

## **MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JULY 21, 2008.**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Monday, July 21, 2008, at 4:00 p.m., in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

**Commissioner Tommy Langford, Chairman**  
**Commissioner Sharon A. Langford, Vice Chairman**  
**Commissioner Randy Durden**  
**Commissioner Kenrick Thomas**  
**Commissioner D. Ray Harrison, Jr.**

### **Others in Attendance**

Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Ron McQueen, County Administrator; John Ayers, Gilchrist County Journal; Julee Brideson, Administrative Assistant; Chief Perez, Public Safety; Ron Mills, Emergency Management; Justin Watson, Road Department Superintendent; Taylor Brown, County Planner; Tim Bracewell, IT; Julie Harrison, Manager, Hart Springs; Lee Mills, County Engineer; Russ Augsborg, Our Santa Fe; Joyce Ferrante; Patricia Davis, Helen Blair, Bobbi Blair, Eva Squires and Kim Ward Amerson, Hart Springs Pow-Wow; Richard and Leslie Esseck; and Kevin Henderson.

### **Call to Order**

Chairman Tommy Langford called the meeting to order at 4:01 p.m. with Commissioner Sharon Langford delivering the invocation and Commissioner Kenrick Thomas leading the pledge of allegiance.

### **Agenda Changes**

- Mr. Gilliam, Clerk of Court, presented the following agenda changes:
  1. Addition: Resolution 2008-52 and Promissory Note for Line of Credit at Ameris Bank
  2. Request: Two (2) items in Clerk's Report be moved to the beginning of the meeting; item #4 and #5
- Mr. McQueen, County Administrator presented the following agenda changes:
  3. Addition: to Consent Agenda; Alachua County Interlocal Agreement – Household Hazardous Waste Cooperation Collection
  4. Addition: Lee Mills; Shady Grove Bids
  5. Addition: Request for travel to attend Affordable Housing and Housing Strategies Training Workshops
- Mr. McPherson, County Attorney, presented the following agenda changes:
  6. Addition: Political Activities by County Employees

***Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to accept the agenda as presented with changes noted. Motion carried unanimously.***

**Consent Agenda**

- Budget Entries  
BE08-053, Fund 001, General Revenue ..... \$ 34.41  
BE08-054, Fund 140, Transportation ..... \$ 3,000.00
- Request for Payment Approval  
John Makar, P.E. .... \$ 1,750.00  
Teal Tile Carpet One Floor & Home ..... \$11,392.15  
Bell Concrete Products, Inc. .... \$ 1,650.00  
Coastline Distribution ..... \$ 1,219.00  
Coastline Distribution ..... \$ 1,304.00  
Mills Engineering Company ..... \$ 1,272.00  
Mills Engineering Company ..... \$ 5,106.00  
Mills Engineering Company ..... \$ 7,285.13  
Mills Engineering Company ..... \$ 3,201.38  
Mills Engineering Company ..... \$ 8,358.13

*Motion made by Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to approve the Consent Agenda as presented. Motion carried unanimously.*

**Agenda Changes**

Lee Mills

- Shady Grove Bids: Mr. Mills stated that there were four (4) bid packages received on the Shady Grove Road project. They are as follows:

APAC Southeast, Inc.	\$494,841.06	
V.E. Whitehurst & Sons	\$392,010.98	
Anderson Columbia Company, Inc.	\$382,230.05	
<b>John C. Hipp Construction Equipment Company</b>	<b>\$368,065.60</b>	<b>LOW Bid</b>

Mr. Mills made a recommendation that the Board award low bid to John C. Hipp Construction Equipment Company and permission to move forward with preparation of the contract and that the Chairman is authorized to sign.

*Motion made by Commissioner Harrison seconded by Commissioner Sharon Langford to approve the recommendation of the County Engineer, Lee Mills, to award the low bid for Shady Grove Road, in the amount of \$368,065.60, to John C. Hipp Construction Equipment Company and authorize the Chairman to sign. Motion carried 5-0.*

- County Road 232 Update: Mr. Mills informed the Board that construction on CR232 officially began today. He stated that there was a conflict between the Contractor and the Gas Company that he had to help resolve. The end result was that the Contractor was overstating the conditions but it did require personal time on his part to resolve this issue.

**The Board agreed, if this type of issue should come up again, it will be stated in our contract that there will be an Engineer furnished to be on the project and the Contractor will be responsible for paying the costs of his services. Mr. Mills agreed. No further action taken.**

- Update of County Road 307: Mr. Mills stated that at this point in time, we have not got the permits for CR307 that we are going to submit to the Suwannee River Water Management District and anticipates bidding on August 29<sup>th</sup>.

Clerk's Report; Request for items 4 & 5 be moved to front of Meeting

- #4) Fiber Cable from Courthouse to GC Jail (First Appearance Video): Mr. Gilliam presented the request for the replacement of the fiber optic cable from the Courthouse to the Gilchrist County Jail which is primarily used for first appearances. He was given quotes from two (2) vendors, submitted by Jan Chesser, Circuit Court.

Mr. Gilliam asked Tim Bracewell, IT, if first appearance is the only program being utilized by this fiber optic connection. Mr. Bracewell stated that we are completely connected to the jail including the internet and other services. He stated that there doesn't seem to be a problem with the fiber optic that exists now, the problem is that there isn't anymore spare single mode cable available.

This cable has been repaired (spliced) several different times and when there are problems, first appearance can't be done by video. Because of the utilization by first appearances by audio/video, it is requested for this fiber optic cable is replaced.

Discussion took place and the received quotes were reviewed. They are as follows:

<b>Setel A Cisco Partner</b>		<b>\$25,889.00</b>
Fiber Optic Plus, Inc.	Estimate #65	\$ 3,197.00
Fiber Optic Plus, Inc.	Estimate #45	\$31,257.00
Fiber Optic Plus, Inc.	Estimate #59	\$29,561.00

The cost for this repair was suggested to be funded out of Court Facilities.

***Motion made by Commissioner Harrison seconded by Commissioner Randy Durden to accept the bid from Setel, in the amount of \$25,889.00, for the replacement of the fiber optic cable from the Courthouse to the County Jail, waving the bid requirements. Motion carried unanimously.***

- #5) System Upgrade eCommunity Plus 8.3: Mr. Gilliam presented a quote for migrating servers. He explained how the system is set up now.

Tim Bracewell, IT, addressed the Board and explained what departments are utilizing the system at this time. He stated that the current system is outdated and in order to get the maximum benefits and support, the system needs to be upgraded.

Jacki Johnson explained the cost of the eCommunity Plus 8.3 update and how the changes would benefit the accounting department. She stated that this upgrade doesn't have to take place tomorrow, but definitely needs to be considered as soon as possible. Mr. Gilliam explained the accounts that would fund the costs of the upgrade.

Discussion took place whether this purchase should come out of this year's budget or be considered during FY08/09 budget process.

The Board agreed to add system upgrades from eCommunity PLUS + Version 8.3 software and server, approximately \$51,000.00; the costs for the upgrade will be included in the Boards' budget request for FY08/09.

**4:30 pm Time Certain**

Road Department

- Monthly Limerock Report: Mr. Justin Watson, Road Department Superintendent, presented the June 2008, Monthly Townsend Pit Limerock Report as follows:

			<u>Loads paid for out of Stock Pile</u>
District 1	00	Loads	00
District 2	12	Loads	03
District 3	16	Loads	00
District 4	108	Loads	04
District 5	20	Loads	00
Rolling Oaks	108	Loads	00
Shop Stock Pile	35	Loads	00
Solid Waste	<u>03</u>	<u>Loads</u>	<u>00</u>
Monthly Total	375	Loads	07 Loads

- Rolling Oaks S.A.D. Project: Mr. Watson presented, per the Boards' request, a "to date" breakdown of the costs incurred by the Road Department on the Rolling Oaks S.A.D. project. The breakdown is as follows:

Man Hours	\$21,116.69	(1455 hours)
Loads of Limerock	\$4,750.00	(475 - \$10.00 per load)
Geo-Tech LBR	\$960.00	
Gilchrist Building Supply	\$100.19	
Diesel – Gas provided	<u>\$17,894.10</u>	
	\$44,820.98	Total Cost

Mr. Watson requested that the Road Department be reimbursed for this expense.

Discussion took place; it was determined that this project would be considered a *Special Project* and that the costs incurred by the Road Department, especially the fuel costs, could be reimbursed from the Special Project fund.

Mr. Watson was directed to bring back his request when the project was complete and final cost determined.

- Easley Place: Mr. Watson addressed the issue of the road maintenance of the Easley Place First Addition Subdivision, on CR 344. He stated that a request had been made for the Board to consider taking over the road maintenance for Easley Place.

These roads meet all specifications and requirements per the inspection performed by Mr. Watson and Taylor Brown, Planning Director.

***Motion made by Commissioner Harrison seconded by Commissioner Kenrick Thomas to accept the road maintenance of Easley Place First Addition Subdivision as part of the County Maintenance System. Motion carried unanimously.***

- NW 77<sup>th</sup> Place (Shepard's Loop): Mr. Watson addressed the issues on NW 77<sup>th</sup> Place. He stated that he, Mr. McQueen and Mr. McPherson went out and inspected the damage on NW 77<sup>th</sup> Place that was caused by a contractor that was building a house down that road. He is asking the Board if a bill should be sent to the contractor for the costs incurred by the Road Department for the damage done by the contractor.

**The Board agreed that no action be taken.**

- Surplus sale of a Dragline: Mr. Watson addressed the issue of the dragline that was sold for \$12,420.00 at the surplus sale. He requested that these funds be put into the Road Departments budget with \$5,000.00 to be put into the Tire account and the remaining \$7,420.00 be put into Repairs & Maintenance account.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Sharon Langford to approve the proceeds from the sale of the Dragline, in the amount of \$12,420.00, be split in the Road Departments budget; \$5,000.00 in Tire Repair & Maintenance and \$7,420.00 in Repairs & Maintenance. Motion carried unanimously.***

- Fuel & Lube: The issue of funding the Road Departments budget for Fuel & Lube was readdressed. As addressed earlier in this meeting, Mr. Watson had requested that the incurred costs for the Rolling Oaks S.A.D. projects be reimbursed from the Special Projects fund to the Road Department Fuel & Lube account. Additional funds will still be needed to be transferred from either Special Projects or General Reserve for fuel & lube.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to transfer funds, in the amount of \$44,820.98, (costs incurred from the Rolling Oaks S.A.D. Project) from Special Projects fund to the Road Department for Fuel & Lube.***

Discussion continued...

**Chairman Langford had a motion to Call for Question made by Commissioner Durden, seconded by Commissioner Harrison. Vote on the Call for Question carried unanimously.**

***Chairman Langford clarified the original motion and called for a vote. The original motion carried unanimously.***

#### **4:45 pm Time Certain**

- Hart Springs Pow-Wow; Patricia Davis: Ms. Davis presented a power point and spoke on the legacy of the Pow-Wow that is held annually at Hart Springs. At this time, she is requesting to be allowed to continue to have the use of a designated space/area, spring side, during the Thanksgiving weekend, at Hart Springs for the Annual Pow-Wow Event; Firewalkers Legacy/Hart Springs Pow-Wow.

Ms. Julie Harrison, Manager of Hart Springs, provided the Board with the cost of expenses, not including employees/hosts, in the amount of \$1,148.00. The amount of \$600.00 in revenues is received from the Pow-Wow. There is no gate fee for this event.

Ms. Davis continued by stating that a small fee is collected from the vendors and donations are accepted from the Community, which pays for the Pow-Wow Head Staff, Arena Director and the Drum. At the end of the Pow-Wow, any funds left over are given back to the Park. All other expenses are paid out-of-pocket by Ms. Davis' family.

Mr. Gilliam made the suggestion, asking if a flat fee, in the amount of \$500.00 would be acceptable by the Pow-Wow Committee. Ms. Davis and Ms. Harrison both agreed that a flat fee would be fine.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to allow the Pow-Wow to become an Annual Event during Thanksgiving Weekend at Hart Springs and the Annual Rate of a flat fee, in the amount of \$500.00. Motion carried unanimously.***

### **5:00 pm Time Certain**

- **Hart Springs Boil Clean-Out; Julie Harrison:** Ms. Harrison addressed the issue of the main boil at Hart Springs which is non-flowing. She stated that two (2) divers found debris (concrete, limbs). There was a reverse flow back in March, which may have caused debris to have been sucked down.

Mr. McQueen explained the need to remove the material, due to the health department regulations. He also stated that Wes Stiles is interested in this project and feels that he will do the job successfully taking all risks and conditions into consideration; Mr. McQueen to contact Wes Stiles.

### **County Administrator's Report**

Mr. McQueen, County Administrator, presented the following documents, and/or addressed the following issues, for the consideration of the Board.

#### **Public Safety**

- **EOC Update:** Chief Perez updated the Board on the current status of the new Emergency Operations Complex and presented a power point presentation of pictures to date.
- **Repairs to old Brush 4 Unit:** Mr. McQueen stated that he, Commissioner Durden, Chief Perez and Milton Weeks had met to resolve the issue of the repairs made to the fire brush truck without a purchase order. As a result of this meeting, Milton now understands and knows not to perform anymore work for the County without a purchase order.

Mr. McQueen requested the Board to approve the work that was done on the brush unit and approve the purchase order being held by Finance, in the amount of \$5,000.00.

There was an old ambulance that Milton has been repairing overtime. This ambulance is not listed on the County's surplus list. Although, Milton has invested hours in repairing it, he has requested that the Board consider signing ownership of

this vehicle over to him in lieu of payment; otherwise, he will invoice the County for payment. Mr. McQueen stated that if this ambulance is titled over to Milton for services rendered, Milton would call all financial obligations square.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to pay the invoice, in the amount of \$5,000.00 to Milton Weeks for services/repairs rendered on the brush unit; this cost is to be funded out of Fire. Motion carried unanimously.***

***Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to declare the one ambulance from Clay County as surplus and transfer to Milton Weeks for services rendered. Motion carried unanimously.***

- Drink Machine Service and Maintenance: Chief Perez addressed the issue of having a drink machine in the EOC. He stated that the Staff at the EOC will be responsible for buying the drinks and keeping the machine stocked. He also stated that he would like to put the proceeds from the machine, above the cost of the sodas, into a “kitty” used to purchase stuff such as coffee, cream, sugar, etc. Mr. Gilliam stated that this is a non legitimate expenditure.

**The Board discussed this issue and recommended that the EOC let the drink company furnish and service the machine with no responsibility to the County.**

- EOC Dedication Plaques: Mr. McQueen presented two (2) options for the Boards’ consideration on the language for the dedication plaque for the new EOC. It was requested that recognition be given in memory/honor of Bishop W. Thomas and PeeWee Thomas for their generosity. The price of the plaque will be obtained and the Chairman will be notified before an order is placed.

**The Board agreed on version two (2) with a price being brought to the attention of the Chairman prior to an order being placed.**

- Clerk’s Report: Financing; EOC & Trenton EMS Projects

EOC – Financing: Mr. Gilliam addressed the issue of the *Total Cost* of the EOC Project. He stated that there was a GMP from the Alexander Group, but that is not the total cost of the project. Things such as the architect, land costs, engineers...are costs above the GMP. At this time, there is an approximate difference of \$321,768.00, between the revenue and what expenses have been charged to it.

A decision needs to be made regarding the funding for the balance prior to September 30<sup>th</sup>.

Ms. Jacki Johnson, Finance Director, addressed the Board explaining the expenditures included in the *Total Cost* for the EOC project.

Discussion continued and it was suggested that the funding for the difference should be financed with proportionate shares charged to Fire, EM, and EMS; and that NO funds will be considered to come out of General Revenue.

Mr. Gilliam recommended that a funding source be determined. He and Ms. Johnson, Chief Perez and Mr. McQueen will meet and bring back a recommendation to the Board.

**The Board agreed with Mr. Gilliam's recommendation and directed a meeting take place with a recommendation of a funding source to cover the construction difference, in the amount of \$321,768.00 be brought to the Board.**

Trenton EMS Site - Financing: Mr. Gilliam addressed the issue of the financing for Trenton EMS Station, which has yet to be constructed. He stated that The Alexander Group provided a GMP, but has yet to move forward with construction. The building is lying on the ground.

Mr. McQueen explained the issue with the Trenton Site. He stated that the Alexander Group came before the Board to inform them that they were going to be in excess of \$30,000.00 and asked if they could bring the Trenton Site for less than the \$30,000.00, would this be permissible, and the Board said 'yes'.

Unfortunately, at that time, the civil engineering cost wasn't taken into consideration and the cost of the site work had been bid out several times (trying to get the lowest cost) and will still consume most of the funds that have been allotted for this project.

The balance available at this time is \$148,310.00 and the site work cost that was proposed was approximately \$102,000.00.

The Alexander Group says that they cannot construct the Trenton Site with the proposed excess funds of \$30,000.00.

Mr. McPherson stated that we are trying to work with the Alexander Group, but they are bound by the contract.

- Animal Control; Interlocal Agreement: Mr. McQueen presented the Interlocal Agreement between the County, the City of Trenton and the Town of Bell.

This agreement is the desire of the aforementioned "parties" to avoid duplication of services and to cooperate to the extent possible to conserve resources and provide high quality animal control services; and the desire to implement and establish a countywide animal control program to more efficiently serve the needs of the citizens of the incorporated and unincorporated areas.

A five member committee was formed to make decisions on issues brought before them.

Mr. McPherson stated that he will deliver the Animal Control Agreement, once approved by the County, to Mr. Duke Lang, Attorney, who will obtain signatures from the City of Trenton and the Town of Bell.

***Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve the Animal Control Interlocal Agreement, between the County, City of Trenton and the Town of Bell. Motion carried unanimously.***

## Emergency Management

- Authorization for Travel: Mr. McQueen presented a request from Emergency Management for authorization allowing Ron Mills to travel to Orlando and attend the Regional Domestic Security Task Force Training and Exercise Planning Workshop to be held on August 3<sup>rd</sup> and 4<sup>th</sup>. The State is accepting the financial responsibility for the hotel and Monday's meals; the only cost to the County will be for fuel to and from Orlando, which be funded out of the Emergency Management budget.

***Motion made by Commissioner Harrison seconded by Commissioner Randy Durden to approve the travel request allowing Ron Mills to attend training workshop in Orlando, on August 3<sup>rd</sup> and 4<sup>th</sup>. Motion carried unanimously.***

## Solid Waste

- Concrete Push Wall Repair: Mr. McQueen presented two (2) quotes submitted from Pat Fisher at Solid Waste for the repair of the push wall. The quotes received are as follows:

Capps' Concrete LLC	\$8,000.00
Hugh's Concrete & Masonry, Inc.	\$13,800.00

Mr. Fisher recommended that the Board approve quote from Capps'. Capps' also did the concrete work at the new Animal Control Shelter.

***Motion made by Commissioner Sharon Langford seconded by Commissioner Kenrick Thomas to approve the bid from Capps' Concrete, in the amount of \$8,000.00, to build/repair the push wall at Solid Waste. Motion carried unanimously.***

## Memorial Courtyard

- Update & Pictures: Mr. McQueen updated the Board on the progress of the construction that has taken place to date and what can be expected to be accomplished in the days to come.

## Library

- Grant Application: Mr. McQueen presented for the Boards' information the notification from the Florida Department of State informing him that the 2009-2010 Public Library Grant Application had been received and that the application review is complete and no further information is due at this time.

## Community Development

- Visioning Update: Mr. McQueen addressed a proposal received from Bruce Delaney, UF/IFAS, pertaining to the cost associated with the level of services for Gilchrist Planning Facilitation Project.  
The proposed cost for four (4) meeting will be \$3,800.00. Additional meetings, if requested by the County, would be conducted at the rate of \$950.00 per meeting.

The Commissioners were asked to recommend at least three (3) people to serve on the Visioning Committee and submit recommendations to Taylor Brown, County Planning Director.

Mr. Gilliam stated that there were funds available under Professional Services in General Government at this time. If meetings should start before September 30<sup>th</sup>, the funds could be carried forward to next year's budget for future meetings. Board agreed.

- Blue Springs Water Bottling Plant Hearing Date: Taylor Brown requested that the Board schedule a date for the Blue Springs Water Bottling Plant Hearing. The Board suggested that Taylor contact the school, Trenton High School, and find out what date the auditorium is available.

**The Board directed Taylor Brown, Planning Director, to set a date in Mid September for the Blue Springs Water Bottling Plant Hearing and report back to the Board.**

Request for Travel: Mr. McQueen requested permission for travel to attend two (2) workshops. The workshop for Enhancing Your Housing Strategies will be held on August 14, 2008, in Jacksonville. This will be a one day travel only, no overnight stay. The other workshop he is requesting to attend is the Acquiring Foreclosure Affected Property for Affordable Housing. That workshop will be held on September 25, 2008, in Sarasota. This will include one overnight stay.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve the travel request allowing Mr. McQueen to attend both of the Housing Workshops. Motion carried unanimously.***

Household Hazardous Waste Cooperative Collection Interlocal Agreement: Mr. McQueen presented the Household Hazardous Waste Cooperative Collection Interlocal Agreement with Alachua County for the Boards' review and authorization for the Chairman to sign.

***Motion made by Commissioner Randy Durden seconded by Commissioner Harrison to approve the HHWCC Interlocal Agreement with Alachua County and authorize the Chairman to sign. Motion carried unanimously.***

### **Attorney's Report**

Mr. John McPherson, County Attorney, presented the following documents, and/or addressed the following issues, for the consideration of the Board.

Design-Build Ordinance: Mr. McPherson stated that the ordinance for Design-Build is to be noticed for the first or second meeting in August.

FCT Adoption of Comp Plan Amendments: Mr. McPherson stated that the adoption of the FCT Comp Plan Amendments will be advertised for the second meeting in August according to Synergy's plan.

Value Adjustment Board: Mr. McPherson stated that the organizational meeting of the newly constituted VAB will take place on July 23<sup>rd</sup> at 11:00 a.m. Patricia Carter will be available for legal representation.

Senior Center: Mr. McPherson stated that the deed has been executed and recorded. The land has been transferred to the Suwannee River Economic Council.

LCCC – Related Roadway: Mr. McPherson stated that the legal description has been completed for NW 40<sup>th</sup> Way, “Philpot Road”. He also stated that he would be preparing the necessary deeds for the anticipated donations.

Courthouse Expansion: Mr. McPherson presented a letter that he had sent to the Alexander Group, to the attention of Lloyd Kelly, demanding that several items be addressed under the builders warranty for the Gilchrist County Courthouse Addition. As of this date, there has been no reply on the demands addressed. Mr. McPherson will send a follow-up letter to the Alexander Group.

Political Activities by County Employees: Mr. McPherson presented a draft of the proposed provisions being considered to the County Employee Manual relating to political activities. The following are the proposed amendments; language ~~struck through~~ is deleted; language underlined is added:

#### **GENERAL LIST OF PROHIBITIONS:**

21. Taking an active part in a political campaign while on duty or within any period of time during which the employee is expected to perform services ~~and for which the employee receives compensation from~~ the County;

#### **PROHIBITION OF POLITICAL ACTIVITY**

It is in the public interest and of County benefit to prohibit county ~~remove career~~ employees, including volunteers such as volunteer fire fighters, from taking an active part in a political campaign while on duty or within any period of time during which the employee is expected to perform services for the County ~~the arena of partisan political activity.~~

~~Any employees undertaking such activity must first receive written approval from the appointing authority and the Personnel Administrator who will be guided by the decision of the County Attorney. All employees must comply with~~ Section 104.31, Florida Statutes, which imposes restrictions on the political activities of State, County, and Municipal officers and employees. Federal law relaxes some of these restrictions for federally-funded job positions.

The following examples are provided as guidelines for complying with this prohibition of political activity while on duty:

- It is a violation of this policy to wear a campaign button, hat, t-shirt or other campaign-related apparel at any time while an employee is performing services within the scope of the employee’s job description, is on a break but remains at the work place, or is operating a county vehicle. An employee shall not wear such apparel in a situation where the employee is representing the county at a public meeting or gathering.

- It is not a violation of this policy to wear a campaign button, hat, t-shirt or other campaign-related apparel while such employee is engaged in an unpaid activity tangential to, but not within, the employee's job description. Thus, for example, an employee may wear such apparel while serving food at a fund-raiser to support the activities of volunteer fire fighters.
- It is a violation of this policy to place overly large signs on a vehicle, truck, or trailer and park such vehicle, truck, or trailer in a parking space clearly associated with a county building or facility.
- It is not a violation of this policy to park a vehicle with standard-sized campaign stickers or magnetic signs in a designated county employee parking area.

Mr. McPherson recommended that the Board adopt the proposed amendments as interim until he can prepare a resolution to be brought back before the Board for final adoption.

Mr. Gilliam suggested that the proposed amendments be reviewed by Mike Grogan, Human Resource Advisor for the County.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to instruct the County Attorney to draft, in the form of a resolution, the proposed provisions to the County Employee Manual relating to political activities and be reviewed by Mike Grogan. Motion carried unanimously.***

- Saunders v. Gilchrist County: Mr. McPherson stated that Ms. Saunders' attorney has filed his Reply Brief and requested oral agreement.
- Gilchrist County v. Richard: Mr. McPherson stated that he would be monitoring Ms. Richard's compliance with the court order.
- Conflict Counsel: Mr. McPherson stated that we are now a party in the Leon County, along with several other counties, verses the Department of Revenue on the issue of the constitutionality of having the "County" pay for Conflict Council. This law suit will be filed next Monday, in Leon County; Mr. McPherson stated that he would keep the Board updated.

### **Clerk's Report**

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues, for consideration of the Board.

Proposed Ad Valorem Millage Rate for FY08/09 Budget: Mr. Gilliam addressed the issue of the FY08/09 Ad Valorem Millage Rate. He presented the Staffs recommendation of the proposed Roll Back Rate of 8.6810 mils or \$8.6810 per \$1,000.00 for budgeting purposes.

***Motion made by Commissioner Randy Durden seconded by Sharon Langford to approve the proposed Roll Back Rate of 8.6810 mils or \$8.6810 per \$1,000.00 for budgeting purposes. Motion carried unanimously.***

Proposed MSTU Millage Rate for EMS FY08/09 Budget: Mr. Gilliam addressed the issue of the FY08/09 MSTU Millage Rate. He presented the Staffs recommendation of the proposed Roll Back Rate of 1.0523 mils or \$1.0523 per \$1,000.00 for budgeting purposes.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Randy Durden to approve the Roll Back Rate for MSTU of 1.0523 mils for budgeting purposes. Motion carried unanimously.***

TRIM Dates: Mr. Gilliam addressed the issue of proposed date, time and meeting place of the Tentative Budgeting Hearing. This information is to be forward to the Property Appraiser for the processing of the TRIM Notices. Mr. Gilliam and Staff recommended that the TENTATIVE Budget Hearing be set for September 15, 2008 at 6:00 p.m. and the FINAL Budget Hearing to be held on September 29, 2008 after 5:00 p.m.

***Motion made by Commissioner Randy Durden seconded by Commissioner Harrison to approve September 15, 2008 for the TENTATIVE Budget Hearing at 6:00 p.m. and September 29, 2008 for the FINAL Budget Hearing to be held after 5:00 p.m. Motion carried unanimously.***

Pure Water Wilderness: Mr. Gilliam presented the request for the appointment of Ms. Kyle Stone to the Board of Directors for Pure Water Wilderness. Ms. Stone would be replacing Mr. Mark Gluckman, who has relocated.

***Motion made by Commissioner Kenrick Thomas seconded by Commissioner Harrison to appoint Ms. Kyle Stone to the Board of Directors for Pure Water Wilderness. Motion carried unanimously.***

Hipp Construction Pay Request: Mr. Gilliam presented Pay Request #2 from John C. Hipp Construction Equipment Company, in the amount of \$34,434.95, for the Rolling Oaks S.C.R.A.P. project.

***Motion made by Commissioner Randy Durden seconded by Commissioner Kenrick Thomas to approve Pay Request #2 from John C. Hipp Construction Equipment Company, in the amount of \$34,434.95, for the Rolling Oaks S.C.R.A.P. project. Motion carried unanimously.***

Resolution 2008-52: Mr. Gilliam presented Resolution 2008-52 and Promissory Note for a Line of Credit at Ameris Bank to make reimbursable payments on several road projects within Gilchrist County that have been found by the Gilchrist County Board of County Commissioners to be for the benefit of the public.

Chairman Langford read the short title as follows:

#### **RESOLUTION 2008-52**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ACCEPTING A LINE OF CREDIT FROM AMERIS BANK AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE A PROMISSORY NOTE FOR THE \$1,500,000 LINE OF CREDIT TO AMERIS BANK.**

*Motion made by Commissioner Randy Durden seconded by Commissioner Sharon Langford to approve Resolution 2008-52. Motion carried unanimously.*

**Commissioners Reports**

Commissioner Tommy Langford: Commissioner Langford addressed the issue of the Recreation Tax. It was brought to his attention to ask the Board for the consideration of entertaining the thought of placing it back on the ballot in November. He suggested that the proposed language be reviewed by all parties for clarification and an easier understanding of the tax.

The County Attorney was directed to prepare a draft ballot with proposed language to be considered for placement on the November ballot and bring back for the Boards approval.

*Motion made by Commissioner Kenrick Thomas seconded by Commissioner Sharon Langford to instruct the County Attorney to prepare a draft of the language for the Recreational Tax to be consideration for placement on the November ballot. Motion carried 4-1, with Commissioner D. Ray Harrison, Jr. voting NO.*

**Old Business:** None noted.

**New Business:** None noted.

**Public Participation:** None noted.

**Adjourn:**

With there being no further business, Chairman Langford adjourned the meeting at 8:00 p.m.

Board of County Commissioners  
Gilchrist County, Florida

\_\_\_\_\_  
Tommy Langford, Chairman

Attest:

\_\_\_\_\_  
Joseph W. Gilliam, Clerk