

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF
COUNTY COMMISSIONERS HELD JUNE 6, 2011**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, June 6, 2011**, at **1:30 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

District I	Commissioner Sharon A. Langford
District II	Commissioner D. Ray Harrison, Jr.
District III	Commissioner Randy Durden, Chairman
District IV	Commissioner Tommy Langford
District IV	Commissioner Kenrick Thomas, Vice Chairman

Others in Attendance: Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Ron McQueen, County Administrator; Julee Brideson, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Diane Rondolet, Code Enforcement Officer; Ron Mills, EM Chief; Tanya Rippey, Animal Control Officer; Linda Walker, EMS Chief; Lee Mills, Mills Engineering (County Engineer); Marvin Weaver, County Extension Director; Kyle Stone, THS Football; Lyle Chesborough; Wesley Asbell; Virginia Johns, Hipp Construction; Dayna Miller, Waste Pro; Anthony & Anne Crawford, Jennings Lake Seventh-Day Adventist Church; Roosevelt Stalvey and Michelle Crawford, Gilchrist County Planning Commission; Carol A. Murray, Elder Options; Carl & Geneva Cornwell, Character Council; Tracy DeCubellis and T.J. Harrington, Quit Doc Research & Education Foundation; and Chandler Ash, Students Working Against Tobacco.

Call to Order: Chairman Randy Durden called the meeting to order at 1:30 p.m. Mr. Anthony Crawford with the Jennings Lake Seventh-Day Adventist Church delivered the invocation and Commissioner Tommy Langford led the pledge of allegiance.

Agenda Changes

- Mr. Ron McQueen, County Administrator, presented the following agenda change:
 1. Addition: Request for a Countywide Burn Ban
 2. Addition: Fee for Gas Line Permit
- Mr. Joseph W. Gilliam, Clerk, presented the following agenda change:
 1. Addition: Request for use of the Boardroom by Senator Oelrich Staff
- Commissioner Randy Durden presented the following agenda change:
 1. Addition: Request to address the Board from Dayna Miller, Waste Pro

Motion made by Commissioner Tommy Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the Agenda as presented, with noted changes. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting May 2, 2011

Budget Entries

BE11-014, Fund 001, General Revenue	\$34,000.00
BE11-016, Fund 122, Fire	\$30,000.00
BE11-017, Fund 125, Court Facilities	\$ 7,500.00
BE11-018, Fund 434, Solid Waste	\$31,136.00
BE11-023, Fund 180, SHIP	\$ 850.00
BE11-025, Fund 001, General Revenue	\$ 97.00

Request for Payment Approval

Carr, Riggs & Ingram	\$ 5,000.00
Progress Billing on the 2010 Audit	
Dixie County Inmate Housing	\$ 4,704.00
For the month of April 2011	
Gray Construction Services, Inc.	\$19,723.00
Jail Renovations	

Disposition Request

- From County Extension; Tag #2408, Dell Pentium 4 Computer, Serial #5XGRC11, Model # Dimension 4400; to be CANNIBALIZED
- From Hart Springs; Tag #2838, Systemax Laptop, Model #BTO038484; STOLEN
- From County/Circuit Court Office, Judge's Office; Tag #2424, Gestetner 1802D Copier, Serial #H8327601918, Model #1802D; OUTDATED
- From Court Facilities; Tag #A100, Antenna Base w/surge sup; OUTDATED no value
- From Tax Collector's Office; Tag #2827, Systemax Computer; broken to be CANNIBALIZED
- From Supervisor of Elections; Tag #2830, Systemax Computer System, Serial #106054709, Model #BAX4200, BTO, PC; outdated, to be CANNIBALIZED
- From Protective Inspections, Weeks Building; Tag #2749, AMD Athlon Tower Workstation, Model #AMD ATHLON; outdated to be CANNIBALIZED
- From Solid Waste, Solid Waste Office; Tag #2717, Systemax Ascent, Model #HS2800; outdated to be CANNIBALIZED
- From Emergency Management, Public Safety Complex; Tag #2637, Dell Pentium Laptop, Serial #0789834980344, Model # Latitude 100L; OUTDATED/BROKEN

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the Consent Agenda as presented. Motion carried unanimously.

Agenda Change

Ms. Dayna Miller with Waste Pro of North Central Florida is the Municipal Marketer and Public Relations/Community Events Coordinator. She informed the Board that if the County or our municipalities are in need of Waste Pro's services that she will do what she can to see that those requests are fulfilled. Ms. Miller also stated that she is looking forward to the fellowship at the 2011 Florida Association of Counties Conference. No Board action necessary.

County Administrator's Report

Mr. Ron McQueen, County Administrator, presented the following documents, and/or addressed the following issues:

Emergency Management – 2011/12 Base Grant & Performance Grant: Mr. Ron Mills, EM Chief, presented a request for approval and Chairman's signature on the two Emergency Management Funding Agreements, for 2011 – 2012; the Base Grant, in the amount of \$105,806.00 and the Performance Grant, in the amount of \$37,829.00. He stated that the fiscal year for Emergency Management is now July 1, 2011 through June 30, 2012. Discussion took place.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the two (2) Emergency Management Agreements, the Base Grant in the amount of \$105,806.00 and the Performance Grant in the amount of \$37,829.00; and to authorize the Chairman to sign. Motion carried unanimously.

County Administrator's Agenda Change

Burn Ban: Mr. Mills addressed the issue of implementing a Countywide Burn Ban. He stated that he has the concurrence of the County Fire Chief, Division of Forestry, Emergency Management, and has presented this request to the County Administrator for presentation to the Board for approval.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the Burn Ban from June 6 through June 13, 2011, effective as of 1:00 p.m. today, June 6th. Discussion took place. Questions were addressed on how the Burn Ban, if still in effect, would affect the display of fireworks during the Fourth of July holiday. Mr. Mills and the Board agreed that if a Burn Ban is in effect that NO firework displays will be permitted. Chairman Durden called for a vote... Motion carried unanimously.

EMS – Lifeguard Transportation Services Mutual Aid Agreement: Mr. McQueen presented, as submitted for the Board and County Attorney's review, a sample draft of the Lifeguard Transportation Services Mutual Aid Agreement, for ambulance services. Discussion took place.

Mr. McPherson stated that he had reviewed the document and that there is one paragraph that the language needs to be substituted and that the change has been presented to Lifeguard; we are awaiting copy of corrected document. He recommended that the Board approve subject to the language change.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas to approve the Lifeguard Transportation Services Mutual Aid Agreement subject to the County Attorney's approval of the language change. Motion carried unanimously.

Time Certain

1:45 p.m. Character Council Budget Request: Ms. Geneva Cornwell, Gilchrist County Character Council, addressed the Board and thanked them for all their support in the past. At this time, Ms. Cornwell presented a request a request for the FY11-12 Budget, in the amount of \$850.00. Discussion took place.

At this time, the Board took NO action on the budget request made by the Character Council. The Board advised Ms. Cornwell that their budget request would be reviewed and considered during the budget process.

County Administrator's Report continues...

EMS – 4th Quarter 2010 and 1st Quarter 2011 Write Off's: Mr. McQueen presented the Emergency Medical Services Account Write Off's, in the amount of \$47,082.47, for the 4th Quarter of 2010 and the 1st Quarter of 2011.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve the 4th Quarter 2010 and 1st Quarter 2011, EMS Write Off's, in the amount of \$47,082.47. Motion carried unanimously.

EMS - Lucas CPR Device Demonstration Contract: Mr. McQueen presented the Lucas CPR Device Demonstration Contract as submitted by Linda Walker, EMS Chief, for the Boards approval. Discussion took place.

Motion made by Commissioner Sharon A. Langford, seconded by Tommy Langford, to approve the Lucas CPR Device Demonstration Contract, on a trail basis (30 days). Discussion continued.

Mr. McPherson, County Attorney, stated that as noted on the contract that if the device is NOT returned within the allotted 30 day trial, we are obligated to purchase; the said device is listed as \$14,995.00.

Chairman Durden then called for a vote... motion to reflect that the Boards approved the agreement with Lucas CPR, for a trial basis, as long as the County Attorney agrees with the contract... *Motion carried unanimously.*

EMS – Request for Travel: Ms. Walker presented a request for permission to attend the EMS Conference to be held in Orlando on July 7-9, 2011. She stated that the cost of approximately \$498.00 is currently available in the budget.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford to approve the travel request for Linda Walker to attend the EMS Conference in Orlando, July 7-9, 2011. Motion carried unanimously.

Animal Control – Monthly Report: Mr. McQueen presented the Animal Control report for the month of May 2011, as submitted by Tanya Rippy, Animal Control Officer. Informational purposes only.

Animal Control – Surrender Fee: Mr. McQueen presented a request, as submitted by Tanya Rippy, Animal Control Officer, for the Board's consideration, that a \$25 Surrender Fee be implemented for Residents who surrender their animals; an Animal Control Officer must respond to pick up the animal, not to be dropped off by the owner. Ms. Rippy addressed the Board and explained her reason for the Surrender Fee and the actions that are currently being taken. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to direct the County Attorney to add a \$25 Surrender Fee for pickup of animals surrender by resident owners to the fee resolution. Motion carried unanimously.

Animal Control – Request for Animal Control Officer Training: Mr. McQueen presented a request for permission to allow the new Animal Control Officer, Ericka Hudson, to attend Animal Control Training and Euthanasia Certification Class. The total cost for Animal Control training is \$755.00 and Euthanasia Certification is \$472.00. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the Animal Control Training and Euthanasia Class for Ericka Hudson; following the current policy for reimbursement if employee is to terminate. Motion carried unanimously.

Time Certain

2:00 p.m. Request from THS Football Team: Ms. Kyle Stone addressed the Board stating that the Trenton High School Football Team has reserved the Otter Springs Lodge for their summer football camp and would like for the Board to waive the fee. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to waive the fee for the use of the Otter Springs Lodge by the Trenton Football Team. Motion carried unanimously.

County Administrator's Report continues...

County Cell Phone Proposals: Mr. McQueen presented cell phone proposals from Verizon and AT&T. He stated that discussion has taken place on cell phones and cell phone providers; at the request of several individuals proposals were obtained for better service and costs. Discussion took place. Ms. Julee Brideson, Administrative Assistant to the County Administrator, explained what equipment would be utilized and by who. Chairman Durden called for the pleasure of the Board.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, to approve Staff to move forward with the cell phone proposal from Verizon, in the amount of \$3,199.00 for equipment and \$1,488.01 monthly recurring cost. Motion carried unanimously.

Request by Citizens to improve the Santa Fe River Park: Mr. McQueen presented a request submitted by citizens who have an interest to improve the Santa Fe River Park. Mr. McQueen stated that it is a good idea but didn't feel that the County should be the one in charge; if a Citizen's Advisory Board wants to take charge that would be great. Commissioner Tommy Langford had meet with Gary Miller, Gilchrist County resident and Stan Henfield, Alachua County resident with grant writing skills, and was presented with their ideas and a draft proposal to improve the park. Discussion took place.

Commissioner Tommy Langford stated that he is working with county residents on this project and would keep the Board updated on the progress of the individuals seeking to improve the Santa Fe River Park.

Mr. McPherson reminded Commissioner Langford and suggested that he keep it as a private effort and that it is not being directed by the County Commission because then he would fall under the Sunshine Law; it is important to keep it as a private initiative and not an initiative of the Board of County Commission because that could also put them under the Sunshine Law. **No Board Action taken.**

Request to Suspend John C. Hipp Construction from Bidding: Mr. McQueen presented a copy of the letter that was sent to John C. Hipp Construction informing Ms. Virginia Johns that they were suspended, effective immediately from consideration on contracts put out for bid by Gilchrist County and that after reporting this suspension to the County Commission at its next meeting on June 20, 2011, he will be notifying her with regard to scheduling a hearing before the County Commission.

Mr. McPherson, County Attorney, stated that under the ordinance, by sending this letter, John C. Hipp Construction is now suspended for a period of three (3) months unless the Board were to terminate that; assuming that the Board didn't terminate that the next step would be to have a hearing on debarment (which is the next step after suspension) and that is for a period of up to five (5) years.

Mr. McPherson clarified the Boards options at this time; either terminate the suspension (override the County Administrator's letter of suspension) or to set for a hearing on the debarment.

Ms. Virginian Johns, CEO John C. Hipp Construction, addressed the Board and stated that she was surprised with the letter upon receipt after all the efforts that have been made to work out a solution. She stated that she would like to ask to not be removed from the bidders list. Discussion took place.

Chairman Durden reflected on the efforts that have been made by all parties and that moving forwarding with debarment hearing is the only solution. Commissioner Tommy Langford also expressed that mediating could go on forever and its time to move forward. Discussion continued.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to set the John C. Hipp Construction Debarment Hearing for the second meeting in July (07/18/2011). Motion carried unanimously.

911 – Request for Purchase from Grant Funds: Mr. McQueen presented a request asking that the funds received from 911 grants be utilized for payment for the system maintenance and lightning protection. The following requests for Payment Approval are as follows:

System Maintenance Grant #11-04-04

- AK Associates (contracted yearly) System Maintenance \$26,266.00
- AK Associates (contracted yearly) Plant CML Maintenance \$ 5,590.00

Mr. McQueen stated that these are amounts that were contracted when the 911 system was replaced in 2009; and asked that the bid requirements be waived because of this and payment be authorized to AK Associates when invoiced.

E911 System Lightning Protection #11-04-26

- AK Associates \$ 6,871.50

Mr. McQueen stated that AK Associates provided a quote during the grant process in the above noted amount; and the attempt was made obtain three (3) quotes including contacting local electricians but they do not do this type of work. It was requested that Lightning Protection be purchased from AK Associates. Discussion took place.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the expenditure of 911 Grant Funds for payment to AK Associates; System Maintenance, in the amount of \$26,266.00 (yearly), Plant CML Maintenance, in the amount of \$5,590.00 (yearly), and Lightning Protection Plan, in the amount of \$6,871.50. Motion carried unanimously.

Solid Waste Small County Grant Application: Mr. McQueen presented the Small County Grant Application for Solid Waste as submitted by Pat Fischer, SW Supervisor, for the Boards approval and Chairman's signature. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve the Solid Waste Small County Grant Application and to allow the Chairman to sign. Motion carried unanimously.

County Administrator's Agenda Change

Fee for Gas Line Permit: Mr. McQueen addressed the issue of the receipt of an application for construction inside of a County right-of-way, for a gas line. The pipe is 4" in diameter, 476'; to go to the peanut processing plant. Mr. Billy Cannon, Road Department Superintendent and Lee Mills, County Engineer (Mills Engineer Company) addressed the Board and expressed concerns on the gas line project. Discussion took place.

The Board agreed to table the issue of the application for the use of County Right-of-Way for gas line; and for the County Engineer, Road Department Superintendent and County Attorney to meet and bring back a proposal for the Boards Consideration.

At this time, 2:47 p.m., we experienced a thunderstorm causing a power failure; minutes were then taken by hand.

SW 85th Lane (Wilcox Road): County Engineer, Lee Mills updated the Board on the status of the bid process for SW 85th Lane. He stated that the bid documents are close to being ready to go out. Discussion took place.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to direct the County Engineer to move forward and bid the resurfacing of SW 85th Lane (Wilcox Road). Motion carried unanimously.

3:15 p.m. Planning Commission Member: Ms. Michelle Crawford, Planning Commission member addressed the Board with her concerns with the abolishment of the Planning Commission. She stated that she had received a letter asking if she would like to continue serving as her term would soon be up and the same day she had heard that the County Commission dissolved the Planning Commission and the North Central Florida Regional Planning Council would be handling any issues that the County would need to address. Mr. Roosevelt Stalvey, Planning Commission member also expressed his concerns. Discussion continued.

The Board expressed their gratitude to Ms. Crawford and Mr. Stalvey for their concern and time served on the Planning Commission.

The power was still off. Chairman Durden then called for a recess and that the meeting would reconvene by 4:00 p.m., at the Courthouse, Courtroom "A". Notices were posted on the Boardroom doors.

At 3:37 p.m. the meeting reconvened in the Courthouse, Courtroom "A" and minutes were still being taken by hand.

Time Certain

3:00 p.m. Ordinance 2011-04; Hazardous Buildings: Chairman Durden read the short title as follows:

ORDINANCE 2011-04

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ESTABLISHING PROCEDURES FOR DESIGNATING BUILDINGS AS BEING HAZARDOUS; DEFINING HAZARDOUS BUILDINGS; PROVIDING FOR NOTICE; PROVIDING PROCEDURES FOR ABATING HAZARDOUS CONDITIONS; PROVIDING PENALTIES; AND ESTABLISHING AN EFFECTIVE DATE

Mr. McPherson, County Attorney, stated that there were no changes made to this ordinance since the last workshop and that the Building Official agrees with procedures.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve ordinance 2011-04. Motion carried unanimously.

Time Certain

3:10 p.m. Ordinance 2011-05; Reduction of Speed Limit on CR 340: Chairman Durden read the short title as follows:

ORDINANCE 2011-05

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, INCREASING THE SPEED LIMIT ON A PORTION OF CR 340; MAKING FINDINGS IN SUPPORT OF INCREASED SPEED LIMITS; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve Ordinance 2011-05. Motion carried unanimously.

Time Certain

3:15 p.m. Ordinance 2011-06; Amendments to LDC: Chairman Durden read the short title as follows:

ORDINANCE 2011-06

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AMENDING PROVISIONS IN THE LAND DEVELOPMENT CODE RELATING TO TEMPORARY USES; CLARIFYING THE PROCEDURES FOR REVIEW AND APPROVAL OF TEMPORARY USES; ALLOWING TEMPORARY MOBILE HOMES ON ANY PARCEL WHERE THERE IS A PRINCIPAL RESIDENTIAL STRUCTURE; ABOLISHING THE PLANNING COMMISSION; PROVIDING FOR THE TRANSFER OF THE POWERS AND FUNCTIONS OF THE PLANNING COMMISSION TO THE COUNTY COMMISSION; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE

Mr. McPherson stated that this ordinance does the following:

- Suspends the existence of the Planning Commission with all functions transferred to the County Commission.
- Amends the temporary use regulations in the LDC to make it clear what applications can be approved by the County Administrator and which need to go to the Planning Commission (or County Commission if ordinance passes).
- Amends the temporary use regulations in the LDC to better address music festivals and other such temporary events. This will allow for the repeal of the music festival regulations in the General Code. Repealing the music festival regulations in the General Code, and allowing all such temporary uses to be handled under the LDC, was one of the recommendations that came out of the ordinance review. If this Ordinance 2011-06 passes, I will draft a separate ordinance to repeal the music festival regulations.
- Allows RVs as accessory dwellings in both Agricultural and Environmentally Sensitive areas.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve Ordinance 2011-06. Motion carried unanimously.

Time Certain

3:45 p.m. Ordinance 2011-07; Animal Control: Chairman Durden read the short title as follows:

ORDINANCE 2011-07

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AMENDING THE COUNTY ANIMAL CONTROL REGULATIONS TO PROVIDE FOR THE REGULATIONS TO APPLY WITHIN INCORPORATED AREAS BY INTERLOCAL AGREEMENT; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve Ordinance 2011-07. Motion carried unanimously.

Time Certain

4:00 p.m. Anthony Lopez; CDBG Release Issue: Mr. Gilliam presented a request from Anthony Lopez that the Board approve a Satisfaction for CDBG Loan of Ms. Swallows to allow her son Anthony Lopez to place a mobile home on Lot #21, Block "A", Fun N Sun Subdivision. Discussion took place.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve a Partial Release of Lien and requested by Ms. Swallows and Mr. Lopez. Motion carried unanimously.

Attorney's Report

Mr. John K. McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

2011-04: Hazardous Buildings: Mr. McPherson stated that this ordinance for hazardous buildings regulations was set for adoption hearing at 3:00 p.m. and the Board approved.

2011-05: Speed Limit on County Road 340: Mr. McPherson stated that this ordinance was to return speed limit to 55 mph in front of water bottling plant was set for adoption hearing at 3:10 p.m. and the Board approved.

2011-06: Amendments to Land Development Code: Mr. McPherson stated that this ordinance was set for adoption hearing at 3:15 p.m. and the Board approved.

2011-07: Animal Control: Mr. McPherson stated that this ordinance is to make animal control regulations applicable within cities pursuant to interlocal agreement and was set for adoption hearing at 3:45 p.m.; Board approved.

2011-**: Candy Flavored Tobacco: Mr. McPherson presented a draft of the Candy Flavored Tobacco ordinance for consideration by Commission. Chairman Durden read the short title as follows:

ORDINANCE 2011-**

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; REGULATING THE PLACEMENT, SALE AND DISPLAY OF CANDY FLAVORED TOBACCO THAT APPEAL TO MINORS; PROVIDING FOR EXCEPTIONS; PROVIDING FOR ENFORCEMENT; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE

Discussion took place. Tracey DeCubellis and T. J. Harrington with Quit Doc Research & Education Foundation and Chandler Ash, Students Working Against Tobacco were present to express their concerns.

It was requested that a letter of support be obtained from the City of Trenton and that the language be left as is.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Tommy Langford to direct the County to set ordinance for Candy Flavored Tobacco for adoption. Motion carried unanimously.

Otter Springs Road: Mr. McPherson presented a proposed draft letter to Hipp Construction regarding use of balance of contract funds to make repairs. He requested approval from the Board to proceed in this manner.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve the letter to Hipp Construction, dated August 1st. Motion carried unanimously.

WIC Lease of Portion of County Extension Building: Mr. McPherson stated that Mr. McQueen is working with the University of Florida to make required handicapped accessibility requirements.

Gilchrist County Development Authority and Industrial Development Authority: Mr. McPherson stated that all active special districts must be registered with the Florida Department of Community Affairs, and an annual report and fee must be paid on each. The Gilchrist County Development Authority had been registered with DCA, but the Gilchrist County *Industrial* Development Authority had not. In light of the GC Development Authority having been inactive for a long time (if it ever was active), and the GC Industrial Development Authority having been re-activated, the following actions have been taken, upon the advice of DCA:

- The GC Development Authority will be declared inactive so that the annual report and fee will not be required. A copy of the notice that will be published by DCA in the GC Journal is attached.

- The GC Industrial Development Authority has been registered with the DCA, and this year's annual fees paid for the GC Development Authority will be applied to the GC Industrial Development Authority.

Allowing Private Improvements in Residential Subdivisions: Mr. McPherson stated that the current rule in the land development code only allows non-residential subdivisions may be approved with private roads and other improvements. As directed by the Commission, he has provided the amendments to LDC sections 10.07.09 and 10.07.10 that would be required to change this to allow private improvements in both residential and non-residential subdivisions.

The Board discussed the pro's and con's of making subdivision roads private. The Board directed the County Attorney to proceed with changes to allow the County Commission the option to make roads private or public in the ordinance.

Clerk's Report

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues:

One Month Detailed Travel Report: Mr. Gilliam reminded the Commissioners that a detailed travel report needed to be turned into Finance, for FY10/11, to determine typical month's average travel for auditors. NO action needed.

Carr, Riggs & Ingram: Mr. Gilliam presented the Renewal Contract for Auditing Services with CRI, LLC for FY11/12, totaling \$89,500.00; this is the first year of a three (3) year renewal. He requested the Boards approval and that the Chairman be authorized to sign.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the Renewal Contract for Auditing Services with CRI, LLC. Motion carried unanimously.

Budget Recap and Revenue Report: Mr. Gilliam presented the Year to Date Budget Recap for Revenue and Expenditures. Informational purposes only.

Budget Entries: Mr. Gilliam presented the following Budget Entries and Resolutions, for the Boards approval:

- BE11-015, Fund 001, General Revenue, \$1,200.00; **and** Resolution 2011-23, Amending the General Fund Revenue for unanticipated pledged funds donated to special events relating to armed services and/or veterans

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve BE11-015 and Resolution 2011-23. Motion carried unanimously.

- BE11-019, Fund 434, Solid Waste, \$8,602.00; **and** Resolution 2011-24, Amending the Solid Waste Fund Budget with unanticipated funds which represents the proceeds from the sale of surplus property

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve BE11-019 and Resolution 2011-24. Motion carried unanimously.

- BE11-020, Fund 410, EMS, \$4,976.00; **and** Resolution 2011-25, Amending the EMS Fund Budget with unanticipated funds which represents the proceeds from the Florida Crown Workforce for training employed workers

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve BE11-020 and Resolution 2011-25. Motion carried unanimously.

- BE11-021, Fund 190, Capital Projects, \$70,108.62; **and** Resolution 2011-26, Amending the 911 Trust Fund Budget with the receipt of three grant awards which represents the funding from the State of Florida E911 Board for Recorder Replacement, Lightning Protection and 911 System maintenance

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve BE11-021 and Resolution 2011-26. Motion carried unanimously.

- BE11-022, Fund 001, General Revenue, \$13,629.00; **and** Resolution 2011-27, Amending the General Revenue Fund Budget with the receipt of unanticipated funds which represents the proceeds from the Florida Crown Workforce for training employed workers

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve BE11-022 and Resolution 2011-27. Motion carried unanimously.

- BE11-024, Fund 180, SHIP, \$85,584.00; **and** Resolution 2011-28, Amending the Local Housing Assistance Trust Fund with the receipt of additional revenues, in the form of cash carry-forward from the previous fiscal year

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve BE11-024 and Resolution 2011-28. Motion carried unanimously.

Proclamation 2011-06: Mr. Gilliam presented Proclamation 2011-06, Declaring “World Elder Abuse Awareness Day” in Gilchrist County, Florida.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, to approve Proclamation 2011-06. Motion carried unanimously.

Request to Waive Dumping Fees: Mr. Gilliam presented a request for the Solid Waste Dumping Fees to be waived, for household garbage, from the Educational Foundation’s *Wild Beast Feast*, in the amount of \$92.40.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve waiving the dumping fees, in the amount of \$92.40, for the Educational Foundation’s Wild Beast Feast. Motion carried unanimously.

Clerk's Agenda Change

Request for the use of the Boardroom: Mr. Gilliam presented a request from Senator Oelrich's office requesting the use of the Gilchrist County Board of County Commissioners Meeting Facility every 4th Thursday, from 9:00 a.m. until 12:00 p.m.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, to approve the request for the use of the Boardroom by Senator Oelrich's Staff, subject to the availability of the building. Motion carried unanimously.

Road Department Report (2:30 p.m. Time Certain)

Request to purchase a Welder: At this time, Billy Cannon, Road Department Superintendent, was not present but had submitted a request for the purchase of a used welder, for the Road Department, in the amount of \$2,000.00. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, to approve the request to purchase a used welder, in the amount of \$2,000.00, to be utilized by the Road Department. Motion carried unanimously.

Motion made by Commissioner Tommy Langford, seconded by Commissioner D. Ray Harrison, Jr., to declare the old welder at the Road Department as surplus and dispose of accordingly. Motion carried unanimously.

Commissioners Reports

Commissioner Tommy Langford provided a handout of procedures on establishing speed limits on the Santa Fe River and will be scheduling a review of a draft ordinance at the next Board meeting; discussion took place on signage and will be discussed with GFC.

Commissioner Sharon A. Langford discussed not filling the Human Resources position left vacant by Lisa Mathews; the Board **asked** the County Administrator to evaluate Staff and bring back a recommendation, to the Board, for filling the position.

The Board **approved** Commissioner D. Ray Harrison, Jr. to serve on FACC Committee, if asked.

The Board **asked** for Staff to look at a policy for handicap standards at County Facilities; and to look at cost to run electric to shelters.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn: With there being no further business... a *Motion was made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to adjourn. Motion carried unanimously.* Chairman Durden adjourned the meeting at 5:04 p.m.

Board of County Commissioners
Gilchrist County, Florida

Attest:

Approved:

Joseph W. Gilliam, Clerk of Court

Randy Durden, Chairman