

## **MINUTES OF A BUDGET WORKSHOP OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JULY 14, 2008**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Budget Workshop** on Monday, July 14, 2008 at 3:00 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following member's present to-wit:

**Commissioner Tommy Langford, Chairman**  
**Commissioner Sharon A. Langford, Vice Chairman**  
**Commissioner Randy Durden**  
**Commissioner Kenrick Thomas**  
**Commissioner D. Ray Harrison, Jr.**

### **Others in Attendance**

Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary; Georgia Mills, Deputy Clerk, Finance Dept.; Ron McQueen, County Administrator; Julee Brideson, Administrative Assistant; Taylor Brown, County Planner; John Ayers, Gilchrist County Journal; Linda Walker, EMS Chief; Frank Ritter, Building Official; Joyce Ferrante and Robert Roux.

### **Call to Order**

Chairman Langford called this Budget Workshop to order at 3:06 p.m.

### **Opening Statement**

The opening statement was delivered by Joseph W. Gilliam, Clerk of Court. Mr. Gilliam stated that the purpose of the workshop was to review revenues; where they come from and how the projections are used to determine budgets. Today's reviews began with the largest fund, the General Fund, which makes up a majority of the budget, including the Ad Valorem Taxes along with the State Shared Revenues.

Mr. Gilliam also stated that there will be changes made to the drafted "proposed budget" due to the receipt of the Form 420 (Certification of Tax Rolls) provided by the Property Appraiser. This will also effect the TRIM Dates. He will review tentative hearing dates later during this workshop.

### **Director of Finance**

#### **Budget Recap FY2009**

Ms. Jacki Johnson presented the Budget Recap for FY2009. She presented the revenues and expenditures proposed for FY2009. There were changes as of 7/7/08, affecting the General Fund, which totaled \$44,048.00. She stated that the Ad Valorem figures used in the "proposed budget" (the yellow book, drafted on 7/3/08) does not reflect any changes prior to receiving the Final Property Appraisers Report on July 11, 2008. Discussion continued and Ms. Johnson answered any questions from the Board.

#### **FY2009 Revenues**

Ms. Johnson continued with the review of revenues which included the following:

- General Fund – Fund 001
- Ad Valorem Taxes
- TRIM Compliance Options

Mr. Gilliam addressed the issue of Form 420 and the 2/3's vote; which will be addressed at the July 21<sup>st</sup> Board Meeting (this will allow the Property Appraiser to move forward with the TRIM Notices)...

- Sales, Use & Gas Taxes
- Community Development:
  - Licenses & Permits

Taylor Brown, Planning Director, was asked to explain the process of Home Occupational Licenses...

- Community Development:
  - Fees

Mr. Frank Ritter, Building Official presented proposed fees for the Boards' consideration; it was recommended that the Building Department and the Planning Department meet to review and determine proposed fee changes and bring back to the Board at the next workshop which was scheduled for August 11, 2008, at 3:00 p.m.; Commissioner Harrison left the workshop at 3:22 p.m. ...

- Grants
- State Shared Revenues
- Miscellaneous Revenues
- Parks & Recreation Revenues
- Transportation Revenues – Fund 140
  - Additional Revenue Options
- Emergency Medical Services Revenues – Fund 410
  - Ambulance Fee Schedule

Linda Walker, EMS Chief, explained the fee schedule...

- Solid Waste Revenues – Fund 434
- Fire Services Revenues – Fund 122

### **Clerk**

Mr. Gilliam addressed the issue of the dates for the tentative budget hearings. The proposed date for the Tentative Budget Hearing was noted for Monday, September 15, 2008, after 5:00 p.m. and the proposed date for the *Special* Final Budget Hearing was noted for September 29, 2008, after 5:00 pm. He stated that a final date schedule will be presented at the July 21<sup>st</sup> Board meeting.

He also addressed a proposed agenda for the Budget Workshop scheduled for July 21<sup>st</sup> at 1:00 p.m. It was determined to review the proposed budgets of the Constitutional Officers and Other Departments, if time permits.

### **Adjourn**

With there being no further business, the Budget Workshop was adjourned at 5:49 p.m.

Approved:

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Tommy Langford, Chairman

Attest:

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Joseph W. Gilliam, Clerk of Court