

**MINUTES OF A BUDGET WORKSHOP OF THE GILCHRIST COUNTY  
BOARD OF COUNTY COMMISSIONERS HELD AUGUST 6, 2009**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Budget Workshop** on Thursday, August 6, 2009 at 3:00 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following member's present to-wit:

**Commissioner Sharon Langford, Chair**  
**Commissioner D. Ray Harrison, Jr., Vice Chairman**  
**Commissioner Randy Durden**  
**Commissioner Tommy Langford**  
**Commissioner Kenrick Thomas**

**Others in Attendance**

Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Deputy Clerk/Board Secretary; Georgia Mills, Deputy Clerk/Finance Department; John McPherson, County Attorney; Ron McQueen, County Administrator; Julee Brideson, Administrative Assistant; Connie Sanchez, SOE; Tracy Ridgeway, Deputy Clerk/SOE; Damon Leggett, Property Appraiser; Marilyn Bruce, Tax Collector; Sheriff Daniel Slaughter and Staff; Jeannine Pfannschmidt, Adm. Assistant, and GCSO Staff; Phil Bishop and Gail Garrard with Bailey Bishop & Lane; and Richard Tillis, Senior Center Project Manager.

**Call to Order:** Commissioner Sharon Langford brought this budget workshop to order at 3:00 p.m.

**Budget Update:** Mr. Joe Gilliam, Clerk and Ms. Jacki Johnson, Director of Finance, presented an updated budget recap for FY 09/10 that included changes made after 7/20/2009.

**Constitutional Officers**

**3:00 p.m. Supervisor of Elections:** Ms. Connie Sanchez, SOE addressed the Board and presented her proposed budget for FY 90/10 with the requested figure of \$268,327.00.

**At this time, the Board accepted her proposed budget with no changes.**

**Senior Center Update:** Mr. McQueen had asked Bailey Bishop & Lane to be present at this meeting to provide the Board with a status on the Senior Citizen Center Project. Mr. Phil Bishop, Bailey Bishop & Lane addressed the Board and presented a status report on the Senior Center Project. He stated that they have, as requested, redesigned the site plan and adjusted the grades. The site plan was then given to contractor for him to recalculate his bid hoping to bring it back under budget. He stated that at this point there is nothing that prevents the contractor, from their point of view, from being able to go to work. The only outstanding issue that they do have is that they have to make some modifications to the building plans based on comments of the building inspector. He stated that he has completed the review and did the markups. His staff is making the modifications on

paper (should have back early next week) to be resubmitted to the Building Department in hopes that a permit will be issued. Signatures pages have been received from Mr. McQueen, County Administrator and Mr. Ottenwess, City of Trenton, on the Force Main System to go back to DEP; upon their review we then wait on a permit.

Mr. Richard Tillis, Richard O. Tillis Contracting, Project Manager on the Senior Center Project, addressed the Board. He stated that he did receive the new site plan and will perform prep work making it ready for the contractor to start next week. Mr. Tillis didn't foresee any reason, at this time, why they couldn't move forward and have completed this project on schedule and within budget.

### **Constitutional Officers**

3:15 p.m. Tax Collector: Ms. Marilyn C. Bruce, Tax Collector addressed the Board and presented her proposed budget for FY 09/10 with the requested figure of \$482,739.00.

The Board adjusted the proposed figure of \$412,669.00 for Personal Services by an increased amount \$4,800.00 and added \$800.00 for Vehicle Repairs changing the total budget request to the amount of \$488,339.00.

**At this time, the Board accepted her proposed budget with the noted changes.**

3:30 p.m. Property Appraiser: Mr. Damon C. Leggett, Property Appraiser addressed the Board and presented his proposed budget for FY 09/10 with the requested figure of \$600,684.00.

**At this time, the Board accepted his proposed budget with no changes.**

3:45 p.m. Clerk of Court: Mr. Joseph W. Gilliam, Clerk of Court addressed the Board and presented his proposed budget for FY 09/10 with the requested figure of \$277,653.00.

**At this time, the Board accepted his proposed budget with no changes.**

4:00 p.m. Sheriff: Mr. Daniel Slaughter, Sheriff addressed the Board and presented his proposed budget for FY 09/10 with the requested figure of \$3,575,802.00.

The Board adjusted the line item for Fuel & Lube by a reduction of \$30,000.00 across four (4) budgets changing the total budget request to the amount of \$3,545,802.00.

**At this time, the Board accepted his proposed budget with the noted changes.**

### **Other Budget Issues**

- BOCC **agreed** to transfer \$235,240.00 from General to transportation to balance Road Department budget
- BOCC **directed** Staff to create a line item for County Line Road Project in FY 09/10

- BOCC **directed** Staff to budget a 2% Cost of Living raise for all employees
- BOCC **directed** Staff to advertise for a bid on a Burn Box for the Road Department if not on State or Federal Contract

**Adjourn**

With no further business/discussion the Budget Workshop was adjourned at 4:29 p.m.

Gilchrist County  
Board of County Commissioners

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Sharon A. Langford, Chair

Attest:

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Joseph W. Gilliam, Clerk of Court