

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD  
OF COUNTY COMMISSIONERS HELD APRIL 7, 2008.**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Monday, April 7, 2008, at 1:15 p.m., in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

**Commissioner Tommy Langford, Chairman**  
**Commissioner Sharon A. Langford, Vice Chairman**  
**Commissioner Randy Durden**  
**Commissioner Kenrick Thomas**

**Commissioner D. Ray Harrison, Jr. (Absent)**

**Others in Attendance**

Joseph W. Gilliam, Clerk, Jacki Johnson, Finance Director, Patty McCagh, Board Secretary, John K. McPherson, County Attorney, Ron McQueen, County Administrator, John Ayers, Gilchrist County Journal, Diane Rondolet, Code Enforcement, Julee Brideson, Administrative Assistant, Justin Watson, Road Department, Chief Perez, Public Safety, Ron Mills, Emergency Management, and Taylor Brown, County Planner. Public participation included County Engineer Lee Mills, Matt Barr, Lee Schaltenbrand, Russ Augsburg, Jerry Poole with Bailey, Bishop & Lane, Cloud Haley and Bill Cox with Ashtin Communications, Jessica Norfleet, P.W. Norfleet LLC, Daniel W. Clark with Regional Conflict Counselor's Office and Joyce Ferrante.

**Call to Order**

Chairman Tommy Langford called the meeting to order at 1:15 p.m. with Commissioner Randy Durden delivered the invocation and Commissioner Sharon Langford led the pledge of allegiance.

**Agenda Changes**

- Mr. Gilliam, Clerk presented the following agenda changes:
  1. Addition: Chamber A/C Repair \$6,000
  2. Addition: Request permission for FFA Rodeo signs to be placed on Courthouse Lawn
  
- Mr. McQueen, County Administrator presented the following agenda changes:
  3. Addition: Building Department; Request for Frank Ritter to attend BOAF Educational Conference
  4. Addition: SHIP; Loan Review Committee's request for applicant Christopher Pierce, Jr.
  
- Mr. McPherson, County Attorney presented the following agenda change:
  5. Addition: 1:30 p.m. Time Certain; Attorney Ray Earl Thomas
  6. Addition: Request to move Rolling Oaks Bond Issue to beginning of meeting

*Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to accept the agenda as presented with changes noted. Motion carried 4-0.*

**Consent Agenda**

- Budget Entries

- BE08-029, Fund 001, General Revenue..... \$24,864.00
  - BE08-030, Fund 001, General Revenue..... \$ 5,728.25
  - BE08-031, Fund 434, Solid Waste..... \$ 1,340.00

- Approval of Minutes

- Regular Meeting..... February 18, 2008
  - Special Meeting (Rolling Oaks S.A.D.)..... February 26, 2008
  - Regular Meeting..... March 3, 2008

- Approval of Bills

- Supplement to the agenda packet..... March 2008

- Acceptance of Contract

- At the February 18, 2008 meeting, the Board agreed to establish an account with Windstream Communications and approved the installation and PRI (5yr contract) in the amount of \$2,371.36 for the new EOC and Public Safety Complex with recurring monthly charges of \$1,485.94. The contract has been received. Chairman's signature needed.

- Request for Payment Approval

- Davis Monk & Company..... \$15,000.00
  - Overhead Door Company of Gainesville..... \$17,319.57
  - HD Supply..... \$ 3,550.24
  - Dixie County Inmate Housing Invoice..... \$ 3,444.00
  - Tax Collector's Office, Marilyn C. Bruce..... \$ 1,139.89

- Request for Purchase Approval

- Solid Waste; Purchase Order to Highland Tractor..... \$ 4,990.00

- EOC Owner Direct Purchases

- Coastline Distribution..... \$17,000.00
  - Tom Barrow Company..... \$ 3,898.00
  - Lennox Industries..... \$19,345.00
  - Bradco Supply Cooperation..... \$28,286.00
  - Bell Concrete Products, Inc. .... \$ 3,000.00
  - Soprema..... \$ 10,292.32
  - Fair and Sons..... \$ 11,222.60
  - Teal Tile & Carpet..... \$ 11,392.15

*Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve Consent Agenda as presented. Motion carried 4-0.*

**County Administrator's Report**

Mr. Ron McQueen, County Administrator, presented the following documents, and/or addressed the following issues, for the consideration of the Board.

**Road Department Report**

- **CR 232 Bid Award:** Mr. Lee Mills, County Engineer stated that four (4) bids were received on the widening & resurfacing from CR 232 to SR 47, they are as follows:

APEX Southeast	\$6,365,275.29
John C. Hipp Equipment Construction	\$5,175,729.20
Anderson Columbia Company, Inc.	\$4,453,576.95
Art Walker Construction, Inc.	\$4,056,759.66 LOW Bidder

Mr. Mills recommended holding off on accepting the LOW bid at this time until permit issues are satisfied with SRWMD.

Mr. McQueen will request a time extension from FDOT.

**The Board directed Mr. Mills to continue with the evaluation of the bids and permitting for CR 232 and bring back an award recommendation.**

- **Rolling Oaks (S.C.R.A.P.) Project:** Mr. Mills presented the contract and the contract bonds for the Chairman's signature for final execution and distribution on the Rolling Oaks SCRAP Project.
- **Rolling Oaks S.A.D. Project:** Mr. Mills also presented the contract and contract bonds for the Chairman's signature for final execution and distribution on the Rolling Oaks SAD Project.

**Rolling Oaks Special Assessments District Final/Closing Documents:** Mr. McPherson, County Attorney presented the re-stated bond resolution and supporting documents for the Rolling Oaks Special Assessment District Bonds and Paving Reimbursements. He stated that the Chairman, Clerk and the County Attorney would need to sign the resolution and all necessary closing documents along with the documents provided by Mr. Mills, should the Board make a motion to approve. Chairman Langford read the short title as follows:

**RESOLUTON 2008-33**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AMENDING AND RESTATING IN ITS ENTIRETY RESOLUTION NO., 2008-27 OF THE COUNTY, ADOPTED FEBRUARY 26, 2008; MODIFYING THE TERMS OF SAID BONDS; AND PROVIDING AN EFFECTIVE DATE.**

*Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve Resolution 2008-33 and to allow the Chairman, Clerk and County Attorney to sign. Motion carried 4-0.*

## **1:30 pm Time Certain**

### **Agenda Change**

- **Attorney Ray Earl Thomas**: Mr. Thomas represents Blue Springs. He addressed the Board and requested a continuance for the hearing set for April 21<sup>st</sup> on the Blue Springs Water Bottling Plant. He stated the reason for this continuance is that when Blue Springs and the Suwannee River Water Management District entered into a Mediation Agreement there were some issues with the language and the Consumptive Use Permit was under review with the SRWMD. The Mediation Agreement stated that Blue Springs was allowed to wait until a full five (5) member Board is present to hear and vote on this proposal. The Mediation Agreement will not be finalized until April 8<sup>th</sup>, so Mr. Thomas is asking for a continuance to allow him time to prepare his presentation (once the agreement is approved) and bring this issue back before the BOCC at that time.

Mr. McPherson, County Attorney reviewed the language in the Mediation Agreement pertaining to the issue of allowing Blue Springs to wait until the BOCC has a full five (5) member board present. There were no comments made by the SRWMD and Blue Springs (by this Mediation Agreement) for the Board of County Commissioners to deviate from their procedures on this hearing.

He stated that there is no legal problem/reason that the Board could not grant the continuance. The only potential problem would be the possibility of a "tie" vote. Should there be a "tie", the hearing would have to be postponed until a full Board could be present.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Sharon Langford to grant request made by Attorney Ray Earl Thomas for a continuance on the hearing date until a five (5) member Board can be present or until both parties agree on setting a date. Motion carried 4-0.***

### **Board Meeting; Tuesday, April 22, 2008**

The regular mid-month meeting, which would have normally been held on Monday, April 21, 2008, at 4:00 p.m., had been re-scheduled to Tuesday, April 22, 2008 at 1:00 p.m. because of the Blue Springs hearing, was addressed and questioned whether or not it should be changed back to the regular day and time.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to change the regular Board Meeting that was re-scheduled for April 22<sup>nd</sup>, back to April 21<sup>st</sup> at 4:00pm (regular date and time). Motion carried 4-0.***

## **1:45 pm Time Certain**

- **Jessica Norfleet; P.W. Norfleet LLC**: Ms. Norfleet presented a proposal to maintain the County's unimproved road system. She is prepared to offer a new contractual agreement on maintaining the unimproved road system and request the opportunity for this service to be put out for bid.

Mr. McQueen stated that the Board will have to determine if they want to go out for bid and then decide what range of services and at what level they would want the contract to provide before a bid package could be put together.

**The Board agreed that this issue should be re-addressed at a budget workshop.**

**2:00 pm Time Certain**

- Ordinance 08-06; Housing Emergency Regulations: Chairman Langford read the short title as follows:

**ORDINANCE 08-06**

**AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ESTABLISHING HOUSING EMERGENCY REGULATIONS; AUTHORIZING THE COUNTY ADMINISTRATOR TO DECLARE A HOUSING EMERGENCY; AUTHORIZING TEMPORARY USE OF NONCONFORMING HOUSING, EXEMPTION OF CERTAIN ACTIVITIES FROM THE REQUIREMENT TO OBTAIN A BUILDING PERMIT, WAVIER OF CERTAIN FEES, AND AUTHORIZATION OF CONTRACTORS TO DO CERTAIN WORK; AND PROVIDING AN EFFECTIVE DATE**

*Motion made by Commissioner Sharon Langford seconded by Commissioner to approve Ordinance 08-06. Motion carried 4-0.*

**Ashtin Communications**

- Cloud Haley; 2-Way Radio Sales & Service: Mr. Cloud Haley, Ashtin Communications representative, addressed the Board to clarify the availability of communication services in Gilchrist County. He presented the services offered by Ashtin Communications. As a local businessman, he came before the Board to compare the services and cell phone contracts the County is currently utilizing to the services he could have offered, if he had been given the opportunity.

**The Board took no action at this time on communication services.**

**2:15 pm Time Certain**

- Resolution 2008-28; Closure of NE 90<sup>th</sup> Way: Chairman Langford read the short title as follows:

**RESOLUTION 2008-28**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; MAKING CERTAIN FINDINGS WITH REGARD TO THE CLOSING OF A PORTION OF NE 90TH WAY, A PUBLIC ROAD IN UNINCORPORATED GILCHRIST COUNTY; CLOSING THAT PORTION OF NE 90TH WAY WITHIN SECTION 26, TOWNSHIP 7, RANGE 15 IN GILCHRIST COUNTY; DISPOSING OF THE ASSOCIATED RIGHT-OF-WAY; DIRECTING THAT NOTICE OF THIS RESOLUTION BE PUBLISHED IN THE GILCHRIST COUNTY JOURNAL; DIRECTING THAT DOCUMENTS ASSOCIATED WITH THIS ROAD CLOSING BE RECORDED IN THE OFFICIAL RECORDS; AND PROVIDING AN EFFECTIVE DATE**

*Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve Resolution 2008-28. Motion carried 4-0.*

**County Administrator's Report Continued...**

Road Department Report

- Mills Engineering; NW 10<sup>th</sup> Street Water Main Extension (F.Y.I.): Mr. McQueen updated the Board on the extension of water main along NW 10<sup>th</sup> Street in Bell to the Gilchrist County Landfill. He stated that there was a processing issue on the permitting and that the project has not been forgotten.

Public Safety

- EOC Update: Chief Perez updated the Board on progress of construction at the new Emergency Operations Complex and presented a power point presentation showing pictures of the progress to date.
- Scope of Work Disaster Planning: Mr. Ron Mills, EMA Chief, addressed the required plans by the State Division of Emergency Management in this years' annual Scope of Work. These plans consist of Debris Management, Temporary Housing, Logistics/Points of Distribution, and Exercise dealing with Continuing Operations. Mr. Mills presented the individual proposal amounts and Emergency Managements recommendations\* as follows and requests approval to move forward:

TASK I	Logistics/P.O.D. Plan	
	<b>*Coxwell Disaster Recovery.....</b>	<b>\$5,000.00</b>
	Management Experts Inc. ....	\$6,250.00
	Emergency Response Educators & Consultants.....	\$7,600.00

*Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to award Logistics/P.O.D. Plan to Coxwell Disaster Recovery, in the amount of \$5,000.00. Motion carried 4-0.*

TASK II	Temporary Housing Plan	
	Coxwell Disaster Recovery.....	\$9,000.00
	<b>*Management Experts Inc. ....</b>	<b>\$8,950.00</b>
	Emergency Response Educators & Consultants.....	\$7,600.00

*Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to award Management Experts, Inc. the Temporary Housing Plan, in the amount of \$8,950.00. Motion carried 4-0.*

TASK III	Exercises dealing with Continuing Operations Plan	
	Coxwell Disaster Recovery.....	\$ 6,000.00
	<b>*Management Experts Inc.....</b>	<b>\$ 5,950.00</b>
	Emergency Response Educators & Consultants.....	\$13,775.00

***Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to award Management Experts Inc. the Exercise Plan, in the amount of \$5,950.00. Motion carried 4-0.***

- FEMA Damage Audit 2004 Storm: Mr. Ron Mills addressed the issue of the FEMA Damage Audit 2004 Storm. He stated that FEMA is requesting more documentation in reference to the payments the County received for claim damages on the following structures:

Agricultural Building (Marvin Weaver's Office)  
Board of County Commissioners Chambers  
County Sheriff's Office (Administration Building)

Mr. Mills noted that per FEMA Official Billy Maddison, the County has one of three choices to comply:

1. Find, prepare or document additional invoices for submission to match present figures
2. Complete all listed work and document \$27,000.00+ or less and be responsible for the difference
3. Do not do work, do not supply any additional invoices and have the State identify and de-obligate the final balance. At this time, the State will mark and register said amount and it will be assessed against the County's next storm claim. If the County desires to claim a hardship for payment, and it is granted, the amount in question will be dissolved.

Mr. Mills stated that Mr. Maddison has committed to assisting the County through whichever endeavor it decides and has been very receptive. He asked the Board on what direction the County wishes to take.

Discussion took place...

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to proceed with option number three (3), as noted, on the requests from FEMA pertaining to the requests of the Damage Audit 2004 Storm. Motion carried 4-0.***

### **2:30 pm Time Certain**

- Dan Clark; Chief Assistant, Office of Criminal Conflict and Civil Regional Council: Mr. Clark addressed the Board and explained how the Council came about and what services they provide with the support of the counties they serve. He came forward to ask the Board to provide office space to accommodate two attorneys and a receptionist. Board agreed to continue with their support. *No action required at this time.*

### **County Administrator's Report Continued...**

Animal Control Report: Mr. McQueen presented the animal control reports for the months of February 2008 and March 2008 for the Boards' review.

Commissioner Durden stated that the responsible party in charge of getting the new Animal Control Facility built needs to proceed, as soon as possible.

Public Safety

- Proportionate Funding: Chief Perez was asked to bring back a detailed cost report on the shared costs for the following expenditures for the new Public Safety Complex:

Cable Runs for Public Address System                    \$3,000.00

Fire 33.34%    EMS 33.33%    EMA 33.33%

TV Mount and Pull-Down Projector Screen    \$209.34

Fire 0.00%    EMS 0.00%    EMA 100.00%

TV Satellite System – Installation                    \$2,408.00

Fire 40.00%    EMS 35.00%    EMA 25.00%

Discussion took place on the proportionate funding for the INSTALLATION of the TV Satellite System. It was questioned why FIRE is paying 40%. Discussion continued.

**The Board agreed to change percentage to 33% for each Fire/EMA/EMS.**

TV Satellite System – Monthly Costs                    \$545.70

Fire 35.00%    EMS 40.00%    EMA 25.00%

Chief Perez and the Board continued discussion on the noted expenditures.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve the Cable Runs, TV Mount/Projector Screen, TV Satellite System Monthly Costs and the installation of the TV Satellite System with changes noted. Motion carried 4-0.***

- Furniture for the Public Safety Complex: Chief Perez presented a recommendation for the purchase of furniture and appliances for the new Public Safety Complex. Discussion took place reviewing the cost and necessity of the furnishings for each room (at this time) as shown on the diagram on page 75 of the agenda packet.

After discussion, it was decided to take the Existing Inventory and furnish EOC-10, Billy Careccia's office, and to do away with the furnishing purchases for EOC-05 in the amount of \$1,598.95, EOC-18 in the amount of \$12,343.78, EOC-17 in the amount of \$4,570.97, and EOC-10 in the amount of \$3,552.97. This is a total cost reduction of \$22,066.67. Additional folding tables and chair could be purchased if needed.

***Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve the furniture purchase for the Public Safety Complex as requested EXCEPT for the rooms EOC-5, EOC-18, EOC-17, EOC-10, and use the Existing Inventory for EOC-10 and the purchase of folding tables & chairs if needed for EOC-18. Motion carried 4-0.***

- Request to purchase a Stove: Chief Perez requested authorization to purchase a stove from Best Buy in the amount of \$1,000.00 for the Fire Station/EMS.

***Motion made by Commissioner Randy Durden seconded by Kenrick Thomas to approve the request to purchase a stove for Fire/EMS in the amount of \$1,000.00 from Best Buy. Motion carried 4-0.***

- Appliances for the Public Safety Complex: Chief Perez requested authorization to purchase appliances, two (2) refrigerators, in the amount of \$1,999.80, for the Public Safety Complex.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve the purchase of appliances in the amount of \$1,999.80 for the Public Safety Complex. Motion carried 4-0.***

- Ice Maker for the Public Safety Complex: Chief Perez requested authorization to purchase an ice machine, not to exceed \$2,500.00 for the Public Safety Complex.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve the purchase of an ice machine, NOT to EXCEED \$2,500.00 for the Public Safety Complex. Motion carried 4-0.***

#### EMS

- Account Write-Offs: Ms. Linda Walker, EMS Director, presented the EMS 2008 Account Write-Offs for the First Quarter, in the amount of \$48,831.23.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve the EMS Write-Offs in the amount of \$48,831.23. Motion carried 4-0.***

- Ginnie Springs; Quote for On-Site Ambulance Service: Mr. McQueen addressed the issue of the request from Ginnie Springs for the services of an on-site ambulance for first aid care on Memorial Weekend 2008 from 12:00 p.m. on Friday until 10:00 p.m. on Sunday evening.

Ms. Walker explained the services that would be provided including Advance Life Support Paramedic and Medical Technician and one fully stocked ambulance. The cost to Ginnie Springs for these services would be \$2,550.00.

***Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve the request from Ginnie Springs, in the amount of \$2,550.00 for on-site ambulance service during Memorial Weekend 2008. Motion carried 4-0.***

#### Building Department

- Update on Kay Carlisle: Mr. McQueen presented the Building Inspectors report on the Kaye Carlisle complaint.

**The Board took no additional action on complaint from Kaye Carlisle on CDBG repairs.**

## Code Enforcement

- Monthly Report: Mr. McQueen submitted the April 2008 monthly report for the Boards' review.
- Code Enforcement Hearing: Ms. Diane Rondolet updated the Board on the meeting with the Hearing Officer.

## Solid Waste

- TR Engineering Fee: Mr. McQueen presented the proposal from TR Engineering LLC for the preparation of a site plan and SRWMD permitting of a solid waste transfer station at NE 100<sup>th</sup> Street.

**The Board took no action on the site plan and permitting from TR Engineering LLC for the solid waste roll-off site at CR 138; to be readdressed at the next meeting.**

Bishop, Bailey & Lane: Mr. McQueen presented the engineering proposal, in the amount of \$23,650.00, for a Master Plan of 20 acres located on CR-307 and site development plans for Senior Citizen Center from Bishop, Bailey & Lane.

It was decided that the cost for this proposal will be funded out of General Revenue Reserve.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to approve the proposal for the Master Site-Plan from Bishop, Bailey & Lane, in the amount of \$23,650.00; cost to be funded out of General Revenue Reserve. Motion carried 4-0.***

## Hart Springs

- Part-Time Employee's: Mr. McQueen presented the request to hire part-time help at Hart Springs for the summer months.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve the request to continue part-time help at Hart Springs. Motion carried 4-0.***

- Boat Ramp Update: Mr. McQueen provided an update on the progress of the Boat Ramp project at Hart Springs.

## Building Department

- Request for Travel: Mr. McQueen presented the request for Mr. Frank Ritter, Building Official, to attend the BOAF Educational Conference to be held in Naples, Florida on June 8<sup>th</sup> – 12<sup>th</sup>, 2008.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve travel request for Building Official Frank Ritter to attend BOAF Conference. Motion carried 4-0.***

## S.H.I.P.

- S.H.I.P. Loan Review Committee Loan Request: Mr. McQueen presented the loan request, in the amount of \$20,000.00, from the SHIP Loan Review Committee for Christopher Pierce, Jr. He stated that when the Committee made this request, the appraisal had not been received. Once the appraisal came back, the amount of funds that would be lended is more than the amount the institution would be lending, which is more than the appraisal. Mr. McQueen recommends that this request be denied.

***Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to DENY the request from the SHIP Loan Review Committee for Christopher Pierce, Jr., in the amount of \$20,000.00. Motion carried 4-0.***

911 Addressing: Mr. McQueen requested to rehire a part-time employee, without benefits, to continue working on 911 Addressing project when the grant runs out. This position will allow the 911 problems to be identified and obtain a solution.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to re-hire Molly Branning for six (6) months, part-time employment, w/o benefits to continue working on 911 addressing. Motion carried 4-0.***

Monument Courtyard: Mr. McQueen provided for the Boards' information an update on the Monument Courtyard and parking proposal between the Courthouse and 2<sup>nd</sup> Street. He is requesting approval to be allowed to move forward and go out for bids (once bid documents are prepared), excluding lighting, irrigation and landscaping.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to allow the County Administrator to go out for bids once bid documents are prepared. Motion carried 4-0.***

## 4:30 pm Time Certain

- EOC Bill: Mr. Justin Watson, Road Department Supervisor, presented a bill for reimbursement from the EOC of Gilchrist County, in the amount of \$5,353.60. This bill is for materials and services rendered by the Road Department for fuel and hauling loads of limerock and dirt to the new EOC.

**The Board directed Mr. Watson to meet with Chief Perez to determine what percentages would come from what departments' budgets to reimburse the Road Department.**

- Speed Limit Request: Mr. Watson presented a request from Mr. John Bird that the speed limit on NE 33<sup>rd</sup> Way be lowered to 30 mph. This road is approximately ½ mile in length and has five (5) homes within this ½ mile.

Discussion took place...

Mr. John McPherson stated that this road meets the County's guidelines and state laws as "residential", therefore it is permissible to reduce speed limit.

Mr. Watson to post 30 mph speed limit signs on NE 33<sup>rd</sup> Way, per guidelines and state laws. *No Board action required.*

- SE 53<sup>rd</sup> Court: Mr. Watson presented an issue brought to his attention from a Ms. Camie Cummings. Ms. Cummings noted that due to poor road maintenance on, SE 53<sup>rd</sup> Court, damage was caused to her truck and utility trailer. She also is requesting that the County reimburse her for the most *recent* damages caused to her truck and trailer, in the amount of \$1,563.91.

Mr. Watson provided records that show where regular maintenance has been performed.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to DENY request for reimbursement of damages to truck and trailer, due to lack of poor road maintenance from Ms. Camie Cummings; County records show proof of roads being maintained. Motion carried 4-0.***

- S.C.O.P County Road 337 Project: Mr. Watson stated that CR 337 is part of the Tentative 5 Year Work Program, but was not properly identified. Corrections have been made. *No Board action required.*
- Estimate on Dozier Repairs: Mr. Watson presented a quote from Industrial Tractor Company, for the repairs on the 850C Dozier, in the amount of \$4,639.68.

Ms. Jacki Johnson, Director of Finance, explained what funds are available in the Road Departments budget at this time. It was suggested to move funds from Personal Services to Repair & Maintenance to cover costs.

***Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve Dozier repairs in the amount of \$4,639.68 to Industrial Tractor Company; funds to be transferred from Personnel Services to Repairs & Maintenance. Motion carried 4-0.***

- Dragline: Mr. McQueen suggested that the Dragline be considered for surplus and taken to Week's Auction to be sold. The Dragline has not been used since the purchase of the Track hoe.

***Motion made by Commissioner Randy Durden seconded Commissioner Kenrick Thomas to approve that the Dragline be declared surplus and sold at Week's Auction. Motion carried 4-0.***

### **Attorney's Report**

Mr. John McPherson, County Attorney, presented the following documents, and/or addressed the following issues, for the consideration of the Board.

Ordinance 2008-06; Housing Emergency Regulations: This ordinance was set for adoption hearing at this meeting. Board approved.

Resolution 2008-28; Closure of NE 90<sup>th</sup> Way: This resolution was set for adoption hearing at this meeting. Board approved.

Resolution 2008-32; Cell Phone Usage: Mr. McPherson presented Resolution 2008-32 for the Boards' review. Chairman Langford read the short title as follows:

**RESOLUTION 2008-32**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; CLARIFYING POLICIES RELATING TO CELL PHONE USAGE; AND ESTABLISHING AN EFFECTIVE DATE**

Mr. McPherson explained that the resolution clarifies two things:

- incidental personal cell phone usage
- authorizing the Clerk to set rates and procedures for collecting reimbursement for private use of cell phones

He also reviewed the changes noted to Section 6.3 C of the Gilchrist County Manual of Rules and Procedures relating to private use of cell phones.

*Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to adopt Resolution 2008-32.*

Chairman Langford called for any further discussion...

Mr. Joe Gilliam, Clerk reviewed findings after researching the Reference Guide for State Expenditures on the use of Cellular Phones. He also reviewed the monthly statements, comparing the monthly usage on the plan that the County is currently utilizing.

He also noted the comparison of minutes on the old plan to the new plan as follows:

- Prior to February 2008; Old Plan Minutes      12,800 Minutes      28 Users  
12,880 minutes @ \$1,168.35 = .0913/MIN
- New Plan Minutes      14,800 Minutes      33 Users  
14,800 minutes @ \$1,332.34 = .09/MIN

All Prices above are after discounts, but prior to additional Sprint charges and taxes.

Mr. Gilliam presented a proposal for Cost Reimbursement of Personal Cell Phone Usage.

His recommendation is that reimbursement be collected for all personal usage at 10¢/min regular and 45¢/min over individual plan minutes.

After discussion, the Board established the effective date of April 7, 2008 to start monitoring the use of personal usage and approved the Clerk's recommendation for the Cost Reimbursement of Personal Cell Phone Usage of 10¢ per minute for personal usage within the plan and 45¢ per minute for out-of-plan minutes.

*Motion carried 4-0.*

Animal Control Interlocal Agreement: Mr. McPherson stated that Animal Control Interlocal Agreement is being drafted with a revised funding formula and will be presented at the next meeting.

Shaylor Wood; Dangerous Dogs: Mr. McPherson stated that the Animal Controls Appeals Committee found that Mr. Wood's dogs had violated the dangerous dog regulations and should be destroyed. Mr. Wood did not appeal this determination and the dogs were put down.

Saunders v. Gilchrist County: Mr. McPherson stated that the answer brief has been prepared and filed. The other attorney has filed another Delay in Motion.

Gilchrist County v. Richard: Mr. McPherson stated that a Hearing on Motion for Summary Judgment has been set for April 15, 2008 at 3:15 p.m.

Rolling Oaks Special Assessment; Final Documents: Mr. McPherson requested this issued to be addressed at the beginning of this meeting. The revised resolution and various closing documents were reviewed. Some of which were to be executed by the County, others were not.

### **Clerk's Report**

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues, for consideration of the Board.

Carpet Estimate for Blue House: Mr. Gilliam presented an estimate from Genesis Carpet and Paint, Inc., in the amount of \$1,244.03 for carpeting in the BLUE House. He stated that the interior walls have been painted. The renter did not leave the house clean. Some renovating will need to take place. *No Board action at this time.*

Invitation & Date Change for Community Forum: Mr. Gilliam advised the Board of the date change for the joint meeting of the School Board, County Commission and Municipalities. The date was changed from April 8<sup>th</sup> at 6:00 p.m., in the Trenton High School Auditorium, to April 17, 2008, at 7:00 p.m., in the School Board Meeting Room, located at 310 NW 11<sup>th</sup> Avenue, Trenton. Dinner will be served at 6:00 p.m. RSVP requested. *No Board action required.*

Audit Services Proposals: Mr. Gilliam presented a copy of the Requests for Proposals (RFP) for Auditing Services for the Boards' information and review. He stated that upon receipt of the proposals (by the Finance Department) the Chairman of the Board or his designee, and each Constitutional Officer will review and make a recommendation to the Board. *No Board action required at this time.*

Alexander Group: Mr. Gilliam presented the following documents from the Alexander Group, for the Public Safety Complex, for approval:

- Pay Request #0006                      Public Safety Complex                      \$165,157.70

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve Pay Request #0006, in the amount of \$165,157.70. Motion carried 4-0.***

- Change Order #00010..... (\$10,186.24)  
ODP; Gator Building Materials

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to approve ODP Change Order #00010 from the Alexander Group, in the amount of \$(10,186.24). Motion carried 4-0.***

- Change Order #00011..... (\$46,598.00)  
ODP; H & S Supply Plumbing Materials (\$18,600.00)  
ODP; Central Materials Company, Inc. (\$24,998.00)  
ODP; Bell Concrete Products Site (\$ 3,000.00)

***Motion made by Commissioner Sharon Langford seconded by Commissioner Randy Durden to approve ODP Change Order #00011 from the Alexander Group, in the amount of \$(46,598.00). Motion carried 4-0.***

- Change Order #00012..... (\$49,800.92)  
ODP; Bradco Supply Corp (\$28,286.00)  
ODP; Soprema (\$10,292.32)  
ODP; Fair & Sons (\$11,222.60)

***Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve OPD Change Order #00012 from the Alexander Group, in the amount of \$(49,800.92). Motion carried 4-0.***

- Change Order #00013..... (\$40,243.00)  
ODP; Coastline Distribution (\$17,000.00)  
ODP; Tom Barrow Company (\$ 3,898.00)  
ODP; Lennox Industries (\$19,345.00)

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to approve ODP Change Order #00013 from the Alexander Group, in the amount of \$(40,243.00). Motion carried 4-0.***

Monthly Revenue & Expense Report and Budget Recap: Mr. Gilliam presented and reviewed the Monthly Revenue Report, for the month ending February 29, 2008 and the Budget Recap FY2008 for the period ending March 31, 2008. *No action required.*

Partnership for Strong Families: Mr. Gilliam addressed a request from Ms. Amanda Rodriguez with Partnership for Strong Families, to set up a pinwheel display on the Courthouse lawn for Child Abuse Prevention Month. She also requested a proclamation from the County recognizing the month of April 2008, as *Child Abuse Prevention Month*.

Mr. Gilliam presented the request for a proclamation and read it with the short title as follows:

**Proclamation 08-03**

**A PROCLAMATION RECOGNIZING THE MONTH OF APRIL, 2008 as  
*Child Abuse Prevention Month in Gilchrist County***

***Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve Proclamation 08-03, recognizing the month of April 2008 as Child Abuse Prevention Month in Gilchrist County. Motion carried 4-0.***

FFA Alumni Rodeo: Mr. Gilliam addressed the issue of allowing the FFA Alumni to place a sign on Courthouse property advertising the rodeo.

**Board agreed to allow sign to be placed on Courthouse lawn.**

Ingersoll Rand Service Agreement: Mr. Gilliam addressed the issue of the service agreement with Ingersoll Rand, for security system in the Courthouse that will expire this year. He had gotten a copy of a quote and the service agreement which he then forwarded to Mr. McPherson, for review.

Mr. McPherson stated that the service agreement had a few problems that needed to be resolved (jurisdictions and a provision stating even if they are negligent, they are not liable). He suggested that the agreement could be approved at this time, subject to resolving those issues.

Mr. Gilliam asked for an approval to be allowed to continue working with Ingersoll Rand, and bring back a proposal.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to allow the Clerk to continue working on the service agreement with Ingersoll Rand and bring back a recommendation to the Board. Motion carried 4-0.***

Resolution 08-34 & BE08-032; Rolling Oaks SAD Loan Proceeds & Pre-Payments: Mr. Gilliam presented Resolution 08-34 and Budget Entry 08-032, which amends the Transportation Fund (140) budget with an increased amount of \$206,000.00. The Board of County Commissioners created a Special Assessment District covering certain parts of the Rolling Oaks Subdivision by Ordinance 08-04, to provide funding for the paving of SE 62<sup>nd</sup> Court and SE 67<sup>th</sup> Court. The creation of the special assessment district was unanticipated, the paving expenditures, loan proceeds and pre-payments were not included in the Fiscal Year 2007-2008 Transportation Fund budget.

***Motion made by Commissioner Randy Durden seconded by Commissioners Kenrick Thomas to approve Resolution 08-34 and BE08-032. Motion carried 4-0.***

Fuel Usage Report: Mr. Gilliam presented for the Boards' information the FY08 Unleaded Gas Usage and the FY08 Diesel Usage. These reports reflect the amount of gallons used by the Board Departments, from the Road Departments Fuel Depot. *No action required.*

Animal Control; Rentals & Leases: Mr. Gilliam stated that he was asked to bring back an explanation of what makes up the total of \$500.46 in the budget for the Animal Control Department for Rentals & Leases. This cost is for their proportionate share for the use of a copier and Culligan Bottled Water at the Public Safety office.

Agenda Change

- A/C Repair at the Chamber of Commerce: Mr. Gilliam stated that the air conditioning unit at the Chamber building is not fixable. He presented a quote, in the amount of \$6,000.00 for a new inside/outside unit, installed. This cost to be funded out of Other Buildings.

*Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve the purchase of a new air conditioning unit, in the amount of \$6,000.00 for the chamber of Commerce building and to be funded out of Other Buildings. Motion carried 4-0.*

**Commissioner Reports**

None noted at this time.

**Old Business:** None noted.

**New Business:** None noted.

**Public Participation:** None noted.

**Adjourn:**

With there being no further business, Chairman Langford adjourned at 6:35 pm.

Board of County Commissioners  
Gilchrist County, Florida

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Tommy Langford, Chairman

Attest:

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Joseph W. Gilliam, Clerk