

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF
COUNTY COMMISSIONERS HELD FEBRUARY 21, 2011.**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, February 21, 2011**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

Commissioner Sharon A. Langford
Commissioner D. Ray Harrison, Jr.
Commissioner Randy Durden, Chairman
Commissioner Tommy Langford
Commissioner Kenrick Thomas, Vice Chairman

Others in Attendance: Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Ron McQueen, County Administrator; Julee Brideson, Administrative Assistant; John Ayer, Gilchrist County Journal; Stacey Winfield, County Planning Director; Billy Cannon, Road Department Supervisor; Ron Mills, EM Chief; Diane Rondolet, Code Enforcement Official; Pastor Paul Watson, Bell Baptist Church; Gene Parrish, Parrish Land Surveying; Tim Hastings, CFEC; and Richard & Leslie Esseck.

Call to Order: Chairman Randy Durden called the meeting to order at 4:00 p.m. Pastor Paul Watson, Bell Baptist Church, delivered the invocation and Commissioner Kenrick Thomas led the pledge of allegiance.

Agenda Changes

- Mr. Joseph W. Gilliam, Clerk, presented the following agenda change:
 1. Addition: Request to purchase refrigerator for Boardroom
- Mr. Ron McQueen, County Administrator, presented the following agenda changes:
 1. Addition: Resolution 2011-11; Solid Waste Landfill
 2. Addition: Donations to Veteran's Services for Special Projects
- Chairman, Commissioner Randy Durden, presented the following agenda changes:
 1. Addition: Fire Assessment Discussion
 2. Addition: Discussion on ordinance regarding 'crops grown on site'
 3. Addition: Discussion on the upgrade of the Tourist Development Council and reinstating the Economic Development Board
 4. Addition: Discussion on the Joint Meeting to be held with the City of Trenton
 5. Addition: Update on discussion held with the County Administrator regarding his position

Motion made by Commissioner Tommy Langford, seconded by Commissioner Sharon A. Langford, to approve the Agenda as presented, with noted changes. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting January 18, 2011

Request for Payment Approval

Dixie County Sheriff's Department

Gilchrist County Inmate Housing for December 2010 \$ 3,066.71
 Gilchrist County Inmate Housing for January 2011 \$ 3,738.00

CARR, RIGGS & INGRAM

Progress Billing on 2010 Audit \$20,000.00

Mills Engineering Company

Invoice 2009069 W/R GCR 337\$11,123.18
 Invoice 2008093 Otter Springs Road \$ 3,610.25

APAC - Southeast, Inc.

Pay Estimate No.3 GCR 337 \$ 7,638.10

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve the Consent Agenda as presented.

County Administrator's Report

Mr. Ron McQueen, County Administrator, presented the following documents, and/or addressed the following issues:

Annual EMS Consultants Agreement: Mr. McQueen presented the EMS Consultants Annual Support Agreement 2011, for the Boards' approval. This agreement provides the Gilchrist County EMS with telephone support for EMS Consultants software products only; EMS Consultants agrees to provide software updates needed to accommodate Medicare changes and correct glitches in the software, as well as provide enhancements and improvements to the software at such time as deemed necessary by EMS Consultants.

Motion made by Commissioners Kenrick Thomas, seconded by Commissioner Tommy Langford to approve the EMS Consultants Annual Support Agreement 2011. Motion carried unanimously.

Emergency Management Preparedness and Assistance Trust Fund Position: Mr. Ron Mills, EM Chief, addressed the Board and requested that they consider sending notification to the State legislators in reference to the recent budget proposal submission on behalf of the Governor's Office.

Mr. Mills requested that the Board to NOT support the removal of state trust fund allocations, particularly the "Emergency Management Preparedness and Assistance" (EMPA) Trust Fund and the "Emergency Medical Services" (EMS) Trust Fund.

The Board agreed to NOT support the removal of state trust fund allocations for EMPA & EMS and to direct Mr. Mills to draft a letter and bring back for approval.

Authorization for Travel: Mr. Mills requested approval for travel which would allow him and Mr. McQueen to attend the Florida Emergency Preparedness Association "Board of Director's Work Session", on March 25 and 26, 2011, in Altamonte Springs, Florida.

All travel expenses (hotel, food, mileage) will be funded by FEPA.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve travel request as noted. Motion carried unanimously.

1988 International Bus as Surplus: Mr. Mills presented a Disposition Request for a 1988 International Bus to be declared as surplus and taken to auction; Tag #3116, Serial # 1HVLP2WN6JH578469.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to approve the Disposition Request as noted. Motion carried unanimously.

Debris Contract: Mr. Mills requested approval to move forward with preparing and going out with a RFP for debris removal contracts.

Motion Made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve going out for RFP on Debris Removal. Motion carried unanimously.

Time Certain

4:15 p.m. SUB2011-01; Chesborough's Corner Second Addition: Ms. Stacey Winfield, Gilchrist County Planning Director, presented the FINAL Plat Approval for "Chesborough's Corner 2nd Addition", for the Boards' consideration. Discussion took place.

Ms. Winfield stated that the Planning Commission recommends approval of the FINAL Plat.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the FINAL Plat, SUB2011-01, Chesborough's Corner 2nd Addition. Motion carried unanimously.

County Administrator's Report continues...

Library Roof: Mr. McQueen presented the quotes that were received for the repair of the Library Re-Roof project. They are as follows:

1. Leslie Sapp Construction, Inc.	\$ 6,720.00	(Labor ONLY)
2. Mac Johnson Roofing, Inc.	\$ 9,446.00	(Labor ONLY)
3. Gilchrist Building Supply	\$10,926.68	(Material)
4. Tri County Metals	\$ 7,388.70	(Material/29 GA Prime Metal)
5. Tri County Metals	\$ 8,684.20	(Material/26 GA Prime Metal)
6. Tri County Metals	\$ 216.00	(Tacky Tape)

Mr. McQueen explained the condition of the roof and what needs to be done; discussion took place.

Motion made by Commissioner Sharon Langford, seconded by Commissioner Tommy Langford, to approve the quotes for materials from Tri County Metals, in the amounts of \$8,684.20 and \$216.00, for the library roof project. Motion carried unanimously.

Motion made by Commissioner Tommy Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the quote for Labor, from Leslie Sapp Construction, Inc., in the amount of \$6,720.00; and to allow twenty (20) days to provide all necessary insurance and paperwork. Motion carried unanimously.

Ms. Jacki Johnson, Director of Finance, addressed the issue of where the funding for this project is to come from. Discussion took place.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Sharon A. Langford, to approve the funding for the Library Project to be taken out of General Revenue Reserve. Motion carried unanimously.

Satisfaction of Lien, for Bonita Keys: Mr. McQueen presented a Satisfaction of Lien, Tax Parcel Number 19-08-15-0580-0000-0110, for Bonita Keys (CDBG Home Recipient), for the Boards' approval; reason being that Ms. Keys has passed away.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas to approve the Satisfaction of Lien, for Bonita Keys. Motion carried unanimously.

Request for Travel Reimbursement: Mr. McQueen presented a Travel Reimbursement Request, as submitted by Marvin Weaver, County Extension Director, for out-of-town mileage, in the amount of \$120.15. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to table the reimbursement request from Marvin Weaver until the first meeting in March; allowing time to have Mr. Weaver present for discussion. Motion carried unanimously.

Request for Travel Approval: Mr. McQueen presented a Request for Travel Approval, as submitted by Marvin Weaver, County Extension Director, to attend the Florida State Agricultural Response Team (SART).

The training will be held in Orlando, FL, February 28 – March 2, 2011. Travel expense, in the amount of \$194.25 (includes meals) and has been budgeted. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, to approve the overnight travel request for Marvin Weaver, as noted. Motion carried unanimously.

Time Certain

4:30 p.m. Road Department Report

Quotes for Thumb Implement: Mr. Billy Cannon, Road Department Superintendent, presented two (2) quotes, for Thumb Implements, for the Trac Hoe. This implement would be used to clear the right-of-way on SW 10th Street. The quotes are as follows:

- | | |
|--------------------------|------------|
| 1. Ring Power, Lake City | \$5,183.60 |
| 2. HeavyQuip, Dade City | \$5,147.00 |

Mr. Cannon recommended going with Ring Power, in Lake City; not as far to transport.

Mr. Cannon explained the nature of how much big wood (hardwood) there is going to be as a result of clearing of the right-of-way on SW 10th Street (in-between CR 341 and SW 50th Avenue). He stated that he had spoken with Mr. Marty Sanchez who was willing to pay \$4,000.00 for the wood; it was his intention to put it on a pile and burn it.

Mr. Cannon also mentioned that he obtained a price from Ring Power on a Root Rake, about \$7,500.00. He also found one in Hatchbend, in the amount of \$2,500.00, from Bill Lee and it would cost about \$2,000.00 to modify (by Matt Edmonds, with Retro-Fit, so it would fit our equipment).

At this time, the Chairman called for the pleasure of the Board.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the sale of the hardwood to Marty Sanchez, for the amount of \$4,000.00. Motion carried unanimously.

Ms. Jacki Johnson, Director of Finance, confirmed the funds available in Machinery & Equipment; after the purchase of the graders there is approximately \$10,000.00. The sale of scrap metal, \$1,000.00 and the \$4,000.00 from the sale of wood, would all help offset the cost for the purchase of the Thumb, Root Rake and quote from Retro-Fit.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Tommy Langford, to approve the purchase of the Thumb, from Ring Power, in the amount of \$5,183.00 (not as far to transport). Motion carried unanimously.

Motion made by Commissioner Kenrick Thomas, seconded by Tommy Langford, to approve the purchase of a Root Rake, in the amount of \$2,500.00, from Bill Lee. Motion carried unanimously.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to accept the quote from Retro-Fit, Matt Edmonds, in the amount of \$2,000.00, to modify the rake to fit our equipment. Motion carried unanimously.

Mr. McPherson addressed the issue of the debris that will have to be burned from the clearing of SW 10th Street. The idea is to burn on Mr. Sid Roberts's property. Mr. Robert's agreed but he is requesting a Release of Liability, from the County. McPherson stated that it could be done up to the limit of Sovereign Immunity.

Mr. McPherson proposed a license which provides that there would be a release of liability up to the limits of our sovereign immunity; and if Mr. Robert's is not satisfied with that we will have to find something else to do with the wood, as far as burning it.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, to approve entering into a License Agreement, up to the amount of our sovereign immunity, with Mr. Sid Robert's. Motion carried unanimously.

Time Certain

4:45 p.m. Hazardous Buildings Ordinance Workshop: Chairman Durden read the short title of the proposed ordinance, for hazardous buildings, as follows:

ORDINANCE 2011-**

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ESTABLISHING PROCEDURES FOR DESIGNATING BUILDINGS AS BEING HAZARDOUS AND ABATING SUCH HAZARDOUS CONDITIONS; *AND ESTABLISHING AN EFFECTIVE DATE**

Mr. McPherson explained that there were some hazardous buildings regulations in our old land development code that were replaced several years ago. Those were #1) in the wrong place (because they didn't belong in the LDC) and #2) they were out dated, the procedures were flawed, and they only applied to vacant buildings; where a lot of what we deal with around here (like the situation that brought this back up) they are inhabited homes that we need to deal with and can often be more of an important situation because peoples lives are at stake, living in these homes.

Mr. McPherson suggested that this ordinance be set for a workshop because the procedures are somewhat lengthy; #1) telling people to get out and find some other place to live; and #2) another possibility, is that the house may have to be demolished. He stated that with those two potentially very serious, possible results, a lot of due process protections to protect people along the way.

Mr. McPherson reviewed ordinance section by section. Discussion took place.

The Board agreed to set a workshop at the mid-month meeting in March.

County Administrator's Report continues...

Rock Bluff Bridge – Letters of Support: Mr. McQueen presented a copy of a *Letter of Support* that has been drafted requesting the legislations support in naming the Rock Bluff Bridge that connects both Gilchrist and Dixie Counties as the Truman Fowler Bridge.

Mr. McQueen explained that it was the request of the Gilchrist County Historical Society to name the Rock Bluff Bridge as the *Truman Fowler Bridge*.

Chairman Durden brought it to the Boards' attention that the bridge has already been dedicated by the legislature; in 1955 to a W.O. Cannon, a former Gilchrist County Commissioner. There is a plaque in the bridge that has already been dedicated by the legislature. Discussion took place.

The Board suggested that the County Administrator draft a letter back to the Historical Society recommending a historical marker (plaque) and not renaming Rock Bluff Bridge; and to not forward the drafted letters, as presented, to the legislators.

Letter to Criminal Justice Academy: Mr. McQueen presented, for the Boards' information, a copy of the letter sent to Bell High School Criminal Justice Academy, notifying them that their request for the dumping fees to be waived has been approved. Informational purposes only.

County Administrator's Agenda Changes

Resolution 2011-11, Solid Waste Landfill: Mr. McQueen presented Resolution 2011-11, Solid Waste Landfill Closure Requirements. Chairman Durden read the short title as follows:

RESOLUTION 2011-11

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS FOR GILCHRIST COUNTY, FLORIDA, ENCOURAGING THE CREATION OF A ZONE OF DISCHARGE WITHIN THE BOUNDARIES OF THE COUNTY'S SOLID WASTE LANDFILL

Mr. McQueen explained that this resolution would allow for the Zone of Discharge at the County Landfill. It would be under the standards that existed at the time that the permit was granted to close it. We increasingly have to comply with new regulations every year; because they change the rules that we began with and efforts are being made to get other counties to join in so that it would remain the same.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas to approve Resolution 2011-11. Motion carried unanimously.

Donations to Veteran's Services: Mr. McQueen stated that the new Veteran's Service Officer is making plans for Veteran's and Memorial Day. Donations are usually collected through the Historical Society, for these two events, but are not obtainable at this time. It is the request of the Veteran's Service Officer to be allowed to solicit donations for these events. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve setting up a line item for donations received by the Veteran's Services, for special projects; and that the County policy is followed for expenditures. Motion carried unanimously.

Agenda Change

Tourist Development Council: Chairman Durden addressed the issue of the need to update and reappoint members. He also suggested that the current council meet and bring back some suggestions to the Board, including what the intentions are for the expenditure of the funds that are currently in the budget. Discussion took place.

The Board agreed that the Tourist Development Council needs to meet and that membership be updated; and for the Board be kept informed on progress of this meeting.

Economic Development Council: Chairman Durden suggested that the Economic Development Council be reestablished and that each Board Member bring back a recommendation for the appointment of a member.

The Board agreed that the Economic Development Council be reestablished and to bring back a recommendation for a member.

County Administrator's Position: Chairman Durden addressed the current position of the County Administrator and the duties he performs and departments he oversees.

Chairman Durden stated that he had met with Mr. McQueen and it was decided that he will be less involved with Public Safety and be more involved with the Board side of the duties/responsibilities. Discussion took place. No Board Action was taken at this time.

Attorney's Report

Mr. John McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

Ordinance 2011-01; Payment of Impact Fees: Mr. McPherson stated that this ordinance is to be set for workshop at the mid-month meeting in March.

Ordinance 2011-02; Revisions to Dive Program Regulations: Mr. McPherson stated that this ordinance will be taken back to Diving Advisory Board for changes in light of SRWMD's objection to diving in Otter Springs.

Ordinance 2011-**; Hazardous Buildings Regulations: Mr. McPherson stated that this ordinance has been set for a workshop at the mid-month meeting in March.

Resolution 2011-09; Amended Travel and Vehicle Use Policies: Mr. McPherson stated that this resolution will be brought back to the Commission (after further work and discussion) at the first meeting in March.

Otter Springs Road: Mr. McPherson presented a copy of the demand letter that was sent to the bonding company's agent, regarding the breach of contract with Hipp Construction, on the Otter Springs Road Project. He stated that he received immediate response (additional handout) requesting additional information, seems reasonable, we shouldn't have any problem providing them. He will report back at next meeting.

Gilchrist County v. Cutler (peacock issue): Mr. McPherson stated that a complaint was filed today.

Agenda Change

Fire Assessments: Chairman Durden addressed the issue of Fire Assessments. He inquired what the County was currently doing as far as the funding and what we should be providing legally and what we shouldn't be providing legally, regarding the City of Trenton.

Chairman Durden stated that basically the unincorporated areas and the Town of Bell all pay fire assessments; the City of Trenton does not pay the Fire Assessment. It is his understanding that the training that we are doing could be construed probably as a benefit to the Gilchrist County because they are responding to the County. But because the unincorporated areas and the Town of Bell pay fire assessments and the City of Trenton doesn't, when we respond into the City of Trenton, then that may be presenting a problem.

Mr. McPherson stated that it's just using special assessment funds for an area of the County that is not paying special assessments; special assessments are supposed to be tied to property.

Chairman Durden questioned if there was some type of interlocal agreement between the County and the City of Trenton, on responses.

Mr. McQueen stated that we have a contract with the City of Trenton to provide fire protection within the County and that the County will provide training at no cost to the City of Trenton. What about calls into the City of Trenton, is there an interlocal agreement for that? No. But keeping in mind that primary responses and mutual aid are two different things. Discussion took place.

Chairman Durden was looking for clarification in order to keep the Fire Assessment out of jeopardy. No further discussion or action taken at this time.

Ordinance regarding 'Crops Grown on Site': Chairman Durden recommended that a workshop be set for the discussion of the Watermelon Shed issues. Discussion took place.

The Board agreed to set a workshop for the first of the month meeting in March.

Clerk's Report

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues:

Records Building Update and Discussion on Engineering Fees: Mr. Gilliam presented a draft of the Invitation for Bids, for a Records Retention Building. He stated that this project is going to require some engineering. He asked two questions; #1) are we going to build a building at the Sheriff's Department and abandon the existing building concept on SR 26 and #2) can he spend a little bit of money to help develop plans and specifications on the building. Discussion took place.

The Board agreed to allow the Clerk to expend funds in order to develop plans and specifications, for a Records Center.

Budget Recap Fiscal Year 2011, for the Period Ending February 15, 2011: Mr. Gilliam presented the Budget Recap for Fiscal Year 2011, Period Ending February 15, 2011, for the Boards' information.

Revenue & Expense Report, Period Ending 01/31/2011: Mr. Gilliam presented the Revenue & Expense Report, Period Ending 01/31/2011, for the Boards' information.

Time Certain

5:00 p.m. Ordinance Review Workshop: At this time, Chairman Durden asked the Board if they would be willing to suspend the Ordinance Review Workshop until the next meeting. The Board Agreed.

Clerk's Agenda Changes

Boardroom Refrigerator: Mr. Gilliam presented a request to purchase a new refrigerator, replacing the little one in the back of the Boardroom. He explained that it is not self defrosting and is freezing the drinks. He presented a quote, from Best Buy, in the amount of \$315.00, for a frost free refrigerator.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the purchase of a refrigerator for the Boardroom, in the amount of \$315.00. Motion carried unanimously.

Commissioners Reports

Commissioner Sharon A. Langford presented a request that "Please Recycle" signs be posted at the landfill sites.

The Board directed the County Administrator to contact the Solid Waste Supervisor regarding the posting of recycle signs at sites.

Commissioner Tommy Langford inquired about the suggestion about going paperless. Discussion took place.

The Board approved the Clerk to go forward with lap tops or the necessary technology for Commissioners to go paperless.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn: With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, to adjourn. Motion carried unanimously.*

Chairman Durden adjourned the meeting at 6:25 p.m.

Board of County Commissioners
Gilchrist County, Florida

Approved:

Randy Durden, Chairman

Attest:

Joseph W. Gilliam, Clerk of Court