

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD FEBRUARY 19, 2007.

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Monday, February 19, 2007 at 4:00 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

Commissioner Randy Durden, Chairman
Commissioner Tommy Langford, Vice Chairman
Commissioner Kenrick Thomas
Commissioner Sharon Langford
Commissioner D. Ray Harrison, Jr.

Others in attendance were: John McPherson, County Attorney, Joseph W. Gilliam, Clerk of Court, Jacki Johnson, Finance Director, Patty McCagh, Deputy Clerk, Ron McQueen, County Administrator, John Ayers, Gilchrist County Journal, Stacey Winfield, County Planner, Charlie Perez, Public Safety Director, Diane Rondolet, Code Enforcement, Justin Watson, Road Department Supervisor, Billy Cannon, Road Department Assistant Supervisor, Lee Mills, County Engineer, Lee & Brenda Schaltenbrand, Don Alexander, Ken Reecy, Florida Communities Trust, Amanda Lovett, Early Learning Coalition of the Nature Coast, Kristy Philman, Mike Myers, Rolling Oaks, Pete Butt and Gerald Murphy, Hart Springs Dive Committee.

Call to Order

Chairman Randy Durden called the meeting to order at 4:07 p.m. and Commissioner D. Ray Harrison, Jr. delivered the invocation and Commissioner Tommy Langford led the pledge of allegiance.

Agenda Changes

Mr. Gilliam presented the following agenda changes:

1. *Original Florida* membership appointment
2. Increase Homestead Exemption by \$25,000.00
3. Relay for Life; requesting contribution from Board
4. Board Meeting; change from Monday, March 5th to Tuesday, March 6th

Mr. McQueen presented the following agenda changes:

5. EXETER; Invoice for shutters at Sheriff's Office
6. Proposal for the Emergency Management Competitive Grant
7. Vacating Subdivision
8. RFQ's for Jail and EOC
9. Hart Springs Boat Ramp
10. Bids on Janitorial Services

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to accept the agenda as presented with changes noted. Motion carried unanimously.

Consent Agenda

Approval of Budget Entries

- BE07-024, Fund 001, General Fund \$ 23,370.00
- BE07-025, Fund 170, CDBG Fund \$130,330.00

Approval of Minutes

- Regular Meeting January 16, 2007

Approval of Bills

- The bills were handed out at the last meeting; needs to be approved

Motion made by Commissioner Sharon Langford seconded by Commissioner D. Ray Harrison, Jr. to approve consent agenda as presented. Motion carried unanimously.

Chairman Durden addressed the issue of moving the Board meeting from Monday, March 5th to Tuesday, March 6th due to conflict with the Sheriff's Budget Appeal being held on March 5th in Tallahassee. Chairman Durden asked for a motion.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Tommy Langford to approve moving the Board meeting from Monday, March 5th to Tuesday, March the 6th. Motion carried unanimously.

Time Certain

Florida Communities Trust: Mr. Ken Reecy with FCT did a presentation on the services offered by FCT. Florida Communities Trust (FCT), located within the Department of Community Affairs, is a unique grant program that helps communities provide parks and open space while also protecting Florida's vital natural resources and habitat. As a part of the Florida Forever Program, FCT provides \$66 million annually to eligible applicants. Through a competitive application cycle, FCT awards its funds to cities, counties, and non profit environmental organizations to acquire land for conservation, open space and outdoor recreation.

Commissioner Tommy Langford stated that he would like to present the idea of the FCT grant program to Suwannee Valley Leagues. Commissioner Langford, Ronnie McQueen and Stacey Winfield will meet with Terry Parrish, Suwannee Valley League to begin the process to apply for the grant.

Road Department Report: Mr. Justin Watson, Road Department Supervisor, presented the issue on the right-of-way situation on Shady Grove Road, which is SE 25th Avenue. Mr. Watson went out to look at the right-of way finding it very narrow and that area fences within 5ft of the pavement and oak trees that are also very close to the pavement. Mr. Watson recommended to the Board that the speed limit on Shady Grove Road be reduced to 30 mph, from Shady Grove Church to SR 26, 2.92 miles.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner D. Ray Harrison, Jr. to have the attorney insert Shady Grove Road to the drafted speed limit ordinance and bring back to the Board. Motion carried unanimously.

Mixer & Roller Rental: Mr. Watson presented quotes for a mixer and a roller for maintenance on county roads NW 47th Place (Wayfarer Road, one (1) mile); SE 40th Street, (T.W. Bass Road, one (1) mile); and NE 30th Street, (NE 80th Avenue to CR 337 one (1) mile).

- The quote for the mixer is as follows: Ring Power; Caterpillar RM300 Mixer, \$15,000.00/month, \$400.00 delivery, \$400.00 pickup, not to exceed 176 hours
- The quote for the roller is as follows: Ring Power; Caterpillar CS533E Single Drum Roller, \$3,100.00/month, delivery/pickup TBD, not to exceed 176 hours

At this time, the Board discussed the Priority List for the County Road Improvement Fund. The following four (4) roads were noted as priority:

- S.E. 40th Street 1 mile
- N.W. 47th Place 1 mile
- N.E. 30th Avenue 1 ¼ mile
- S.E. 90th Avenue 1+ mile (added to list at this time)

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the priority list for County Road Improvement Fund including SE 40th Street, NW 47th Place, NE 30th Avenue and SE 90th Avenue. Motion carried unanimously.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to rent a mixer at \$15,000.00/month, \$800.00 delivery fee & pickup fee and a roller at \$3,100.00/month, both rentals not to exceed 176 hours. Motion carried unanimously.

Proclamation 07-02; Children's Week: Ms. Amanda Lovett, representing the Early Coalition of the Nature Coast, asked the Board to consider proclaiming the week of March 5-9, 2007 as Children's Week by approving Proclamation 07-02; A PROCLAMATION RECOGNIZING AND OBSERVING March 5th-9th, AS CHILDREN'S WEEK IN GILCHRIST COUNTY.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Tommy Langford to approve Proclamation 07-02 and to allow the Chairman to sign. Motion carried unanimously.

County Administrator's Report

Department of Transportation Lighting Compensation Program: Mr. McQueen presented the State Highway System Lighting, Maintenance and Compensation Agreement for Board approval. This agreement is entered into every year by the County. The amount this year, \$5,752.58 includes a 3% increase; the funds received are for assistance with maintenance on the lit portions of road way signaling devices.

Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve the D.O.T. Lighting Compensation Program in the amount of \$5,752.58. Motion carried unanimously.

Department of Transportation Right-of-Way Enhancement Project: Mr. McQueen updated the Board on the notification he received on the issue of the Right-of-Way Requirements for Enhancement Project, Hart Springs Greenway from SR 26 to CR 344, Financial Project I.D.: 212142-3-38-01. He explained that the Department of Transportation is requesting Gilchrist County to provide proper right-of-way documentation pertaining to ownership of right-of-way being used for this project. This project has been programmed in the Department's Tentative Five Year Work Program for Fiscal Year 2009.

Vacating Bartram Subdivision: Stacey Winfield, County Planner, addressed the issue of vacating an old subdivision that had been platted in 1886, Section 23, Township 10, Range 15. At this time, there are requests to develop this land. Staff is asking the Board to make a motion for the approval to proceed with vacating the plat.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Tommy Langford to allow Staff to proceed with the process of vacating the street/parcels of the Bartram Subdivision. Motion carried unanimously.

Time Certain

Ordinance 07-01; Boating Exclusion Zone at Hart Springs: Chairman Durden read the short title of Ordinance 07-01, Boating Exclusion Zone at Hart Springs as follows:

ORIDIANCE 07-01

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ESTABLISHING A BOATING EXCLUSION ZONE FOR PART OF THE SPRING RUN BETWEEN HART SPRINGS AND THE SUWANNEE RIVER; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.

County Attorney, John McPherson explained that the legal description shows an official line establishing a zone in compliance with state law.

Motion made by Commissioner Sharon Langford seconded by Commissioner D. Ray Harrison, Jr. to approve Ordinance 07-01. Motion carried unanimously.

Attorney Report

Rolling Oaks Special Assessment District: Mr. McPherson stated that Mr. Mike Myers was here to discuss the estimates for paving roads in the subdivision of Rolling Oaks. Mr. Myers had presented an estimate that included the rock supplied by the County. The total cost per road is estimated at \$74,298.00 making it \$3,054.00 per parcel. Mr. McPherson explained that he had discussed the possibilities of financing with Mr. Joe Gilliam, Clerk of Court.

Mr. Gilliam discussed several different options on financing the project. It had been determined to include the financing for the road paving project for Rolling Oaks during the budget process in May and June allowing the Finance Department to prepare a financing plan to be considered by the Board for approval.

The Board had set a time certain for 6:30 p.m. at the March 19th meeting for Mr. Myers and home owners to participate and determine if they are interested before plans for this project continues and to also determine if they can make the annual payments. Mr. McQueen will post signs and mail notices to all property owners on 62nd and 67th streets.

Time Certain

Annual Dive Committee Report: Mr. Pete Butts and Jerry Murphy, representing the Hart Springs Dive Committee presented the Hart Springs Diving Program status as of October 31, 2006. The following items were submitted to the Board for consideration and approval:

1. The following were nominated for the next term of the Diving Advisory Board:

- Jerry Murphy
- Jill Heinerth (Jill is the only new addition to the DAB)
- Johnny Richards
- Pete Butt
- Tommy Langford
- Ron Mills
- Julie Harrison

The following persons were also included as alternates on the Diving Advisory Board:

- Ron McQueen
- Wes Skiles

2. Jerry Murphy was nominated as Head Guide by the acting DAB.
3. An updated Diving Guide List has been prepared by Jerry Murphy and is submitted for approval.
4. As per request of the Hart Springs Park Manager, Diving Guides will complete and submit a release on an annual basis (this is to minimize un-necessary duplicate paperwork).
5. It is requested that in Item B-2 in Attachment A of the Hart Spring Cave Diving Resolution No. 2004-34, that “bi-annual” be corrected to “biennial” (meaning once every two years) to accurately reflect what appears to have been the original intent of the document.
6. It is proposed that the diving fee be waived for Mr. Brett Floren, as he has created and continues to be the Webmaster for the Hart Springs Diving website. This is in recognition of his work on the site, and will be in effect as long as he is responsible for the maintenance of the website. He would still need to pay the standard \$2.00 park entrance fee.
7. It is requested that the county change the official Gilchrist County website to link to “hartspringsguide.com”.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Sharon Langford to approve the Annual Dive Committee Report as presented with changes to be made. Motion carried unanimously.

County Administrator’s Report

Public Safety

Firefighter/EMT Job Position Description: Mr. Charlie Perez presented the job description for Fire Rescue for the position of Firefighter/EMT. Mr. Perez stated the Linda Walker, Director of EMS, and himself worked on this job description to pull together the qualifications of Firefighter and EMT combining positions to have qualified personnel to benefit both departments. Mr. Perez asked for the Boards approval on the presented job description.

Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve the job description titled Firefighter/EMT with requirements of proper driver’s license. Motion carried unanimously.

Volunteer Firefighter Week: Mr. Perez addressed the issue of preparing a proclamation in recognition of volunteer firefighters. He stated that he would present it to the Board for consideration at the next meeting.

Mr. Perez also addressed the issue of a BBQ that will be held on April 14th in honor of the volunteer firefighters. He stated that he feels the Board should be responsible for hosting the BBQ. The Board agreed and decided to bring back to the next meeting a list of names for recognitions to be awarded.

Emergency Management Competitive Grant Cycle: Mr. Perez requested for Board approval to submit the grant application for the Emergency Management Competitive Cycle which provides educational materials to educate and prepare the community for disaster and for the Chairman to be allowed to sign.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Tommy Langford to approve the request to submit the grant application for the Emergency Management Competitive Grant Cycle and to allow the Chairman to sign. Motion carried unanimously.

Time Certain

Public Hearing; Budget Amendments: Ms. Jacki Johnson, Finance Director presented the following Resolutions and Budget Entries for approval:

- Resolution 07-08 & BE07-030; Amending the Community Development Block Grant Fund (170) by resolution to lawfully expend revenues with an award of reimbursement by an increased amount of \$301,180.00

Mr. Gilliam explained that the funds for CDBG budget last year had funds left over that could be carried forward to this year's budget.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve Resolution 07-08 and BE07-030 amending the Community Development Block Grant Fund in the amount of \$301,180.00. Motion carried unanimously.

- Resolution 07-09 & BE07-031; Amending the Solid Waste Fund Budget (434) by resolution to lawfully expend revenues with the Board agreeing to finance the purchasing a Mack Truck for the Solid Waste Department by an increased amount of \$84,330.00; the amount of the loan was not included in the FY 06/07 Solid Waste Fund Budget

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Tommy Langford to approve Resolution 07-09 & BE07-031 amending the Solid Waste Fund Budget in the increased amount of \$84,330.00. Motion carried unanimously.

- Resolution 07-10 & BE07-032; Amending the General Fund (001) by resolution to lawfully expend unanticipated revenues; the expenditures for the sewer line to the Gilchrist County Jail was budgeted in FY06 and the construction was not completed by September 30, 2006 carrying forward in the form of cash the unanticipated revenues from the previous fiscal year, amending the General Fund (001) in an increased amount of \$181,206.00

Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve Resolution 07-10 & BE07-032 amending the General Fund in the increased amount of \$181,206.00. Motion carried unanimously.

County Administrator's Report

Shutter's for Sheriff's Office: Mr. McQueen presented invoice #1647 from EXETER for the shutters that were installed at the Sheriff's Office under the litigation grant in the amount of \$37,254.00 for Board approval.

Motion made by Commissioner Kenrick Thomas seconded Tommy Langford to approve invoice #1647 from EXETER in the amount of \$37,254.00 for shutters installed at the Sheriff's Office. Motion carried unanimously.

Solid Waste

Thirty (30) Yard Container: Mr. McQueen presented a request for the purchase of an Open Top 30 Yard Container/Bin for the Solid Waste Department from Wastequip in the amount of \$3,245.00. Mr. McQueen recommends the approval of this purchase and states that the funds are available as a line item in the Solid Waste budget.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the purchase of an Open Top 30 yard bin from Wastequip in the amount of \$3,245.00. Motion carried unanimously.

Pole Barn 24x36x10: Mr. McQueen presented three proposals that Mr. Pat Fisher had received on the request of building a 24x36x10 Pole Barn. The proposals are as follows:

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|-----------------------------------|---------------|------------|
| • Robert W. Sullivan Construction | Trenton, FL | \$7,960.00 |
| • Brian Smith Builders, Inc. | Cedar Key, FL | \$8,480.00 |
| • Carlisle Fence Enterprises, LLC | Bell, FL | \$9,195.00 |

Mr. Fisher recommends Robert W. Sullivan Construction be awarded the project for the amount of \$7,960.00. Mr. McQueen also stated the request for this pole barn had been included in the budget at the beginning of the year for the Solid Waste Department.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner D. Ray Harrison, Jr. to award the bid for a pole barn 24x36x10 to Robert W. Sullivan Construction in the amount of \$7,960.00. Motion carried unanimously.

Water's Lake Fence Quotes: Mr. McQueen presented two quotes for fencing at Water's Lake. Quotes were requested from four (4) different vendors and only two (2) were returned. They are as follows:

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|---------------------------------|--------------|------------|
| • All Florida Enterprises, Inc. | Newberry, FL | \$7,489.06 |
| • Hilltop Fence | Archer, FL | \$8,334.00 |

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to accept low bid from All Florida Enterprises, in the amount of \$7,489.06, pending finances recommendation for funding to fence Water's Lake. Motion carried unanimously.

SHIP Program; Increase Totals: Mr. McQueen addressed the issue of request made by the SHIP Administrator to increase the total amount to be paid by the SHIP Program be adjusted from \$40,000.00 to \$40,175.50.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve increasing the amount of \$40,000.00 to \$40,175.50 on all SHIP/CDBG homes. Motion carried unanimously.

CDBG Payment Request: Chairman Durden presented the CDBG Payment request on Reeta Watson in the amount of \$12,480.00; (\$10,000.00 CDBG Funds and \$2,480.00 SHIP Funds) to A&R Construction, Inc. for board approval.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Sharon Langford to approve the CDBG Payment Request for Reeta Watson to A&R Construction in the amount of \$12,480.00. Motion carried unanimously.

IFAS Extension; Job Description: Mr. McQueen presented a job description of an upcoming position, in Gilchrist County, for a 12 month, permanent status accruing position with the University of Florida, Institute of Food and Agricultural Sciences, (UF/IFAS) and is 100% appointment with the Florida Cooperative Extension Service. The successful candidate will have district and collaborative statewide dairy 80% and 4-H youth 20% responsibilities. The title of the position is Regional Specialized Livestock (Dairy) serving the Northeast District (Dixie, Gilchrist, Lafayette, Levy, Suwannee, Madison). The Board is interested in pursuing the position to be filled by IFAS and will also pursue finding office space, at the time of hire, here in Gilchrist County.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to express the position of the Board, that we do want the IFAS position and will pursue office space when the time comes. Motion carried unanimously.

Chairman Durden made the comment that a letter needs to be drafted and sent to Commissioner Charles Bronson expressing our hopes that he would consider the construction of an Agricultural Building for Gilchrist County to be included in his budget. The Board Agreed.

Legislative Day – Fanning Springs: Mr. McQueen reminded the Board of the Legislative luncheon that will be held on February 23rd at the City Hall in Fanning Springs and that he had turned in the Commissioners names who said that they would like to attend.

Florida Association of Counties: Mr. McQueen announced the upcoming conference for the FAC that is coming up in June. If those who would like to attend would let him know by the next meeting, he would get them registered.

Governors Hurricane Conference: Mr. McQueen requested permission for travel for Mr. Charlie Perez, Mr. Ron Mills and Billy Careccia to attend the Governors Hurricane Conference in Ft. Lauderdale. Training sessions are on Monday and Tuesday and the conference opens on Wednesday and runs thru Friday.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Sharon Langford to approve travel for Charlie Perez, Ron Mills and Billy Careccia to attend the Governors Hurricane Conference in Ft. Lauderdale. Motion carried unanimously.

RFQ's for the Jail: Mr. McQueen announced that the Request for Qualifications for the Jail were received and opened. Peter Brown Construction was the only RFQ received. Mr. McPherson stated that the RFQ for the Jail be reviewed and considered for approval at the next meeting on March 6th and the applicant will be schedule to do a short presentation before the Board.

Inmate Housing Agreement with Dixie County: Sheriff Turner addressed the Board with the issue of inmate housing. He explained how the capacity of inmates, above the maximum capacity, will be housed in the Dixie County Jail Facility. Sheriff Turner has signed a contract with the Dixie County Sheriff for the housing of these inmates with the rate of \$42.00 per day/per inmate. An invoice will be sent to the Sheriff's attention monthly and he will forward it to the finance department for payment.

Mr. Gilliam questioned how are these invoices to be paid when there is not a line item in the Sheriff's budget to fund inmate housing. The Sheriff stated that he didn't know what fund it could be paid out of that's why he had it invoiced and will send to the finance department for further handling. Mr. Gilliam also stated that the agreement had not previously been reviewed by the County Attorney and if it was the responsibility of the Board to pay, shouldn't the agreement have been reviewed by the Board and signed by the Chairman before any commitments have been made?

Mr. McPherson, County Attorney, stated that if the Sheriff wanted the Board to be responsible for payment of inmate housing he should have presented the agreement before signing it for consideration and approval of the Board and if not he, should have considered it to be funded as a line item in his budget.

The Sheriff stated that he thought this matter could be handled like the hospital insurance bills for inmates.

Mr. McPherson stated that in the future, if agreements are made on behalf of the County, the Board needs to review first.

Mr. Gilliam commented that he needs to know how much needs to be taken out of General Revenue Reserve to fund the Inmate Housing Agreement with Dixie County Sheriff's Office. It was suggested to create a line item for Inmate Housing in the amount of \$10,000.00.

Motion made by Commissioner Tommy Langford seconded Commissioner D. Ray Harrison, Jr. to take \$10,000.00 out of General Revenue Reserve to create a line item for Inmate Housing and to accept the agreement with Dixie County and that future agreements are reviewed between the Board and the Sheriff's Department. Motion carried unanimously.

RFQ's for the Emergency Operation Center: Mr. McQueen announced that there were three (3) Requests for Qualifications received for the EOC. They have been opened and the recommendation was made that the applicants be scheduled to do a presentation at the next meeting, time certain of 2:00 p.m. until 4:30 p.m. Mr. McPherson will notify the applicants of a time they are scheduled to appear and advertise the presentations. The Request for Qualifications that were received is as follows:

- Mandese/White Construction, Inc.
- M.M. Parrish Construction
- The Alexander Group, LLC

RFQ's for Cleaning Services: Mr. McQueen announced that he had received three (3) RFQ's for Cleaning Services to be performed five (5) days at the Courthouse, one (1) day at the Boardroom and two (2) day a week at the Library. The bids received are as follows:

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|-----------------------------|------------|-----------|
| • Christine Helbig Cleaning | \$3,220.00 | |
| • C&S Building Maintenance | \$1,577.37 | (LOW Bid) |
| • Coverall | \$1,850.00 | |

Mr. McQueen made a recommendation for the Board to consider the LOW bid by C&S at \$1,557.37 per month, subject to references and 90 day trial period.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to accept the low bid of C&S Building Maintenance Cleaning Service in the amount of \$1,557.37 per month subject to references and trial period of 90 days. Motion carried unanimously.

Attorney's Report

Mr. McPherson stated that the ordinances for Parking of County Right-of-Ways and Recreational Vehicles are scheduled and noticed to be heard on March 6th.

Civil Infractions: Mr. McPherson stated the he would like direction from the Board and permission to amend the county ordinance for alcohol in county parks to an infraction.

With the changes of the fine from \$50.00 to \$100.00 dollars (a new section to be added to the Gilchrist County Code; Section 2-375...General Enforcement by Civil Infraction); paragraph (b) and paragraph (f) the ten (10) day receipt date be thirty (30) days. Board agreed.

Resolution 17-11; Loan for Solid Waste Mack Truck: Mr. McPherson presented Resolution 07-11 and Resolution 07-12 as Chairman Durden read the short titles as follows:

RESOLUTION 07-11

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ACCEPTING A LOAN FROM CAPITAL CITY BANK AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE A PROMISSORY NOTE FOR \$84,330 TO CAPITAL CITY BANK FOR THE PURCHASE OF A MACK TRUCK.

Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve Resolution 07-11. Motion carried unanimously.

RESOLUTION 07-12

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ACCEPTING A LOAN FROM CAPITAL CITY BANK AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE A PROMISSORY NOTE FOR \$1,000,000 TO CAPITAL CITY BANK FOR THE PAVING OF PORTIONS OF FOUR COUNTY ROADS.

Whereas, Gilchrist County needs a \$1,000,000 line of credit to make reimbursable payments on the paving of all or portions of county roads 337,232,344 and 342, projects which have been funded by the Gilchrist County Board of Commissioners to be for the benefit of the public.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve Resolution 07-12. Motion carried unanimously.

Sheriff's Appeal: John McPherson, Ron McQueen, Joe Gilliam, Jacki Johnson, Randy Durden, Tommy Langford and Kenrick Thomas will be attending the Sheriff's Appeal in Tallahassee to be held on March 6th. The press was also invited to go. It was determined to leave by 9:30 a.m. from Mr. McQueen's office.

Collection of Road Impact Fees: The issue of the Town of Bell wanting to collect impact fees and have them spent on municipal roads was addressed. Mr. McPherson stated that they can do that if the County enters into an Interlocal Agreement with the Town of Bell. A draft of an agreement has been review by Attorney Duke Lang. After the Board reviewed the draft of the Interlocal Agreement, it was noted to make changes in Section 2(D) to change "County Administrator" to "County Commission" and execution date be noted as March 1, 2007. Whatever money is collected in Bell will stay in an account for Bell less 5% and Bell would make a request to the County Commission for disbursement of funds from the Bell Road Impact Fee Trust Fund upon Board approval.

Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to approve Interlocal Agreement for Impact Fees between Gilchrist County and the Town of Bell with changes noted. Motion carried unanimously.

Five Year Road Improvement Plan: The Five Year Road Improvement Plan was presented at the last meeting for Board review and consideration for adoption. As of the drafted date, January 23, 2007, the Board has reviewed and considered for adoption as presented with the change of adding SE 90th Avenue on the \$100,000.00 Road Improvement List.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the Five Year Road Improvement Plan with changes noted. Motion carried unanimously.

Baker Act Transport: It has been questioned/disputed whose responsibility is it to do the transporting. Mr. McPherson stated that the issue needs to be worked about between the transportation parties and a recommendation be brought back to the Board.

Clerk's Report

Mr. Gilliam, Clerk of Court, presented the following resolutions and budget entries for Board approval:

- Resolution 07-03 & BE07-023: Amending the General Fund Budget (001) by resolution to lawfully expend unanticipated revenues whereas the Board of County Commissioners of Gilchrist County have received notification of a grant award which represents the State Homeland Security Grant award by the State of Florida, Department of Community Affairs amending the General Fund Budget with an increased amount of \$9,000.00.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve Resolution 07-03 & BE07-023. Motion carried unanimously.

- Resolution 07-04 & BE07-026: Amending the Local Housing Assistance Trust Fund Budget (180) by resolution to lawfully expend unanticipated revenues whereas the Board of County Commissioners of Gilchrist County are in receipt of unanticipated funds which represents a recording fee reimbursement amending the Local Housing Assistance Trust Fund Budget with an increased amount of \$10.00.

Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve Resolution 07-04 & BE07-026. Motion carried unanimously.

- Resolution 07-05 & BE07-027: Amending the Local Housing Assistance Trust Fund Budget (180) by resolution to lawfully expend unanticipated revenues whereas the Board of County Commissioners of Gilchrist County are in receipt of unanticipated funds which represents the payoff of the second mortgage for Delisa Chubb amending the Local Housing Assistance Trust Fund Budget with an increased amount of \$3,375.00.

Motion made by Commissioner Tommy Langford seconded by Commissioner (?) to approve Resolution 07-05 & BE07-027. Motion carried unanimously.

- Resolution 07-06 & BE07-028: Amending the Local Housing Assistance Trust Fund Budget (180) by resolution to lawfully expend unanticipated revenues whereas the Board of County Commissioners of Gilchrist County are in receipt of unanticipated funds which represents the payoff of the second mortgage for Randall and Regina Roberts amending the Local Housing Assistance Trust Fund Budget with an increased amount of \$1,500.00.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Tommy Langford to approve Resolution 07-06 & BE07-028. Motion carried unanimously.

- Resolution 07-07 & BE07-029: Amending the Local Housing Assistance Trust Fund Budget (180) by resolution to lawfully expend unanticipated revenues whereas the Board of County Commissioners of Gilchrist County are in receipt of unanticipated funds which represents the payoff of the second mortgage for Michele Marshall and Barry Horton amending the Local Housing Assistance Trust Fund Budget with an increased amount of \$12,833.04.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve Resolution 07-07 & BE07-029. Motion carried unanimously.

Unsold Tax Deeds: There were three (3) certificates that no one bid on. The County has the option within the first ninety (90) days to purchase these parcels, if not the parcels are placed on the list of lands available for taxes. Mr. Gilliam recommended not to purchase and to let them be placed on the list of lands available for sale.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Tommy Langford to approve not purchasing the three certificates for lands for sale and allowing them to be placed on the list of lands available for sale. Motion carried unanimously.

FDLE, Certification of Acceptance for Local Law Enforcement Block Grant: The Florida Department of Law Enforcement has awarded a Local Law Enforcement Block Grant to our unit of government in the amount of \$1,761.00 for the project entitled, RADIO CHARGERS. These funds shall be utilized for the purpose of reducing crime and improving public safety. Mr. Gilliam presented the award of the grant for approval of acceptance and to allow the Chairman to sign.

Motion made by Commissioner Sharon Langford seconded by Commissioner D. Ray Harrison, Jr. to approve the FDLE Grant in the amount of \$1,761.00 for Radio Chargers and to allow the Chairman to sign. Motion carried unanimously.

Florida Department of Health 2005-2006 Annual Report: Mr. Gilliam made the Board aware that the annual report has been received and that it will be on file in the Clerk's office for review.

Increase in Insurance Premium to Appraised Value: Mr. Gilliam brought back prices as requested by the Board on increasing the building values to the appraised values above the insurance premium that we have now. If we increase our values by \$5,972,864 the additional premium to what we are paying at this time will be an additional \$27,000 annually.

Mr. Gilliam would like for the Board, if approved, to allow him to review with the finance department the insurance budgets to see what fund this would be paid out of and bring back to the Board.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Kenrick Thomas to approve the appraised value increase by \$5,972,864 higher than the current schedule values for an addition premium increase of \$27,000 annually. Motion carried unanimously.

Mills Engineering Invoice for CR 337 Project: Mr. Gilliam presented for payment, invoice #2005037 from Mills Engineering Company for the widening and resurfacing of County Road 337, in the amount of \$17,976.50.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve invoice from Mills Engineering in the amount of \$17,976.50 for the CR 337 project. Motion carried unanimously.

Anderson Columbia Co., Inc. Pay Request for CR 337: Mr. Gilliam presented for payment, pay request #2 from Anderson Columbia Co., Inc. for the CR 337 project, in the amount of \$903,465.31. Mills Engineering Company, Lee Mills, County Engineer has approved.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve pay request #2 from Anderson Columbia Co., Inc. for the CR 337 project in the amount of \$903,465.61 which has been approved by Mills Engineering. Motion carried unanimously.

Agenda Changes

Original Florida Membership Appointment: Mr. Gilliam presented the issue of appointing a member and Commissioner Harrison explained. After further discussion, Commissioner Harrison recommends the appointment of Ms. Donna Creamer to serve as a member and request suggestions to recommend another individual to be appointed to represent the County.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Sharon Langford to appoint Ms. Donna Creamer to the Original Florida board. Motion carried unanimously.

Relay for Life; requesting contribution from Board: Mr. Gilliam advised the Board of a request from the Relay for Life Team asking for contributions on behalf of the Board as individuals or as a group effort. Contributions can be given to Cindy Chadwick or Damon Leggett, team captains.

Division of Emergency Management: Mr. McQueen advised the Board of funds that have been offered by the Division of Emergency Management authorized by the legislative budget in the amount of up to \$400,231 (in General Revenue funds) and \$296,712 (in Hazard Mitigation Grant Program funds) to construct or improve the Gilchrist County Emergency Operations Center. Mr. McQueen asked the Board to approve the acceptance of the funds.

Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to accept the funds offered by the Division of Emergency Management in the amounts of \$400,231 and \$296,712 for the EOC. Motion carried unanimously.

Hart Springs Boat Ramp: Mr. McQueen updated the Board on the preliminary construction plans for the Hart Springs boat ramp provided by Mills Engineering.

Animal Control Building: Chairman Durden addressed the issue on what needs to be done to get the animal control building project started. Mr. McQueen stated that a set of building plans need to be drawn up. Chairman Durden requested this be pursued as soon as possible.

Commissioner Reports

Commissioner Kenrick Thomas: He requested the Board consider participating in the purchasing of a banner to support the Suwannee Valley League next year. The banner will cost \$200 and the Board will decide to make a decision at the next meeting. He also shared that he has been receiving good comments on the Road Department.

Commissioner Tommy Langford: He reminded the Board that the RTAG Committee will be meeting this Thursday at the Little Red School House in Newberry.

Commissioner D. Ray Harrison, Jr.: He recommended that the issue of the special projects requested by commissioners be addressed to clarify what classifies a road project as a “special project”. It was recommended to have Justin Watson, Road Department Supervisor address this issue as a part of the agenda at the next meeting under the Road Department Report.

He also requests that all local banks be given the opportunity to make a proposal on doing the banking business of the County. Mr. Gilliam stated that he will pursue the preparation of an RFQ for banking services. Any changes will be effective 01/01/08 per request of finance department.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Sharon Langford to bid banking services of the Board of County Commissioners. Motion carried unanimously.

Commissioner Sharon Langford: Asked for update on concession stand at Hart Springs. Mr. McQueen stated that they are just waiting on the slab to cure so they can set the concrete block.

She also informed the Board that she will not be able to attend the Board meeting on June 18th that she will be attending the Safety Patrol trip to Washington D.C.

Commissioner Randy Durden: Announced that a public meeting will be held at Chiefland High School Auditorium tonight on Property Taxes.

<u>Old Business:</u>	None
<u>New Business:</u>	None
<u>Public Participation:</u>	None

Adjourned

There being no further business, Chairman Randy Durden adjourned the meeting at 7:42 p.m.

Attest:

Approved:

Joseph W. Gilliam, Clerk

Randy D. Durden, Chairman