

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF  
COUNTY COMMISSIONERS HELD SEPTEMBER 19, 2011**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, September 19, 2011**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<b>District I</b>	<b>Commissioner Sharon A. Langford</b>
<b>District II</b>	<b>Commissioner D. Ray Harrison, Jr.</b>
<b>District III</b>	<b>Commissioner Randy Durden, Chairman</b>
<b>District IV</b>	<b>Commissioner Tommy Langford</b>
<b>District IV</b>	<b>Commissioner Kenrick Thomas, Vice Chairman</b>

**Others in Attendance:** Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Ron McQueen, County Administrator; Julee Brideson, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Kadie Ogden, Otter Springs Manager; Ron Mills, EM Chief; Lee Mills, Mill Engineering Company (County Engineer); Diane Rondolet, Code Enforcement Officer; Charlotte Pedersen, SHIP Administrator; Virginia Johns, Hipp Construction; Vicki & Charlie Perez; Don Alexander; and Donna, Felisha and Dallas Creamer, PWW.

**Call to Order:** Chairman Randy Durden called the meeting to order at 4:03 p.m. Commissioner Tommy Langford delivered the invocation and Chairman Durden led the pledge of allegiance.

**Agenda Changes**

- Mr. Ron McQueen, County Administrator, presented the following agenda change:
  1. Addition: Request to waive the fee for the use of Otter Springs Lodge by the Cattleman's Association

***Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the Agenda as presented, with noted change. Motion carried unanimously.***

**Consent Agenda**

**Budget Entry**

BE11-036, Fund 001, General Fund .....\$40,000.00

**Request for Payment Approval**

Dixie County Inmate Housing (August 2011) .....\$1,848.00

Mills Engineering Company  
 Invoice 2011001 Resurface SW 85<sup>th</sup> Lane ..... \$1,332.50  
 Invoice 2011057 Resurface Waters Lake Road ..... \$2,179.30  
 Invoice 2011256 Resurface Ginnie Springs Road ..... \$1,127.00

**Disposition Request**

From SHIP/SHIP Office  
 Tag #2837; AMD Anthlon 64 Mid-Tower; Serial #105989122  
 5 Busted caps on mother board; cannibalized for parts

From DOH/Gilchrist County Health Department  
 (See attached)

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve the Consent Agenda, as presented. Motion carried unanimously.*

**County Administrator's Report**

Mr. Ron McQueen, County Administrator, presented the following documents, and/or addressed the following issues:

EM – Agreement with CodeRED: Mr. Mills presented, for the Boards approval and the Chairman's signature, the CodeRED Services Agreement and CodeRED Weather Warning Agreement. Mr. Mills stated that the cost for CodeRED services for eight months, 09/01/2011 through 04/30/2012 will be in the amount of \$5,286.65. Discussion took place.

*Motion made by Commissioner Kenrick Thomas, seconded by Tommy Langford, to approve the CodeRED Services Agreement/Contract, in the amount of \$5,286.65, for eight months (09/01/2011 – 04/30/2011). Motion carried unanimously.*

EM – Agreement with Jacksonville Fire Rescue for Code Red: Mr. Mills presented, for the Boards approval and the Chairman's signature, the Agreement between the City of Jacksonville and Gilchrist County Emergency Management for Management and Control of Property and Equipment acquired with Federal Grant Funds. Discussion took place.

*Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the Agreement between the City of Jacksonville and Gilchrist County Emergency Management for Management and Control of Property and Equipment acquired with Federal Grant Funds. Motion carried unanimously.*

EM – Addendum to Agreement with City of Jacksonville: Mr. Mills presented an Addendum to the Agreement with the City of Jacksonville. This addendum clarifies a date change. Discussion took place.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the Addendum to the Agreement with the City of Jacksonville. Motion carried unanimously.***

EM – Travel request for Ron Mills & Ron McQueen: Mr. Mills presented for the Boards approval, a request for overnight travel for himself and Ron McQueen to attend the “Current Issues of Emergency Management” session at the State EOC, in Tallahassee, on October 11-3, 2011. Mr. Mills stated that all travel costs are paid by Emergency Management and have been budgeted.

Mr. McQueen stated that he will not be able to attend.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Tommy Langford, to approve travel request for Ron Mills, EM Chief, to attend the “Current Issues of Emergency Management” session at the State EOC, in Tallahassee, on October 11-3, 2011. Motion carried unanimously.***

Reallocation of Funding Agreement: Mr. Mills presented a request for the Board’s approval, to reallocate the funds, in the amount of \$49,798.00, Agreement #11-DS-9Z-03-31-01-309, from the “Post Disaster Development Plan” to the “Training and Exercise Plan”; and then to proceed with the training and exercise. Discussion took place.

***Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the reallocation of funds, in the amount of \$49,798.00, from “Post Disaster Plan” to “Training & Exercise”; and to proceed with the training and exercise. Motion carried unanimously.***

Update on EOC Protection Agreement: Mr. Mills stated that Agreement #11-HM-3G-03-31-01-008 for the construction of protective enclosures for the HVAC Units and Generator at the EOC has been placed on hold by FEMA. Due to extensive time utilized in the review process by FEMA, the project has grown in scope and costs. These changes and increases were formally requested and approved by FEMA but with the present economic climate there would have been questions as to amount of and when reimbursement would have taken place. Mr. Mills stated that he took the initiative and told FEMA that the County agrees to the “FREEZE” until adequate funding is available for reimbursement. Informational purposes only. No Board action needed.

**4:15 p.m. Time Certain: Donna Creamer; PWW 3<sup>rd</sup> Annual Suwannee River Clean-up**

Ms. Donna Creamer, Pure Water Wilderness, addressed the Board and requested that the Board allow PWW to conduct their 3<sup>rd</sup> Annual Suwannee River Clean-Up, scheduled for October 8, 2011, at Hart Springs & Otter Springs with NO entry fee for the participants. She stated that she had spoken with both park managers Mitchell Gentry and Kadie Ogden who have agreed to help with free canoe and shuttle service. Discussion took place.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the request by PWW for the Suwannee River Clean-Up, for the use of Hart Springs, Otter Springs and fee admission for the participants. Motion carried unanimously.*

**4:30 p.m. Time Certain: Road Department Report**

Grader Update: Mr. Billy Cannon, Road Department Superintendent, updated the Board on the status of the CAT Graders and Volvo Graders. Mr. Cannon informed the Board that Mr. Mark Litherland, Flagler Construction Equipment, suggested that the 120 CAT Graders be parked and he would bring over three (3) Volvo, loaner graders, for the Road Department to use. No Board action needed.

Bid Results/Award for Waters Lake Road: Mr. Lee Mills, County Engineer (Mills Engineering Company), presented the Bid Summary/Results for SE 45<sup>th</sup> Avenue (Waters Lake Road), Financial Project ID 429953-1-58-01, as follows:

- |   |              |
|---|--------------|
| • John C. Hipp Construction Equipment Company | \$150,433.05 |
| • V.E. Whitehurst & Sons, Inc.                | \$152,511.65 |
| • Anderson Columbia Co., Inc.                 | \$159,847.49 |
| • APAC-Southeast, Inc.                        | \$167,550.34 |

Mr. Mills stated that at one of the last meetings when he came before the Board he addressed the issue of having non qualified bidders bidding our work. It was decided then, to have ALL the bidders to be FDOT prequalified. One of the conditions of this bid was the request for a copy of the Certificate of Qualifications issued by the Florida Department of Transportation is provided.

Mr. Mills stated that APAC-Southeast, Inc. *did not* included anything in their bid package to indicate that they were prequalified; Anderson Columbia made a copy from the internet, but they *did not* furnish a copy of their FDOT Certificate of Qualifications; V.E. Whitehurst provided a copy of their FDOT Certificate of Qualifications; and John C. Hipp included a copy of their FDOT Certificate of Qualifications, however, on that form it indicated that it expired on August

28<sup>th</sup> which was about 13-14 days prior to our bid date. As of date, Mr. Mills stated that he checked the qualifications today and they are all listed as prequalified bidders. Discussion took place.

Chairman Durden asked for clarification that it is/was part of the bid package that it was required to include a copy of the FDOT Certificate of Qualifications, Mr. Mills confirmed.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to approve V.E. Whitehurst & Sons, Inc., the award of the bid submitted in the amount of \$152,511.65, due to the fact that they were the only complete bid package (including the FDOT Certificate of Qualifications); and the second lower bidder. Discussion... Motion carried unanimously.*

SW 85<sup>th</sup> Lane (Wilcox Road): Mr. Mills presented for the Boards Chairman's signature, the contract with V.E. Whitehurst & Sons, Inc.

**The Board allowed the Chairman to sign and Mr. Mills will proceed with executing the contract.**

**County Administrator's Report continues...**

EMS – Account Write Off's for 2<sup>nd</sup> Quarter 2010: Mr. McQueen presented for the Boards approval, the EMS Account Write Off's for 2<sup>nd</sup> Quarter 2010, as submitted by Chief Linda Walker, as follows:

• Collection Accounts	\$37,434.32
• GCSO Inmates	\$ 1,892.28
• Deceased Patients	\$ 832.69
• Bankruptcy	\$ 780.17
• Mileage Error	<u>\$ 893.70</u>
Total	\$41,833.16

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to approve the EMS Account Write Off's for 2<sup>nd</sup> Quarter 2010, in the amount of \$41,833.16. Motion carried unanimously.*

Personnel Policy Review: Mr. McQueen stated that the Personnel Policy Review will be discussed under the Attorney's Report.

Agenda Change; Cattleman's Request for use of the Otter Springs Lodge: Mr. McQueen presented the request from the Cattleman's Association for the use of the Otter Springs Lodge on Tuesday, September 27<sup>th</sup>, and that the fee is waived. Discussion took place.

*Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the request for the use of the Otter Springs Lodge by the Cattleman's Association on September 27<sup>th</sup> and that the fee be waived. Motion carried unanimously.*

### **Attorney's Report**

Mr. John K. McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

2011-14: River Speed Zones Re-Adoption: Mr. McPherson stated that when the first river speed zone ordinance was adopted, he was unaware that it was supposed to have been noticed twice in the newspaper, rather than the usual once. He had sent the first adopted ordinance to FWC as a draft for review and approval. It was approved by FWC, and now a final ordinance may be adopted with proper notice, which will be given for the October 3 meeting.

2011-45: Otter Springs Lodge Rate: Mr. McPherson presented a resolution to put the new Otter Springs Lodge rates, adopted at the last meeting, in the policy manual. Chairman Durden read the short title as follows:

#### **RESOLUTION 2011-45**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; MODIFYING THE RATES CHARGED FOR THE SPRING HOUSE LODGE AT OTTER SPRINGS PARK; AND ESTABLISHING AN EFFECTIVE DATE**

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Tommy Langford, to approve Resolution 2011-45. Motion carried unanimously.*

2011-46: Amendments to Personnel Policies: Mr. McPherson presented the proposed amendments that were provided to the Commission at the last meeting, in resolution form. He addressed the issue of Longevity Pay; discussion took place.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to approve language clarifying Longevity Pay as 'Longevity Pay should be based on continuous service with the County'; and that this resolution be brought back for further consideration at the October 3, 2011 meeting with clarifications. Motion carried unanimously.*

RV Regulations: Mr. McPherson presented a memorandum on a proposal for amendments to the County's RV regulations. He reviewed the RV regulations currently in the Land Development

Code; along with the two proposed revisions to the RV regulations which would allow an RV to be used as a residence for extended periods.

The first leaves the existing regulations relating to the granting of Special Use Permits for periodic use of RVs essentially in place with the following two amendments:

- a. Makes a change to the procedures so that instead of the permit being a Special Use Permit issued by the County Commission, it would be a Temporary RV Permit issued by the County Administrator.
- b. Adds language allowing an RV to be placed on a site for a continuous period of one year where genuine economic hardship is shown by the applicant. Such a permit for continuous use could be extended annually by the County Administrator so long as it is shown by the owner that the hardship continues.

The second makes a more drastic change to the regulations and would replace the RV Special Use Permit language with a procedure whereby the County Administrator could grant an “RV Site Permit” on any vacant Agriculture or Environmentally Sensitive property within the unincorporated area. An “RV Site Permit” would not authorize any particular RV to be placed on a property, but would instead create an RV site where a single RV could be parked for any period of time. There would be no limitation on how long the RV could be left at the site. Electric, well, and septic tank would be required. Impact fees and special assessments would have to be paid the same as for a permanent residential use.

Discussion took place on the revisions and on “hardships”.

**The Board agreed for the issue of clarifying hardships is brought back for further consideration.**

**5:15 p.m. Time Certain; FINAL Budget Hearing**

Mr. Joseph Gilliam, Clerk, reviewed the procedure to be followed for the Final Budget Hearing.

Resolution 2011-47, FINAL Millage Budget: Chairman Durden read the resolution as follows:

**RESOLUTION 2011-47**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR GILCHRIST COUNTY FOR FISCAL YEAR 2011-2012; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Gilchrist County, Florida, on September 19, 2011, adopted Fiscal Year FINAL Millage Rates following a public hearing as required by Florida Statute 200.065.

**WHEREAS**, the Board of County Commissioners of Gilchrist County, Florida, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within Gilchrist County has been certified by the County Property Appraiser to the Board of County Commissioners as \$602,704,144.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Gilchrist County, Florida that:

1. The FY 2011-2012 operating millage rate is 8.2695 mills, which is less than the rolled-back rate of 8.6894 mills by 4.8%
2. This resolution will take effect immediately upon its adoption.

**DULY ADOPTED**, at a public hearing this 19<sup>th</sup> day of September, 2011.

*Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve Resolution 2011-47.* Chairman Durden called for any public comments...none; any further discussion...none. The Chairman then called for a vote. *Motion carried unanimously.*

Resolution 2011-48, FINAL Budget: Chairman Durden read the resolution as follows:

#### **RESOLUTION 2011-48**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2011-2012; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Gilchrist County, Florida, on September 19, 2011, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the Board of County Commissioners of Gilchrist County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2011-2012 in the amount of \$24,067,369.

**NOW THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Gilchrist County, Florida that:

1. The FY 2011-2012 Final Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

**DULY ADOPTED**, at a public hearing this 19<sup>th</sup> day of September, 2011.

***Motion made by Commissioner Kenrick Thomas, seconded by Tommy Langford, to approve Resolution 2011-48.*** Chairman Durden called for any public comments...none; any further discussion...none. The Chairman then called for a vote. ***Motion carried 4-1, with Commissioner D. Ray Harrison, Jr., voting NO.***

Resolution 2011-49, FINAL Millage MSTU Budget: Chairman Durden read the resolution as follows:

**RESOLUTION 2011-49**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR MUNICIPAL SERVICES TAXING UNIT (M.S.T.U) FOR EMERGENCY MEDICAL SERVICES FOR FISCAL YEAR 2011-2012; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Gilchrist County, Florida, on September 19, 2011, adopted Fiscal Year FINAL Millage Rates following a public hearing as required by Florida Statute 200.065.

**WHEREAS**, the Board of County Commissioners of Gilchrist County, Florida, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within Gilchrist County has been certified by the County Property Appraiser to the Board of County Commissioners - Municipal Services Taxing Unit as \$605,765,551.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida that:

1. The FY 2011-2012 operating millage rate is 1.0996 mills, which is less than the rolled-back rate of 1.1562 mills by 4.9%.
2. This resolution will take effect immediately upon its adoption.

**DULY ADOPTED**, at a public hearing this 19<sup>th</sup> day of September, 2011.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve Resolution 2011-49.*** Chairman Durden called for any public comments...none; any further discussion...none. The Chairman then called for a vote. ***Motion carried unanimously.***

Resolution 2011-50, FINAL MSTU: Chairman Durden read the resolution as follows:

### RESOLUTION 2011-50

#### **A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS MUNICIPAL SERVICES TAXING UNIT OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2011-2012; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida, on September 19, 2011, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2011-2012, in the amount of \$2,133,855.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida that:

1. The FY 2011-2012 Final Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

**DULY ADOPTED**, at a public hearing this 19<sup>th</sup> day of September, 2011.

*Motion made by Commissioner Tommy Langford, seconded by Commissioner Sharon A. Langford, to approve Resolution 2011-50.* Chairman Durden called for any public comments...none; any further discussion...none. The Chairman then called for a vote. *Motion carried 4-1, with Commissioner D. Ray Harrison, Jr., voting NO.*

*This concluded the FINAL Budget Hearing.*

#### **Attorney's Report continues...**

Revised Termination Provision in Otter Springs Lease: Mr. McPherson stated that Staff at the Suwannee River Water Management District suggested a single change in paragraph 7a of the proposed revision, which is as follows:

#### **7. PROPERTY RECONCILIATION UPON TERMINATION**

- a. The Tenant shall, within 30 days of the date of termination, remove from the Park all personal property owned by Tenant. **At the sole discretion of the Landlord, Ppersonal property not removed within this period of time shall become the property of the Landlord or, at the request of the Landlord, shall be removed from the Property at the Tenant's expense.** Personal property shall be deemed to include manufactured buildings.

The purpose of this change is to address the situation where it may be expensive or difficult for the District to deal with one or more items of personal property left behind after termination. The revision would give the District the option of requiring the County to remove such personal property.

Also, presented is clarification on how the language “replacement cost minus depreciation” would work. Mr. McPherson stated, for example, assume that a house was built for \$100,000 and 10 years later the agreement is terminated. An appraiser can determine the amount by which such a house had depreciated in value, compared to a new home, and let’s assume the amount arrived at is 20% depreciation in value. If 10 years later the replacement cost remains \$100,000, then the County would receive \$80,000 in compensation from the District. If the replacement cost had risen to, for example, \$200,000, then the County would receive \$160,000 in compensation from the District (\$200,000 minus 20% of \$200,000, i.e., \$200,000 minus \$40,000 equals \$160,000).

Discussion took place. Chairman Durden called for the pleasure of the Board.

***Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas to approve the Otter Springs Lease Amendment, for Capital improvements placed at Otter Springs. Motion carried 4-1, with Commissioner Dr. Ray Harrison, Jr., voting NO.***

### **Clerk’s Report**

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues:

**Child Support IV-D Funds Carry-Forward:** Mr. Gilliam explained the situation on Child Support Funding. He stated that the funds to be carried forward be considered to be returned to the Clerk in the amount of \$44,177.00. Informational purposes only; no Board action need,

**Records Center Update:** Mr. Gilliam stated that he and Lee Mills, County Engineer, met and discussed the design for the Records Center and it was determined that an architect will be needed. Mr. Gilliam stated that he met with Mittauer & Associates last week who will work on preliminary plans and specifications and provide a draft within 4-6 weeks and at that point we will be ready to go out for bids on specifications. Discussion took place. Informational purposes only. No board action need at this time.

**Update on Disposition of *Jaws of Life*, from Fire:** Mr. Gilliam updated the board on the missing Extrication Equipment from the Fire Department. He provided information concerning date of purchase and history of the two (2) sets of Jaws of Life.

Asset ID 2256 Power Unit, 4 cyc, gas (Phoenix), last location – NGVFD  
 Asset ID 2260 Jaws of Life, (Phoenix), last location – NGVFD  
 Asset ID 1285 Jaws of Life Spreader (Hurst), Last location – NGVFD  
 Asset ID 1264 Jaws of Life/ENG & Com (Hurst), Last location – NGVFD

Mr. Gilliam questioned if these items are the property of Gilchrist County or that of Fanning Springs VFD as a property transfer had been completed. Mr. McQueen clarified. He stated that at the time it was transferred to Fanning Springs it was a set that Linda Walker had in her truck (she changed to an SUV) Fanning Springs was running almost all of the extrication for the County. Bud Rifle, Fire Chief then at NGVFD, said they didn't have anything that worked, (RMcQ thought they had the old Hurst set) Fanning Springs said well the County provided this to run the County calls and we took the unit back, when Fanning Springs Fire Department purchased a new set of jaws of Life.

Mr. Gilliam stated that the paperwork for the inventory 2010-2011 showed that they were not able to be located. Discussion took place.

Commissioner Sharon A. Langford explained her conversation with Fire Chief Billy Careccia on the missing extrication equipment. Fire Chief Billy Careccia submitted a letter of explanation on the missing extrication equipment. Per that conversation, she stated that Chief Careccia's statements conflicted with what he reported at the last meeting regarding the disposition of the two (2) set of Jaws of Life.

Commissioner Sharon A. Langford suggested that Fire Chief Billy Careccia be written up/reprimanded for the discrepancies on the justification of the Disposition Request for the two (2) sets Jaws of Life. Discussion continued.

The Board agreed that Fire Chief Careccia should not have asked for the equipment to be sold for scrap if he knew that he didn't have the equipment to begin with.

*Motion made by Commissioner Sharon a. Langford, seconded by Commissioner Kenrick Thomas, to request a written report/reprimand be placed in Fire Chief Billy Careccia's file on the Disposition Request on the Jaws of Life.* Discussion took place...

Chairman Durden then called for a vote... *Motion carried unanimously.*

Budget Entry 11-34: Ms. Jacki Johnson, Director of Finance, presented the following resolutions and Budget Entries BE11-34, for the Boards approval.

#### **RESOLUTION 2011-52**

#### **A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE TRANSPORTATION IMPACT FUND BUDGET**

Amending Transportation Impact, a reimbursement from FDOT, amount not to exceed \$194,418.00, for resurfacing NE 60<sup>th</sup> Avenue from CR 340 to NE 62<sup>nd</sup> Place

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve Resolution 2011-52 and accompanying BE11-34. Motion carried unanimously.*

### RESOLUTION 2011-53

#### A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE TRANSPORTATION IMPACT FUND BUDGET

Amending Transportation Impact a reimbursement from FDOT, amount not to exceed \$194,419.00, for the resurfacing of SE 45<sup>th</sup> Avenue from CR 232 to Waters Lake Boat Ramp

*Motion made by Commissioner Tommy Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve resolution 2011-53 and accompanying BE11-34. Motion carried unanimously.*

Ms. Johnson explained that BE11-34, totaling \$388,387.00, accommodates both Resolution 2011-52 and Resolution 2011-53.

Resolution 2011-51: Ms. Johnson presented Resolution 2011-51, amending the Transportation Fund (140) with an unanticipated increased amount of \$40,000.00, which will be transferred from General Fund Reserve for said purpose of the purchase of a replacement fuel truck due to safety concerns; and accompanying budget entry 11-35. Chairman Durden read the short title as follows:

### RESOLUTION 2011-51

#### A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING THE TRANSPORTATION FUND BUDGET

*Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Resolution 2011-51 and accompanying BE11-35. Motion carried unanimously.*

Request from the FWC: Mr. Gilliam presented a request from the Florida Fish & Wildlife Conservation Commission, for the use of the Boardroom on October 20, 2011, to hold a Public Hearing on the issue of the proposed Bell Ridge Longleaf Wild Life Area.

*Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the FWC's request for the use of the Boardroom. Motion carried unanimously.*

North Central Florida Regional Planning Council: Mr. Gilliam presented the Fiscal Year 2012 Agreement between the County and the Planning Council for Annual Monitoring of Hazardous Waste Generators, for the Boards approval.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve the Agreement between the County and the Planning Council for Annual Monitoring of Hazardous Waste Generators. Motion carried unanimously.*

Mr. Gilliam presented the Fiscal Year 2012 Agreement between the County and the Planning Council for Local Government Comprehensive Planning Services, for the Boards approval. Discussion took place.

Mr. McPherson stated that we need to hold off on approving this agreement until the scope of work can be clarified.

**The Board tabled the consideration of this agreement until the County Attorney can meet with NCFRPC to clarify the *Scope of Work*, for Annual Services.**

RFP's for CDBG Administration Services and Engineering Services: Mr. Gilliam updated the Board on the outcome of the Selection Committee's findings for Administration Services and Engineering Services as sought after by RFP. It is the recommendation of the Selection Committee to go with Fred Fox Enterprises, Inc. for CDBG Administration Services and Causseaux, Hewett & Walpole, Inc. for Engineering Services. Discussion took place.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to approve RFP for Fred Fox Enterprises, Inc., for CDBG Administrations Services and RFP Causseaux, Hewett & Walpole, Inc. for Engineering Services; per the recommendation of the Selection Committee. Motion carried unanimously.***

#### **Commissioners Reports:**

Commissioner Sharon A. Langford presented the FINAL Interlocal Agreement with Florida Crown Workforce, for the Boards approval and Chairman's signature. Discussion took place.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the FINAL Interlocal Agreement with Florida Crown Workforce. Motion carried unanimously.***

Commissioner Sharon A. Langford addressed the issue of the probation period, about a month ago, of County Administrator, Ron McQueen. She pointed out that Mr. McQueen was to eliminate any duties/business with the Fanning Springs Fire Department during working hours with the County and has reason to believe that he has not complied. She also addressed several incidents that have caused her to believe that he is not complying with the Boards request for probationary conditions.

Commissioner Sharon A. Langford made a motion to terminate County Administrator, Ron McQueen, effective immediately.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., for discussion...***

Mr. McQueen stated that he believes that he has made a *good faith* effort to comply with the Boards conditions. Discussion continued...

The Board questioned Mr. McQueen on what he has done to comply with the conditions requested and to improve on them; it was asked if he had met with department heads yet, he replied no not as of yet. Mr. McQueen stated that it was his intent to do such, but with his personal health and that of his mother he hasn't been able.

Chairman Durden stated that since the evaluation he hasn't seen were any effort has been made until now; there are problem after problem still out there that hasn't even been addressed.

Discussion continued with questions directed to Mr. McQueen and the explanation of his actions.

Each Commissioner took time to express their concerns with Mr. McQueen not complying with the conditions of the probation period.

Chairman Durden called for anymore discussion...none noted; he then called for a vote. ***Motion carried 3-2 to terminate County Administrator Ron McQueen, effective immediately; Commissioner Tommy Langford and Commissioner D. Ray Harrison, Jr. voted NO.***

Mr. McQueen stated that he it can't be said that he hasn't put a lot of heart and soul into this County and has never been more disappointed or embarrassed by some of the Commissioners than he has tonight. Mr. McQueen left the meeting at this time.

Mr. John McPherson, County Attorney, will set down and discuss the termination package with Mr. McQueen.

**The Board set a *Special Meeting*, for Monday, September 26, 2011, at 4:00 p.m., to discuss a plan, for the County Administrator's position.**

**Old Business:** None noted.

**New Business:** None noted.

**Public Participation:** None noted.

**Adjourn:** With there being no further business... a ***Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, to adjourn. Motion carried unanimously.*** Chairman Durden adjourned the meeting at 6:49 p.m.

Board of County Commissioners  
Gilchrist County, Florida

Attest:

Approved:

\_\_\_\_\_  
Joseph W. Gilliam, Clerk of Court

\_\_\_\_\_  
Randy Durden, Chairman