

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF
COUNTY COMMISSIONERS HELD NOVEMBER 15, 2010.**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on Monday, **November 15, 2010**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

Commissioner D. Ray Harrison, Jr., Chairman
Commissioner Tommy Langford, Vice Chairman
Commissioner Randy Durden
Commissioner Kenrick Thomas

Commissioner Sharon A. Langford was not present at this meeting due to family illness.

Others in Attendance: Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Ron McQueen, County Administrator; Julee Brideson, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Supervisor; Pat Fisher, Solid Waste; David Fox, Fred Fox Enterprises; Ray & Jane Rauscher; Karen Philman; Carl & Geneva Cornwell; Jessie & Mary Ann Lee; Leslie Sapp; and Richard & Leslie Esseck.

Call to Order: Chairman Harrison called the meeting to order at 4:00 p.m. Commissioner Tommy Langford delivered the invocation and Mr. Joseph W. Gilliam, Clerk of Court, led the pledge of allegiance.

Agenda Changes

- Mr. Joseph W. Gilliam, Clerk of Court, presented the following agenda changes:
 1. Addition: Karen Philman; Proclamation "Retired Educators Day"
 2. Addition: Consent Agenda; Old Year Budget Entries (as follows)

Budget Entries

| | |
|---|-------------|
| BE10-036, General Revenue, Fund 001 | \$82,553.00 |
| BE10-037, General Revenue, Fund 001 | \$70,490.00 |
| BE10-038, General Revenue, Fund 001 | \$29,564.00 |
| <i>and</i> Resolution 2010-64, Receipt of Special Services Revenue, which represents the amounts paid to the GCSO for law enforcement at special events | |
| BE10-039, Otter Springs, Fund 470 | \$8,690.00 |
| BE10-040, Transportation, Fund 140 | \$25,975.00 |
| BE10-041, E911, Fund 190 | \$85,358.00 |
| BE10-042, EMS, Fund 410 | \$26,000.00 |
| BE10-043, Solid Waste, Fund 434 | \$38,800.00 |

- Mr. Ron McQueen, County Administrator, presented the following agenda changes:
 1. Addition: Request from the Character Council re the ALERT Team
 2. Addition: Request from Solid Waste; Concrete Bids
 3. Addition: FYI from Otter Springs; Upcoming Events

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the Agenda as presented, with noted changes. Motion carried 4-0.

Consent Agenda

Request for Payment Approval

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|---|------------|
| Mills Engineering Company | |
| Invoice #2008903, Otter Springs Surface Water Treatment | \$2,211.00 |
| Invoice #2009069, W/R GCR-337 | \$5,447.50 |
| Invoice #2010077, Rock Bluff Bridge Abutment | \$2,682.50 |
| Dixie County Sheriff's Office | |
| Inmate Housing for the month of October 2010 | \$4,028.40 |

Motion made by Commissioner Randy Durden, seconded by Commissioner Tommy Langford, to approve the Consent Agenda as presented with the above noted changes; (Budget Entries under the Clerk's Agenda Changes). Motion carried 4-0.

Election of Chair and Vice Chair

Mr. Gilliam reviewed the policy & procedures for the election of Chair and Vice Chair. Chairman Harrison relinquished the gavel to the Clerk. The Clerk called for any nominations for Chair. Commissioner D. Ray Harrison, Jr. nominated Commissioner Randy Durden for Chair; Commissioner Tommy Langford seconded the nomination; there where no other nominations. Commissioner Tommy Langford moved that all nominations cease; the Clerk then called for all in favor; ***vote carried 4-0.***

Chairman Durden was presented with the gavel and called for nominations for Vice Chair. Commissioner Tommy Langford nominated Commissioner Kenrick Thomas as Vice Chair; seconded by Commissioner D. Ray Harrison, Jr. No other nominations were received. Commissioner Harrison moved that nominations cease; Chairman Durden called for all in favor; ***vote carried 4-0.***

The Board elected Commissioner Randy Durden as Chairman and Commissioner Kenrick Thomas as Vice Chairman, for a one year term, effective November 15, 2010.

Agenda Change

Proclamation for "Retired Educators Day": Ms. Karen Philman, representing the Levy/Gilchrist Retired Educators, requested endorsement of the proclamation by Governor Crist, observing November 21, 2010, as *Retired Educators Day*.

Chairman Durden read the proclamation submitted by Ms. Philman as prepared by Governor Crist, extending greeting and best wishes to all observing November 21, 2010, as *Retired Educators Day*.

Motion made by Commissioner D. Ray Harrison, seconded by Commissioner Tommy Langford, to approve/endorse the proclamation by Governor Crist, observing November 21, 2010, as retired Educators Day. Motion carried 4-0.

County Administrator's Report

Mr. Ron McQueen, County Administrator, presented the following documents, and/or addressed the following issues:

Character Council re the ALERT Team: Ms. Geneva Cornwell addressed the Board requesting use of the Otter Springs Rec Center and Stilt House, for the ALERT Team, on January 24-28, 2011, at NO charge. Discussion took place.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the request for the use of the Otter Springs Rec Center and Stilt House for the ALERT Team, January 24-28, 2011, at NO charge. Motion carried 4-0.

Agreement for Clinical Education from Florida Gateway College: Mr. McQueen presented for the Board's approval and for EMS Chief Linda Walker, to be authorized to sign the agreement for Clinical Education from Florida Gateway College. Discussion took place.

Motion made by Commissioner D. Ray Harrison, seconded by Commissioner Kenrick Thomas, to approve the agreement between the Gilchrist County EMS and Florida Gateway College for Clinical Education. Motion carried 4-0.

Account Write-Offs for 3rd Quarter 2010: Mr. McQueen presented, for the Board's approval, the EMS 2010 3rd Quarter Write-Off's as follows:

| | |
|---------------------|--------------------|
| Collection Accounts | \$59,988.49 |
| GCSO Inmates | \$ 3,822.48 |
| Deceased Patients | <u>\$ 1,824.09</u> |
| Total | \$65,635.06 |

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford to approve the EMS 2010 3rd Quarter Write-Off's, in the amount of \$65,635.06. Motion carried 4-0.

Firefighter Safety & Health Conference: Mr. McQueen presented a request for travel and training, for Fire Chief Billy Careccia, to attend the Fire & Safety Health Conference being held in Orlando, Florida, on December 13-15, 2010. Funds for costs have been budgeted.

Motion made by Commissioner Tommy Langford, seconded by Commissioner D. Ray Harrison, to approve travel for Fire Chief Billy Careccia to attend the Fire & Safety Health Conference December 13-15, 2010. Motion carried 4-0.

Animal Control Monthly Report: Mr. McQueen presented the Animal Control Monthly Report, for the month of October, as submitted by Animal Control Officer Tanya Rippy. Informational purposes only.

Small County Coalition Designated Commission Representatives FY 10-11: Mr. McQueen presented a request for the Small County Coalition Designated Commission Representatives; currently Commissioner Durden and Commissioner Harrison serve as representatives.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to leave Commissioners Durden and Harrison as representatives and Mr. McQueen as Staff Liaison. Motion carried 4-0.

Gilchrist County Jail Inspection Report 2010: Mr. McQueen presented, for the Boards information, the Gilchrist County Jail Inspection Report 2010. No action needed.

Board Employee Daily Log Checklist: Mr. McQueen presented the Gilchrist County Employee Daily Log Check Sheet, for the Board's information. He also had on hand a copy of the detailed daily logs that were asked to be kept by each employee of the board departments. It was questioned where these logs would be kept if someone wanted to review them.

The Board agreed that the logs should be maintained by the Supervisors; the ones here today would be accessible in Ms. Brideson's office for the next couple of days then returned to the Supervisors.

Information re Rock Bluff Springs: Mr. McQueen stated that he had contacted (emailed) Richard Rocco, with SRWMD and informed them that he had talked to the Board, in reference to Rock Bluff Springs, that there is some interest and would like to hold a workshop to discuss and explore options. He received a reply stating that they are in the early stages of a future purchase; that it will be early next year before an appraisal is complete and the likelihood of a contract/agreement to purchase; Mr. Rocco will contact Mr. McQueen if a purchase looks for the coming. Informational purposes only.

Information from Katrina Sadler with DOT: For informational purposes and discussion, Mr. McQueen presented information received from Katrina Sadler in response to his inquiry if there are any programs available to rural counties to help maintain bridges like our County Road 340 Bridge at the Suwannee River.

Ms. Sadler replied that house Bill 5013 changed the Small County Outreach Program language to allow for repairing or rehabilitating of county bridges; and that the Department will be soliciting for new projects February of 2011. These projects will be for FY 2014.

Early Learning Coalition of the Nature Coast: Mr. McQueen presented a letter from the Early Learning Coalition requesting funds, approximately \$18,000.00, which is a six percent (6%) local match of the funds obtained through state and federal funding, for fiscal year July 1, 2010 thru June 30, 2011.

Mr. Gilliam, Clerk of Court, stated that he believed the \$18,000.00 to be for three (3) counties. He also pointed out that currently in this year's budget there is \$4,750.00 for the Early Learning Coalition. Numerous inquiries to get them to request their money have been made by the finance department, but they never did. They have requested that it be funded again, but have never asked for it.

The Board acknowledged the budget of \$4,750.00 for the Early Learning Coalition for FY 10/11.

County Administrator's Agenda Changes

Solid Waste; Concrete Bids: Pat Fisher, Solid Waste Supervisor, presented two (2) quotes (only two (2) received out of the five (5) he sought) for concrete work to be done at the Solid Waste Site, in order to meet DEP compliance. They are as follows:

| | |
|---------------------|------------|
| Hurst Masonry, Inc. | \$6,985.00 |
| Capps Concrete | \$5,850.00 |

Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve Capps Concrete, for concrete bid, in the amount of \$5,850.00, for work to be done in order to meet DEP compliance at Solid Waste. Motion carried 4-0.

Otter Springs; Upcoming Events: Mr. McQueen presented a flyer advertising the upcoming events to take place at Otter Springs Park & Campground on November 27, 2010. Informational purposes only.

Time Certain

4:30 p.m. Road Department Report

Pivot Issue on SE 45th Avenue: Mr. Billy Cannon, Road Department Supervisor, presented a complaint from Mr. Jerry Goss. Mr. Goss's complaint referred to the dairy pivot spraying water across the road and would hope for it to be stopped asap. Discussion took place.

Motion made by Commissioner D. Ray Harrison, seconded by Commissioner Tommy Langford, to direct the County Attorney to prepare an ordinance on (pivots) spraying irrigations on County maintained roads. Discussion took place... The Board directed the County Administrative to meet with Marvin Weaver, County Extension, to address the issue with the Ag Committee, for a recommendation. Chairman Durden called for a vote; ***Motion carried 4-0.***

SW 15th Court: Mr. Cannon presented a request, for a speed limit reduction to 25 mph, on SW 15th Court, from Mr. Gene Wiggins. Mr. Cannon stated that this road meets the criteria and agrees that 30 mph would suffice; this would be consistent with other County Roads.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, to direct the County Attorney to prepare an ordinance adding SW 15th Court for a reduced speed to 30 mph. Motion carried 4-0.

Otter Springs Road Update: Mr. McQueen stated that prior to this meeting he had spoken to Mr. Lee Mills, County Engineer, by phone (who's out of town) and was informed that there has been no movement at all on the Otter Springs road project by Hipp Construction.

Discussion took place. It was requested that Hipp Construction be invited to the either the next meeting in December or the first meeting in January, to discuss the Otter Springs road surface treatment issues.

The Board directed Mr. McQueen to contact the Contractor, Ms. Virginia Hipp with Hipp Construction and make arrangements for her to be present at either the December or January meeting and to also ask Mr. Lee Mills to be present; actually everybody that is involved.

Time Certain

5:00 p.m. CDBG Public Hearing #2: Mr. David Fox, Fred Fox Enterprises, addressed the Board and conducted the second CDBG Public Hearing, for a grant application.

Mr. Fox stated that the amount the County is eligible for is \$750,000.00. The project being considered, for the grant application, is located off of 79th Lane in the southeast section of Waccasassa, southeast of SR 26. He stated that this project includes the following:

| | |
|------------------------------|--------------|
| Acquisition (retention area) | \$ 40,000.00 |
| Flood and Drainage | \$210,000.00 |
| Street Improvements | \$360,000.00 |
| Administration | \$ 60,000.00 |
| Engineering | \$ 80,000.00 |

Mr. Fox explained that these are costs estimates and the project has not been designed. This project is being submitted for design and construction; that there is no local leverage proposed for this project or any design dollars being paid from the County.

Mr. Fox stated that the purpose of this hearing is to receive input from the Board and the Public. Chairman Durden called for any public comments...none noted.

Mr. Fox asked that two (2) resolutions be passed; one for allowing the application to be submitted and one for the implementation of long/short term goals.

Chairman Durden read the short title for the first one as follows:

RESOLUTION 2010-65

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT TO THE FLORIDA DEPARTMENT OF COMMUNITY AFFAIRS FOR FEDERAL FISCAL YEAR 2010

Motion made by Commissioner D. Ray Harrison, seconded by Commissioner Tommy Langford to approve Resolution 2010-65. Chairman Durden called for any discussion, none noted. He then called for any public participation, none noted. He then called for the vote... *Motion carried 4-0.*

Chairman Durden then read the short title for the second resolution as follows:

RESOLUTION 2010-66

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE IMPLEMENTATION OF THE LONG TERM AND SHORT TERM OBJECTIVES OF THE GILCHRIST COUNTY COMMUNITY DEVELOPMENT PLAN

Motion made by Commissioner Tommy Langford, seconded by Commissioner D. Ray Harrison to approve Resolution 2010-66. Chairman Durden called for any discussion, none noted. He then called for any public participation, none noted. He then called for the vote... *Motion carried 4-0.*

This concluded the CDBG Public Hearing #2.

Attorney's Report

Mr. John McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

Ordinance 2010-10: Maximum RV Stay: Mr. McPherson stated that Ordinance 2010-10 is to be noticed for the meeting in December.

Resolution 2010-63: Special Assessment Liens: Mr. McPherson stated the County Administrator's office has a fat notebook full of special assessment liens dating back many years. Most of these were initially for small amounts of money, but with interest can now be quite large. These liens show up in title searches when property changes hands. It has been determined that most of them can no longer be enforced due to the running of the 4-year statute of limitations.

Mr. McPherson stated that in the most recent case, the County Commission approved the recording of a satisfaction of the lien due to the running of the limitations period.

Staff suggests that the Board approved the attached resolution so that the County Administrator can go ahead and satisfy liens for which the limitation period has run without having to bring each one to the County Commission.

Chairman Durden read the short title as follows:

RESOLUTION 2010-63

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN AND RECORD SATISFACTIONS OF SPECIAL ASSESSMENT LIENS ON WHICH THE STATUTE OF LIMITATIONS HAS RUN; AND ESTABLISHING AN EFFECTIVE DATE

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas to approve Resolution 2010-63. Motion carried 4-0.

Capital Facilities Impact Fees: Mr. McPherson stated that a workshop will be scheduled at a regular meeting, after the first of the year.

Gladin Challenge to Oak Tree Landing Amendments: Mr. McPherson stated that as of yet, no appeal challenging the dismissal by DCA filed by Mr. Gladin.

Clerk's Report

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues:

Florida Department of Revenue: Mr. Gilliam presented letters of notification, from the DOR, where they have accepted our certification as meeting the requirements for Truth in Millage (TRIM) Certification and Maximum Millage Levy calculation Final Disclosure. Informational purposes only.

Constitutional Officers FY 09/10 Excess Funds: Mr. Gilliam presented the return of excess funds, from the Constitutional Officers, for FY 09/10, for the Boards information. They are as follows:

| | |
|-------------------------|-------------|
| Sheriff | \$8,028.85 |
| Tax Collector | \$4,618.29 |
| Clerk | \$39,947.92 |
| Supervisor of Elections | \$34,187.59 |

Commissioner Harrison stated for information purposes that the Property Appraiser is required to give a credit on his next draw that is why there are no excess funds returned from that office.

Equitable Sharing Agreement and Certification: Mr. Gilliam presented the Equitable Sharing Agreement and Certification, as requested by the GCSO, for the Law Enforcement Funds, in the amount of \$32,388.55, for the Chairman's signature.

Motion made by Commissioner Tommy Langford, seconded by Commissioner D. Ray Harrison, to allow the Chairman to sign the Equitable Sharing Agreement and Certification. Motion carried 4-0.

City of Fanning Springs; 4th Quarter Fire Department Report: Mr. Gilliam presented the 4th Quarter Fire Department Report as submitted by the Coty of Fanning Springs, for the Boards information. No action needed.

Quit Doc Research & Education Foundation: Mr. Gilliam presented a request to place a banner on the Courthouse lawn from Quit Doc Research, for the Great American Smoke Out.

Motion made by Commissioner D. Ray Harrison, seconded by Commissioner Tommy Langford, to approve the request from Quit Doc Research to place a banner on the Courthouse Lawn for the Great American Smoke Out. Motion carried 4-0.

Reimbursement of Postage Fees: Mr. Gilliam presented a request, from the Tax Collector, for the reimbursement of postage, in the amount of \$4,301.00, for 2010 Tax Statements.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas to approve the reimbursement of postage fees, in the amount of \$4,301.00, as requested by the Tax Collector. Motion carried 4-0.

Commissioners Reports: None noted.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn: With there being no further business... a *Motion was made by Commissioner Tommy Langford, seconded by Commissioner D. Ray Harrison, Jr., to adjourn. Motion carried 4-0.* Chairman Durden adjourned the meeting at 5:34 p.m.

Board of County Commissioners
Gilchrist County, Florida

Approved:

Randy Durden, Chairman

Attest:

Joseph W. Gilliam, Clerk of Court