

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD DECEMBER 7, 2009.**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Monday, **December 7, 2009**, at **1:30 p.m.**, in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

**Commissioner D. Ray Harrison, Jr., Chairman**  
**Commissioner Tommy Langford, Vice Chairman**  
**Commissioner Randy Durden**  
**Commissioner Sharon A. Langford**  
**Commissioner Kenrick Thomas**

**Others in Attendance:** Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Ron McQueen, County Administrator; Julee Brideson, Administrative Assistant; John Ayers, Gilchrist County Journal; Diane Rondolet, Code Enforcement; Billy Cannon, Road Department Supervisor; GC Sheriff Daniel Slaughter; Tim Bracewell, GCSO IT Technician; Ron Mills, EM Chief; Linda Walker, EMS Chief; Karan Fisher, Animal Control Officer; Taylor Brown, GC Planning Director; Miles McElroy and Bill Guess, White Ford Company, Inc.; Gail Garrard, BB&L; and Mr. & Mrs. Frank Colson.

**Call to Order:** Chairman Harrison called the meeting to order at 1:31 p.m. with Commissioner Randy Durden delivering the invocation and Commissioner Kenrick Thomas leading the pledge of allegiance.

**Agenda Changes**

- Mr. Gilliam, Clerk of Court, presented the following agenda changes:
  1. Addition: Time Certain at 2:30 p.m.; Robin Riley, PRIA
  2. Addition: Sheriff Slaughter; 911 System
  3. Addition: Animal Control Issue
  4. Addition: Request from the Supervisor of Elections
- Mr. McQueen, County Administrator, presented the following agenda changes:
  1. Addition: Public Safety; EM Contract Authorization and EM Travel request
  2. Addition: Animal Control Monthly Report
  3. Addition: NCRWA Request for Support

***Motion made by Commissioner Tommy Langford, seconded by Commissioner Sharon Langford, to approve the Agenda as presented, with noted changes. Motion carried unanimously.***

**Consent Agenda**

**Approval of Minutes**

Regular Meeting ..... October 19, 2009

**Request for Payment Approval**

Levy Association for Retarded Citizens, Inc. .... \$808.00  
Request for FY09/10 funds

Coleman Construction, Inc. ....\$43,292.02  
Invoice for Payment #2, Retainage held on Sheriff’s Drainage Project

**Approval of Bills**

Old Year/New Year .....November 2009  
(On file in Clerk’s Office)

***Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve the Consent Agenda as presented. Motion carried unanimously.***

**Time Certain**

1:30 p.m. Bill Guess, White Ford Company, Inc.: Representatives of White Ford Company, Inc., Mr. Miles McElroy, Operation Manager and Mr. Bill Guess, Outside Salesman, presented a proposed Maintenance Program and the product Cetane, for County vehicles. Discussion took place...

**The Board suggested that they meet with each department head to see if there is an interest in moving forward with the proposed program. NO action was taken by the Board at this time.**

**County Administrator’s Report**

Mr. McQueen, County Administrator, presented the following documents, and/or addressed the following issues.

Animal Control Issue: Mr. McQueen reported that the Animal Control issue in regards to the case of animals in Mr. Gene Wiggin’s possession has now been resolved (prior to this meeting). Mr. Wiggins will be paid from restitution, in the amount of \$438.00, for the care of the animals. Mr. McPherson explained the case in regards to Mr. Wiggin’s issue.

EM - Request to purchase trailer: Mr. Ron Mills, EM Chief, presented a couple of estimates for new *shelter trailers*. The estimate that was on State Contract was for two (2) 14’ enclosed trailers, in the amount of \$9,116.00. The funds are currently budgeted and the trailers will be used to house shelter supplies. Mr. Mills requested that he be allowed to purchase two (2) trailers.

***Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the purchase of two (2) enclosed trailers, in the amount of \$9,116.00, from Texas Trailers, for Emergency Management to house shelter supplies. Motion carried unanimously.***

EM - Travel request: Mr. Mills requested approval for Ron McQueen and himself to attend the Annual Florida Emergency Preparedness Association meeting. The annual meeting is scheduled to be held February 2-5, 2010, in Daytona Beach, Florida; all expenses have been budgeted and will be paid by Emergency Management.

***Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon Langford, to approve travel for Ron McQueen and Ron Mills to attend the Annual Florida Emergency Preparedness Association Meeting in February. Motion carried unanimously.***

EM – UASI/CODERED Contract Authorization: Mr. Mills presented for Board approval, the UASI/CODERED contract, with the Jacksonville Fire Rescue and that the Chairman is authorized to sign.

***Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the UASI/CODERED Contract and authorize the Chairman to sign. Motion carried unanimously.***

Request for Fire Training Facilities: Mr. McQueen pulled this item from the agenda and will present again at a later date.

SHIP - Request for Subordination: Mr. McQueen presented the re-submission of the subordination request for Ms. Susan Joa. The SHIP Administrator noted that Ms. Joa stated her Lender submitted the wrong information as to her loan amount that she is only mortgaging \$52,860.59, not \$80,000.00.

It is the recommendation of the Loan Review Committee that the Board *deny* the subordination request as it does not meet the guideline standards.

***Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to follow the recommendation of the SHIP Loan Review Committee and DENY the subordination request for Susan Joa, as not meeting the guideline standards. Motion carried unanimously.***

Code Enforcement: Mr. McQueen presented the Code Enforcement Monthly Report, as submitted by Ms. Diane Rondolet, for the Boards information.

SRWMD Governing Board: Mr. McQueen presented a thank you letter from the Suwannee River Water Management District's Governing Board expressing thanks and appreciation for the Commission's hospitality and the fantastic lunch that was prepared for them at Otter Springs, last Thursday. Informational purposes only.

**County Administrator's Agenda Changes**

Animal Control Monthly Report: Mr. McQueen presented, as an additional handout to the agenda packet, the Animal Control Report, for the month of November 2009, as submitted by Karan Fisher, Animal Control Officer. For the Boards information, no action needed.

Request for Support: Mr. McQueen presented a request for a *Letter of Support* for a 'Paper Free Florida', from the University of South Florida Health, and that the Chairman is authorized to sign.

Mr. McQueen stated that this effort is simply to go paperless, for health records. He stated that he sent an email to the Health Department notifying them that if they did not hear from him by noon, that it was good to go as far as they were concerned. He stated that he believes this effort is to provide funds to those that are in favor of going paperless; and he recommended the Board approve a *Letter of Support*, especially if funds are to be provided.

***Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to approve the Letter of Support requested by USF Health and to allow the Chairman to sign. Motion carried unanimously.***

### **Attorney's Report**

Mr. John McPherson, County Attorney, presented the following documents, and/or addressed the following issues.

Ordinance 2009-17: Repeal of Occupational License Tax: Mr. McPherson stated that this ordinance is set for adoption hearing later during this meeting.

Resolution 2009-61: Closure of Portion of SE 7th Court: Mr. McPherson stated that this resolution is set for adoption later during this meeting.

Resolution 2009-70: Changes to Park Admission Fees: Mr. McPherson presented Resolution 2009-70, which was drafted from the proposed rate changes, for both Hart and Otter Springs, rate schedule. This resolution will serve as an amendment to the County's policies adding off-season rates and car-load rates as part of the fee schedule for Gilchrist County Parks.

Discussion took place on the pool pavilion rates... **The Board agreed for the resolution to be brought back at the first meeting in January to allow time for consideration of the fee scheduled that was drafted for Hart and Otter Springs.**

Damage to Shoulder of CR 232: Mr. McPherson stated that he had sent out the demand letter with the deadline of December 15, to have work done.

### **Clerk's Agenda Changes**

2:30 p.m. Time Certain; Robin Riley, PRIA: Mr. Gilliam introduced Ms. Robin Riley with PRIA. Ms. Riley presented a power point presentation providing an update on Open Enrollment and changes to United Health Care. (*Informational purposes only*)

Gilchrist County Sheriff's Office

Sergeant Anita Moore, GCSO (Jail), presented to the Board, a check in the amount of \$2,090.08, for unclaimed funds during the period of 2001-2006. She also presented an additional check, in the amount of \$13,752.04, for collected receivables, over the past few years.

Sgt. Moore stated that it was her understanding that monies collected are to be disbursed on a quarterly basis, at a minimum; and that this action has not been occurring, but from this date forward, a quarterly check will be issued.

**The Board *accepted* the check in the amount of \$2,090.08, for the return of unclaimed funds during the period of time 2001-2006; and a check in the amount of \$13,752.04, for collected receivables from inmates over the past few years. No Board action required.**

Sheriff Daniel Slaughter and the GCSO MIS Director, Tim Bracewell, addressed the Board with the request for assistance with a computer maintenance contract. Mr. Bracewell explained the need for maintenance assistance on the dispatch system servers. He stated that the cost for a four (4) year Computer Maintenance Contract would be \$5,956.00. Discussion took place on what fund could cover the cost of the contract.

It was discussed that upon review of which fund will cover the cost, Finance will appropriate, from the fund best suitable, if not feasible from the \$12.50 Radio Fund.

***Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to approve the Sheriff's request for assistance in funding a computer maintenance contract, in the amount of \$5,956.00, for four (4) years; to be funded out of the \$12.50 Radio Fund, if applicable. Motion carried unanimously.***

**Time Certain**

3:00 p.m.; Ordinance 2009-17, Repeal of Occupational Tax: Mr. McPherson, County Attorney, presented Ordinance 2009-17, Repeal of the Occupational Tax, for the Boards approval and read the short title as follows:

**ORDINANCE 2009-17**

**AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; REPEALING THE OCCUPATIONAL LICENSE TAX AS SET FORTH IN ARTICLE II OF CHAPTER 78 OF THE GILCHRIST COUNTY CODE; AND ESTABLISHING AN EFFECTIVE DATE**

***Motion made by Commissioner Sharon Langford, seconded by Commissioner Randy Durden, to approve Ordinance 2009-17.*** Chairman Harrison called for any further discussion...none noted; he then called for any public participation...none noted.

Chairman Harrison then called for a vote... ***Motion carried unanimously.***

## **Clerk's Report**

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues.

January Mid-Month Meeting: Mr. Gilliam addressed the issue of the mid-month meeting that fall on January 18<sup>th</sup>. The Courthouse and all County offices will be CLOSED in observance of Martin Luther King Jr. Day. He asked the Board for direction on what day would they like for the mid-month meeting to be held on.

**The Board agreed to move the mid-month meeting in January from Monday, January 18<sup>th</sup> to Tuesday, January 19, 2010 at 4:00 p.m., in observance of MLK Jr. Day.**

Meridian Behavioral Healthcare, Inc.: Mr. Gilliam presented the Funding Agreement for the Provision of Mental Health and Addiction Services, from Meridian Behavioral HealthCare, Inc., in the amount of \$38,000.00; the amount of \$38,000.00 is the reduced amount that the Board had approved for their budget meeting their budget requirement. He requests the Boards approval and for the Chairman to be authorized to sign.

***Motion made by Commissioner Sharon Langford, seconded by Commissioner Tommy Langford, to approve the Meridian Behavioral HealthCare Funding Agreement, in the amount of \$38,000.00. Motion carried unanimously.***

Revenue Report FY2009: Mr. Gilliam presented the Revenue Report for FY 2009, for the Boards information.

Request from Tax Collector on behalf of Eva P. Benton: Mr. Gilliam presented a request from the Tax Collector, M.C. Bruce, on behalf of Eva P. Benton, for a refund of the Special Assessments paid since the death of her brother, Junior Roy Philman, for the years of 2005, 2006, 2007 and 2008 totaling \$643.60.

Mr. Gilliam stated that in the past, refunds for Special Assessments have not been refunded for previous years. Reason being is that TRIM Notices and Tax Notices are sent out and that is the time for the opportunity to address such requests. He stated that Special Assessments are for Fire and Solid Waste as there is a structure on the property and Fire still needs to be charged as for Solid Waste this could possibly be omitted. Discussion took place...

***Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to DENY the request for a refund on Special Assessments paid for by Junior Roy Philman, for the years of 2005, 2006, 2007, and 2008. Motion carried unanimously.***

Bulk Fuel, Gasoline and Diesel: Mr. Gilliam presented the request to continue using L.V. Hiers for deliveries of diesel fuel and unleaded gasoline. He explained that Mr. Hiers was low bid for transporting gasoline but was second low bid for the transport of diesel fuel. Mr. Heirs was contacted by Mr. Gilliam and Ms. Jacki Johnson on whether or not he would be interested in matching the State Contract Pricing.

Mr. Hiers provided a letter stating that he would be interested in matching the low bidder on the state contract for deliveries for both gasoline and diesel fuel.

It was the recommendation of Mr. Gilliam and Ms. Johnson to continue using L.V. Hiers for fuel transport supplier.

***Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to use L.V. Hiers for the transport of fuel services (unleaded gasoline and diesel fuel). Motion carried unanimously.***

Request from the Supervisor of Elections: Mr. Gilliam presented a request, from Ms. Connie Sanchez, Supervisor of Elections, asking the Board to adopt "Position Paper" as part of our County's 2010 Legislative Package.

Mr. Gilliam stated that according to Ms. Sanchez's request letter, she stated that the FSASE (the Florida State Association of Supervisor of Elections) has conducted a survey of the counties required to make the voting system change by 2012. The estimated cost will be nearly \$35 million dollars. Adoption of the "Position Paper" supports an extension of this requirement with the delay time from 2012 until 2016. She also noted that with the many economic pressures on the Board of County Commissioners around the state, this adoption would alleviate some added financial pressures at this time.

Mr. Gilliam asked the Board to allow the Chairman to sign a position letter supporting the extension of the voting system.

***Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to allow the Chairman to sign a letter supporting the adoption of "Position Paper", per the request of the SOE, extending the voting system change until 2016. Motion carried unanimously.***

The Clerk's Report concluded... Chairman Harrison addressed the issue of the Commissioners Committee Assignments. The 2008-2009 assignments were provided and reviewed. The assignments will remain the same for this year, 2009-2010.

### **Commissioners Reports**

Commissioner D. Ray Harrison, Jr.: Commissioner Harrison presented the Nature Coast Regional Water Authority Board Member Questionnaire, for the Boards review. The questionnaire was requested by the NCRWA in effort to gain input from each NCRWA member ahead of the master planning effort, asking that each Board Member to provide ideas and insight on the goals and direction for the Authority via the questionnaire.

The Gilchrist County Board of County Commissioners reviewed the questionnaire providing answers to the questions and agreed to submit the form as reviewed with recommended answers.

***Motion made by Commissioner Randy Durden, seconded by Commissioner Shorn Langford, to submit the NCRWA Questionnaire with the recommended answers provided by the GC BOCC. Motion carried unanimously.***

**Time Certain**

4:00 p.m. Resolution 2009-61, Road Closure Hearing for SE 7th Court: Mr. McPherson, County Attorney, presented Resolution 2009-61 and read the short title as follows:

**RESOLUTION 2009-61**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; MAKING CERTAIN FINDINGS WITH REGARD TO THE CLOSING OF A PORTION OF SOUTHEAST 7<sup>TH</sup> COURT, A PUBLIC ROAD IN UNINCORPORATED GILCHRIST COUNTY; CLOSING A PORTION OF SOUTHEAST 7<sup>TH</sup> COURT STARTING AT COUNTY ROAD 319 AND RUNNING NORTH FOR APPROXIMATELY 1/4 MILE; DISPOSING OF THE ASSOCIATED COUNTY-OWNED ROAD SPACE AND/OR RIGHT-OF-WAY; DIRECTING THAT NOTICE OF THIS RESOLUTION BE PUBLISHED IN THE GILCHRIST COUNTY JOURNAL; DIRECTING THAT DOCUMENTS ASSOCIATED WITH THIS ROAD CLOSING BE RECORDED IN THE OFFICIAL RECORDS; AND PROVIDING AN EFFECTIVE DATE**

*Motion made by Commissioner Sharon Langford, seconded by Commissioner Randy Durden, to approve Resolution 2009-61.* Chairman Harrison called for any discussion...

Mr. McPherson stated that he just received the exact measurement for Billy Cannon, Road Department Superintendent, and would like to make one change in the resolution to reflect the exact measurement of 1572 feet, replacing ~~approximately 1/4 mile~~.

Commissioner Sharon Langford and Commissioner Randy Durden stated that the change is to be included in their motion... Chairman Harrison called for any further discussion...none noted; any public participation...none note. ***Motion carried unanimously.***

**Old Business:** None noted.

**New Business:** None noted.

**Public Participation:** None noted.

**Adjourn:** With there being no further business... *A motion was made by Commissioner Randy Durden, seconded by Commissioner Sharon Langford, to adjourn. Motion carried unanimously. Chairman adjourned at 4:04 p.m.*

Board of County Commissioners  
Gilchrist County, Florida

Approved:

Attest:

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D. Ray Harrison, Jr., Chairman

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Joseph W. Gilliam, Clerk of Court