

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD
OF COUNTY COMMISSIONERS HELD MARCH 17, 2008.**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Monday, March 17, 2008, at 4:00 p.m., in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

Commissioner Tommy Langford, Chairman
Commissioner Sharon A. Langford, Vice Chairman
Commissioner Randy Durden
Commissioner Kenrick Thomas

Commissioner D. Ray Harrison, Jr. (Absent)

Others in Attendance

Joseph W. Gilliam, Clerk, John McPherson, County Attorney, Jacki Johnson, Finance Director, Patty McCagh, Board Secretary, Ron McQueen, County Administrator, John Ayers, Gilchrist County Journal, Diane Rondolet, Code Enforcement, Julee Brideson, Administrative Assistant, Justin Watson, Road Department, Chief Perez, Public Safety, Ron Mills, Emergency Management, and Taylor Brown, County Planner. Public participation included Russ Augsborg and Merrillee Malwitz-Jipson with "Our Santa Fe", Bobby Wooddell, Joyce Ferrante, Lee Schaltenbrand, Property Appraiser Damon Leggett, Jim Campbell, Robert Linnens, and John Canada, Richard Rubin and April Johnson with Synergy Solutions.

Call to Order

Chairman Tommy Langford called the meeting to order at 4:00 p.m. and delivered the invocation and Commissioner Sharon Langford lead the pledge of allegiance.

Agenda Changes

- Mr. Gilliam, Clerk presented the following agenda changes:
 1. Addition: Request for Proclamation from the Neighborhood Accountability Board for Juvenile Justice Week
 2. Omit: #9 on Clerk's Report; Computer Tie Cables

- Mr. McQueen, County Administrator presented the following agenda changes:
 3. Addition: Solid Waste
 - a. Request for the purchase of an IBC Vertical Baler
 - b. Full Cost Accounting for FY2007
 4. Addition: Public Safety
 - a. Policies for Delinquent and Uncollectible EMS Accounts
 5. Addition: Road Department
 - a. Letter from the City of Trenton regarding road grading
 6. Addition: SRWMD; Water Shortage Order, Phase II revisions

- Mr. McPherson, County Attorney presented the following agenda change:

7. Addition: Hearing procedures for upcoming items

Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to accept the agenda as presented with changes noted. Chairman called for any discussion...

Mr. Gilliam addressed a correction to be noted in the minutes from February 4, 2008. The minutes reflected the following:

- Bid Results on Financing for the Rolling Oaks S.A.D. Paving Project: Three (3) bids were received for the financing of the Rolling Oaks Special Assessment District Paving Project. They are as follows:

	<u>10 Years</u>	<u>20 Years</u>	<u>25 Years</u>
1. Ameris Bank	3.96% Fixed	3.95%, Variable, Adjust Every 5 yrs; 25% < Prime Rate Wall Street Journal	NO Bid
2. Capital City		4.475% for 3 Years; Adjust To 65% of JP Morgan Prime	NO Bid
3. Drummond Community Bank		5.13% Fixed for 5 Years; Balloon and Re-Establish Loan	Same as 20yr

Discussion continued on determining the financing options for the Rolling Oaks project...

Board agreed for the Finance Department to secure a financing source, for the Rolling Oaks S.A.D. Paving Project, on a fixed rate for 15 **and** 20 year loan, in the amount of \$202,310.

Mr. Gilliam stated that minutes need to reflect that **the Board rejected all financing bids** and for the last sentence to read 15 **“or”** 20 instead of “and”.

Motion carried 4-0.

Consent Agenda

- Budget Entries

BE08-025, Fund 434, Solid Waste.....	\$579,687.00
BE08-026, Fund 122, Fire Services.....	\$562,096.00
BE08-027, Fund 122, Fire Services.....	\$ 845.00
BE08-028, Fund 001, General Revenue.....	\$ 2,250.00

- Approval of Minutes

Regular Meeting.....February 4, 2008

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to approve Consent Agenda as presented with changes noted. Motion carried 4-0.

County Administrator's Report

Mr. Ron McQueen, County Administrator, presented the following documents, and/or addressed the following issues, for the consideration of the Board.

Public Safety

- EOC Update: Chief Perez updated the Board on progress of construction at the new Emergency Operations Complex and presented a power point presentation showing pictures of the progress to date.
- Request to purchase TV Mounts for EOC: Chief Perez presented a quote from Kennedy Communications for the Paging System CABLING only, in the amount of \$3,000.00, at the Emergency Operations Complex.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to approve the wiring installation at the EOC, for the Paging System, in the amount of \$3,000.00 from Kennedy Communications contingent upon meeting with Finance to determine what Line Items would fund this cost and bring back to the Board. Motion carried 4-0.

- Request for DISH Network to be satellite provider: Chief Perez presented two (2) quotes for satellite communications for the new Public Safety Complex as follows:

DISH Services	Installation Fee (one time)	\$2,408.00
	Monthly Fee	\$ 90.94
DirectTV Services	Installation Fee (one time)	\$4,895.00
	Monthly Fee	\$ 85.98

Chief Perez explained that we are currently paying \$575.00 annually for DISH satellite services at the Sheriff's Office out of the EMA budget which will be included in the proposed monthly fee. He also stated that DISH will be able to interface with Kennedy Communications and DirectTV will provide these services through a subcontractor. DISH Network and our telephone service provider, Windstream are affiliated. Chief Perez recommended that DISH Network be approved to provide the Public Safety Complex with satellite communications.

Chief Perez also requested a TV wall mount and a manual pull down projection screen for the Public Safety Complex. A sales quote from CompUSA was presented in the amount of \$209.34, for these two items.

The funding (which line items from what budgets) for the costs of these requests was not presented.

Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to instruct personnel to bring back a detailed report including the budgets for proportionate funding on the request for satellite services and items from CompUSA. Motion carried 4-0.

- Emergency Management; Purchase of Commercial Pumper Fire Truck: Mr. McQueen presented an invoice from NAFECO Inc. for final payment on the Commercial Pumper, in the amount of \$166,814.24.

Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve invoice 20080212-A in the amount of \$166,814.24, final payment for Commercial Pumper. Motion carried 4-0.

4:15pm Time Certain

Damon Leggett, Property Appraiser

- Ag Classification and Power Poles: Mr. Leggett addressed the issue of Agricultural Classifications, Request for Power Poles and Family Lot Splits; the request for Ag Classification will not be considered without animals on the property, but animals can't be on the property without water and you can't get water without a power pole, and you can't get a power pole without animals on the property.

Mr. McQueen explained how Family Lot Splits are defined in the LDR's.

Mr. McQueen made the suggestion for the Board to allow himself and John McPherson, County Attorney, to bring back a recommendation on 60amp Power Poles and Family Lot Splits. Board agreed.

4:30 pm Time Certain

Road Department Report

- Monthly Townsend Pit Limerock Report: Mr. Justin Watson, Road Department Supervisor, presented the January 2008, Monthly Limerock Report for the Townsend Pit as follows:

District 1			Loads paid for	01
District 2	08	Loads	Loads paid for	09
District 3	31	Loads	Loads paid for	01
District 4	58	Loads		
District 5	73	Loads	Loads paid for	<u>35</u>
EOC	09	Loads	Total	46
Shop Stock Pile	09	Loads		
Solid Waste-47	<u>20</u>	Loads		
	208	Loads		

- Fuel Savings: Mr. Watson presented a comparison of the fuel usage between the months of January with a four (4) day work week, in the amount of \$17,680.75 and the month of February with a three (3) day work week, in the amount of \$14,881.39. Mr. Watson estimated that the total savings between a 3 and 4 day work week to be \$2,796.00. The actual savings for one month was \$2,799.36 with a difference of \$3.36. The issue of fuel usage will be discussed further at the upcoming budget workshop.

- Hagan Estates: Mr. Watson presented a request that the Road Department accept and maintain the roads in Hagan Estates Subdivision. Inspections were performed by the Gilchrist County Road Department and the roads in Hagan Estates Subdivision passed all required standards.

Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to accept and maintain the roads in Hagan Estates Subdivision Phase I. Motion carried 4-0.

- 3-Way Stop at SE 90th Avenue: Mr. Watson presented a request from a concerned citizen that a three-way stop be considered at SE 90th Avenue. There would be two stop signs on SE 90th Avenue, Gilchrist County, and one, which already exists on SW 46th Avenue, Alachua County, off of SR 26.

Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve the request from the Road Department for a three-way stop at SE 90th Avenue. Motion carried 4-0.

- Grader Repair: Mr. Watson presented a repair quote for storm damages done to Grader, in the amount of \$14,315.10. Claim has been submitted to the insurance company.

Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve grader repairs, in the amount of \$14,315.10, to Ring Power, to be funded out of Road Department, with Finance submitting claim with a \$2,500 deductible. Motion carried 4-0.

County Administrator's Report Continued...

Road Department Report

- DOT tentative Five (5) Year Work Plan: Mr. McQueen addressed the changes that were noted on the Tentative 5-Year Work Program (FY 2008/2009 – 2012/2013).

Mr. Justin Watson was directed to meet with the FDOT and obtain a clarification on changes.

Agenda Change

- Letter from City of Trenton regarding Road Grading: Mr. McQueen presented a letter from City Manager Jered Ottenwess requesting that the Road Department coordinate grading NE 10th Street and the terminus of SW 5th Avenue.

The Board discussed the issue and decided that it is not the responsibility of the County to maintain City roads.

Motion made by Commissioners Randy Durden seconded by Commissioner Kenrick Thomas to deny request from the Trenton City Manager, Jered Ottenwess regarding the maintenance of roadways within the City of Trenton. Motion carried 4-0.

Cell Phone Issue; Addressed by the Clerk: Mr. Gilliam, Clerk addressed the issue of county owned cell phones.

- Public Safety: Mr. Gilliam asked Chief Perez to address the Board and explain the reasoning for the new phone purchases/contracts he authorized in addition to the phones that are currently being utilized in the Public Safety Department.

A County owned phone list was provided with all the departments (listing the employee and the phone number issued to them).

Chief Perez addressed the Board and explained that he had met with a representative from the Nextel Company and a plan was presented to him that would save the Public Safety Department money.

Chairman Langford also attended the meeting regarding the cell phone presentation. This presentation was strictly for the cell phones used by the Public Safety Department. He stated that he would like for the department head to make arrangements for that representative to present his offer to the Board so all departments could be considered for taking advantage of that offer.

Commissioner Durden suggested that all contracts should be presented to the Board before being entered into. Things are rough this budget year and all issues should be presented to the Board. This would also allow all for all Board departments to be included in taking advantage of whatever the offer maybe and final approval would be made at that time.

The Board agreed that all contracts with the Board of County Commissioners for the balance of FY 07/08 will be approved by the Board and the County Attorney was directed to revise the cell phone policy.

Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford that no more contracts are to be entered into without getting the approval of the Board first. Motion carried 4-0.

Mr. James Campbell, a local cell phone service provider, addressed the Board on the issue of the cell phone service contracts that was offered by Mr. Cloud Haley. He explained what services he would be able to offer the County and as a local businessman he would like the opportunity to serve the County.

4:45 pm Time Certain

Ordinance 2008-05; Creation of Audit Committee: Chairman Langford read the short title as follows:

ORDINANCE 2008-05

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ESTABLISHING AS AUDIT COMMITTEE PURSUANT TO STATE LAW; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.

Mr. McPherson explained the ordinance and stated that this ordinance is straight out of the statute and is required by the statute, and is for the purpose of choosing an auditor for the County.

Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve Ordinance 2008-05. Motion carried 4-0.

5:00 pm Time Certain

Synergy Solutions: Representatives John Canada, Rubin Richards and April Johnson updated the Board with their progress the following four (4) agenda items:

- Authorization to proceed with two (2) Florida Community Trusts (FCT) projects; Santa Fe River and Bell Recreation Site (Wade Park)

The Board was in favor of them moving forward and placing the projects on the ARC List.

- Creation of a County Community Redevelopment District; *no action required at this time*
- Adoption of a County Greenway Map; *no action required at this time*
- Amendments to the County Comprehensive Plan relating to protecting the environment and enhancing outdoor recreation; *no action required at this time*

County Administrator's Report Continued...

Parks & Recreation

- Hart Springs Boat Ramp Update: Mr. McQueen presented a memo from Mills Engineering to Ben Withers regarding follow up on the provisions of the piling modifications.

Chairman Langford addressed the matter of the receipt of a letter from Ben Withers stating that he agreed to meet the specifications on this project. Mr. McQueen stated that he hasn't seen a letter and will check with Mr. Lee Mills to see if he has received one. According to the minutes from February 4, 2008, it was noted that...

...Mr. Mills stated that he thinks this is a satisfactory fix and wants to reserve the right, at this point in time, to say "yes, its equivalent", or "no, its not", after reviewing it.

...Chairman Durden stated that as long as Mr. Mills says its fine, he has no problem with it, but in addition he wants a letter from Mr. Withers stating that the specifications will be met. Mr. Withers stated that he has no problem with that. (BOCC minutes 02/04/08)

S.H.I.P.

- Application approval for Lisa Mathews: Mr. McQueen presented a recommendation from the Loan Review Committee for a rehab award in the amount of \$21,500.00 to Lisa Mathews.

Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve the SHIP loan in the amount of \$21,500.00 to Lisa Mathews for rehab subject to the findings. Motion carried 4-0.

Request Support of Senate Bill 1634: Mr. McQueen presented a request from the City of Sanibel asking for the County's support of the Senate Bill 1634.

The Board took NO ACTION on letter from the City of Sanibel, requesting a resolution in support of Senate Bill 1634.

911 Addressing: Mr. McQueen stated that corrections still need to be updated with the LUCA Program. He requested that a time extension for the position of 911 address correction correcting and will bring back a proposal for approximately \$7,500.00 for an additional two (2) months. **Mr. McQueen asked for Board approved and they agreed.**

Agenda Changes

Solid Waste

- Quote for the Purchase of an IBC Vertical Baler: Pat Fisher with Solid Waste had contacted Ms. Johnson inquiring with the request for the purchase of an IBC Vertical Baler. Mr. Fisher had found the baler for the price of \$18,000. After researching, Ms. Johnson found that same baler, from the same vendors, on the GSA Contract, in the amount of \$12,009.40.

Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve the purchase of the IBC Vertical Baler, in the amount of \$12,009.40, waving bidding requirements due to its on the GSA Contract. Motion carried 4-0.

- Full Cost Accounting for FY2007: Ms. Johnson presented the Full Cost Accounting Report for FY2007 and explained the changes that took place for this year.

Public Safety

- Resolution 2008-31; Uncollectible EMS Accounts: Chairman Langford read the short title as follows:

RESOLUTION 2008-31

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ESTABLISHING WRITTEN POLICIES FOR DELINQUENT AND UNCOLLECTIBLE EMS ACCOUNTS; AND ESTABLISHING AN EFFECTIVE DATE.

Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve Resolution 2008-31. Motion carried 4-0.

FYI

- Suwannee River Water Management District (SRWMD): Mr. McQueen presented a notice from SRWMD in reference to the Water Shortage Order, Phase II Revisions for the Boards' information. The notice included a copy of the amended implementation date and revision to the landscape watering use restrictions as previously discussed at a meeting SRWMD held back in February regarding drought preparation.

Attorney's Report

Mr. John McPherson, County Attorney, presented the following documents, and/or addressed the following issues, for the consideration of the Board.

Ordinance 2008-05; Creation of Audit Committee: This ordinance was noticed and set for adoption hearing at this meeting. The Board approved.

Ordinance 2008-06; Housing Emergency Regulations: This ordinance is to be noticed for adoption hearing at the first meeting in April. Mr. McPherson prepared a draft of this ordinance for the Boards' review.

Resolution 2008-27; Appointing New Planning Commission Members: This resolution was prepared appointing Craig Watson and Joe Sullivan as new members to the Planning Commission Board. Chairman Langford read the short title as follows:

RESOLUTION 2008-27

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; RE-APPOINTING TWO MEMBERS OF THE GILCHRIST COUNTY PLANNING COMMISSION FOR A TERM OF THREE YEARS; AND ESTABLISHING AN EFFECTIVE DATE

Mr. McPherson stated that the short title will be corrected to read...APPOINTING TWO MEMBERS OF THE GILCHRIST COUNTY PLANNING COMMISSION FOR THE REMAINDER OF THE TERMS VACATED BY MEMBERS WHO RESIGNED...

Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to approve Resolution 2008-27. Motion carried 4-0.

Resolution 2008-28; Closure of NE 90th Way: This resolution will be noticed for adoption hearing at the first meeting in April.

Animal Control Interlocal Agreement: Mr. McPherson stated that he is currently working with Mr. McQueen on preparing a revised funding formula.

Saunders v. Gilchrist County: Answer brief prepared and filed.

Gilchrist County v. Richard: Motion for Summary Judgment prepared and filed.

Animal Control Appeals Committee: Mr. McPherson stated that a hearing will be held on March 13th for the Shaylor Wood dangerous dogs' case.

Attorney's Agenda Change

- Hearing Procedures for Upcoming Items: Mr. McPherson presented a memo on procedures for land use decisions and reviewed with the Board.

Water Bottling Plant Hearing: The Board discussed the issue of the Water Bottling Plant Hearing considering the date, time and place. It was determined to have the hearing on Monday, April 21st at 6:00 with arrangements to be made for the hearing to be held at a larger facility, possible the Trenton High School Auditorium. The mid-month Board Meeting for April will be held on Tuesday, April 22nd, at 4:00pm and if a continuance of the hearing is needed, it will be held after the Board meeting on April 22nd at 6:00pm, location to be determined.

It was suggested to move the mid-month meeting up to 1:00p.

Motion made by Commissioner Randy Durden seconded by Sharon Langford to hold the Water Bottling Plant Hearing on Monday April 21st at 6:00p and move the regular mid-month Board meeting to Tuesday, April 22nd at 1:00p and the continuance for the Water Plant Hearing will be at 6:00p if needed. Motion carried 4-0.

Clerk's Report

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues, for consideration of the Board.

Request for a resolution supporting Rural & Family Lands Protection: Mr. Gilliam presented a request from the Land Conservation Outreach for the support of funding the Rural and Family Lands Protection Act. He explained what the resolution supports.

Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve Resolution 2008-29. Motion carried 4-0.

FY07/08 Excess Funds from the Supervisor of Elections: Mr. Gilliam presented for informational purposes a reimbursement from the Supervisor of Elections for FY06/07, in the amount of \$53,330.32. No Action required.

Mills Engineering: The following invoice was presented for payment:

- Invoice #2007104 CR 313, Widening and Resurfacing \$13,336.51

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to approve invoice #2007104, in the amount of \$13,336.51 to Mills Engineering. Motion carried 4-0.

Owner Direct Purchases (ODP'S) for the Public Safety Complex: The following ODP's were presented for approval:

- Gator Building Materials \$10,186.24

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to approve the purchase order to Gator Building Materials, in the amount of \$10,186.24. Motion carried 4-0.

- H & S Supply Company, Inc. \$18,600.63

Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve the purchase order in the amount of \$18,600.63, to H & S Supply Co Inc. Motion carried 4-0.

- Central Materials Company, Inc. \$24,998.00

Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve the purchase order in the amount of \$24,998.00 to Central Materials Company, Inc. Motion carried 4-0.

Gilchrist County Sheriff's Office; FY07 Excess Funds: Mr. Gilliam presented for informational purposes Intake Fees & Medical Costs recovered by the Jail. They are as follows:

- Fees collected for the Work Release Program \$ 3,715.11
 - Daily Subsistence \$20,133.54
- \$23,848.65

No Board action needed.

Florida Forever Program: Mr. Gilliam presented a request for a resolution supporting the creation and funding by the Florida Legislature of a successor program to the Florida Forever Land Conservation Program. Chairman Langford read the short title as follows:

RESOLUTION 2008-30

A RESOLUTION SUPPORTING THE CREATION AND FUNDING BY THE FLORIDA LEGISLATURE OF A SUCCESSOR PROGRAM TO THE FLORIDA FOREVER LAND CONSERVATION PROGRAM AND URGING THE COUNTY LEGISLATIVE DELEGATION TO VIGOROUSLY SUPPORT THE CREATION AND INCREASED FUNDING OF SUCH A SUCCESSOR PROGRAM; DIRECTING THE COUNCIL SECRETARY TO FORWARD A COPY OF THIS RESOLUTION TO THE PRESIDENT OF THE FLORIDA SENATE, THE SPEAKER OF THE FLORIDA HOUSE OF REPRESENTATIVES, GOVERNOR CHARLIE CRIST, AND THE MEMBERS OF THE COUNTY LEGISLATIVE DELEGATION; PROVIDING AN EFFECTIVE DATE.

Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve Resolution 2008-30. Motion carried 4-0.

Cell Phone List: Previously discussed and the Attorney will bring back an amendment to the policies & procedures.

The Rickman Partnership, Inc.: Mr. Gilliam presented the following invoice for progress billing on the Public Safety Complex:

- Invoice No. One/Revised \$5,026.82

Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve invoice to the Rickman Partnership, in the amount of \$5,026.82 for the architectural fees for the Public Safety Complex. Motion carried 4-0.

Clerk's Agenda Changes

Red's Old Fashioned Telephone Service, Inc.: Mr. Gilliam requested as an agenda change to pull this item from the agenda.

Proclamation 08-02; Juvenile Justice Week: Mr. Gilliam presented the request from the Neighborhood Accountability Board the approval of a proclamation recognizing and observing the week of March 24-28, 2008 as Juvenile Justice Week in Gilchrist County.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to approve Proclamation 08-02. Motion carried 4-0.

Commissioner Reports

None noted at this time.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn:

With there being no further business, Chairman Langford adjourned at 8:19 pm.

Board of County Commissioners
Gilchrist County, Florida

Tommy Langford, Chairman

Attest:

Joseph W. Gilliam, Clerk