

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF
COUNTY COMMISSIONERS HELD MAY 17, 2010.**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Regular Meeting** on Monday, **May 17, 2010**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

Commissioner D. Ray Harrison, Jr., Chairman
Commissioner Tommy Langford, Vice Chairman
Commissioner Randy Durden
Commissioner Sharon A. Langford
Commissioner Kenrick Thomas

Others in Attendance: Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Ron McQueen, County Administrator; John Ayers, Gilchrist County Journal; Diane Rondolet, Code Enforcement; Billy Cannon, Road Department Superintendent; Linda Walker, EMS Chief and EMS Staff; Lloyd Holley; Marlene Wilkerson; Richard & Leslie Esseck; Ray & Jane Rauscher; and Suzann Stanley.

Call to Order: Chairman Harrison called the meeting to order at 4:01p.m. with Commissioner Tommy Langford delivering the invocation and Commissioner Randy Durden leading the pledge of allegiance.

Agenda Changes

- Mr. Joseph, Clerk of Court, presented the following agenda change:
 1. Correction: Consent Agenda: Move BE10-014 & Resolution 2010-26 and BE10-015 & Resolution 2010-27 to the 5:15 p.m. Time Certain
- Mr. Ron McQueen, County Administrator, presented the following agenda changes:
 1. Remove: Item 'b' under Public Safety; Request to complete Multi-Level Training Building
 2. Addition: Request from Fanning/Manatee Working Group
- John K. McPherson, County Attorney, presented the following agenda change:
 1. Addition: VAB Organizational Meeting
- Commissioner Randy Durden presented the following agenda change:
 1. Addition: School Bus Donation for AARP

Motion made by Commissioner Tommy Langford, seconded by Commissioner Sharon Langford, to approve the Agenda as presented, with noted changes. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting April 05, 2010
 Regular Meeting April 19, 2010

Budget Entries

BE10-014, Transportation, Fund 140 \$134,044.00 *and*
 Resolution 2010-26, Amending the Transportation Fund
 BE10-015, Capital Projects, Fund 301 \$174,719.00 *and*
 Resolution 2010-27, Amending the Capital Projects Fund

Request for Payment Approval

Mills Engineering

Invoice 2008093, 4/1/2010 - 4/30/2010\$2,074.00
 Otter Springs Surface Water Treatment
 Invoice 2009059, 4/1/2010 - 4/30/2010\$2,660.00
 Solid Waste transfer Facility Operation Permit
 Invoice 2009069, 4/1/2010 - 4/30/2010\$1,235.00
 W/R GCR337 from SR26 to SE 70th Ave & GCR337 to GCR340

Request for Purchase Order Approval

Road Department

Ring Power, 5/12/2010 \$174,979.00
 Caterpillar 120M Motor grader

Mr. Gilliam brought it to the attention of the Board that the budget entries noted on the Consent Agenda needs to be removed and be included as part of the Public Hearing scheduled for the 5:15 p.m. Time Certain.

Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to approve the Consent Agenda as presented, with noted change. Motion carried unanimously.

County Administrator's Report

Mr. McQueen, County Administrator, presented the following documents, and/or addressed the following issues.

Request to accept Forestry 50/50 Grant: Mr. McQueen presented, for the Board acceptance, the award of the Florida Forestry Grant, in the amount of \$6,500.00. Discussion took place...

Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to accept the Florida Forestry 50/50 Grant, in the amount of \$6,500.00, as long as it doesn't tie the County to any purchases, at this time. Motion carried unanimously.

Request to complete Multi-level Training Building: Mr. McQueen requested, as an agenda change, to have this item removed from his report.

Generator Service Proposals REVISED: Mr. McQueen presented the *revised* quotes (as directed by the Board to be brought back) for the Generator Service Program, including ALL county generators. The list of county maintained generators is as follows (There are a total of fourteen (14) units):

- Four (4) units at EOC
- Two (2) units at Courthouse
- Single units at the Road Department, Hart Springs, Fire Rescue Stations 2-3-4, and Med Station 2
- Two (2) units at the Sheriff's Office

The following quotes were received on the proposed service for county generators:

1. Chadwell & Sons	\$3,336.96
2. Response and Power Solutions, LLC	\$3,600.00
3. Tampa Armature	\$8,215.00
4. On-Site Power	\$8,260.00 (plus additional costs)
5. Ring Power	\$11,700.00

Ms. Jacki Johnson, Director of Finance, explained that once the purchase order is complete, the costs will be broken down by location of the generator.

It was suggested that the cost be allocated by department, to obtain a true cost for auditing purposes. Discussion took place...

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve Chadwell & Sons, for the generator services, as recommended by Emergency Management, in the amount of \$3,336.96. Motion carried unanimously.

Time Certain

4:15 p.m. Lloyd Holley; Operation of ATV's on County Roads: Mr. Holley addressed the Board requesting that they consider allowing ATV's to be driven on unpaved/graded roads within the county. Mr. Holley also submitted for the record, several pages of signatures of those citizen representatives that support this petition.

Mr. Holley stated that it is the intention of the petitioners that Ordinance 06-18 which does not permit the operations of ATV's by licensed drivers on unpaved roads which have posted speed limits of 35 mph or less should be REVISED. Discussion took place...

The Board agreed to table repelling Ordinance 06-18, ATV use on unpaved County Roads until the GCSO could be contacted for their opinion on this request; an invitation will be extended to the Sheriff asking him to attend the June 7th Board Meeting (a Time Certain will be scheduled for 2:00 p.m. to address this issue)

4:30 p.m. Road Department Report: Mr. Billy Cannon, Road Department Superintendent, addressed the Board with a proposal to try a gas treatment to help prevent ethanol damage.

Mr. Cannon stated that the cost for the gas treatment would be \$150.81 per 7500 gallons of gasoline. Discussion took place... Mr. Gilliam stated that the increased cost per gallon to each department, for treatment cost, would be approximately .02¢.

The Board agreed for the Road Department to try the gas treatment for several months and report back.

Road Signs: Mr. Cannon also reported on the issue of missing road signs. He stated that there is a reoccurring problem with Stop Signs, 911 Signs and posts going a miss. Right now in Suwannee River Estates there are 13 signs missing, making it a total (to date) of 18 signs, in a two (2) month period. Mr. Cannon stated to replace these sign are approximately \$100 each to be replaced. He stated that he had contacted the Sheriff's office and they agreed to patrol the area.

The Board suggested contacting the Game Warden requesting the use of game cameras; to be placed in the areas where the signs are going a miss. Commissioner Thomas stated he would get in contact with them.

Cattle Gaps on SW 20th Street: Mr. Cannon addressed the issue of the Cattle Gaps on SW 20th Street. He provided pictures (of the cattle gaps in question) for the Boards review. He explained that the fuel truck driver had called him and told him that he needed to go out and look at the cattle gaps on SW 20th Street because they're hazardous. He and the County Attorney made a visit to the site and per the advice of the County Attorney Mr. Cannon went out and placed barricades at both locations. Unfortunately the one cattle gap was in such poor condition that he covered it with dirt.

Mr. Cannon stated that SW 20th Street is a County maintained road and that the cattle gaps are such a hazard keeping the Road Department from properly maintaining the road and other through traffic from a safe road to travel.

Ms. Suzanne Stanley and Ms. Annette Wilkerson, family members who own property off of SW 20th Street are opposed to the County maintaining this road. Discussion took place...

The Board explained that they could submit an application to have the road closed. Ms. Stanley said the portion between the two (2) cattle gaps would be all that need to be closed; Ms. Wilkerson agreed. Discussion continued...

Mr. McPherson clarified the procedure; he stated that everybody that fronts on that road, on the portion to be closed, has to join in the application (have to sign the application asking for it to be closed). Discussion continued...

The Board directed the land/property owners to submit an application, petitioning those whose property fronts the portion of the road to be closed, and then Board will address at that time.

Time Certain

4:45 p.m. EMS Employee Recognitions: Mr. McQueen stated that at the last Board of County Commissioners meeting a proclamation declaring May 16-22 as *EMS Recognition Week* was approved.

EMS Chief, Linda Walker, was present to recognize the EMS Employees for their dedicated services. Each employee was individually recognized and will receive a monogrammed duffle bag.

Road Department Report Continues...

Update on the tractor and Limber: While Mr. Cannon was still present, Mr. McPherson, County Attorney, asked that he provide the Board with an update on the operation of the tractor and limber.

Mr. Cannon stated that the tractor and limber have been run for a total of four (4) days, putting about eight (8) hours a day on it, and they haven't experienced any problems.

Mr. McPherson would like to wait until the next Board meeting, for another update, before contacting GreenSouth.

Mr. McPherson stated that we were going to test the tractor & limber for ten (10) days; if it works satisfactorily it will be his recommendation to accept their offer of extending the warranty for two (2) years, and then to include the promise of a loaner if it should go down, and forgive the one invoice.

5:15 p.m. PUBLIC HEARING; Budget Amendments: Ms. Jacki Johnson, Director of Finance, addressed the Board with the presentation of the budget amendment for the Transportation Fund and Capital Projects Fund, which have been advertised in the newspaper.

Ms. Johnson presented and read for the record, Resolution 2010-26, with the short title as follows; and BE10-014, Transportation Fund 140:

RESOLUTION 2010-26

A RESOLUTION OF THE Gilchrist COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE TRANSPORTATION FUND (140)

WHEREAS, the Board of County Commissioners are in receipt of additional un-budgeted fund balance from fiscal year 2009; amending the Transportation Fund 140 by an increased amount of \$75,459.00.

Motion made by Commissioner Sharon Langford, seconded by Commissioner Tommy Langford, to approve resolution 2010-26 and BE10-014. Motion carried unanimously.

Ms. Johnson then presented and read for the record, Resolution 2010-27, with the short title as follows; and BE10-015, Capital Projects Fund 301:

RESOLUTION 2010-27

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE CAPITAL PROJECTS FUND (301)

WHEREAS, the Board of County Commissioners of Gilchrist County are in receipt of additional un-budgeted fund balance from fiscal year 2009; amending the Capital Projects Fund (301) by the increased amount of \$173,860.00.

Discussion took place...

Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to approve Resolution 2010-27 and BE10-015. Motion carried unanimously.

County Administrator's Report continues...

Road Department; Sun Springs Bid Information: Mr. McQueen stated that Sun Springs Road has gone to bid. A copy of the *bid blank* (information sheet) was included in the agenda packet for the Boards review. He stated Mr. Lee Mills, County Engineer, will be at the June 7th meeting to award this project. No Board Action required at this time.

Otter Springs Road Update: Mr. McQueen updated that Board on the status of the Otter Springs Road Project. He stated that the project was ready for Hipp Construction, as of last week. All was good until the rain this morning. Mr. Lee Mills, County Engineer, is trying to get the final things ready for Hipp to move in. No Board Action required.

Commissioner Tommy Langford: Commissioner Langford stated that he was going to address this issue during Commissioner Reports, but while the Road Department Superintendent was still present he presented the issue of the proposal to relocate NE 2nd Court (Aderholt's) on to Loncala Property Line. Commissioner Langford stated that the estimated cost for this project would be approximately \$130,000.00. Discussion took place...

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to deny the request (on the proposal represented by Commissioner Tommy Langford, to relocate NE 2nd Court (Aderholt's) on to Loncala property line) based on the budget restraints and also that its is not ethical or feasible to use tax payers money to solve neighborhood disputes. Motion carried unanimously.

Quote for Planning Services: Mr. McQueen presented a request for obtaining extending services, from Laura Dedenbach, for that of other services than the EAR. Mr. McQueen and Mr. McPherson have been trying to handle the zoning issues through the end of the year, but there is more involved than what they thought there would be.

Mr. McQueen stated that there are going to be some issues that will come up (i.e., the power generating plant) that Mr. McPherson cannot provide the type of work that needs to be done because of the scope of the project; and the fact that Mr. McPherson will be representing the Planning Commission and the Board of County Commissioners. Discussion took place...

Mr. McPherson stated that the scope of services will be presented to Ms. Dedenbach and she will present a cost and that would be brought to the Board for approval before any commitments are finalized. Discussion continued...

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the proposal for Scope of Services and costs, for Plan-It U.S. LLC (Laura Dedenbach) to assist the Planning Department, for the balance of this fiscal year. Motion carried unanimously.

Request for travel for Frank Ritter: Mr. McQueen presented a request to allow Frank Ritter, Building Official, to attend the 2010 Annual Conference & Trade Expo, being presented by The Building Officials Association of Florida and the Florida Association of Plumbing, Gas and Mechanical Inspectors. The joint Annual Education & Trade Expo for 2010 will be held at the Grand Hyatt Tampa Bay on June 6-10, 2010.

Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to approve the request to allow Frank Ritter to attend conference. Motion carried unanimously.

Hart Springs; Connection of 2 Lights: Mr. McQueen presented a request made by Mitchell gentry, Hart Springs Manager, for two (2) additional yard lights, at the springs. This does require entering into a standard Yard or Security Light Agreement with Central Florida Electric Cooperative, Inc.

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve the request for two (2) additional yard lights for Hart Springs. Motion carried unanimously.

New Sign for Otter Springs: Mr. McQueen presented, for the Boards information, a picture of the new sign that will be purchased by the Suwannee River Water Management District, for Otter Springs. Informational purposes only.

Mr. McQueen is to pursue acquisition of property for placement of sign off of CR 232.

Solid Waste; Request for Disposition of Compactor: Mr. McQueen presented a request made by Solid Waste, for the disposition of a Self Contained Compactor; tag #2262, serial # 992405, model #U-36. He stated that the box has rotted beyond any further repair.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Tommy Langford, to approve the Disposition Request for the self-contained compactor box. Motion carried unanimously.

Gilchrist County Jail; Emergency Lighting Repairs: Mr. McQueen presented a purchase order to Interstate Supply, for emergency lighting repairs at the Jail. There were issues at the jail where inmates were destroying the lens, loosing the bulbs, so that there was no lighting in the cells. Discussion took place...

This issue will be readdressed at the June 7th meeting during the 2:00 p.m. Time Certain scheduled for the Sheriff.

Motion made Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden, to approve the emergency purchase order to Interstate Supply, for replacement lens for lighting at the jail, in the amount of \$5,928.17. Motion carried unanimously.

NFBA request for Notice of Intent Resolution: Mr. McQueen presented a request from the North Florida Broadband Authority requesting that the County draft/adopt a Notice of Intent Resolution Committing Interest to Gilchrist County In Kind Assets to NFBA.

A proposed resolution was submitted by NFBA for the Boards consideration and adoption. Discussion took place...

BOCC directed the County Attorney to get with NFBA to redraft and correct resolution, with the stated changes addressed by the Board, on the proposed Notice of Intent Resolution Committing Interest to Gilchrist County In Kind Assets to NFBA.

Meridian Budget Request: Mr. McQueen presented a letter from Meridian Behavioral Healthcare, Inc. requesting that the County meet their share of matching funds for the new fiscal year. Mr. McQueen stated that this is for informational purposes and has provided a copy to the Finance Director for consideration during the budget process. No Board Action required at this time.

Current Facilities County Maintenance Mows and Maintains: Mr. McQueen presented the Board with information on the services and locations carried out by the County Maintenance Crew. He also stated that the new Courthouse Custodian Hours will be Monday through Friday, 8 a.m. to 5:00 p.m. Discussion took place; no Board Action needed.

Attorney's Report

Mr. John McPherson, County Attorney, presented the following documents, and/or addressed the following issues.

Resolution 2010-25; Park Fees: Mr. McPherson presented Resolution 2010-25 for the Boards consideration and approval. The short title read as follows:

RESOLUTION 2010-25

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF Gilchrist COUNTY, FLORIDA; ESTABLISHING SPECIAL WEEKDAY RATE FOR NON-PROFITS USING HART SPRINGS PAVILIONS; AND ESTABLISHING AN EFFECTIVE DATE.

Hart Springs: Pavilions	A or B:	\$65	Plus normal entrance fees. Off-Season Rates include admission fee to park for all persons attending event. \$20 deposit to be paid on day of use and refunded if pavilion left clean.
	A and B:	\$95	
	Off-Season:		
	A or B:	\$75	
	A and B:	\$125	
	<u>Non-Profit Organizations, weekday, A or B, year-round:</u>	<u>\$50/half day, includes admission</u>	

Discussion took place, again, on the definition of non-profit. The Board agreed that a non-profit organization *does not/will not* include family reunions.

The Board agreed on what was presented (as noted above) on Resolution 2010-25, Establishing Special Weekday Rate for Non-Profits using Hart Springs Pavilions and the following addition...

...underlined ADDED... The new language will also include Non-Profit Organizations, Weekends, A or B, Entrance Fee includes admission

Discussion continued...

Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon Langford, to approve Resolution 2010-25 with noted change. Motion carried unanimously.

Release of Special Assessment Liens: Mr. McPherson presented a request for the release of special assessment liens on recorded property (parcel # 32-06-15-0065-0480-00A2) in Gilchrist County, owned by Herbert Walker and Leitha Walker. He stated that these liens are *old* and under the process we use now the Uniform Method, we do not have separate special assessment liens. He recommended that the Board execute the Notice of Release of the Special Assessment Liens, and authorize the Chairman to sign, as the statute of limitations has run on these liens.

Motion made by Tommy Langford, seconded by Commissioner Kenrick Thomas, to execute the Notice of Release of Special Assessment Liens on property owned by Herbert Walker & Leitha Walker and to authorize the Chairman to sign. Motion carried unanimously.

LDC Updates: Mr. McPherson reminded the board members to bring their Land Development Codes to the meeting and he will update them with the 2010 Supplement.

Attorney's Agenda Change

VAB Organizational Meeting: Mr. McPherson stated that it is time to set the Value Adjustment Board Organizational Meeting and appoint the County Commission members to serve on the VAB.

Chairman Harrison asked for any volunteers...

Commissioner Kenrick Thomas and Commissioner Tommy Langford were appointed to serve on the VAB and Mr. Gary Rexroat was nominated for Citizen Member. Clerk to send letter to Mr. Rexroat notifying him of his nomination and requesting his confirmation of appointment.

The Board agreed to schedule the VAB Organizational Meeting for Tuesday, July 6, 2010, at 12:30 p.m. Clerk will send notification letter and request for appointment of members to serve on the VAB, to the School Board.

Clerk's Report

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues.

Insurance Bid Proposal: Mr. Gilliam presented the insurance bid proposals drafted by Ms. Robin Riley, Account Executive, Brown & Brown –PRIA, for Fully-Insured/Self Funded Group Health Plan: HMO, POS, PPO, HDPH and Dental and Vision. Mr. Gilliam stated that renewal rates are not available at this time due to the fact that there are claims still coming in. Claims paid compared to premiums were reviewed and we are at about 65%, which is good.

Mr. Gilliam asked the Board for direction on whether or not they wish for Ms. Riley to move forward on going out for bids. Discussion took place...

The Board agreed to direct the Clerk's Office to wait until renewal quotes are received from United Health Care before determining if bids are necessary, for insurance products.

Additional Phones: Mr. Gilliam updated the Board on the progress on the installation of the new phone system. He presented a request for the purchase six additional phones; one (1) for the office of Code Enforcement and five (5) for the State Attorney's Office.

Discussion took place of the fund to cover the cost of the additional funds, in the amount of \$1,893.12. The Board agreed that if there is not a line item to fund the cost, take it from General Revenue Reserve.

Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon Langford, to approve the purchase of six (6) additional phones. Motion carried unanimously.

Budget Recaps: Mr. Gilliam provided and reviewed the Budget Recap for year-to-date revenue and expenditures by fund, for all departments. Informational purposes only.

FY2010/2011 Budget Guidelines: Mr. Gilliam addressed the issue of the guidelines to be considered for budget preparations regarding Raises, Cost of Living, Operating Capital Outlay (Machinery & Equipment). He asked for direction from the Board on how to direct the Constitutional Officers on what to consider for budgetary purposes. Discussion took place...

The Board agreed/approved Budget Submission Guidelines to include NO Annual Raises, NO Cost of Living, Line Item Capital Outlay as needed, and Longevity Pay to be included.

Revenue Report: Mr. Gilliam reviewed the Revenue Reports as submitted for the period ending April 30, 2010. Informational purposes only.

Request for Proclamations: Mr. Gilliam presented the request, for the Board's consideration, to pass a proclamation, from Florida Water Professionals, observing the week of August 16-20, 2010, as Florida Water Professionals Week. Discussion took place...

The Board took NO action on Proclamation 2010-05 as requested by the Florida Water Professionals.

Mr. Gilliam also presented a request from the Attorney's of the City, County and Local Government Law Section of the Florida Bar to renew the pledge of public conduct by proclaiming the Month of May as *Civility Month*.

Chairman Harrison read Proclamation 2010-06, recognizing the month of May as *Civility Month*, for the record.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Randy Durden, to approve Proclamation 2010-06. Motion carried unanimously.

Commissioners Agenda Change

School Bus Donation for AARP: Commissioner Durden addressed the issue of the school bus donation to the AARP for the transportation of seniors. Discussion took place...

The Board agreed to have Mr. Norm Conti to the next Board meeting and update the Board on the specifics of the operation being considered for the Seniors of Gilchrist County.

Commissioners Reports: None noted.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn: With there being no further business... *A motion was made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden, to adjourn. Motion carried unanimously. Chairman adjourned at 6:45 p.m.*

Board of County Commissioners
Gilchrist County, Florida

Approved:

Attest:

Joseph W. Gilliam, Clerk of Court

D. Ray Harrison, Jr., Chairman