

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD MARCH 1, 2010.

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Monday, **March 1, 2010**, at **1:30 p.m.**, in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

Commissioner D. Ray Harrison, Jr., Chairman
Commissioner Tommy Langford, Vice Chairman
Commissioner Randy Durden
Commissioner Sharon A. Langford
Commissioner Kenrick Thomas

Others in Attendance: Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Ron McQueen, County Administrator; John Ayers, Gilchrist County Journal; Julee Brideson, Administrative Assistant; Diane Rondolet, Code Enforcement; Taylor Brown, GC Planning Director; Charlotte Pedersen, SHIP Administrator; Billy Cannon, Road Department Superintendent; Gene Parrish; Wesley Asbell, GC Health Department; David Kastensmidt, North Central Florida WIC Program; and Richard & Leslie Esseck.

Call to Order: Chairman Harrison called the meeting to order at 1:30 p.m. with Commissioner Tommy Langford delivering the invocation and Commissioner Randy Durden leading the pledge of allegiance.

Agenda Changes

- Mr. McQueen, County Administrator, presented the following agenda changes:
 1. Addition: Solid Waste; Request to transfer property
 2. Addition: Request for Impact Fee Transfer
 3. Addition: Request for waiver of Code Enforcement Fees
 4. Addition: Animal Control; Pet Point Software
 5. Addition: FAC 2010 Legislative Day & CCC Workshops

- Commissioner Tommy Langford presented the following agenda change:
 1. Addition: North Florida Broadband Association Update

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the Agenda as presented, with noted changes. Motion carried unanimously.

Consent Agenda

Approval of Minutes

- Regular MeetingFebruary 15, 2010

Approval of Bills

- On file in Clerk’s OfficeFebruary 2009

Request for Payment Approval

- Dixie County Inmate Housing (January 2010) \$ 3,360.00
- Shands UF
 - Inmate Douglas G. Marken, 082409, (35% discount) \$ 2,604.16
 - Inmate Douglas G. Marken, 082609, (35% discount) \$ 2,979.73

Budget Entries

- BE10-003, Fund 001, General Revenue \$48,550.00
- BE10-004, Fund 410, EMS \$ 2,600.00

Motion made by Commissioner Sharon Langford, seconded by Commissioner Randy Durden, to approve the Consent Agenda as presented. Motion carried unanimously.

County Administrator’s Report

Mr. McQueen, County Administrator, presented the following documents, and/or addressed the following issues.

Code Enforcement Monthly Report: Mr. McQueen presented the Code Enforcement Monthly Report as submitted by Ms. Diane Rondolet, Code Enforcement Officer.

Ms. Rondolet addressed the Board regarding the Chevalier complaint. There is still an issue on the number and size of signs that is allowed to be placed on a parcel. Discussion took place on whether the footage and distance conform to our Land Development Regulations.

Mr. Taylor Brown, GC Planning Director, also commented on his findings and what actions he had taken thus far, on the signs placed on the property of Mr. Averitt.

The decision on determining a violation and then proceeding to issue a Notice of Code Violation was also discussed.

The Board agreed for the County Attorney to visit the Averitt/Chevalier property; Mr. John McPherson and Ms. Diane Rondolet will expedite the preparation of any code violations.

Time Certain

1:45 p.m. David Kastensmidt; U of F Department of Medicine: Mr. Kastensmidt presented an update on the WIC Program and thanked the Board for any consideration for the use of office space.

2:00 p.m. Do Drop Inn; FINAL Plat Approval: Mr. Gilliam explained that Staff had gotten ahead of themselves during the process of Final Plat Approval for Do Drop Inn.

The plat has already been signed off on by all parties and has been recorded, before the Board had approved. Mr. Gilliam also stated that the process for Final Plat Approvals has been clarified so that this doesn't happen again.

Mr. Taylor Brown, GC Planning Director, presented SUB 10-01, Do Drop Inn, FINAL Plat Approval, for the Boards consideration. Staff recommends approval.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Sharon Langford, to approve the FINAL Plat for Do Drop Inn, SUB 10-01. Motion carried unanimously.

SHIP; Agreement between Owner and Contractor: Mr. McQueen addressed the issue of establishing a contract/agreement between the Owner and Contractor for SHIP Home Repairs or New Construction. This agreement would allow the County to act as an *Agent* for the Home Owner. Mr. McQueen had provided, as part of the agenda packet, a copy of the proposed agreement for the Boards review. Upon review, if the Board is in agreement, he will have the County Attorney draft an agreement between owner and contractor and will bring it back for the Boards consideration and approval.

The Board agreed for the Attorney to bring back an agreement for their consideration and approval.

Request for Waiver of Fees: Mr. McQueen requested that the Board approve waiving the building permit fees to aid with two (2) new SHIP construction projects.

Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to approve the wavier of building permit fees for two (2) new SHIP projects. Motion carried unanimously.

2:30 p.m. Time Certain; Road Department Report

Request to declare Stinger Blades as Surplus: Mr. Billy Cannon, Road Department Superintendent, presented the request to declare four (4) sets of Stinger Blades (sixteen pieces) as surplus. Mr. Cannon stated that he had received a phone call from the Suwannee County Road Department Superintendent who requested to purchase the stinger blades for \$6,500.00.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Randy Durden to approve the disposition of four (4) sets of Stinger Blades (tag numbers 2855 and 2856); and to accept the offer of \$6,500.00 from Suwannee County Road Department. Motion carried unanimously.

Mr. Cannon then requested to purchase Box Blades (which will not exceed \$6,500.00) with the funds collected from the sale of the Stinger Blades to Suwannee County.

Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to approve the purchase of Box Blades, NOT to exceed \$6,500.00; costs to be funded from the Road Departments budget; and in turn reimbursed with the collected funds from the sale of the stinger blades. Motion carried unanimously.

Request for Disposition of Property: Mr. Cannon presented a request to declare a 1988 GMC Truck, Tag #02249, Serial #1GTGC34K6JE526477 and a 1993 Ford One-Ton Pickup, Tag #2341, Serial #1FDKF37M9PNA95586, as surplus. Discussion took place...

Ms. Johnson, Finance Director, stated that these items are listed on Fixed Assets, at this time.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Sharon Langford, to approve the noted items as surplus and cannibalized; and to be removed from Fixed Assets. Motion carried unanimously.

C.E.M. Solutions: Mr. Cannon addressed the issue of the completed Visible Emissions Compliance Test Proposal for the Road Department Air Curtain Incinerator as performed by C.E.M. Solutions. He stated that the air permit for the Burn Box has been obtained but we still need to hire an independent company to test the air to make sure that we pass. Discussion took place...

Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to approve the permit for Clean Air dealing with the Road Department Burn Box and will attempt to comply with requirements. Motion carried unanimously.

County Administrator's Report continues...

Request for waiver of Code Enforcement Fees: Mr. McQueen addressed the issue of the substantial fines that have been placed (for a period of time) on the property of Ms. Lisa Richards. He stated that the adjoining landowner, Mr. Neilson, is considering purchasing her property and wants to know about the disposition of the fines against the property. He explained the efforts of the Code Enforcement Officer and the Court issues that the County has monitored for a while now.

Mr. McQueen explained that it is not the intention of the County to punish or make money off of Code Enforcement but the intent to make people comply. Yet the County does have some costs in this project and recommends reducing the fines to a reasonable amount to recapture some of the expenditures, approximately \$5,000.00. Discussion took place...

Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford to accept the recommendation of the County Administrator to reduce the fines to \$5,000.00 on the Code Enforcement violations of Lisa Richards and issue a Satisfaction of Lien. Motion carried unanimously.

Sustainable Water Resources Report: Mr. McQueen reported on the 2nd UF Water Institute Symposium that he and Commissioner Durden attended on February 24-25, 2010, at the Hilton University of Florida Conference Center, in Gainesville, Florida, pertaining to the issue of Sustainable Water Resources. Informational purposes only.

Request to purchase a Skid Steer: Mr. McQueen addressed the issue of replacing the Skid Steer and Trailer that was stolen. He explained that he would like to purchase a used Skid Steer, from Gray Construction, in the amount of \$7,500.00. He stated that the cost for this purchase could be funded by the insurance settlement of \$11,000.00 (less \$2,500.00 deductible), totaling \$8,500.00.

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve the request for the purchase of a Skid Steer, in the amount of \$7,500.00, from Gray Construction; to be funded out of Other Buildings and in turn will be reimbursed upon the receipt of the insurance settlement. Motion carried unanimously.

Request to transfer Property: Mr. McQueen presented the Transfer/Disposition Request Form from Solid Waste/Road Department, for the transfer of a recycling trailer to the Maintenance Department.

Mr. McQueen stated that the trailer could be converted to accommodate the skid steer and that the additional funds from the insurance settlement could be used to refurbish the recycling trailer.

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve the request to transfer the recycling trailer from Solid Waste/Road Department to the Maintenance Department. Motion carried unanimously.

Agreement for Building Official Services: Mr. McQueen presented the request for an agreement to be entered into with Dixie County providing them with Building Official Services, two (2) days a week. Discussion took place...

Motion made by Commissioner Tommy Langford, seconded by Commissioner Randy Durden, to direct the County Administrator and the County Attorney to prepare a interlocal agreement/contract and bring back to the Board for their consideration. Motion carried unanimously.

FAC 2010 Legislative Day: Mr. McQueen presented information on the upcoming FAC 2010 Legislative Day to be held on Wednesday, March 24, 2010, at the FSU Conference Center in Leon County. He asked that if the commissioners are planning on attending, to let Julee know as soon as possible so she can complete 'early bird' registration by March 5th.

All five Commissioners will be attending the FAC 2010 Legislative Day.

Letter of Support for the City of Fanning Springs: Mr. McQueen presented a request for a *Letter of Support*, from the City of Fanning Springs. The letter would be in support of their efforts to pursue the construction of a central wastewater collection and treatment system. It is understood that this communication will be included in a request for funding through Senator Bill Nelson's office, for FY2011 Civilian Appropriations. Discussion took place...

Motion made by Commissioner Sharon Langford, seconded by Commissioner Randy Durden, to approve the Letter of Support as requested by the City of Fanning Springs in their efforts to pursue the construction of a central waste water collection and treatment center. Motion carried unanimously.

Request for Impact Fee Transfer: Mr. McQueen presented a request for impact fees to be transferred, per the request of Kenneth Crosby; so he can move his trailer onto his daughter's property. This issue is considered a 'hardship case'; Staff recommends this transfer.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Randy Durden, to approve the request that impact fees for Kenneth Crosby be transferred. Motion carried unanimously.

Animal Control; Pet Point Software: Mr. McQueen presented information on pursuing a fully-intergraded system coordinating data management, pet insurance, and pet microchip identification, as provided by PetPoint, an Animal Management System, which the Animal Control department could benefit. Discussion took place...

The Board agreed on moving forward by allowing Staff to pursue the PetPoint software (Animal Management System) for the use of tracking and reporting by the Animal Control department; and to bring back a recommendation and cost.

Attorney's Report

Mr. John McPherson, County Attorney, presented the following documents, and/or addressed the following issues.

Resolution 2010-09: Support of Inmate Medical Care legislation: Mr. McPherson presented Resolution 2010-09 for the Boards approval. Mr. McPherson pointed out a correction to be noted... (~~delete strikethrough~~ and add underlined)

WHEREAS, small counties such as Gilchrist have no leverage to enter into reduced-rate contracts with hospitals and other medical providers, and thus Gilchrist County often pays full retail price for ~~care of~~ providing medical care to county inmates; and

Chairman Harrison read the short title as follows:

RESOLUTION 2010-09

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, EXPRESSING SUPPORT FOR THE COUNTY INMATE MEDICAL BILL; SETTING FORTH FINDINGS AND REASONS FOR SUPPORT; AND PROVIDING AN EFFECTIVE DATE

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve Resolution 2010-09, with noted change; and to authorize the Chairman to sign. Motion carried unanimously.

The Board also agreed to forward this resolution to the Legislation Delegation.

Road Department Tractor and Limber: Mr. McPherson stated that he has received the Certified Mail Receipt and will follow up this week with GreenSouth.

Chevalier Complaint: Mr. McPherson reported that he and Taylor have been in contact with the attorney for the neighbor with the excessive signs. According to the attorney, the neighbor is going to reduce the signage to bring it into compliance with county regulations.

The attorney has worked with Taylor to determine what signage is allowed. Mr. McPherson stated that he and Diane Rondolet, Code Enforcement Official, have made an appointment to visit the property and expedite the preparation of any code violations on those three (3) parcels of land.

City of Weston v. Crist: Mr. McPherson stated that this is the broad-based challenge to the new growth management legislation. This litigation has been stayed by the judge until after the legislative session.

Challenge to Impact Fee Legislation: Mr. McPherson stated that Gilchrist County has been added as a plaintiff representing small counties. No other activity.

SW 10th Street: Mr. McPherson presented the quitclaim deeds for donations of right of way by Sydney and Anise Roberts, and by U.S. Dairy Company, LLC, for the Boards review. No Board Action taken at this time.

Clerk's Report

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues.

Fixed Assets disposed from Tower: Mr. Gilliam presented a request for approval on the disposal of a Fax Machine, serial #2575, a Hard Drive, serial #2488, and a Printer, serial #2088 that were located at the Tower and disposed of by himself and Ron McQueen. The disposal of these items will allow them to be removed from the fixed assets listings.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Sharon Langford, to approve the request of disposal on the noted items (Fax Machine, serial #2575, a Hard Drive, serial #2488, and a Printer, serial #2088 that were located at the Tower . Motion carried unanimously.

Surplus Sale & Transfer Items: Mr. Gilliam presented a list of surplus property items (on file in the Finance Department) to be disposed of or cannibalized. Discussion took place and the following property was not to be surplus or disposed of:

- Property #1798 Icemaker; transfer from Co. Extension to Co. Maintenance

Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to approve the submitted list (on file in the Finance Department) of property for surplus/disposition, except for the noted item. Motion carried unanimously.

Impact Fee Payment Plans: Mr. Gilliam addressed the issue of Impact Fee Payment Plans. He stated that in the past, the Board had approved one case. He also stated that he had received a phone call about setting up an Impact Fee Payment Plan, but realized that there are no official guidelines or procedures for such a thing and that our finance system is not set up for accounts receivable.

Mr. Gilliam and Ms. Johnson, Finance Director, had discussed these issues and agree/suggest that the Board consider (for future requests, before any payment plans are approved) that all future cases be brought before the Board, for case-by-case consideration, until guidelines can be established. **The Board agreed.**

Insurance Reimbursement: Mr. Gilliam presented the insurance settlement (for the Boards information and acceptance), in the amount of \$11,000.00, for the stolen Skid Steer and Trailer. The reimbursement will be less the deductible of \$2,500.00, for a total of \$8,500.00.

The Board accepted the insurance settlement, in the amount of \$8,500.00. No further action required.

FDLE; Byrne Grant Award: Mr. Gilliam presented, for the Boards acceptance, the Byrne Grant Award, in the amount of \$7,937.00, for the GCSO Audio & Video Records; and authorized the Chairman to sign.

Motion made by Commissioner Sharon Langford, seconded by Commissioner Tommy Langford, to accept the Byrne Grant, in the amount of \$7,937.00, for Audio & Video Records, for the GCSO; and authorize the Chairman to sign. Motion carried unanimously.

Commissioners Reports

Commissioner Randy Durden: Commissioner Durden requested that the Board appoint an alternate member to attend the Nature Coast Regional Water Authority Board Meetings should he not be able to attend. It was recommended that Ron McQueen, County Administrator, be appointed.

Motion by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the recommendation to appoint Ron McQueen, as the BoCC Alternate (for Randy Durden), to the NCRWA Board. Motion carried unanimously.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn: With there being no further business... ***A motion was made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to adjourn. Motion carried unanimously. Chairman adjourned at 4:20 p.m.***

Board of County Commissioners
Gilchrist County, Florida

Attest:

Approved:

Joseph W. Gilliam, Clerk of Court

D. Ray Harrison, Jr., Chairman