

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD MAY 3, 2010.

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Monday, **May 3, 2010**, at **1:30 p.m.**, in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

- Commissioner D. Ray Harrison, Jr., Chairman**
- Commissioner Tommy Langford, Vice Chairman**
- Commissioner Randy Durden**
- Commissioner Sharon A. Langford**
- Commissioner Kenrick Thomas**

Others in Attendance: Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Ron McQueen, County Administrator; John Ayers, Gilchrist County Journal; Julee Brideson, Administrative Assistant; Diane Rondolet, Code Enforcement; Billy Cannon, Road Department Superintendent; Ron Mills, EM Chief; Taylor Brown, Manager City of Trenton; Jordan Green and Katrina Sadler, FDOT; and Charles & Janice Dorminey.

Call to Order: Chairman D. Ray Harrison, Jr. called the meeting to order at 1:30 p.m. with himself delivering the invocation and Commissioner Kenrick Thomas leading the pledge of allegiance.

Agenda Changes

- Commissioner Harrison presented the following agenda change:
 1. Addition: Charles & Janice Dorminey; ROW Issue

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the Agenda as presented, with noted changes. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular MeetingMarch 15, 2010

Budget Entries

BE10-013, General Revenue, Fund 001\$794.41

Request for Transfer Approval

Transfer Request: Permanent transfer of a 1975 Ford F350 from the Road Department to Solid Waste; Tag #237878; Serial #F37LMX42931; Model Number, Old Fire Truck

Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon Langford, to approve the Consent Agenda as presented. Motion carried unanimously.

Agenda Change

Charles & Janice Dorminey; ROW Issue: Mr. Dorminey addressed the Board requesting that the County purchase the Right-of-Way on the 14.32 acres he and his wife purchased. He stated that half of NW 5th Avenue and almost the whole section of NW 117th Place are on their property, for which they are paying taxes on. Discussion took place...

Mr. McPherson, County Attorney, stated that the County already owns it by Descriptive Easement; that means that the County has built or has maintained the road/right-of-way for over ten (10) years.

The Board took NO action on the request made by Mr. & Mrs. Dorminey on the issue of wanting the County to purchase ROW.

County Administrator's Report

Mr. McQueen, County Administrator, presented the following documents, and/or addressed the following issues.

Emergency Management

Request for Travel: Mr. Ron Mills, EM Chief, presented a request for authorization of overnight travel for himself and Ron McQueen, County Administrator, to attend the following:

1. Governors Hurricane Conference in Ft. Lauderdale, May 25-28, 2010
2. Florida Emergency Preparedness Association Mid-Year Meeting in Daytona, Florida, July 28-30, 2010

Mr. Mills stated that both of these conferences are required for the Scope of Work and are covered in EM budget.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the request for overnight travel for Ron Mills and Ron McQueen to attend the noted conferences. Motion carried unanimously.

Generator Service Program: Mr. Mills presented the proposals he had obtained for a maintenance schedule (basic service), for all generators, in the county; generators include one (1) at the courthouse, one (1) at the administrators office, four (4) at EOC and four (4) at fire stations. He stated that the basic service proposal included the following:

- Annually: Change Oil and filters all ten units in the county
- Semi-Annually: Run unit, check proper operation and power out
- Advise County of additional maintenance needed

The proposals received are as follows:

- | | | |
|---|-------------|----------|
| 1. Ring Power in Ocala
...Ring power initially proposed an extensive amount (as listed above) due to extensive work. They opted NOT to price the reduced services request. | \$15,000.00 | Annually |
| 2. On-Site Power Services in Lakeland | \$5,900.00 | Annually |
| 3. Chadwell & Sons in Miami (High Springs)
Local service coordinator, Steve Millard, resides in Gilchrist County | \$2,770.00 | Annually |
| 4. Response and Power Solutions, LLC in Lake City
Some filters may require additional costs | \$2,600.00 | Annually |
| 5. Tampa Armature Works in Jacksonville | \$5,790.00 | Annually |

Mr. Mills stated that is the recommendation of EM to select Chadwell & Sons, due to reliability and previous work history with their local service representative and pricing; all contracts would be for one year with the opportunity to renew. He also stated that the expenditures for this project are to be split three ways between EM, Fire and EMS. Funds are available in current budgets. Discussion took place...

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to accept the proposal from Chadwell & Sons, in the amount of \$2,770.00; not LOW bid but complies with bid request. Chairman Harrison called for any further discussion...

Mr. Gilliam asked if the ten (10) generators that are being considered for this maintenance program are all that the County owns. Mr. Mills stated that those are all the generators that are currently working. It was questioned "who is responsible for the generator at the jail?" Mr. Mills stated that the Sheriff is responsible. The generator at the school was also questioned; that generator is under contract for five years with the State. Discussion continued on whether all the generators owned by the County are being noted for the consideration of the maintenance schedule...

Commissioner Durden withdrew his motion, second withdrawn by Commissioner Kenrick Thomas...

The Board agreed for Mr. Mills to prepare and bring back a list, including ALL generators owned by the County, for consideration of the maintenance schedule.

Request for Training Equipment: Mr. Mills presented a proposal for the purchase of a "Live Fire" remote controlled training device (Extinguishing Trainer) with attachments for the purpose of training the CERT Teams, CERT Students, Firefighter I Students, First Responder Students, County Employees and continuing In Service Training for ALL Public Safety. He stated that this device delivers the training in a much improved "safety" atmosphere as to the present standard.

The quotes presented are as follows:

Mr. Cannon also presented a disposition request to cannibalize a 1990 GMC ½ ton truck; tag #93604, serial #2GCEC14Z9L1217, MODEL # GMC 1500.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Sharon Langford, to approve the disposition request to declare the 1990 GMC ½ ton truck as surplus for cannibalization. Motion carried unanimously.

While Mr. Cannon was present, Mr. McPherson updated the Board on the issue with GreenSouth regarding the tractor and limber.

Mr. McPherson stated that GreenSouth representatives came out and operated the tractor and limber, for several hours, experiencing no problems.

Mr. Cannon stated that prior to that exercise, during normal operation; he had to put water in the machine.

Mr. McPherson explained the proposed offering by GreenSouth; to extend the factory warranty on the 7130 tractor for an additional two years or 1500 hours, whichever comes first. He also suggested that the Board consider adding the following before accepting their offer...

1. By accepting the offer that we (the County) will not waive any rights to take further action in the future and;
2. That they (GreenSouth) provide us at any time the tractor experiences another breakdown that they provided us with a loaner within 24hrs

Discussion continued...

Mr. McPherson addressed another issue to be considered in addition to accepting the offer...an outstanding invoice for downtime, which we would ask to be waived.

Mr. Cannon asked the Board to allow him to have two (2) weeks to run the tractor, keeping records of ANY/ALL incidents/problems that may occur (or have to be attended to) before accepting any offer. Discussion continued...

The Board agreed to have the Attorney contact GreenSouth with the County's intentions and to direct the Road Department to begin using the tractor/limber and to document ALL issues of maintenance for two (2) weeks and see if any problems arise before we accept extended warranty from GreenSouth and ALAMO.

County Administrator's Report continues...

EMS Week Proclamation: Mr. McQueen presented, for the Board's approval, Proclamation 2010-04, Recognizing the Week of May 22-16, 2010, as *Emergency Medical Services Week*.

Mr. McQueen stated that the next Board meeting, May 17th, the EMS Staff will be invited to attend in order to be recognized for their services to Gilchrist County.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Sharon Langford, to approve Proclamation 2010-04, Emergency Medical Services Week.

Chairman Harrison read the short title. He then called for any further discussion...none noted... He then called for the vote... ***Motion carried unanimously.***

Solid Waste; Toxic Roundup Summary: Mr. McQueen presented a summary on the outcome of the Gilchrist County Toxic Roundup. The summary noted that there were 228 households that participated in the Gilchrist County Household Hazardous Waster Collection Program in 2010, including materials that were collected for proper management and disposal. There was a total of 34,396 pounds (17.2 tons) collected. Informational purposes only, no Board action needed.

Oak Tree Landing; Donation of Right-of-Way: Mr. McQueen presented a request from Ted Burt, P.A., asking that the County now release its interest in the Gilchrist County side of the roadway; the East fifteen (15) feet of Section 1, Township 9 South, Range 16 East, lying South of County Road 232, Gilchrist County, Florida.

Mr. McQueen explained Alachua County has now released interest. Mr. Burt had prepared a Quit Claim Deed for the Boards approval and Chairman's signature.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the Quit Claim Deed, release the noted r-o-w for Oak Tree Landing, LTD, and to allow the Chairman to sign. Motion carried unanimously.

Fanning Springs Building Services: Mr. McQueen presented notification from the City of Fanning Springs that they will no longer need Building Plans and Inspection Services from Gilchrist County; they have contracted with Florida Municipal Services, Inc., effective March 16, 2010. This notification will serve as the Notice of Termination of the Fanning Springs Building Services Interlocal Agreement, dated April 1, 2002. Informational purposes only.

Code Enforcement Monthly Report: Mr. McQueen presented the Code Enforcement Monthly report as submitted by Diane Rondolet, Code Enforcement Officer. Discussion took place on the report of Cynthia Ellis (Special Use Permit/sign issue) as noted in Ms. Rondolet report. No Board action taken.

SHIP; Recertification for Mr. & Mrs. Little: Mr. McQueen presented the request for recertification for a SHIP loan, in the amount of \$40,000.00, for Mike & Jewel Little, subject to the availability of SHIP funds; contract is Owner financed.

Motion made by Commissioner Sharon Langford, seconded by Commissioner Randy Durden, to approve the SHIP Loan, in the amount of \$40,000.00, for Mike & Jewel Little. Motion carried unanimously.

SHIP; LHAP Section (F) Building Green: Mr. McQueen presented an addition to be added to the Local Housing Assistance Plan; Section (F) Building Green.

Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to approve Section (F) Building Green to the LHAP. Motion carried unanimously.

AFLAC: Mr. McQueen presented a request from Tammy Gardner, Aflac District Sales Coordinator, to utilize *Employee Direct Bill Program*. He explained that as in the past, the number of payroll slots were limited not allowing short-term disability coverage to be offered. With the new EDB program, this would allow employee's to purchase Aflac's short-term disability policy without the need for a new payroll slot. The premiums would be deducted straight from the employee's checking account or credit card.

Mr. McQueen explained that the only obligation that the County would have to Aflac would be completing a Non-Payroll Insurance Program Acknowledgement Form and verifying employment of any employee that would want to purchase a policy. He stated he and the payroll department is willing to do this, should the Board approve.

Motion made by Commissioner Sharon Langford, seconded by Tommy Langford, to approve the Employee Direct Bill Program with Aflac. Motion carried unanimously.

Attorney's Report

Mr. John McPherson, County Attorney, presented the following documents, and/or addressed the following issues.

Resolution 2010-24: Park Fees: Mr. McPherson presented Resolution 2010-24 which adds the Hart Springs Diving Program Fees to the rate table, in the policy manual; except for the \$150 Annual Pass approved by the Board at the last meeting. He stated that the fees in this resolution are from the "Hart Springs Diving Program" recommended by the Diving Advisory Board and approved by the County Commission some time ago.

Mr. McPherson stated that in the Diving Program, the fee for guest divers is stated as "\$20 (\$18 plus \$2 park admission)." Since the adoption of this fee, the admission fee has increased to \$4. He put this in the resolution as "\$18 plus regular admission." Thus, the amount for a guest dive would be \$22, and would go up or down with changes to regular admission fees.

Motion made by Commissioner Tommy Langford, seconded Commissioner Randy Durden, to approve Resolution 2010-24. Chairman didn't recognize motion...he went straight into discussion with a question he had on pavilion rates...

Discussion took place on the difference in the pavilion rates for both parks...Chairman Harrison feels that the rates for pavilions/lodge at both parks should be the same...

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden to amend previous motion making the rates the same for Hart and Otter Springs pavilions for half day rates including daily entrance fee...Mr. Gilliam reminded the Board that there was a motion already on the floor...

Mr. McPherson stated that a motion to amend the motion to include rate changes as discussed was acceptable at this time...Discussion continued.

Commissioners Thomas and Durden rescinded amended motion and second.

Back to main motion...

Motion made by Commissioner Tommy Langford, seconded Commissioner Randy Durden, to approve Resolution 2010-24. Chairman Harrison read the short title as follows...

RESOLUTION 2010-24

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; CODIFYING FEES CHARGED FOR THE HART SPRINGS DIVING PROGRAM; AND ESTABLISHING AN EFFECTIVE DATE

Chairman Harrison then called for any further discussion...none noted. He then called for the vote... *Motion carried 4-1*, with Chairman Harrison voting NO.

LDC Updates: Mr. McPherson reminded those who still need their Land Development Codes updated to bring them to the meeting and he will update them with the 2010 Supplement.

Clerk's Report

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues.

Insurance Appraisal of County Buildings: Mr. Gilliam presented and reviewed the Insurance Appraisal of County Buildings, for the Boards information and approval. The appraisals included a reduced amount, on County Owned Buildings, in the amount of \$3,546,063 or 25.38%.

Motion made by Commissioner Sharon Langford, seconded by Commissioner Tommy Langford, to accept the insurance appraisal of County Owned Buildings, in the amount of \$3,546,063 or 25.38%. Motion carried unanimously.

FY 10/11 Budget Planning Update: Mr. Gilliam updated the Board on the schedule for the budget planning for FY 10/11, for all departments. He stated that he will be presenting a proposed budget (to the Board) by the first meeting in July. No Board Action needed at this time.

Mr. Gilliam also addressed the meeting date of the first meeting of the month in July. The first Monday is July 5th, a holiday observed by the County as Independence Day. He suggested that a meeting date be rescheduled for the first of the month meeting.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Sharon Langford, to move the first meeting in July from Monday, July 5th to Tuesday, July 6th at 1:30 p.m. Motion carried unanimously.

Sheriff's Budget Request: Ms. Jacki Johnson, Director of Finance, explained to the Board the request made by the GCSO to amend the budget for the Law Enforcement Capital Outlay, in the amount of \$8,640.09. She explained that these funds were left over from the Byrne Grant Child Abuse/Neglect, Sexual Abuse Grant that the Sheriff had cancelled during FY 2009-2010. Discussion took place...

Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to DENY the GCSO request to amend the Law Enforcement Capital Outlay budget, in the amount of \$8,640.09. Motion carried unanimously.

Computer Training: Mr. Gilliam addressed the issue of the notification letter that Ms. Johnson had sent to all the Constitutional Officers regarding computer training that will be offered at the Public Safety Complex, provided by New Horizon. Informational purposes only.

Budget Recap and Revenue Reports: Mr. Gilliam presented the Budget Recap and Revenue Reports for the Boards information. No action needed.

Reimbursement Request from M.C. Bruce, Tax Collector: Mr. Gilliam presented a reimbursement request for postage fees on the mailing of the 2009 Property Tax Reminder Notices, from the Tax Collector, in the amount of \$855.80.

Motion made by Commissioner Sharon Langford, seconded by Commissioner Tommy Langford, to approve the reimbursement request from the Tax Collector, in the amount of \$855.80, for postage fees on the 2009 Property Tax Reminder Notices. Motion carried unanimously.

Commissioners Reports

Commissioner Harrison: Chairman Harrison relinquished his position as Chairman to Vice Chairman Tommy Langford, in order to entertain a motion. Commission Harrison requested that the County Attorney be directed to draft a proposal changing the rate on Hart Spring's pavilions to be the same as that at Otter Springs, for half days use.

Motion made by Commissioner D. Ray Harrison, seconded by Commissioner Kenrick Thomas, to direct the County Attorney to draft a proposal changing pavilion rated at Hart Springs to be the same as half day rates at Otter Springs. Motion carried unanimously.

Chair was turned back over to Commissioner Harrison.

Old Business

Carry Forward Funds: Ms. Johnson addressed the Board on the issue of the funds in the Road Departments Carry Forward Budget, in the amount of \$75,459.00, from the Countyline Road Project. She explained that this budget amendment will need to be advertised.

The Board directed the Clerk's Office to advertise the road Department's Carry Forward budget, in the amount of \$75,459.00.

New Business: None noted.

Public Participation: None noted.

Adjourn: With there being no further business... *A motion was made by Commissioner Tommy Langford, seconded by Commissioner Randy Durden, to adjourn. Motion carried unanimously. Chairman adjourned at 4:21 p.m.*

Board of County Commissioners
Gilchrist County, Florida

Approved:

Attest:

D. Ray Harrison, Jr., Chairman

Joseph W. Gilliam, Clerk of Court