

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JUNE 4, 2007.**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Monday, June 4, 2007 at 1:15 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

**Commissioner Randy Durden, Chairman**  
**Commissioner Tommy Langford, Vice Chairman**  
**Commissioner Kenrick Thomas**  
**Commissioner Sharon A. Langford**  
**Commissioner D. Ray Harrison, Jr.**

**Others in attendance**

John McPherson, County Attorney, Jacki Johnson, Finance Director, Patty McCagh, Board Secretary, Ron McQueen, County Administrator, Stacey Winfield, County Planner, John Ayers, Gilchrist County Journal, Diane Rondolet, Code Enforcement, Billy Cannon, Road Department Assistant Supervisor, Charlie Perez, Public Safety, Julie Harrison, Hart Springs, Rev. Todd Wymer, Spring Ridge Church, Joe Brown and Lee Schaltenbrand.

Chairman Durden stated that Joe Gilliam, Clerk would not be present at today's meeting due to recovering from surgery and asked us to remember Joe in our thoughts and prayers for a speedy recovery.

**Call to Order**

Chairman Randy Durden called the meeting to order at 1:17 p.m. with Ron McQueen delivering the invocation and Commissioner Sharon Langford leading the pledge of allegiance.

**Agenda Changes**

- Mr. McQueen presented the following agenda changes:
  1. Addition: Quote from Riverside for cleaning services
- Commissioner Randy Durden presented the following agenda change:
  2. Addition: Spring Ridge Church-request for reimbursement on dumping fees

*Motion made by Commissioner Tommy Langford seconded by Commissioner Harrison to accept the agenda as presented with changes noted. Motion carried unanimously.*

**Consent Agenda**

**Approval of Minutes**

- Regular Minutes.....April 16, 2007

## Approval of Bills

### CDBG/SHIP Payment Requests

- Raymond & Joanne Jordan; Environmental Resource Consultants; CDBG Funds, \$265.00
- Tammy Hazelwood; Brown Construction; CDBG Funds, \$2,800.00
- Tammy Hazelwood; Wilson Home Center; CDBG Funds, \$33,014.28
- Mary Swallows; Brown Construction; CDBG Funds, \$2,000.00
- Mary Swallows; Wilson Hone Center; CDBG Funds, \$32,210.08
- Juan & Magnolia Hernandez; Brown Construction; CDBG Funds, \$3,500.00
- Juan Hernandez; Wilson Center; CDBG Funds, \$30,810.08

### CDBG Invoice

- Jordan & Associates; Invoice #H16070516-5F, \$40,500.00; professional services rendered, CDBG Administration

***Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to accept the Consent Agenda as presented. Motion carried unanimously.***

Spring Ridge Church: Reverend Todd Wymer, Spring Ridge Church asked the Board for reimbursement of dump fees accrued from the clean up of the residence of a needy parishioner. The church people have performed maintenance and repairs on the home and yard. The dump fees expended thus far are in the amount of \$317.40, have been paid out of pocket by a church member.

The dump will be notified that Spring Ridge Church will be dumping again on Saturday, and fees are to be waived.

Mr. McQueen directed Rev. Wymer to provide the finance department a request in writing for the reimbursement of dump fees in the amount \$317.40. A copy of the receipt (or proof of payment), information on how the check is to be made payable and the address where the check is to be mailed be provided to the finance department.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve the reimbursement of solid waste fees for Spring Ridge Church in the amount of \$317.40 and the fees for next dump trip will be waived. Motion carried unanimously.***

## County Administrator's Report

### Public Safety Report

Dispatch Communications Committee: Mr. Perez requested the formation of a Dispatch Communication Committee. He believes that a committee like this would help improve services to the residents and also avoid issues with dispatch. Mr. Perez recommended that along with himself, Mr. McQueen (County Administrator), Linda Walker (EMS), a designee from the Sheriff's Office, and a Board member serve on this committee. Commissioner Tommy Langford volunteered to represent the Board.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Kenrick Thomas to approve the formation of a Dispatch Communications Committee made up of Mr. Perez, Mr. McQueen, Ms. Walker, Commissioner Langford and a designee from the Sheriff's Office. Motion carried unanimously.***

**County Attorney, John McPherson stated as a reminder that the Dispatch Communications Committee will be subject to the Sunshine Law including minutes and advertisement.**

Report on fire at Watson Farm: Mr. Perez reported on the incredible action of the firefighters that responded to the fire at Watson Farm. He stated that there was support from all departments of the county. Others that were among those who responded with assistance included those of Levy County (Chiefland and Williston) and the Forestry Department. The Board requested that a letter of appreciation be sent out to all firefighters and departments that responded to the Watson Fire.

Animal Control Facility Update: Mr. Perez stated that he approached three different individuals that were interested in preparing the plans for the Animal Control Facility. He found someone that is willing to draw them up. He is ready to get the project started. Mr. McQueen stated that the facility must meet the qualifications of the Humane Society. The plans for the facility will be sent to an engineer/architect for final building plans.

911 Map Books: Mr. McQueen stated that he requested quotes from four (4) vendors for 911 map books and only received two (2) back. The two (2) quotes that were received are as follows:

- |                            |           |            |
|----------------------------|-----------|------------|
| • Folsom Business Forms    | 250 Books | \$8,950.00 |
| • Gilchrist County Journal | 250 Books | \$6,375.00 |

The Property Appraisers Office has the new data updated. The lowest quote received was from Gilchrist County Journal. He recommended approval of Gilchrist County Journals quote and to have Mr. McPherson verify the information is correct. Funding for these books would be out of Fund 190, 911 Revenue.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Harrison to approve the purchase of two hundred, fifty (250) 911 Map Books, in the amount of \$6,375.00, from Gilchrist County Journal and will be funded out of 911 Revenue. Motion carried unanimously.***

MSW Negotiation with Alachua County: Mr. McQueen updated the Board on the issue of finding a more efficient way to transport garbage. At this time, we have an agreement with Alachua County for transporting garbage to the landfill. Mr. McQueen stated that a lot of effort is being wasted. Pat Fisher is working on figures on how much it is costing us to move the garbage. The Board suggested continuing negotiations with Alachua County for transporting garbage to the landfill and final decisions will be made during the budget process.

Waiving tipping fees for Beast Feast: Mr. McQueen present two (2) tickets in the amounts of \$108.60 and \$58.80 to be waived for tipping fees for garbage collected at the Beast Feast for Educational Foundation.

***Motion made by Commissioner Harrison seconded by Commissioner Tommy Langford to approve waiving ticket #63777 in the amount of \$108.60 and ticket #63780 in the amount of \$58.80, tipping fees for the Beast Feast. Motion carried unanimously.***

Dust Service Agreement (contract for cleaning supplies): Mr. McQueen presented an agreement from Riverside Uniform Rentals, Inc. for two (2) different size dust mops and bar towels. At this time, our in house cleaning team is laundering the mop heads and towels. By having this service would be saving money and relieve the in house team from this duty.

***Motion made by Commissioner Harrison seconded by Commissioner Tommy Langford to approve the Dust Service Agreement with Riverside Uniform Rentals, contract for cleaning supplies (dust mops and bar towels), and allow the Chairman to sign. Motion carried unanimously.***

Concrete Barriers around Fuel Depot Island: Mr. McQueen presented a quote for sixteen (16) concrete filled steel pipe bollard barriers to go around fuel depot, in the amount of \$4,418.00, including installation, from Petroquip Service, Inc.

It was stated that funds for this project should be included in the budgeted funds for the Fuel Depot project money, if found to be different it will be brought back before the Board.

***Motion made by Commissioner Harrison seconded by Tommy Langford to approve purchase order to Petroquip Services for sixteen (16) concrete filled steel pipe bollard barriers, in the amount of \$4,418.00 for Fuel Depot, funded by the allotted project money. Motion carried unanimously.***

Hart Springs – Approval for Hiring Summer Help: Mr. McQueen presented the request from Julie Harrison to hire her daughter, Rachel Harrison, for part-time summer help at Hart Springs. Mr. McQueen and Mr. McPherson explained the policies and procedure when hiring a family member due to nepotism. It was stated that pending the approval in writing from the labor attorney and the county attorney that Rachel Harrison could be hired part-time for the summer.

***Motion made by Commissioner Harrison seconded by Commissioner Kenrick Thomas to approve the request to hire summer help for Hart Springs, Rachel Harrison, daughter of Julie Harrison, pending the approval in writing from the labor attorney and the county attorney. Motion carried unanimously.***

Code Enforcement Monthly Report: Mr. McQueen presented the May 2007, monthly report for Board review. He also addressed the issue of the Code Enforcement Hearing that will be taking place on June 19<sup>th</sup> at 10:00 a.m. in the Board of County Commissioners Meeting Facility.

It was also mentioned that the removal of signs on county right-of-way needs to be consistent. Mr. McPherson stated that this is a very difficult issue to deal with. He advised that if they are parallel to the fence and not presenting any visual hazard this should be okay. If there are distinctions because of their locations and hazardousness or size there is nothing wrong with choosing which signs need to be removed. No signs shall be posted on or around stop signs.

Groundbreaking Ceremony for EOC: Mr. McQueen stated that Mr. Perez has tentatively set the groundbreaking ceremony for the new Emergency Operation Center for Wednesday, June 27, 2007, at 10:00 a.m. Light refreshments will be served.

County Credit Cards: Mr. McQueen presented the issue of a County credit card be approved for the Public Safety Department per Mr. Perez's request. He feels that it would benefit the department in the case of an emergency situation for items such as drinks and food for those that are on the scene of an emergency. The Board requested that the request for a credit card be submitted in writing. The request will be reviewed and consider by the Board. It needs to be understood that the use of the card will follow protocol and the purchase order policy be followed.

### **Attorney's Report**

Transportation Corridor Protection: Mr. McPherson stated that this issue will be discussed during a time certain, noticed for adoption hearing later at this meeting.

Land Development Code Glitch Ordinances: Mr. McPherson stated that Staff has prepared two "glitch" ordinances making corrections and adjustments within the land development code that went into effect January 1, 2007. One ordinance addresses general changes, and the other is changes to the subdivision regulations. These ordinances are set for discussion during a time certain workshop later at this meeting.

Agricultural Sludge Disposal: Mr. McPherson stated that a draft amendment to the existing Domestic Sludge Disposal regulations, which would make such regulations applicable to agricultural sludge disposal, will be discussed at a time certain workshop later at this meeting.

New Jail: Mr. McPherson presented the issue of selecting a bond underwriter firm for the new jail. He stated that Mr. Ralph Cellon of Morgan Stanley in Gainesville was recommended for the bond underwriter. He also stated that there are no state requirements to put out a request for qualifications for this service. Mr. McPherson recommended, on behalf of himself, Mr. Gilliam and bond council that we forego issuing an Request for Qualification, which we would normally do under our rules, that we waive the competitive bidding requirement and enter into an agreement with Morgan Stanley in Gainesville and work with Ralph Cellon as our bond underwriter. Mr. McPherson was directed to move forward and bring back a proposal to the Board without having to go through the RFQ process.

***Motion made by Commissioner Harrison seconded by Commissioner Tommy Langford to proceed with the recommendation of the County Attorney and Clerk on selection of the bond underwriting firm and to bring back a proposal to the Board. Motion carried unanimously.***

New EOC: Mr. McPherson stated that the contract with The Alexander Group has been finalized.

Rolling Oaks Special Assessment District: Mr. McPherson asked Mr. McQueen if he had bids for Rolling Oaks. Mr. McQueen stated that he will contact Mr. Mills and get status of bids.

Gilchrist County v. Jessie White: Mr. McPherson stated that he has moved for Judgment on Default.

### **Time Certain**

Ordinance 07-08; Adoption of Right-of-Way Protection: Chairman Durden read the short title as follows:

**ORDINANCE 07-08**

AN ORDINANCE OF GILCHRIST COUNTY, FLORIDA; ADDING REQUIRMENTS FOR TRANSPORTATION RIGHT-OF-WAY PRESERVATION; ADOPTING A TRANSPORTATION CORRIDOR MAP; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.

Mr. McPherson presented Ordinance 07-08, Transportation Right-of-Way Preservation/Corridor Map. Mr. McPherson discussed and reviewed a colored map of a grid pattern that would help and maintain good traffic flow through Gilchrist County.

The map that was presented for adoption was not correct. Because of such, the Board agreed to reschedule Ordinance 07-08 for adoption at the June 18<sup>th</sup> meeting at 4:45 p.m. Mr. McPherson also stated that there are some language changes that will also be addressed at next meeting.

**Clerk’s Report**

Ms. Jacki Johnson, Finance Director is acting Clerk on behalf of Mr. Gilliam.

Pay Request for Alexander Group: Ms. Johnson presented Pay Request #21 in the amount of \$31,027.51 for the Alexander Group for the Judicial Complex.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Thomas to approve Pay Request #21 in the amount of \$31,027.51 to the Alexander Group. Motion carried unanimously.***

Bid Results for Fire Truck and EMS Ambulances: Ms. Johnson presented the following bid results on quotes that were received for the purchase of two (2) ambulances as follows:

• OSAGE	\$164,440	2 each	\$328,880
• WHELL COACH	\$187,850	2 each	\$375,700
• BRAUN	\$177,511	2 each	\$355,022

There was one (1) bid received for a quote on a Fire Truck from the following vendor:

- NAFECO-KME (Grant \$249,000) \$265,063.21

Ms. Johnson stated that per her understanding from Mr. Perez the evaluation of the bids is not complete at this time. The results listed above are for informational purposes only. The presentation of bid results for the ambulances and fire truck will be rescheduled for Board consideration at the next meeting.

Delinquent Tax List and Tangible Personal Property Tax Notices: Ms. Johnson presented for payment invoice #35054, in the amount of \$16,579.80 from the Gilchrist County Journal for Delinquent Tax List and Tangible Personal Property Tax notices.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Harrison to approve \$16,579.80, to Gilchrist County Journal for Delinquent Tax List and Tangible Personal Property Tax notices. Motion carried unanimously.***

Proclamation 07-05; Florida Water Professional Week: Ms. Johnson presented Proclamation 07-05, requesting that the Gilchrist County, Board of County Commissioners recognize and observe the week of August 6-10, 2007, as ***Florida Water Professionals Week***. Chairman Durden read the proclamation aloud.

***Motion made by Commissioner Harrison seconded by Commissioner Thomas to approve Proclamation 07-05, Florida Water Professional Week and to allow the Chairman to sign. Motion carried unanimously.***

Proclamation 07-06; Law Enforcement Appreciation Day: Ms. Johnson presented Proclamation 07-06, requesting that Gilchrist County, Board of County Commissioners recognize and declare June 30, 2007, as ***Law Enforcement Appreciation Day***. Chairman Durden read the proclamation aloud.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Sharon Langford to approve Proclamation 07-06, Law Enforcement Appreciation Day and allow the Chairman to sign. Motion carried unanimously.***

Award of Emergency Medical Services (EMS) County Grant: Ms. Johnson presented the letter of award for the EMS County Grant, number C6021, in the amount of \$4,541.00 for the Boards acceptance.

***Motion made by Commissioner Tommy Langford seconded by Commissioner Thomas to accept the award of County Grant C6021, in the amount of \$4,541.00 for EMS. Motion carried unanimously.***

Fund Balances FY2006: Ms. Johnson presented a listing of the 2006 Fund Balances as was approved by the auditors. The spread sheet that was provided is for informational purposes. The final audit report is being printed and will be available for distribution very soon.

### **Time Certain**

Workshop-Ordinance 07-09; Subdivision LDC Glitch Ordinance and Ordinance 07-10 General LDC Glitch Ordinance: Mr. McPherson presented changes on Ordinance 07-09 and Ordinance 07-10. He reviewed the changes and stated that the ordinances will go before the Planning Commission for approval and then back to the Board of County Commissioners for final adoption at the July 16<sup>th</sup> meeting as a time certain scheduled for 6:00 p.m. and 6:15 p.m.

Workshop-Agricultural Sludge Disposal, draft amendments: Mr. McPherson stated that these amendments for agricultural sludge will be in place, just as are those already in place for domestic sludge. The issue of disposing agricultural sludge on parcels of property, very near other people's houses and causing a nuisance is getting to be more critical. Mr. McPherson stated that the disposal of agricultural sludge would require a special use permit. The special use permit would be applied for the land owner not by the person putting out the sludge.

Mr. McPherson was directed to put the draft amendments for Agricultural Sludge Disposal in ordinance form and bring back to the Board for an adoption hearing set for 6:30 p.m. at the July 16<sup>th</sup> meeting.

***Motion made by Commissioner Thomas seconded by Commissioner Sharon Langford to set the Agricultural Sludge Disposal draft amendments in ordinance form and set for adoption hearing at 6:30 p.m. on July 16<sup>th</sup>. Motion carried unanimously.***

### **County Administrator**

Rolling Oaks: Mr. McQueen stated that he phoned Mr. Lee Mills during break in reference to the paving bids for Rolling Oaks. Per phone conversation with Mr. Mills, he stated that he has everything complete and would be going for bid next week and the bids would be presented to the Board for consideration at the July 2<sup>nd</sup> meeting.

Dirt for the EOC: Mr. McQueen requested permission for himself and Billy Cannon to talk to Peewee Thomas in reference to purchasing dirt for the EOC at \$10.00 a load, same price we are paying to purchase and haul from the Townsend Pit. Board approved contacting Mr. Thomas regarding fill dirt for the Emergency Operations Center.

### **Time Certain**

Property Zoning Issues; Ted Burt: Mr. Ted Burt presented the issue of changing the zoning of personal property. Because it is more than 10 acres, this would be a Large Scale Map Amendment. He request that the land use designation be changed from commercial to agricultural on twenty (20) acres. The Board directed Mr. Burt to file as an independent landowner.

### **Commissioner's Report**

Commissioner Kenrick Thomas: Commissioner Thomas addressed the issue of the cosmetics of the interior of the jail. He stated that issues that can be easily fixed need to be brought before the Board and get resolved before making a public statement against the commission.

Commissioner Tommy Langford: Commissioner Langford requested for signs to be posted at parks near Ginnie Springs to state "Illegal Possession of Alcohol is strictly Enforced"...final wording to be determined.

Commissioner D. Ray Harrison, Jr.: Commissioner Harrison requested to be provided copies of monthly reports from Animal Control, a list of County vehicles that are taken home and maps on the trimming that has been done.

Commissioner Sharon Langford: None

Commissioner Randy Durden: None

**Old Business**: None noted.

**New Business**: None noted.



**Public Participation:** None noted.

**Adjourn:**

There being no further business, Chairman Durden adjourned the meeting with a motion made by Commissioner Tommy Langford seconded by Commissioner Harrison at 4:40 p.m.

Approved:

\_\_\_\_\_  
Randy Durden, Chairman

Attest:

\_\_\_\_\_  
Joseph W. Gilliam, Clerk