

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF
COUNTY COMMISSIONERS HELD OCTOBER 17, 2011**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, October 17, 2011**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

District I	Commissioner Sharon A. Langford
District II	Commissioner D. Ray Harrison, Jr.
District III	Commissioner Randy Durden, Chairman
District IV	Commissioner Tommy Langford
District IV	Commissioner Kenrick Thomas, Vice Chairman

Others in Attendance

Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Julee Brideson, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Ron Mills, EM Chief; Lee Mills, County Engineer; Pat Fisher, Solid Waste Supervisor; Tanya Rippey, Animal Control Officer; Linda Walker, EMS Chief; Jim Mash, Veteran's Service Officer; Sandra Joseph, NCFRPC; Gary Hurst, Woodman of the World; Vicki & Carlos Perez, Gilchrist County Tea Party; Bruce McInnis, Chiefland VFW Post #5625; Lewis & Marie Henkel; Pete Randolph; Ray Rauscher; Tim Hastings, CFEC; Ben Poitevint; Marion & Edgar Poitevint; Mickey King; Vicki Saylor; Iris Norris; Hollis Norris; Carol Cromwell; Morrison; Duane Cromwell; Diane Clifton; Katherine Labarca; David Houchins; and Michael Holbrook.

Call to Order

Chairman Randy Durden called the meeting to order at 4:02 p.m. Commissioner Sharon A. Langford delivered the invocation and Commissioner D. Ray Harrison, Jr., led the pledge of allegiance.

Agenda Changes

- Mr. Joseph W. Gilliam, Clerk, presented the following agenda changes:
 1. Addition: County Engineers (Lee Mills) Annual Contract and bid presentations for Ginnie Springs Road
 2. Addition: Update on Timeline & Procedures for County Administrator's Position
- Mr. John McPherson, County Attorney, presented the following agenda change:
 1. Addition: NCFRPC Contract

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, to approve the Agenda as presented, with noted changes. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting September 08, 2011
 Regular Meeting September 19, 2011

Budget Entries

BE11-037, Fund 001, General Fund \$100,420.00
 BE11-038, Fund 001, General Fund \$32,000.00
 BE12-001, Fund 001, General Fund \$6,500.00
 BE12-002, Fund 001, General Fund \$182.00

Request for Payment

Mills Engineering Company
 Invoice 2011009, General Consulting \$1,041.25
 Invoice 2011057, Waters Lake Road \$1,377.25
 Smith Law Firm, LLC
 Release of Funds for Suwannee Valley Leagues \$25,650.00

Disposition Requests

- From Road Department
 - Tag #3195; Caterpillar Grader; Serial #0B9C00684; Model #120M
 - Tag #3185; Caterpillar Grader; Serial #AB9C00640; Model #120M
 - Tag #3196; Caterpillar Grader; Serial #0B9C00707; Model # 120M
 - Justification: Purchased by Volvo – Flagler Equipment Company
- From Solid Waste
 - Recycle Container; Serial #22-070206
 - Recycle Container; Serial #22-070211
 - Justification: Permission to haul to scrap yard; bottoms rotted out; replacing with new boxes

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve the Consent Agenda, as presented. Motion carried unanimously.

Department Reports

The following documents/issues were presented for the Boards consideration and/or approval.

Road Department

- September 2011 Rock Report: Mr. Billy Cannon, Road Department Superintendent, submitted the September 2011 Rock Report, for the Boards information; no Board action needed.

- **Disposition Requests:** Mr. Cannon presented the following Disposition Requests for the Boards review and approval:
 - Tag #1205; 1992 Miller Welder; Serial #JC768292; Model #Big 20
Justification: Miller Welder would weld sometimes; bought used Lincoln Welder
 - NAPA Air Compressor; Tag #2454; Serial#VA-012464; Model#82-823-GT
Justification: Slow pumping air (worn out)
 - 1993 GMC Top Kick; Serial #1G0M7H1J514974
1-500 gal Fuel Tank
Tag #02455; 1 – Fuel Reel
1 – Grease Reel
Justification: Bought new Fuel Truck 2006 Freightliner
 - Tag # A25; 6640 Ford Tractor; Serial #RD50035; Model #6640 Ford
Justification: to small for equipment box blade mowers
 - Tag #2246; 6610 Ford Tractor/New Holland; Serial #359188M
Justification: to small for equipment box blade mowers
 - Tag #02684; Ford F800; Serial #1FDPF82R2EVA26938
Justification: bought for backup fuel – costs too much too run

Mr. Cannon stated that the items presented will be taken to auction with a minimum bid on some of items and that he will advise the Board of the sale amount. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the Disposition Requests, as presented/noted. Motion carried unanimously.

Agenda Change

- **Bid Presentation for Resurfacing NE 60th Avenue (Ginnie Springs Road):** Mr. Lee Mills, Mills Engineering Company (County Engineer) presented the bid results for the NE 60th Avenue (Ginnie Springs Road), Financial Project 429953-2-58-01, as follows:

Oldcastle Southern Group, Inc., d/b/a APAC-Southeast, Inc.	\$170,260.65
John C. Hipp Construction Equipment Company	\$148,500.69
V.E. Whitehurst & Sons, Inc.	\$136,495.60

Discussion took place. Mr. Mills stated that he has reviewed the bids and recommended V.E. Whitehurst & Sons, Inc., in the amount of \$136,495.60, for the Ginnie Springs Project, and that the Chairman is authorized to sign the contract.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Tommy Langford, to approve V.E. Whitehurst & Sons, Inc., in the amount of \$136,495.60, for the resurfacing of NE 60th Avenue (Ginnie Springs Road), and to authorize the Chairman to sign the contract. Motion carried unanimously.

- County Engineers Annual Contract: Mr. Lee Mills, Mills Engineering, presented the annual renewal of his contract, for services of the County Engineer. Mr. Mills stated that he has updated the contract to reflect the special wording to be included as directed by the FDOT and that the rates have not changed, all other conditions are the same.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve the Annual Contract Renewal, for Lee Mills, subject to the County Attorney's review/approval; and to allow the Chairman to sign. Motion carried unanimously.

- Update on Water's Lake Road: Mr. Mills updated the Board on the progress of the Water's lake Road Project. He stated that the leveling coarse has been placed on the Water's Lake Road and the shoulder work has basically been done with the exception of sod.

4:15 p.m. Time Certain Gary Hurst; Woodman of the World

Mr. Gary Hurst, Woodman of the World Lodge Post 626, addressed the Board with the donation of a 30' flag pole and flag, for the EMS Station north of Trenton. Discussion took place.

Motion made by Commissioner Tommy Langford, seconded by commissioner Sharon A. Langford, to accept the donation of a 30' flag pole and flag from the Woodman of the World Lodge 626; to be placed at the EMS Station north of Trenton. Motion carried unanimously.

Department Reports continues...

EMS

- Proclamation 2011-08: Ms. Linda Walker, EMS Chief, presented Proclamation 2011-08, declaring October 22-28, 2011, as "Pink Heals Week" for the Boards approval and that all Gilchrist County Public Safety employees are allowed to wear pink, for breast cancer awareness.

Chairman Durden read Proclamation 2011-08, for the record.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Proclamation 2011-08 declaring October 22-28, 2011 as "pink Heals Week" to allow Public Safety Employees to wear pink. Motion carried unanimously.

- Medicaid Overpayment: Ms. Walker presented the issue of the Medicare Overpayment in the amount of \$11,589.54 and would like some guidance regarding billing and old accounts. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, to approve rebilling all 2010 accounts regardless of status (open or closed) and to write-off all previous years per Medicare's request that the County reimburse the amount of \$11,447.29, for over payment during 2008-2010. Motion carried unanimously.

- Request approval of the FGC Contract: Ms. Walker presented the renewal of the existing Memorandum Agreement between Gilchrist County EMS and Florida Gateway College, for the Boards approval. County Attorney John McPherson has reviewed and approves of form. Discussion took place.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the Memorandum of Agreement between Gilchrist County EMS and Florida Gateway College for 2011/2012. Motion carried unanimously.

Solid Waste

- Request for purchase Roll-Off Boxes: Mr. Pat Fisher, Solid Waste Supervisor, presented a request for the purchase of four (4) replacement roll-off boxes, for a total of \$18,229.00, from Wastequip. Discussion took place.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Sharon A. Langford, to approve the request for the purchase of four (4) replacement roll-off boxes from Wastequip (sole source), in the amount of \$18,229.00. Motion carried unanimously.

Emergency Management

- TracStar Service Activation Request: Mr. Ron Mills, Director of EM, presented a request for the Boards approval for continuous service of broadband, phone lines and monthly allotted testing time for the TracStar emergency communications satellite unit for one year.

Mr. Mills stated that the service period is from December 2011 through November 2102. EM has an allocation in the budget for this expense and will forward a PO request upon approval. The renewal fee is \$3,072.00. Discussion took place.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the TracStar Service Activation Request, in the amount of \$3,072.00 and to allow the Chairman to sign. Motion carried unanimously.

- Amendment to Wind Retro-Fit Project Agreement: Mr. Mills requested the Boards approval of the amendment to increase the existing Agreement #11HM-3G-03-31-01-008 to the wind retro-fit project already in place for the generator and HVAC units at the EOC.

This is the authorization from FEMA to start the project, and they agree to fully fund their responsibility which is 75%. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas to approve the modification agreement, contract #11HM-3G-03-31-01-008, grant funded Wind retrofit project at the EOC, in the total amount of \$54,112.00, with a local match to be divided between EM, EMS and Fire, in the amount of \$4,509.33 each. Motion carried unanimously.

Animal Control

- Requests for Travel and Training: Ms. Tanya Rippey requested the Boards approval to allow her to attend the second phase of the Animal Cruelty Investigations Program. The class is being held November 14-18th in Inverness, FL and the total cost for the class is \$650 for which she received a \$200 scholarship. Total fees owed are \$450. Ms. Rippey plans on commuting to class daily and fuel will be the only additional cost. She has also arranged for the third phase of this program to be held in Gilchrist County in February of 2012 at the EOC, for which there will be no cost for her to attend.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Sharon A. Langford, to approve the request for Tanya Rippey to attend the Phase II Animal Cruelty Investigations Program, in the amount of \$450.00. Motion carried unanimously.

- Monthly Reports: Ms. Rippey submitted the September 2011 Animal Control Monthly Report, for the Boards review; informational purposes only.

4:30 p.m. Time Certain: Bruce McInnis, VFW Post 5625

- Proclamation 2011-09, Veterans Appreciation Week: Mr. McInnis presented a proclamation requesting that the Board consider the observing the week of November 6-12, 2011, as *Veteran's Appreciation Week*. Chairman Durden read Proclamation 2011-09, for the record.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Proclamation 2011-09, Veteran's Appreciation Week. Motion carried unanimously.

Department Report's continue...

S.H.I.P.

- Applicant Ashley Davis: Ms. Charlotte Pedersen had submitted a request that a SHIP loan, in the amount of \$40,000.00, be approved for Ashley Davis, to purchase an existing home located at 529 NE 3rd Ave, Trenton. Applicant is in the very low income bracket and the loan review committee recommends approval, subject to an appraisal.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve the SHIP Loan in the amount of \$40,000.00, for Ashley Davis, subject to an appraisal, as recommended by the SHIP Loan Review Committee. Motion carried unanimously.

Parks, Recreation & TDC

- TDC Billboard Design: Ms. Julee Brideson, Administrative Assistant, presented three (3) picture options for the billboard to be placed on SR26 and the Alachua County Line, for Tourist Development advertisement.

The Board agreed on the first photo presented with both a picture of the springs and the river run for advertisement on the TDC billboard.

- Hart & Otter Springs Pass: Ms. Julee Brideson presented a request for Bill Kilborn to be approved for a park pass to both Hart and Otter Springs to photograph events that are held at the park. Ms. Brideson stated that he works closely with both of our parks and the TDC on our web design and is always willing to allow us to use his photographs at no charge to the county for advertizing purposes.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, approve two (2) free passes to both Hart & Otter Springs, for Mr. Bill Kilborn. Motion carried unanimously.

Character Council

- Request for Permit Fee Wavier: Mr. Pete Randolph, Character Council, addressed the Board with the request that the permit fee for the circus presented by the Character Council on November 4th & 5th, at the rodeo arena, is waived. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the request from the Character Council that the permit fee for the circus be waived. Motion carried unanimously.

Safety Program

- Safety Committee: Chairman Durden stated that previously the County had a Safety Program but we have nothing currently in place. It has been requested that the Board give approval to form a Safety Committee. Discussion took place.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, approve reestablishing the County Safety Program Committee which will help with reduced insurance rates and to promote safety. Motion carried unanimously.

4:45 p.m. Time Certain SUP11-03; Moore & Thompson

- SUP11-03; Moore & Thompson: Ms. Sandra Joseph, NCFRPC, presented the application, SUP11-03, by Cindy W. Moore, Kenneth Moore and Larry K. Thompson, to request a Special Use Permit be granted as provided for in Section 7.25.03 of the Land Development Code to allow the parking and use of a recreational vehicle within an ENVIRONMENTALLY SENSITIVE LAND -2 (ESL-2) land use district in accordance with a site plan submitted as part of an application dated June 6, 2011, to be located on Parcel ID 35-06-15-0331-0000-0050. Ms. Joseph's presentation included the following:

Planning Council staff reviewed the above referenced proposed use to determine the consistency of the proposed use to the purposes and objectives of the Comprehensive Plan. Additionally, the Planning Council staff reviewed the proposed use according to the standards outlined in Section 7.25.03 of the Land Development Code.

When preparing the first staff report for this application, prior to the original meeting date of August 1, 2011, the Planning Council staff had not received any public comments in opposition to the granting of the Special Use Permit. After the first staff report was drafted, prior to the August 1, 2011 meeting, county staff received numerous phone calls and letters in opposition from nearby property owners. At the Board of County Commissioner's meeting on August 1, 2011, numerous property owners attending the meeting to verbally state their opposition to the requested special use permit and those unable to attend submitted the letters.

A standard for determining whether to grant approval for the use of a recreational vehicle for temporary living purposes is the extent to which there is support or opposition to the granting of the special use permit by nearby property owners. Therefore, since the proposed request to park and use a recreational vehicle on the subject property has received opposition from nearby property owners, it is not consistent with the standard outlined in Section 7.25.03 of the Land Development Code, and it is recommended that the above referenced application be denied.

Planning Council staff recommends that the requested Special Use Permit be **denied**.

Discussion took place. Public participation also took place; several concerned citizens addressed the Board.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve SUP11-03 by applicant Larry Thompson, for a Special Use Permit allowing Parking & Use of a Recreational Vehicle, at a MAXIMUM of 180 days; and to allow the Chairman to sign the Final Order. Motion carried 4-1 with Commissioner Tommy Langford voting NO.

5:00 p.m. Time Certain SUP11-06; Spalding-Morrison

- **SUP11-06; Spalding-Morrison:** Ms. Sandra Joseph, NCFRPC, presented the application, SUP No. 11-06, by Kenneth W. Spaulding and Abigail P. Morrison requesting a special use permit to allow a recreational vehicle within an ENVIRONMENTALLY SENSITIVE LAND-2 (ESL-2) land use district, as provided for in Section 7.25.03 of the Land Development Code, in accordance with an application dated August 17, 2011, to be located on Parcel ID 30-08-14-0064-0000- 0380. Ms. Joseph's presentation included the following:

Planning Council staff reviewed the above referenced proposed use to determine the consistency of the proposed use to the purposes and objectives of the Comprehensive Plan. The subject property is located along the Suwannee River within the Zone AE 100-year flood zone, and approximately 86 percent of the property contains wetlands. The attached map illustrates the extent of the subject property that contains wetlands.

The Comprehensive Plan contains the following policies: Future Land Use Element - Policy I.7.2 The County shall prohibit the location of any structure, other than permitted docks, piers, or walkways within a wetland.

Conservation Element - Policy V.2.4 The County shall require a 35-foot natural buffer around all wetlands and prohibit the location of agricultural, residential, commercial and industrial land uses within the buffer areas, but allow resource-based recreational activities within buffer areas and silviculture activities within buffer areas in accordance with the silviculture policies of this element.

The Planning Council staff review finds that in order for the proposed use to be consistent with the above referenced policies of the Comprehensive Plan, given the physical constraints of the subject property, the proposed location of the recreational vehicle and power pole should be restricted to the portion of the subject property that does not contain wetlands. Additionally, a 35-foot natural buffer will be required around the wetlands. However, resource-based recreational activities are allowed within the buffer areas, as stated in the policy above.

The Planning Council staff also reviewed the proposed use according to the standards outlined in Section 7.25.03 of the Land Development Code. The proposed use is consistent with the standards outlined in Section 7.25.03 of the Land Development Code.

*According to Section 2.03.04 of the Land Development Code, the minimum setback requirements for principle structures in the Environmentally Sensitive Land Use - 2 land use district are 30 feet in the front and 25 feet in the side and in the rear. The proposed recreational vehicle use will be subject to the minimum setback requirements. Therefore, it is recommended that the above referenced application be **approved** with conditions.*

Planning Council staff has not received any public comment regarding this application as of the date of this report. Discussion took place; the applicants were present for discussion.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve SUP11-06 by applicants Spalding & Morrison, to allow use of a Recreational Vehicle, subject to conditions; and to allow the Chairman to the Final Order. Motion carried unanimously.

5:15 p.m. Time Certain VAR11-01; Holbrook

- **VAR11-01; Holbrook**: Ms. Sandra Joseph, NCFRPC, presented the application VAR11-01, by Jeff Hardee, acting as agent for Michael F. Holbrook and Karen S. Holbrook, requesting a variance be granted from the requirements of Section 2.03.04 of the Land Development Code for a decrease in the side setback requirement for the construction of an addition to an existing single family dwelling, from 25.00 feet to 16.10 feet from the Southerly property line within an Environmentally Sensitive Land Use -2 land use district located at 1119 Southwest 80th Ave, Bell, Florida. Ms. Joseph's presentation included the following:

Planning Council staff reviewed the above referenced variance to determine the consistency of the proposed use to the purposes and objectives of the Comprehensive Plan.

*The subject property is located on the Suwannee River within the Zone AE 100-year flood zone. In accordance with the requirements of the flood damage protection regulations within the Comprehensive Plan, the site plan/survey submitted with the application shows that the proposed addition to the existing dwelling will **not** be constructed within the required 75 foot river bank setback and will **not** be constructed within the regulatory floodway line.*

Planning Council staff review finds the variance to be consistent with goals, objectives, and policies of the Comprehensive Plan.

The consistency between the proposed variance and the Comprehensive Plan is found in the followings policies:

Future Land Use Element - Policy I.5.10.16 The County shall prohibit development on the river berm by requiring a minimum undisturbed, vegetated buffer of 75 feet measured from the generally recognized river bank of the Santa Fe and Suwannee Rivers be maintained for all single-family residential and agricultural uses and silviculture activities. All other permitted land uses shall conform with the variable buffer requirements contained in Chapter 40B- 4.3030(4), Florida Administrative Code, as administered by the Water Management District, in effect upon adoption of this policy. Exception shall be made for the provision of reasonable access to the river; and resource-based recreational activities within buffer areas. Policy I.5.10.18 The County shall conform to the National Flood Insurance Program requirements for construction activities undertaken in the 100-year floodplain of the Suwannee River system.

Conservation Element - Policy V.2.6 The County shall require all new development to maintain the natural functions of wetlands and 100-year floodplains so that the long term environmental integrity and economic and recreational value of these areas is maintained.

Additionally, Planning Council staff reviewed the proposed variance according to the guidelines outlined in Section 12.05 of the Land Development Code. The requested variance is consistent with the criteria outlined in Section 12.05 of the Land Development Code. Therefore, it is recommended that the above referenced application be approved.

*Because the requested variance is consistent with the Comprehensive Plan and meets the criteria outlined in the Code to make a positive finding, for a variance, Planning Council staff recommends that the requested variance be **approved**.*

Planning Council staff has not received any public comment regarding this application as of the date of this report. Discussion took place; the homeowners were present for discussion.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to approve VAR11-01, by applicants Michael and Karen Holbrook, for a variance reducing the side-yard setback; with the recommendations of Staff; and to allow the Chairman to sign the Final Order. Motion carried unanimously.

Veterans Services

- Invitation to Commissioners: Mr. Jim Mash, Veteran's Services Officer, extended an invitation to the Commissioners requesting that they consider attending and participating in the 2011 Veterans Day Event on November 11th. Mr. Mash also asked that if they would be interested in cake judging, if so, please contact him.

Attorney's Report

Mr. John K. McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

2011-14: River Speed Zones Re-Adoption: Mr. McPherson stated that Ordinance 2011-14, River Speed Zones, which has been adopted by the Board, was sent to FWC for final approval.

2011-15: Land Development Code Changes: Mr. McPherson stated that Ordinance 2011-15, Land development Code Changes has been set for adoption hearing at next meeting.

2011-16: Speed Limits: Mr. McPherson stated that Ordinance 2011-16, Speed Limits, has been set for adoption hearing at next meeting.

2011-**: Banning THC-Like Substances: Mr. McPherson stated that he will have a draft ready for the Boards consideration at the next meeting on the ordinance banning THC-Like substances.

2011-54: Support of Grace Ministries: Mr. McPherson presented Resolution 2011-54, Support of Grace Ministries. Chairman Durden read the short title as follows:

RESOLUTION 2011-54

A RESOLUTION OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS EXPRESSING SUPPORT FOR THE WORK OF GRACE MINISTRIES IN GILCHRIST COUNTY

Motion made by Commissioner Tommy Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2011-54. Motion carried unanimously.

Food Pantry Issue: Mr. McPherson stated, for informational purposes only, that Lucille Cislak, the applicant for the food pantry in the A2 land use district, has withdrawn her application for a Special Use Permit; this is no longer an issue.

Attorney's Agenda Change – NCFRPC Contract: Mr. McPherson presented the Annual Contract between Gilchrist County and North Central Florida Regional Planning Council, for Level II Support. He stated that the Scope of Services had been clarified. Discussion took place.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Tommy Langford, to approve the Annual Contract with NCFRPC, for Level II Support, in the amount of \$15,000.00. Motion carried unanimously.

Clerk's Report

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues.

EMS County Grant Award: Mr. Gilliam presented the award of the second and final payment for EMS County Grant, in the amount of \$987.00; informational purposes only.

Mittauer & Associates, Inc., Engineering Services Agreement: Mr. Gilliam stated that he had met with Mittauer & Associates, in regards to the records center (that has been budgeted), a Scope of Services and the costs for services had been provided and before we can proceed any further, Mr. Gilliam requested that the Board approve the Scope of Services and for the Chairman to sign the agreement. Discussion took place.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the Scope of Services Agreement with Mittauer & Associates, for the Records Center, to be paid out of Capital Impact; and to allow the Chairman to sign the agreement. Motion carried unanimously.

Disposition Requests from the Road Department: Mr. Gilliam stated that this request was satisfied earlier during the Road Department Report.

Budget Entry 12-003 and Resolution 2011-55: Mr. Gilliam presented BE12-003, Fund 001, General Fund, \$157,136.18; to provide budget for HNPG Grant – Leslie Lynn, homeowner **and** Resolution 2011-55, receipt of notification of a Hazard Mitigation Grant for Repetitive Loss Program, in the amount of \$157,136.18, Federal share \$141,422.56 and home owner (Leslie Lynn) share \$15,713.62, for the Boards approval. Chairman Durden read the resolution for the record.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, to approve BE12-003 and Resolution 2011-55. Motion carried unanimously.

Narrow Banding Consultant RFP Rankings: Mr. Gilliam presented the results from the RFP's that were received for the services of Narrowbanding Consultant. The Evaluation Committee made up of Mr. Gilliam, John McPherson, Ron Mills and Jacki Johnson, reviewed and ranked the proposals as follows:

1. RCC
2. TUSA
3. CAI/GEO COMM (tied for third)
4. Waterford

Mr. Gilliam stated that the Evaluation Committee is requesting approval to proceed with contract negotiations and it is their recommendation to proceed with RCC. Discussion took place.

Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve moving forward with contract negotiations with RCC for Narrowbanding Consultant Services. Motion carried unanimously.

Meridian Behavioral Healthcare Annual Contract: Mr. Gilliam presented and recommended approval of the annual contract for Meridian Behavioral Healthcare, in the amount of \$38,500.00/quarterly, for the Boards consideration and that the Chairman is allowed to sign.

Department of Revenue: Mr. Gilliam presented for the Boards information, the Acceptance of Truth in Millage (TRIM) Certification *and* Maximum Millage Levy Calculation Final Disclosure, as approved by the Department of Revenue.

Quarterly Summary of Assessment of Additional Court Cost: Mr. Gilliam presented, for the Boards information, the Quarterly Summary of Assessments of Additional Court Cost for Gilchrist County; no action needed.

Return of EOY Funds: Mr. Gilliam presented, for the Boards information and acceptance, the return of End-of-Year Funds from the Tax Collector, in the amount of \$17,658.80.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Tommy Langford, to accept the return of the End-of-Year Funds from the Tax Collector, in the amount of \$17,658.80. Motion carried unanimously.

Commissioners Reports: None noted.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn: With there being no further business... a ***Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to adjourn. Motion carried unanimously.*** Chairman Durden adjourned the meeting at 7:01 p.m.

Board of County Commissioners
Gilchrist County, Florida

Attest:

Approved:

Joseph W. Gilliam, Clerk of Court

Randy Durden, Chairman