

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF
COUNTY COMMISSIONERS HELD APRIL 16, 2007.**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Monday, April 16, 2007 at 4:00 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

Commissioner Randy Durden, Chairman
Commissioner Tommy Langford, Vice Chairman
Commissioner Kenrick Thomas
Commissioner Sharon A. Langford
Commissioner D. Ray Harrison, Jr.

Others in attendance

John McPherson, County Attorney, Joseph W. Gilliam, Clerk of Court, Jacki Johnson, Finance Director, Patty McCagh, Deputy Clerk, Ron McQueen, County Administrator, Stacey Winfield, County Planner, John Ayers, Gilchrist County Journal, Diane Rondolet, Code Enforcement, Justin Watson, Road Department Supervisor, Lee Mills, County Engineer, Sheriff Turner, Captain Tony Cruse, Carmen & Jerome Blake, Nancy Padgett, Norm Conti, Janice Soulos, Lloyd Kelly and Brian MaGee, The Alexander Group, Philip & Linda Rickman, the Rickman Partnership, Inc., Tim Alcorn, and Kristy Philman.

Call to Order

Chairman Randy Durden called the meeting to order at 4:00 p.m. with Mr. McQueen delivering the invocation and Commissioner Kenrick Thomas leading the pledge of allegiance.

Agenda Changes

Mr. Gilliam presented the following agenda changes:

1. Addition: Toilet at Jail
2. Addition: Corporate Resolution-SunTrust appointing contact
3. Addition: Video presentation on the Growth of Gilchrist County

Mr. McQueen presented the following agenda changes:

4. Addition: EMS Grant Application
5. Addition: E.O.C. Sub Grant Agreement; \$438,149

Stacy Winfield presented the following agenda change:

6. Addition: Final Plat Approval; Woods of Alchrist

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to accept the agenda as presented with changes noted. Motion carried unanimously.

Consent Agenda

Approval of Budget Entries

- BE07-047, Fund 001, General Fund..... \$ 573.00
- BE07-048, Fund 410, EMS.....\$5,000.00

Approval of Minutes

- Regular Meeting.....March 06, 2007
- Regular Meeting.....March 16, 2007

CDBG/SHIP Payment Requests

- | | | |
|--------------------------|-----------|-------------------------|
| • Daphine Jenkins | CDBG/SHIP | \$8,370/\$5,000 |
| • Kenneth & Karen Turner | CDBG | \$3,224.00 |
| • John Lester | SHIP | \$18,348.71 |
| • Marilyn Griffis | CDBG/SHIP | \$11,501.62/\$12,051.31 |

Motion made by Commissioner Sharon Langford seconded by Commissioner Tommy Langford to approve Consent Agenda as presented. Motion carried unanimously.

County Administrators Report

Public Safety

E.O.C. Sub Grant Agreement: Mr. McQueen presented the Emergency Operations Center Sub Grant Agreement for mitigation, in the amount of \$438,149 for approval and for the Chairman to be allowed to sign.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the Sub Grant Agreement for mitigation, in the amount of \$438,149 for the EOC and to allow the Chairman to sign. Motion carried unanimously.

Approval of State Contract Bid for Brush Truck: Mr. McQueen presented three (3) bids for a new pick up truck to be used as a Brush Truck for Station 4, Southeast Fire Station. This truck will be used to mount the skid unit that was purchased with the 50/50 Forestry Grant. This truck is on state contract and is included in the budget. The bids are as follows:

- | | | | |
|-------------------------|--------------------|---------------|----------|
| • Duval Ford | State Contract | 2008 F-Series | \$33,173 |
| • Brannen Motor Company | NOT State Contract | | \$34,603 |
| • Olathe Ford Fleet | NOT State Contract | | \$34,805 |

Motion made by Commissioner Sharon Langford seconded by Commissioner Tommy Langford to accept Duval Ford state contract bid in the amount of \$33,173 for brush truck as long as it meets our bid package requirements. Motion carried unanimously.

Emergency Medical Services; Quote for Medical Stretchers: Mr. McQueen presented a quote for Power-Pro Ambulance Cots from Stryker. At this time, the EMS has been using a demo and finds it to be very beneficial. Linda Walker, Director of EMS, has received the opportunity to purchase, from Stryker, the demo along with two (2) new cots that were over ordered by another company, Phoebe-Putney Hospital, in the amount of \$28,375.12 (for all three (3) cots).

Linda Walker, Director of EMS was asked if the cot/stretchers in question is the only one that meets the specifications and if Stryker is sole source. She stated that she hasn't seen another stretcher that's mechanical, or demoed one. The biggest need for this cot/stretchers in question is to help benefit the lifting capabilities of patients and prevent injuries to technicians.

At this time, the emergency medical services team is demoing a mechanical stretcher and is finding it to be very beneficial in all areas. It was decided to waive bid requirements.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to waive the bid proceedings and accept the bid from Stryker for three Model 6500 Power-Pro Ambulance Cots in the amount of \$28,375.12. Motion carried unanimously.

Time Certain

Hugh & Rita Martin; Property Split: Ms. Stacey Winfield, County Planner, presented the Martin property split issue. The Martins are in the process of applying for a special use permit. The previous owner split the property illegally. Unfortunately, no special use permits or building permits can be issued on property less than twenty acres. After consulting with Lee Mills, County Engineer and John McPherson, County Attorney, Ms. Winfield stated that Lee Mills said that in Levy County when an instance like this takes place, and not the fault of the property owners, the Martins, that they request that the property owner to do a one (1) lot subdivision so they can comply with the platting procedures. As it is right now, there is basically a three (3) lot subdivision on the property in question. This would essentially be the staff's recommendation to remedy the situation, so the Martins could use their property.

Mr. McPherson stated that it seems strange to do a one (1) lot subdivision, but it would be allowed under our code making sure that it meets all the requirements for minimum lot size, access, and have a plat on record with one (1) lot.

Motion made by Commissioner Sharon Langford seconded by Commissioner Harrison to allow staff to go forward with a one (1) lot, sub division split, going through proper channels, going through the Planning Commission. Motion carried unanimously.

Final Plat Approval SUB 05-11; Woods of Alchrist: Ms. Stacey Winfield presented the Final Plat Approval SUB 0-11, known as "The Woods of Alchrist". The Final Plat was prepared by J. Sherman Frier & Associates, Inc. and Tim Alcorn, Engineer from that company was present to inform the Board that the recommendations made by the County Engineer, Lee Mills, have been completely satisfied. The recommendations made by the County Engineer are as follows:

1. A boundary survey of the platted lands to accompany the plat is needed. Reference 177.041 (1) F.S.
2. The title opinion provided with the plat pursuant to 177.041 F.S. should include a description on the plat shall be the same in the title certification.

3. The professional surveyor and mapper must state on the plat complies with all of the survey requirements of the part (Part I, Chapter 177, Florida Statutes). This wording should be contained within the certification. In addition, the plat must contain the printed name and registration number of the professional surveyor and mapper directly below the required statement, along with the printed name, address and certificate of authorization number of the legal entity. Reference 177.061 F.S.
4. Permanent reference monuments are to be no more than 1,400 feet apart. Reference 177.091 (7) F.S.
5. Permanent control points are to be no more than 1,000 feet apart. Reference 177.091 (8) F.S.
6. All section and quarter section lines occurring within the subdivision are to be indicated by lines drawn upon the plat with appropriate words and figures. In addition, all information called for in the description should be shown on the plat. This would include but not limited to, the Southeast corner of the North ½ of Section 36, the east line of the Tower Site, the northeast corner of the Tower Site, the north line of the Tower Site, and any other such class. Reference 177.091 (14) F.S.
7. All contiguous properties shall be identified by the subdivision title, plat book, and page or if un-platted, the land shall be so designated. Reference 177.091 (17) F.S.
8. A legend of all symbols and abbreviations shall be shown. The abbreviation “FFE” is not defined. Reference 177.061 F.S. It appears that FFE relates to vertical elevation. If this is correct to the vertical datum should be stated and vertical control (bench marks) should be shown on the plat.
9. On page 2 of the plat one adjacent property is a recorded subdivision identified as “Hickory Bluff” and in the description this plat is identified as “Hickory Bluffs”. This inconsistency should be corrected.
10. The Certificate of the Subdividers Engineer statement should reference Gilchrist County and not Columbia County.
11. Where field measured course and/or distance is not the same as stated in the description the difference should be noted on the drawing so that it does not appear to be an error.

Ms. Winfield stated that Staffs’ recommendations are to approve the Final Plat with the stated conditions. She also stated that per Mr. Tim Alcorn’s presentation to the Board, he seems to have satisfied the recommendations of the County Engineer.

There was discussion about the round-about turns that were paved. On the set of construction plans that were approved, the roundabouts were not to be paved. They were to be grassed. Staff stated that there was a set of revised plans stating such and all corrective measures are to be taken before project would be considered satisfied and approved.

Mr. McPherson stated that lots would not be allowed to be sold until the work is done and the road superintendent sign off on the project.

Motion made by Commissioner Harrison seconded by Commissioner Tommy Langford to approve Final Plat for Woods of Alchrist, SUB 05-11, subject to Staff recommendations being met, County Engineers specifications being met and final inspection of the Road Department. Motion carried unanimously.

Martin Manor; Letter of Credit: Ms. Stacey Winfield presented the request for final approval on Martin Manor. She stated that final inspection had taken place and the road construction obligation has been met and asked that the Letter of Credit to be cancelled.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the request for final approval on Martin Manor and to cancel the Letter of Credit. Motion carried unanimously.

Senior Citizens Center; Request for Donation: Norman Contie representing the Senior Citizens Center addressed the Board in regards for a request of funds to benefit the Trenton Senior Citizen Center. The funds would be used for the senior citizens here in Gilchrist County for things such as major holidays and birthdays. Mr. Contie requested the amount of \$500.00. Chairman Durden explained to Mr. Contie that the requests for funds are usually addressed during budget season (July-September). Mr. Contie asked if it was possible to receive \$250.00 this season, seeing that there is only a half of year left and he would be prepared to present a request in full during budget season. Since this not a part of the regular budget process this year, it was strictly up to the Board to fund this request. Request of \$250.00 would be funded out of General Reserve.

Motion made by Commissioner Kenrick Thomas Seconded by Commissioner Tommy Langford to approve the request of \$250.00 for the Trenton Senior Citizen Center, funded out of General Reserve. Motion carried unanimously.

Road Department Report

Monthly Townsend Pit Limerock Report: Mr. Justin Watson, Road Department Supervisor, presented the limerock report for the month of March 2007, as follows:

• District 1	15 Loads
• District 2	27 Loads
• District 3	32 Loads
• District 4	34 Loads
• District 5	10 Loads
• Shop Stock Pile	63 Loads
• Solid Waste-47	<u>60 Loads</u>
• Monthly Total	240 Loads

S.C.R.A.P. & S.C.O.P.: Works of the District and CIGP: Mr. Watson presented the following recommendations from the Road Department for the five (5) year plan for the 2007 S.C.O.P. & S.C.R.A.P. Program:

- S.C.O.P.; Small County Outreach Program
 1. County Road 341, North & South, 5.5 miles
 - a. from County Road 342 to County Road 340
 - b. from SR 26 (by Lancaster's) out to Levy County Line
 2. County Road 337, 6.45 miles
 - a. from SR 26 to South East 70th
 - b. also a portion of the Alachua/Gilchrist County Line Road (from by Heinz's out to CR 340)
- S.C.R.A.P.; Small County Road Assistance Program
 1. All roads in Spring Ridge Subdivision, 6 miles
 2. South East 70th Avenue, .96 miles
 - a. with the addition of 1500 feet of roadway on SE 80th Place and SE 69th Terrace, both of which have existing pavement (if possible)

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the 2007 SCOP & SCRAP Program Plan, for road improvement recommendations made by the Road Department as stated. Motion carried unanimously.

Time Certain

Ordinance 07-04; Update to Capital Improvement Plan: Chairman Durden read the short title as follows:

ORDINANCE 07-04

AN ORDINANCE OF GILCHRIST COUNTY, FLORIDA, AMENDING THE GILCHRIST COUNTY COMPREHENSIVE PLAN AS ADOPTED BY ORDINANCE NUMBER 04-04, RELATING TO THE CAPITAL IMPROVEMENTS ELEMENT FIVE YEAR SCHEDULE OF IMPROVEMENTS, PROVIDING FOR A FINANCIALLY FEASIBLE UPDATE TO THE CAPITAL IMPROVEMENTS ELEMENT OF THE COMPREHENSIVE PLAN; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Capital Improvements Element – 5 Year Schedule of Improvements

Project Description	Schedule	Project Cost	General Location	Revenue Source	LOS Facility Type	Alternative Possible Revenue
Sewer Expansion to County Jail and Sheriff's Administration Building	FY 07-08	\$197,000	Sec 21 T10S R15E	General Revenue	Sanitary Sewer	
Widening & Resurfacing of CR 337	FY 07-08	\$2,700,000	T9S R16E	SCRAP	Transportation	
Resurfacing of CR 339	FY 07-08	\$300,000	T10S R15E	SCRAP	Transportation	
Resurfacing of CR 342	FY 07-08	\$400,000	T8S R14E	SCRAP	Transportation	
Phase I - New Jail Complex Planning, Design & Engineering	FY 07-08	\$200,000	Sec 17 T10S R15E	General Revenue, Impact Fees		
Construction of new Emergency Operations Center	FY 07-08	\$1,241,000	Sec 21 T10S R15E (Town of Bell)	EMPA and General Revenue		
Construction of Tennis Court Facility (Hart Springs)	FY 08-09	\$25,000	Sec 30 T9S R14E (Hart Springs)	General Revenue	Parks & Recreation	FRDAP
Construction of 1 multi-purpose playing field (soccer)	FY 08-09	\$25,000	Sec 5 T8S R16E (Hart Springs)	General Revenue	Parks & Recreation	FRDAP
Design and Construction of Health Department Building Complex	FY 08-09	\$1,500,000	Sec 17 T10S R15E	State Grants		
Phase II - New Jail Complex Construction and Site Improvements	FY 08-09	\$7,000,000	Sec 17 T10S R15E	Bond & Impact Fees		
Site Selection & Building of new picnic tables	FY 09-10	\$15,000	COUNTY WIDE	FRDAP	Parks & Recreation	General Revenue
New Administrative Offices for constitutional officers	FY 10-11	\$3,500,000	Sec 16 T10S R15E	General Revenue, Impact Fees		
Agriculture Center	FY 11-12	\$950,000	Sec 17 T10S R15E	State Grants		
Design, Site Selection & Construction of new County middle school	FY 11-12	\$2,300,000	To Be Determined	Impact Fees, PECO funding	Schools	

This new Capital Improvements Element Table for the 5 Year Schedule of Improvements is replacing Table VIII-1 of the Comprehensive Plan. The five year schedule of improvements shows timing, location, projected cost and revenue sources for any capital improvement needs identified within the other elements of the Comprehensive Plan. This schedule is based upon the Data and Analysis Report provided for in Appendix 'A', which provides a basis for determining the economic and financial feasibility of the projects listed.

Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve Ordinance 07-04. Motion carried unanimously.

Ordinance 07-05; Speed Limits: Chairman Durden read the short title as follows:

ORDINANCE 07-05

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, REDUCING THE SPEED LIMIT ON ALL OR PORTIONS OF SOUTHEAST 25TH AVENUE AND SW 47TH COURT FROM 55 MILES PER HOUR TO 30 MILES PER HOUR; REDUCING THE SPEED LIMIT ON A PORTION OF COUNTY ROADS 340 AND 307 FROM 55 MILES PER HOUR TO 45 MILES PER HOUR; MAKING CERTAIN CLARIFYING CORRECTIONS TO THE SPEED LIMITS SET ON PORTIONS OF COUNTY ROAD 232; MAKING FINDINGS IN SUPPORT THEREOF REDUCED SPEED LIMITS; PROVIDING INSTRUCTION TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.

Motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to approve Ordinance 07-05.

Chairman Durden called for any public comment...

Mrs. Carmen Blake and her husband Jerome Blake addressed the Board with their personal opinions in reference to Ordinance 07-05, Speed Limits, on the speed limit of 30 mph on SE 25th Avenue. They both stated that 30 mph is way to low for this road. Discussion continued between the Blake's and the Board on the issue of changing the speed limit on SE 25th Avenue, with the Blake's requesting the increase of speed be changed to 40 or 45 mph.

Motion to amend the main motion made by Commissioner Sharon Langford changing the speed limit on SE 25th Avenue (from 30 mph to 40 mph) on Ordinance 07-05 seconded by Commissioner Tommy Langford. Motion carried 4-1, with Commissioner D. Ray Harrison, Jr. voting NO.

Vote on the main motion made by Commissioner Tommy Langford seconded by Commissioner D. Ray Harrison, Jr. to approve Ordinance 07-05, as amended. Motion carried 4-1, with Commissioner D. Ray Harrison, Jr. voting NO.

Ordinance 07-06; Civil Infractions: Chairman Durden read the short title as follows:

ORDINANCE 07-06

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ESTABLISHING A SUPPLEMENTAL METHOD FOR ENFORCING COUNTY REGULATIONS; AUTHORIZING THE ISSUANCE OF CIVIL CITATIONS BY LAW ENFORCEMENT OFFICERS; ESTABLISHING PROCEDURES AND PENALTIES; AND PROVIDING AN EFFECTIVE DATE.

John McPherson, County Attorney, stated that this change to the existing ordinance is to provide an alternative to the criminal cases that are rising out of Florida Fish and Wildlife Conservation Commission issuing citations at our parks for the possession of alcohol. Right now under our code this is a criminal violation requiring a court appearance. This change to the ordinance will reduce the paperwork, allowing the Florida Fish and Wildlife Conservation Commission, or Sheriff's Department to write a citation, and it be treated like a civil citation where the fine could be mailed in without challenging it or ask for a hearing and go to court.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Harrison to approve Ordinance 07-06.

Chairman Durden called for any public comment...

Sheriff David Turner addressed the Board. He stated that the only problem he saw was that for the first offense, the civil infraction process would take care of it. Sheriff Turner is concerned that there is no real way to determine it was the 1st, 2nd, or 3rd offense.

Chairman Durden stated that the Board discussed at the last meeting that if it looks like it becomes a recurring problem the Board would increase the fee.

Mr. McPherson commented that if the officer sees the same person more than once, they would still have the option to write a criminal infraction. They don't have to use a civil infraction. As far as tracking in the field, he stated that the Sheriff is right as far as doing so in the field, but if you do recognize them and a citation has been issued, you could give them a criminal citation as an alternative to a civil and force them to go before the judge.

Chairman Durden called for the vote. Motion carried unanimously.

Ordinance 07-07; Lot Splits: Chairman Durden read the short title as follows:

ORDINANCE 07-07

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AMENDING THE GILCHRIST COUNTY LAND DEVELOPMENT CODE TO AUTHORIZE RECONFIGURATION OF TWO OR MORE PARCELS BY WAY OF THE LOT SPLIT PROCEDURE; AND ESTABLISHING AN EFFECTIVE DATE.

Mr. McPherson explained the purpose of the ordinance and how it works. He also recommended that the Board adopt ordinance 07-07.

Motion made by Commissioner Tommy Langford seconded by Commissioner Harrison to approve Ordinance 07-07.

Chairman Durden called for public comment...none noted.

Chairman Durden called for the vote. Motion carried unanimously.

Commissioner Sharon Langford was excused from the meeting at 5:49 p.m.

Time Certain

The Rickman Partnership, Inc. / Architecture and Interior Design: Mr. Philip Rickman, President of the Rickman Partnership, Inc., presented the progression and development of the proposed E.O.C. facilities in Bell and in Trenton.

Mr. Lloyd Kelly, President of the Alexander Group, presented the cost estimates of the E.O.C. facilities in Bell and Trenton. He stated that the estimates had been reduced based on several design changes.

Mr. McQueen explained that the revised floor plan as presented would meet our needs. He acknowledged that this project is over budgeted and with time being an issue, finding additional funding for this project is crucial.

Mr. Gilliam stated that this project would be over budgeted approximately \$218,454.00 even with the cut backs.

It was discussed that EMS, Fire and Emergency Management were proprietary funded departments and could fund the excess amount from their budgets. Mr. Gilliam stated that if the Board decided to go past the proposed budgeted \$1.2million+ they would have to make the decision to pay for it out of existing funds (the proprietary budgets) and decide on a one (1) or two (2) year budget or do a loan for \$250-\$300,000 for 5/10 yr period.

Chairman Durden stated that he, as well as the other Board Members, would like to see the project remain in budget, but he doesn't see how any more cut backs could take place and still have a facility that would serve our needs.

Chairman Durden called for any public comment...none noted.

Mr. McQueen stated that he is asking the Board to approve the latest design (floor plan) as submitted to allow them to go ahead and start preparing construction plans for the building department and for the contractor to bid out.

Chairman Durden asked that if someone wanted to make a motion it would be to approve the proposed plans to be able to move forward, and to look at ways to pay for the difference over budget to be brought back to the board for consideration. Correct?

Mr. Kelly stated that if the plan is approved to allow the Rickman Group and The Alexander Group to move forward ultimately at 50 % of the working drawings, he intends to bring back the guaranteed maximum price.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the third drawing for the EOC in Bell and the Trenton Facility and move forward with the project. Motion carried 3-1 with Commissioner Harrison voting NO.

Mr. McPherson stated that the contract with The Alexander Group, LLC needs to be executed. He also mentioned that the fee is 5% administrative fee and preconstruction costs \$6,000 for both facilities. Mr. McPherson questioned if there would be two separate contracts for the Bell and Trenton facilities and Mr. Kelly replied that if it was okay he would like to have only one contract for

BOTH facilities utilizing the same contractors. Mr. McPherson asked if with only one contract, would we still get a single guaranteed maximum price that includes both buildings and Mr. Kelly replied that's his intent. The Liquidated Damage Clause still needs to be negotiated. Mr. McPherson asked the Board to allow them to work on negotiation for this one clause (liquidated damage clause) and recommend allowing the chairman to sign, and approve the 5% fee and preconstruction cost at \$6,000.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve the contract with The Alexander Group for the EOC in Bell and the Trenton Facility at 5% and \$6,000 in preconstruction cost and allow the negotiation of the liquidated damage clause and allowing the Chairman to sign. Motion carried 3-1 with Commissioner Harrison voting NO.

Eight Minute Video; Shared Services Network: Mr. Gilliam presented a video produced by Shared Services Network and Lake City Community College. This video compares Gilchrist County's past to present day. The Board approved of this video.

County Administrator's Report

CDBG; funds not available: Mr. McQueen presented a letter from Jordan & Associates requesting the Board of County Commissioners to rescind the approval of rehabilitation work on Ms. Terry Holder's mobile home. The mobile home rehabilitation project was previously approved at the March 19, 2007, bid opening. The letter stated the reason for the request to rescind the approval is due to the lack of sufficient funding available to see the project thru to completion. Mr. McQueen is asking the Board to approve letter removing Ms. Terry Holder from participation in the CDBG Program due to lack of funds.

Motion made by Commissioner Harrison seconded by Commissioner Kenrick Thomas to approve removal of Ms. Terri Holder from the CDBG Program due to the lack of funds. Motion carried 3-1 with Commissioner Tommy Langford voting NO.

Demolition and Complete Removal of four (4) Mobile Homes: Mr. McQueen presented two (2) bids that were received for demolition and removal of **three** (3) mobile homes; one has been eliminated, as follows:

- Barrett Brown Trucking Service \$ 8,300.00 (\$3500; \$2800; \$2000)
- A Grade Above Services, Inc. \$10,300.00 (\$3200; \$4800; \$2300)

Mr. McQueen recommends the LOW bid of \$8,300.00 be awarded to Barrett Brown Trucking Services for demolition and removal services.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Harrison to approve demolition of three (3) mobile homes, totaling \$8,300.00 to LOW bidder, Barrett Brown Trucking Services. Motion carried 4-0.

Change Order; Marilyn Griffis: Mr. McQueen presented for approval a Change Order #1 form contractor Timothy Daughtery of Crossfire Construction for a new septic tank, plus abandonment & drain field and a new well pump system for Marilyn Griffis in the amount of \$4,875.00.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve Change Order #1 in the amount of \$4,875.00 to Timothy Daughtery of Crossfire Construction for a new septic tank & well for Marilyn Griffis. Motion carried 4-0.

Jordan & Associates; Invoice for Services Rendered: Mr. McQueen presented for approval an invoice from Jordan & Associates for professional services rendered on as follows:

- CDBG Administration (Contract # 05DB-2Q-03-31-01-H16) \$38,000.00

Motion made by Commissioner Harrison seconded by Commissioner Kenrick Thomas to approve invoice for professional services rendered by Jordan & Associates in the amount of \$38,000.00. Motion carried 4-0.

Monitoring Report on CDBG Contract No. 05DB-2Q-03-31-01-H16: Mr. McQueen presented the Monitoring Report on CDBG Contract No. 05DB-2Q-03-31-01-H16. The Department of Community Affairs reported that there were two (2) “findings” and one (1) “concern” that needs to be responded to within 35 days of upon receipt of letter. It was suggested to allow the CDBG/SHIP Administrator to respond to the letter.

Motion made by Commissioner Tommy Langford seconded by Commissioner Harrison to allow the CDBG/SHIP Administrator to respond to the Monitoring Report from the DCA on the CDBG/SHIP Program. Motion carried 4-0.

SHIP Loan Review Committee Requests: Mr. McQueen presented the following requests of SHIP Loans for the following:

- Jerry & Janis Soulis Very LOW Income; Subject to appraisal and availability of SHIP funds; loan amount \$40,000.00

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve SHIP Loan Request in the amount of \$40,000.00 subject to the appraisal and availability of SHIP funds for Jerry & Janis Soulis. Motion carried 4-0.

- Amanda Fouts Very LOW Income; Subject to appraisal, availability of SHIP funds, and termite report; loan amount \$40,000.00

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve SHIP Loan Request in the amount of \$40,000.00 subject to appraisal, availability of SHIP funds and termite report for Amanda Fouts. Motion carried 4-0.

- Charles P. Turner Very LOW income; Subject to SHIP Funds; loan amount \$40,000.00

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve SHIP Loan Request in the amount of \$40,000.00 subject to the availability of SHIP funds, for Charles P. Turner. Motion carried 4-0.

The Zoning Compliance fee of \$50.00 was recommended to the Board by the SHIP Loan Review Committee to be waived due to the limited availability of SHIP funds and the inability of the applicant, Charles P. Turner and Mattea C. Reyes, to obtain funding.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve waiving the Zoning Compliance fee in the amount of \$50.00 for Charles P. Turner & Mattea C. Reyes. Motion carried 4-0.

World Wide Web of Labor and Employment Law Seminar: Mr. McQueen asked the Boards approval to allow him and Lisa Mathews to be able to attend the Client Seminar hosted by Coffman, Coleman, Andrews & Grogan, P.A. (our labor law attorneys) on World Wide Web of Labor and Employment Law to be held on May 1, 2007 at River City Brewing Company, Jacksonville, Florida.

Motion made by Commissioner Harrison seconded by Tommy Langford to approve the attendance of Ronnie McQueen and Lisa Mathews to the Labor and Employment Law Seminar. Motion carried 4-0.

North Central Florida Regional Planning Council; Board Vacancies: Mr. McQueen brought to the Boards attention that there are vacant positions on the Board of the NCFRPC.

Recycling Revenue from Fire Department: Mr. McQueen presented a check in the amount of \$229.89 for recycling of brass from fire hoses that was recycled from clean up day at the fire departments. It was decided to donate the \$229.89 into the Volunteer Fire Fighters Fund.

Motion made by Commissioner Tommy Langford seconded by Commissioner Harrison to donate the revenue of \$229.89 from recycling to the Volunteer Fire Fighter Fund. Motion carried 4-0.

2006-2007 EMS County Grant Application: Mr. McQueen presented the application for the Emergency Medical Services County Grant. The award of the grant will be in the amount of \$4,541.00.

Motion made by Commissioner Harrison seconded by Commissioner Tommy Langford to approve the acceptance of the Emergency Medical Services County Grant, in the amount of \$4,541.00. Motion carried 4-0.

Mr. McQueen also requested that the Board allow the Chairman to sign a resolution that will be used to support the grant application. A revision from the previous year (changing dates) resolution will be submitted with the application. The deadline for the application is May 2nd and this is being a time sensitive issue, the Board agreed to allow Mr. McQueen to proceed with getting the resolution drafted and to allow the Chairman to sign without bringing it back to Board.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the resolution for EMS grant and to allow the Chairman to sign. Motion carried 4-0.

Attorney's Report

New Jail and New EOC; Contract with Peter R. Brown Construction, Inc.: Mr. McPherson presented the proposed contract with construction manager for jail, Peter R. Brown Construction, Inc. for Boards consideration. He stated that the primary points of negotiation were as follows:

- The cost of Pre-Construction Services is \$60,000, but this cost will not be charged to the County until after, and only if, agreement is reached to proceed to construction under the Guaranteed Maximum Price.
- If agreement is reached on the Guaranteed Maximum Price and the County proceeds to construction, the compensation to the Construction Manager is 5.0%, after subsequent negotiation (initial negotiation was 5.25%, and original percentage was 5.5%).
- The liquidated damages amount is set at \$1,000 per day for every day that the project goes beyond deadline (this is the approximate daily amount that the County would pay in interest).

Mr. McPherson stated that the architect, Bill Rutherford, has reviewed the contract believes it's a fair contract with the changes set forth. Mr. McPherson recommended approval and authorization of Chairman to sign this contract.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Tommy Langford to approve the construction contract with Peter R. Brown Construction, Inc., \$60,000 for pre-construction services and 5.0% of construction costs, liquidated damages at \$1,000 per day and to allow the Chairman to sign.

Mr. Gilliam asked for Board to look at paragraph 4.2.2 of proposed contract, Payment are due and payable fifteen (15) days from the date the Construction Manager's invoice is received by the owner. Mr. Gilliam asked the Board to consider changing the fifteen (15) day to thirty (30) days for timely processing without being late. Board agreed on change.

Motion carried 4-0.

Mr. McPherson noted that preparation of the contract with construction manager for EOC project is still being worked on with the Alexander Group.

Rolling Oaks Special Assessment District: Mr. McPherson stated that we are trying to get bids so a definite construction price can be obtained. He asked Mr. McQueen if there had been any progress in getting hard bids. Mr. McQueen stated that Lee Mills, County Engineer, has been out of town, but would make sure to have them to him first thing upon his return.

Baker Act Transport: Mr. McPherson stated that he is still waiting to hear back from Captain Cruse to discuss this matter and report back to the Board.

Gilchrist County v. Jessie White: Mr. McPherson stated that he has moved for Judgment on Default.

Clerk's Report

Appointment of Bill Kilborn: Mr. Gilliam addressed the issue of appointing Mr. Bill Kilborn to serve as a member on the board of *The Original Florida Task Force* per recommendation of Commissioner Harrison. The Board thought Mr. Kilborn would be a great candidate to serve on the Board.

Motion made by Commissioner Harrison seconded by Commissioner Tommy Langford to appoint Mr. Bill Kilborn to serve on the Board of the Original Florida Task Force. Motion carried 4-0.

Public Risk Insurance Agency Policy: Mr. Gilliam presented invoice #3357 from the Public Risk Insurance Agency in the amount of \$34,086.00 for changes on policy #PKFL1021102106-05. He continued to explain that the changes on the policy included revisions made on County buildings that were under insured and also added on the new courthouse addition.

Motion made by Commissioner Harrison seconded by Commissioner Tommy Langford to approve invoice #3357, Public Risk Insurance Agency for policy changes, in the amount of \$34,086.00. Motion carried 4-0.

Monthly Budget Recap; P/E April 10, 2007: Mr. Gilliam reviewed the budget recap with the Board.

Davis Monk & Company Annual Audit: Mr. Gilliam presented for payment invoice #00173361 for the 2006 Annual Audit progress billing for audit work completed by Davis Monk & Company in the amount of \$10,000.00.

Motion made by Commissioner Harrison seconded by Commissioner Tommy Langford to approve invoice #00173361 from Davis Monk & Company for the 2006 Annual Audit, in the amount of \$10,000.00. Motion carried 4-0.

Mills Engineering Company, CR 337: Mr. Gilliam presented for payment invoice #2005037 for CR 337, project id #418643-3-58-01, widening and resurfacing from Mills Engineering, for services rendered, in the amount of \$25,385.00 for billing period 3/01/2007 through 3/30/2007.

Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve Mills Engineering invoice, for services rendered, in the amount of \$25,385.00 for CR 337 project. Motion carried 4-0.

John C. Hipp Construction Equipment Pay Request: Mr. Gilliam presented for payment Pay Request #2, in the amount of \$61,186.41, for project #410703-2-58-01, CR 342 for the period of March 1-31, 2007 from John C. Hipp Construction. County Engineer has approved.

Motion made by Commissioner Tommy Langford seconded by Commissioner Harrison to approve Pay Request #2 from John C. Hipp Construction in the amount of \$61,186.41 for CR 342 project. Motion carried 4-0.

Anderson Columbia Co., Inc. Pay Request: Mr. Gilliam presented for payment Pay Request #4, in the amount of \$688,959.47 for project # 418643-3-58-01, CR 337 for the period of March 1-31, 2007 from Anderson Columbia Co., Inc. County Engineer has approved.

Motion made by Commissioner Harrison seconded by Commissioner Tommy Langford to approve Pay Request #4 from Anderson Columbia in the amount of \$688,959.47 for CR 337 project. Motion carried 4-0.

Gas Tax Distribution: Mr. Gilliam presented a request from the Department of Revenue on the distribution of the proceeds of local option gas tax. The Board requested that this issue of the distribution percentages for local gas tax be brought back to the Board at the June mid-month BOCC meeting for consideration.

Stainless Steel Toilet Fixture for Jail: Mr. Gilliam presented a request to purchase a new toilet fixture for the Jail. The fixture that is there now is way beyond repair. Estimates for the new fixture are approximately \$2,600-\$3,000. The Board agreed that if the fixture in question is less than \$5,000 Mr. McQueen has authorization to approve purchase.

SunTrust, Corporate Resolution: Mr. Gilliam presented the issue of a Corporate Resolution allowing Ms. Jacki Johnson, Finance Director to have the authority to make changes and/or to obtain information on the Board's credit card account with SunTrust, Bank Card Division.

Motion made by Commissioner Harrison seconded by Commissioner Tommy Langford to approve a Corporate Resolution with SunTrust Bank Card Division allowing Jacki Johnson, Finance Director to have authority to make changes and/or obtain account information. Motion carried 4-0.

Commissioner Reports

Commissioner Kenrick Thomas: None noted.

Commissioner Tommy Langford: None noted.

Commissioner D. Ray Harrison, Jr.: None noted.

Commissioner Sharon Langford: Not present.

Commissioner Randy Durden: None noted.

Old Business: None

New Business: None

Public Participation: None

Adjourned

There being no further business, Chairman Randy Durden adjourned the meeting at 8:03 p.m.

Approved:

Randy D. Durden, Chairman

Attest:

Joseph W. Gilliam, Clerk