out letters of appreciation to all those who participate in the cleanup of our county roads. Motion carried unanimously.

Mr. McQueen also requested that the Board approve the use of dumpsters and waive the dumping fees for the efforts of the Character Council projects to help cleanup for the elderly in our communities.

Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve the request for the Character Council. Motion made unanimously.

County Administrators Report

Salary for Road Department Assistant Supervisor: Mr. McQueen requests that Billy Cannon, Road Department Assistant Supervisor's pay rate be changed from hourly to salary. Mr. Cannon's job description meets all the required criteria to qualify for salary. Mr. McQueen stated that changing Mr. Cannon to a salaried classification would benefit the County and Mr. Cannon. At this time, Mr. Cannon makes \$16.13/hour and based on the number of hours Billy puts in on an average week he would make \$38,582.96 this year (44hours/week). Mr. McQueen request that Mr. Cannon be paid \$38,500.00/annually.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the request to make Billy Cannon an exempt employee at a rate of \$38,500.00/annually. Motion carried unanimously.

Road Committee Report: Mr. McQueen asked Commissioner Tommy Langford, who serves as the Chairman on the Road Committee, to update the Board of the committees plans to guide the County's expenditures of road improvement funds. Commissioner Langford explained the Five-Year Road Improvement Plan that was drafted for the Boards review and suggestions. After the suggestions have been submitted to the committee, changes will be made and the plan will be brought back to the Board at the next meeting.

Use of Tools and Vehicles: Mr. McQueen asked Justin Watson, Road Department Supervisor, to explain the issue of the mechanics and the use of county vehicles that transport their personal tools to maintain county jobs. The Board took no action.

Right-of-Way Issues: Mr. McQueen addressed the issue of maintenance done on deeded right-of-ways (*private property*). Discussion continued and John McPherson suggested not mowing out side the roll unless mowing is needed for safety purposes. He advised adding a statement to the policy manual to mow and maintain back five feet for public safety with no intent of that being a taking by prescriptive easement. This would help in making sure that the property would remain *private* property. The Board agreed to have maintenance done by road department to only mow and limb to the roll.

R.T.A.G. Issues: Mr. McQueen asked Commissioner Tommy Langford to update the Board on the Regional Transportation Advisory Groups intentions. The R.T.A.G. asked the committee members to come up with a list of primary, secondary and tertiary roads that might have an affect on alleviating traffic on traffic.

Road Department Report

Rock Crusher: Justin Watson, Road Department Supervisor, presented quotes for a new power unit for the rock crusher that went down. The quotes received are as follows:

- Tri County Irrigation \$8,500.00
- Highland Tractor \$7,806.98
- Perkins Power Corporation \$6,995.00 (LOW Bidder)

Mr. Watson recommends the Board approve the quote from Perkins Power Corporation.

Motion made by Commissioner Kenrick Thomas second by Commissioner Tommy Langford to approve quote in the amount of \$6,995.00 to Perkins power Corporation for a new power unit for the rock crusher. Motion carried unanimously.

Monthly Townsend Pit Limerock Report: Mr. Watson presented the monthly limerock report for the Townsend Pit as follows:

- District 1 2 Loads
- District 2 0 Loads
- District 3 11 Loads
- District 4 39 Loads
- District 5 0 Loads
- Shop Stock Pile 43 Loads
- Solid Waste-47 28 Loads
 123 Loads

Lift for the Road Department Shop: Mr. Billy Cannon, Road Department Assistant Supervisor, presented to the Board quotes for a lift to be installed at the shop located at the road department yard. The quotes are as follows:

- NAPA – Trenton; 10,000 lb. Challenger, two post lift, labor & installed; \$3,692.83
- NAPA – Bell; 10,000 lb. Challenger, two post lift, labor & installed; \$3,585.00

Mr. Cannon emphasized the need for the lift to be installed. It is extremely difficult for the mechanics to perform work from the ground. Due to safety issues, Mr. Cannon recommends the Board approve the quote from Kelly Auto Parts – NAPA, in Bell.

Motion made by Commissioner Tommy Langford seconded D. Ray Harrison, Jr., to approve the purchase of a lift for the Road Department from Kelly Auto Parts-NAPA in Bell, in the amount of \$3585.00 pending verification from finance. Motion carried unanimously.

Jacki Johnson, Finance Director, was directed to draft an itemized list of purchases that were charged out of Capital Outlay by the Road Department.

The Board continued to discuss the budget of the Road Department. It was decided to prioritize the need of the requested items of the new power unit for the rock crusher and the lift. A copier was purchased without Board consent leaving the Equipment Budget with less of a balance than the Board was aware of.

Mr. Gilliam asked the Board to allow the finance department to do an expenditure report to see if funds are available. Upon Board approval a purchase order will be issued if not finance will get with Justin and Billy to prioritize what's needed first, Board said rock crusher, and if funds need to be moved to accomplish the purchase finance will get back with Justin and Billy. If funds are available, the purchase of the power unit will be first and the vehicle lift second.

Constitutional Officers: Captain Tony Cruse requested the cleanup of the fence row between the old road department and the Sheriff's office. He asked when the new sewer line would be operational. Mr. McQueen will contact Mills Engineering to do inspection for final hookup. Captain Cruse also questioned the status of the Storm Water Drainage Grant. Mr. McQueen explained that the grant is based on two phases; contract for phase one, design and permitting. Upon completion of phase one and once the survey has been approved, the phase two contract will be implemented and the award will be finalized to complete the project.

Commissioner Reports

Commissioner Kenrick Thomas: Commissioner Thomas requested the Road Department to look into the speed limit signs for approved roads per new ordinance. He also addressed what the proper procedure is for requesting a "Special Road Project" to be done by the road department. The Board discussed and will determine how to handle "special projects" without interfering with everyday maintenance to be performed by the road department.

Commissioner Thomas also addressed the Fire Truck project. He asked if Ron Mills was still on the project and Mr. McQueen replied that Mr. Mills is not on the fire truck project. He was only responsible for initiating/submitting the grant. Mr. Perez, Director of Public Safety updated the Board of the status of the fire truck project. Commissioner Thomas wanted to make sure that Ron Mills was recognized for getting credit for submitting the grant.

Commissioner Tommy Langford: Commissioner Langford addressed the issue of the impact on property taxes with additional \$50,000.00 and wants to work with Property Appraiser, Damon Leggett's office to look at the revenue.

Commissioner Langford inquired about the time frame for submitting the Spring Ridge Roads for S.C.R.A.P. Grant.

Commissioner D. Ray Harrison, Jr.: Commissioner Harrison wants the Road Department to look at speed limit to be considered for Shady Grove Road.

Commissioner Harrison also addressed a request from Roy Langford in reference of signs. The sign he has now can be maintained with no conflicts to the current ordinance.

Commissioner Harrison addressed the issue of investigating the cost, to see if it is practical and affordable for the property owners around Hart Springs to hook up to the sewer system at Hart Springs. Mr. McQueen stated that he wants to meet with Water Management and bring back information to the Board.

Commissioner Harrison asked what the limit on a purchase is before you have to have a purchase order. Mr. Gilliam stated that ALL purchases have to have a purchase order.

Commissioner Sharon Langford: Commissioner Langford addressed the issue of stock piling rock for the Rolling Oaks project.

Commissioner Tommy Langford stated that the Rolling Oaks Project should use what we have available for paving purposes when they are ready to procedure.

Motion made by Commissioner Sharon Langford seconded by Commissioner Tommy Langford to proceed with the project at Rolling Oaks and the County will furnish rock with a signed agreement from the petitioners from Rolling Oaks. Motion carried unanimously.

Commissioner Randy Durden: NONE

Public Participation: NONE

Adjourned

There being no further business, Chairman Randy Durden adjourned the meeting at 6:57 p.m.

Approved:

Randy D. Durden, Chairman

Attest:

Joseph W. Gilliam, Clerk