

**MINUTES OF A BUDGET WORKSHOP OF THE GILCHRIST COUNTY  
BOARD OF COUNTY COMMISSIONERS HELD JULY 19, 2010**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Budget Workshop** on Monday, July 19, 2010 at 1:30 p.m. in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following member's present to-wit:

**Commissioner D. Ray Harrison, Jr., Chairman**  
**Commissioner Tommy Langford, Vice Chairman**  
**Commissioner Randy Durden**  
**Commissioner Kenrick Thomas**  
**Commissioner Sharon Langford**

**Others in Attendance**

Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Deputy Clerk/Board Secretary; Georgia Mills, Deputy Clerk/Finance Department; John McPherson, County Attorney; Ron McQueen, County Administrator; Julee Brideson, Administrative Assistant; Connie Sanchez, SOE; Tracy Ridgeway, Deputy Clerk/SOE; Damon Leggett, Property Appraiser; Marilyn Bruce, Tax Collector; Sheriff Daniel Slaughter and Staff: Jeannine Pfannschmidt, Adm. Assistant, and GCSO Staff.

**Call to Order:** Commissioner D. Ray Harrison, Jr. called this budget workshop to order at 1:30 p.m. County Administrator, Ron McQueen delivered the invocation and Commissioner Tommy Langford led the pledge of allegiance.

**Opening Statement**

Chairman Harrison stated that the purpose of this workshop is to discuss the proposed budgets for FY 10/11 as submitted by the Constitutional Officers. He stated that the Board has taken the position, going into this budget year, with the intention of there being NO pay raises this year, for County Employees. If the proposed budget request includes funds for pay raises it would only be right for the Board to not consider the request to fund such if all other County Employees are not being considered for a pay raise.

**Budget Update:** Mr. Joe Gilliam, Clerk and Ms. Jacki Johnson, Director of Finance, presented the material (that the Board had requested a copy of) for the prior three (3) years requested Budget and Actual Expenditures for Personal Services, Operating Expenses, and Capital Outlay and a detailed listing of all salary increase and raises for FY2007, 2008, 2009 and current year, from all Constitutional Officers.

**Constitutional Officers**

**1:30 p.m. Property Appraiser:** Chairman Harrison asked Mr. Damon C. Leggett, Property Appraiser, directly, if he had included in his budget request, any pay raises or bonuses, for his employees. Mr. Leggett stated that the only thing that would be in his Personal Services above the actual salaries will be the longevity pay that the Board had approved as part of the budget process.

Mr. Leggett presented his proposed budget for FY 10/11 with the requested figure of \$587,095.

Discussion took place on the request for an additional mapping position; full/part time position and salary were also considered. This position would be beneficial to the Building Department and the Property Appraisers Office.

**At this time, the Board accepted his proposed budget.**

2:00 p.m. Tax Collector: (1:45 p.m.) Chairman Harrison asked Ms. Marilyn C. Bruce, Tax Collector, directly, if she had included in her budget request, any pay raises or bonuses, for her employees. Ms. Bruce stated that longevity pay is the only additional request.

Ms. Bruce addressed the Board and presented her proposed budget for FY 10/11 with the requested figure of \$507,867.

Discussion took place on Personal Services prior year budgets, compared to current year budget request. It was addressed that there was a \$4,500.00 difference, from last year's budget, in regular salaries. Ms. Bruce will look into why there is a difference.

**At this time, the Board accepted her proposed budget.**

3:15 p.m. Supervisor of Elections: (1:56 p.m.) Chairman Harrison asked Ms. Connie Sanchez, Supervisor of Elections, directly, if she had included in her budget request, any pay raises or bonuses, for her employees. Ms. Sanchez stated that no pay raises have been included in her proposed budget.

Ms. Connie Sanchez, SOE addressed the Board and presented her proposed budget for FY 10/11 with the requested figure of \$268,327.00.

**At this time, the Board accepted her proposed budget.**

3:30 p.m. Clerk of Court: (1:58 p.m.) Chairman Harrison asked Mr. Joseph W. Gilliam, Clerk of Court, directly, if he had included in his budget request, any pay raises or bonuses, for his employees. Mr. Gilliam stated that no pay raises or bonuses, other than longevity pay, are included in his proposed budget.

Mr. Joseph W. Gilliam, Clerk of Court addressed the Board and presented his proposed budget for FY 10/11 with the requested figure of \$277,653.00.

**At this time, the Board accepted his proposed budget.**

(2:03 p.m.)

While the Board was waiting on time to come around for the Sheriff's 2:30 p.m. Time Certain, the MIS Department was discussed. Apparently the work load is more than the department can handle. Discussion took place and the County Administrator (and Staff) was directed to bring back a recommendation on what the problem is and how it can be corrected.

Mr. Gilliam updated the Board on the Health Insurance renewal. He stated that United HealthCare's proposal should be to us by the first meeting in August, as far as the rate increase.

Mr. Gilliam stated that from conversation, it looks like it would be less than a 5% increase; if it is less than 5% he questioned whether we should be prepared to go out for bids or renew. Discussion took place...

Mr. Gilliam stated that at the first meeting in August, the Board should take into consideration, once the renewal rates are presented, whether to renew with United HealthCare or go out for bids, on health insurance.

2:30 p.m. Sheriff: Chairman Harrison asked Sheriff Daniel Slaughter, GCSO, directly, if he had included in his budget request, any pay raises or bonuses, for his employees. Sheriff Slaughter stated that there is a 4% salary increase and longevity pay for the eligible employees.

Chairman Harrison informed Sheriff Slaughter that the Board had requested no pay increases to be considered in the budget process and at this time all other Constitutional Officers have complied as well as the Board Departments. Sheriff Slaughter stated that the 4% (approximately \$88,000) is not set in stone but there is a Union issue to have to deal with if he should not request an increase.

Discussion took place...

Sheriff Slaughter requested that his proposed request for a 4% pay increase be tabled until the Board makes a final decision on the budget for FY 10/11. It was explained to the Sheriff that this is a budget workshop and that the Board would like to have a revised proposed budget, without a pay increase (as requested), for their review. If the Board so chooses to include a pay increase, it will be across the board for all to take advantage of.

At this time, NO pay raises are to be considered in proposed budgets.

Discussion took place on the Sheriff's request for two (2) new vehicles.

Mr. Daniel Slaughter, Sheriff addressed the Board and presented his proposed budget for FY 10/11 with the requested figure of \$3,575,802.00.

**At this time, the Board accepted his proposed budget with the exception of the 4% pay increase. The Board requested that the Sheriff resubmit a proposed budget without the 4% pay increase, by the first meeting in August.**

Discussion also took place on the concerns of the lighting, air conditioning and dorm space at the jail, and Inmate Housing with Dixie and Levy County's. The Sheriff also addressed the issue of the insurance proposal from Hunt's Insurance that he had submitted, for the Board's consideration.

**Other Budget Issues**

Mr. Gilliam reminded the Board that there is another Budget Workshop scheduled for this Thursday, July 22, 2010, from 4:00 – 6:00 p.m. The proposed agenda for the workshop includes budget requests for Outside Agencies (Gilchrist Soil & Water), Fire, EMS, Solid Waste and transportation.

**Adjourn**

With no further business/discussion the Budget Workshop was adjourned at 3:01 p.m.

Attest:

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Joseph W. Gilliam, Clerk of Court

Gilchrist County  
Board of County Commissioners

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D. Ray Harrison, Jr., Chairman