

**MINUTES OF A BUDGET WORKSHOP OF THE GILCHRIST COUNTY
BOARD OF COUNTY COMMISSIONERS HELD AUGUST 25, 2010**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Budget Workshop** on **Wednesday, August 25, 2010** at **4:00 p.m.** in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following member's present to-wit:

Commissioner D. Ray Harrison, Jr., Chairman
Commissioner Randy Durden
Commissioner Kenrick Thomas
Commissioner Sharon Langford

Commissioner Tommy Langford was NOT present at this Budget Workshop.

Others in Attendance

Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Deputy Clerk/Board Secretary; Georgia Mills, Deputy Clerk/Finance Department; Ron McQueen, County Administrator; Julee Brideson, Administrative Assistant; John McPherson, County Attorney; EM Chief Ron Mills; Kadie Ogden, Otter Springs Manager; Mitchell Gentry, Hart Springs Manager; Sheriff Daniel Slaughter; and Jeannine Pfannschmidt, GCSO Administrative Assistant.

Call to Order: Chairman Harrison called this budget workshop to order at 4:01 p.m.

2011 Budget Recap – Changes after 8/16/2010

Ms. Jacki Johnson, Director of Finance, presented a 2011 Budget Recap update including changes made after August 16, 2010; informational purposes only, no board action needed. The changes that occurred are as follows:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
• 001	FEMA/Ins Flood Hart Springs	\$42,000
• 001	Additional Carry Forward-FEMA/Ins	(\$42,000)
• 141	Increase for CR 337 and Wilcox Road	\$1,128,433
• 434	Loan Payment for Mack Truck	\$28,672

Special Projects

Mr. Gilliam stated that at this time, there are NO Special Projects in the proposed budgets. Discussion took place. He asked for the Boards clarification that there are no special projects to be included in the proposed budget.

The Board agreed that there are NO *Special Projects* to be included in the proposed budget.

Hart & Otter Springs Equipment & Loans

Mr. McQueen brought back, as directed by the Board, the *final* numbers for the purchase of equipment, as requested, for Hart & Otter Springs. He presented the following quotes:

- Small Tractor for Mowing, Park Maintenance and Cleanup
47HP 4WD Kubota Tractor; Quick Detach Bucket/Grapple; 72" Mower
State Contract #760-000-10-1; \$25,856.88
Suwannee River Kubota in Fanning Springs will honor the State Contract price for this item.
- Picnic Tables for both Campground and Spring / Day Use Area
PRIDE Enterprises; State Contract #650-400-950-0100; \$15,000.00
Campground Area – 40, 6' Tables; 5, 6' ADA Compliant Tables
Spring/Day Use Area – 15, 8' Tables; 3, 8' ADA Compliant Tables
Number of ADA Compliant Tables based on % required by law.
- 8 Canoes w/Trailer and Life Vests; \$6,890.03
Request for purchase of Canoe's from Direct Boats, \$6,549.00
8 – 15'6" 2010 Colorado Canoe
1 – 8 place Canoe Trailer
Request for purchase of Life Vests from Bass Pro Shop, \$341.03
22 – Life Vests w/whistles; 16 Adult, 4 Youth (50-90lbs), 2 Children (30-50lbs)
(MMI Outdoor Inc. in Montgomery, AL has the GSA Contract, \$9,615.00)
- 3 Picnic pavilions for Spring/Day Use Area; \$8,654.70
3 – 12x20 Pole Barn Kits; Panhandle Salvage
3 – 12x20 Concrete Slabs; Capps Concrete
3 – Picnic Tables per pavilion; PRIDE Enterprises, (2) 8' Tables and (1) 8' ADA Compliant Table

The total costs for the purchase requests, of equipment, are as follows:

<u>Hart Springs</u>		<u>Otter Springs</u>	
Tractor	\$25,856.88	Tractor	\$25,856.88
		Picnic Tables	\$15,000.00
		Canoes/Trailer	\$6,890.00
		Picnic Pavilions	\$8,654.70
Financed over 3 years		Financed over 5 years	
\$9,627.00 per year		\$13,500 per year	
Total:	\$56,401.31		

Discussion took place...

Chairman Harrison wants to have a meeting with the SRWMD (Suwannee River Water Management District) concerning any Capital Improvements at Otter Springs and the Cost Share that would be the County's responsibility.

Motion made by Commissioner Sharon Langford, seconded by Commissioner Randy Durden, to approve the purchase of noted requests, EXCEPT the Picnic Pavilions, in the amount of \$8,654.70, out of the FY 09/10 budget, with payment for five (5) years, in the future budgets. Motion carried 4-0.

Ms. Jacki Johnson, Director of Finance, requested that the Board authorize the Finance Department to be allowed to go out for bids on the loan, for the equipment purchase, for Hart & Otter Springs.

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to authorize Finance to go out for bids on the loan for equipment purchases, for Hart & Otter Springs. Motion carried 4-0.

Capital Impact Fee's – Timeline for Expenditures

Mr. Gilliam reported on the collection of Impact Fees and uses they could be used for.

Mr. Gilliam also stated that the Board had pledged the first Impact Fees towards the Judicial Complex, which is now complete. In 2005/2006, the Board changed it and pledged the impact fees towards the Jail project. He continued with an explanation on the collections that have been collected year to date.

Mr. Gilliam stated that he had met with the Sheriff and discussed what can be done with the impact fees to benefit the jail. Sheriff Slaughter addressed the Board and explained that he had Major Knuckles look into the feasibility of additional cell space. Discussion took place...

Mr. McPherson will research the use of the Capital Impact Fee Funds to be used for additional cell space at Dixie County, from growth. The Sheriff will also get estimated size and cost for a dispatch expansion at the Gilchrist County Sheriff's Office Administration Building.

Building Official Position - Contract with Dixie County

Mr. McQueen presented the issue of the contract currently utilized with Dixie County for the Building Official, Frank Ritter. He stated that Dixie County is requesting more of Mr. Ritter's time and that they are suggesting a proposal of 60/40. Discussion took place...

The proposal on the Building Official Position is as follows:

<u>Proposed Salary w/Benefits</u>	<u>Salary w/o Benefits</u>	
\$77,898.61/year	\$60,000.00/year	40 hours per week Total
\$31,159.44/year	\$24,000.00/year	16 hours per week Gilchrist
\$46,739.77/year	\$36,000.00/year	24 hours per week Dixie

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve the proposal of the Building Official Positions Salary of 60/40 (as noted) with Dixie County, with the understanding that the salary will be reduced when the contract ends. Motion carried 4-0.

County Employee Salary Proposals

Mr. Gilliam stated that through the budget process the Board Departments and Constitutional Officers were guided through the budget process to not include any salary increases. That is how the proposed budget stands at this time. He also stated that he had met with the other Constitutional Officers and talked about their budgets, believing that the budgets are solid and would like to see a pay increase for employees.

Mr. Gilliam presented four (4) salary options, for the Boards consideration; they are as follows:

<u>Salary Option</u>	<u>Estimated Cost</u>
1. Recurring 2% on October 1 st	\$135,140
2. Recurring 2% on Anniversary Date	\$101,357
3. One-Time \$750 per Employee	\$146,641
4. Non-Recurring 2% Adjustment	\$122,591

Discussion took place...

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden, to approve the salary option of Recurring 2% on October 1st (estimated cost of \$135,140.00) Motion DENIED 2-2, with Commissioner D. Ray Harrison, Jr. and Commissioner Sharon A. Langford voting NO.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Randy Durden, (for discussion) to approve the salary option of One-Time \$750.00 per Employee, effective October 1st (Estimated Cost of \$146,641.00). Chairman Harrison called for any discussion...

Commissioner Sharon Langford explained that she believes that the One-Time \$750 is a better choice because we don't know what next year will bring.

Commissioner Durden and Commissioner Thomas explained that they will vote on this choice because they want all employees to get some type of raise; although they prefer the Recurring 2% on October 1st.

Commissioner Harrison stated that he didn't understand that how we enter into a budget process saying NO raises and now they are being proposed. Mr. Gilliam explained that at the beginning of the budget process we don't know how much money we are going to have until the State revenues come down and we look at the proposed budgets of the Departments and Constitutional Officers, as we have in the past.

Chairman Harrison then called for any further discussion...none noted. He then called for a vote... ***Motion carried 3-1, with Commissioner D. Ray Harrison, Jr, voting NO.***

G.I.S. Position

Earlier during this meeting, discussion took place on a G.I.S. Mapping Position, but no action had been taken. This issue was readdressed.

Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to DENY the request for the G.I.S. Mapping Position. Motion carried 3-1, with Commissioner D. Ray Harrison, Jr. voting NO.

Additional Handout

A copy of Levy County's Resolution 2010-47, Regarding Class I and Class II Wildlife was provided for the Board's information.

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to direct the County Attorney to draft a resolution in support of Levy County's Resolution 2010-47. Motion carried 4-0.

Otter Springs Boat Ramp

The issue of the official name for Otter Springs Boat Ramp was addressed. Discussion took place...

Mr. McQueen stated that the previous Board of Commissioners named the Otter Springs boat ramp "Shingle Landing". He stated that the SRWMD asked that the Board recommended a name for the boat ramp.

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to officially recognize the Otter Springs Boat Ramp as "Shingle Landing". Motion carried 4-0.

Adjourn

With no further business/discussion, ***a motion was made by Commissioner Randy Durden, seconded by Commissioner Sharon Langford, to adjourn. Motion carried 4-0.***

Chairman Harrison adjourned the Budget Workshop at 5:19 p.m.

Gilchrist County
Board of County Commissioners

Attest:

Joseph W. Gilliam, Clerk of Court

D. Ray Harrison, Jr., Chairman