

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF  
COUNTY COMMISSIONERS HELD NOVEMBER 7, 2011**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, November 7, 2011**, at **1:30 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<b>District I</b>	<b>Commissioner Sharon A. Langford</b>
<b>District II</b>	<b>Commissioner D. Ray Harrison, Jr.</b>
<b>District III</b>	<b>Commissioner Randy Durden, Chairman</b>
<b>District IV</b>	<b>Commissioner Tommy Langford</b>
<b>District IV</b>	<b>Commissioner Kenrick Thomas, Vice Chairman</b>

**Others in Attendance:** Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Julee Brideson, Administrative Assistant; John Ayers, Gilchrist County Journal; Ron Mills, EM Chief; Billy Cannon, Road Department Superintendent; Diane Rondolet, Code Enforcement Officer; Mitchell Gentry, Hart Springs Manager; GC Sheriff Daniel Slaughter; Linda Walker, EMS Chief; Kyle Stone, GC Chamber of Commerce; Donna Creamer, PWW; Marion Poitevint; Katherine LaBarca; Mickey King; Vicki & Charlie Perez; Jo Smith; Denise Paschal; Martha Barnes; Richard & Leslie Esseek; Duke Lang; Gene Parrish; Taylor Brown; and Connie Brown.

**Call to Order:** Chairman Randy Durden called the meeting to order at 1:30 p.m. Commissioner Tommy Langford delivered the invocation and Commissioner Sharon A. Langford led the pledge of allegiance.

**Agenda Changes**

- Mr. Joseph W. Gilliam, Clerk, presented the following agenda changes:
  1. Addition: Rescheduling January 2012 meeting dates due to holidays
- Commissioner Randy Durden presented the following agenda changes:
  1. Addition: Request from Sheriff Slaughter for use of Otter Springs Lodge
  2. Addition: Johnny Jones; Impact Fee Issue

***Motion made by Commissioner Tommy Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the Agenda as presented, with noted changes. Motion carried unanimously.***

**Consent Agenda**

**Approval of Minutes**

Regular Meeting .....	September 26, 2011
Regular Meeting .....	October 03, 2011

**Approval of Bills**

On file in Clerk's Office (Old Year) ..... October 2011  
 On file in Clerk's Office (New Year) ..... October 2011

**Budget Entries**

BE11-040-1, Fund 001, General Revenue .....\$ 68,238.00  
 BE11-040-2, Fund 001, General Revenue .....\$ 23,940.00  
 BE11-040-3, Fund 001, General Revenue .....\$ 18,060.00  
 BE11-040-4, Fund 001, General Revenue .....\$ 4,596.00  
 BE11-040-5, Fund 001, General Revenue .....\$ 15,320.00  
 BE11-040-6, Fund 001, General Revenue .....\$ 47,945.00

BE11-041, Fund 122, Fire ..... \$ 17,750.00  
 BE11-042, Fund 140, Transportation ..... \$117,078.00  
 BE11-043, Fund 141, Transportation Impact ..... \$674,688.00  
 BE11-044, Fund 180, Local Housing ..... \$ 9,950.00  
 BE11-045, Fund 410, EMS ..... \$ 61,900.00  
 BE11-046, Fund 434, Solid Waste ..... \$ 29,500.00  
 BE11-047, Fund 141, Transportation Impact ..... \$594,137.00

**Request for Payment****Mills Engineering Company**

Invoice 2011056, Resurface Ginnie Springs Road ..... \$5,362.00  
 Invoice 2011001, Resurface SW 85<sup>th</sup> Lane ..... \$7,560.80  
 Invoice 2011001.10, Resurface SE 70<sup>th</sup> Street ..... \$3,301.58  
 Invoice 2011057, Waters Lake Road .....\$5,560.06

**V.E. Whitehurst & Sons, Inc.**

Pay Estimate 1, SW 85<sup>th</sup> Lane (Wilcox Road) .....\$156,036.78  
 Pay Estimate 1, SW 70<sup>th</sup> ST (Alternate 1 – Otter Spgs Rd) ..\$ 76,878.96  
 Pay Estimate 1, NE 60<sup>th</sup> Avenue (Ginnie Springs Rd) ..... \$127,753.77  
 Pay Estimate 1, SE 45<sup>th</sup> Avenue (Waters Lake Rd) .....\$143,306.81

**Dixie County Sheriff's Department**

Inmate Housing for September 2011 ..... \$2,814.00

**City of Fanning Springs**

4<sup>th</sup> Quarter Report (09/30/11) ..... \$17,623.61

**North Florida Economic Development Partnership**

2011-2012 NFEDP Dues ..... \$846.95

### Disposition Requests

From Health Department – Main Building

<u>Tag No.</u>	<u>Description</u>	<u>Serial #</u>
48	Modular Desk	Modular
49	Modular Desk	Modular
0366	2 Drawer File	Hon
02556	Hutch Shelf	Wood
0190	Hutch Bottom	Wood
0002	2 Drawer Wood File	Indiana Desk
0180	2 Door Medicine Hutch	Global
-----	2 Blue Client Chairs	Metal pole type
236	Back to Modular Desk	Modular
800451913	Back to Modular	Modular
01124	5 Shelf Cherry Bedshelf	Wood
2483	Back to Modular	Modular

### Return of End of Year Funds

Supervisor of Elections ..... \$9,041.13

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Tommy Langford, to approve the Consent Agenda, as presented. Motion carried unanimously.*

### Agenda Change

Request for use of Otter Springs Lodge: Sheriff Daniel Slaughter addressed the Board and requested the use of the Otter Springs Lodge on Tuesday, December 13, 2011, for the GCSO Holiday Party, at no charge. Discussion took place.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Tommy Langford, to approve the Sheriff's request for the use of the Otter Springs Lodge, at NO cost, on Tuesday, December 13, 2011. Motion carried unanimously.*

Return of Excess Funds: Sheriff Slaughter stated that he had returned end-of-year excess funds from FY 10/11, in the amount of \$28,815.58 and is now requesting that the Board approve the purchase of a vehicle using those funds; a new vehicle cost approximately \$28,000.00. Discussion took place.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Sheriff's request to use the \$28,815.58 from FY 2010/2011 Excess Funds to purchase a new vehicle. Motion carried unanimously.*

Update on THC-Like Substances: Sheriff Slaughter reported to the Board that the finding of his investigation he was unable to find anything in the THC-Like Substances that are for sale at local

convenience stores that was related to an illegal controlled substance. Sheriff Slaughter stated that he is limited to what he can do according to the rules of the Attorney General and Legislature.

**1:45 p.m. Time Certain: Request for use of Courthouse Lawn:** Ms. Kyle Stone, Executive Director of the Gilchrist County Chamber of Commerce, addressed the Board and requested the use of the Courthouse lawn for a Christmas Tree Decorating Contest. Discussion took place.

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, to approve Ms. Stone's request for the use of the Courthouse lawn for Christmas tree Decorating Contest. Motion carried unanimously.***

### **Department Report's**

The following documents/issues were presented, for the Boards consideration and/or approval:

#### **Road Department**

- **October Rock Report:** Mr. Billy Cannon, Road Department Superintendent, had submitted for the Boards information, the Rock Report for the month of October 2011.
- **Auction Update:** Mr. Cannon updated the Board on the outcome of the equipment that he had taken to the auction; he collected \$16,762.50.

Mr. Cannon asked for the Boards consideration and approval to allow him to go out and look for a used Inmate Crew Truck. Discussion took place.

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to authorize Billy Cannon, Road Department Superintendent, to go out and look for a used Inmate Crew truck and to bring back a cost, for the Boards consideration. Motion carried unanimously.***

- **Grader Update:** Mr. Cannon stated that the new graders were schedule to arrive at the end of October but there is a time delay and now it looks like it will be at the end of November.

#### **Emergency Management**

- **Repetitive Loss Agreement:** Mr. Ron Mills, Emergency Management Director, presented the Severe Repetitive Loss Mitigation Grant Agreement between Gilchrist County and Leslie & Luke Lynn, property owners, for the Boards approval and the Chairman's signature (based on the federal agreement). Discussion took place.

***Motion made by Commissioner Tommy Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the Severe Repetitive Loss Mitigation Grant Agreement between***

***Gilchrist County and Leslie & Luke Lynn, property owners; and to allow the Chairman to sign. Motion carried unanimously.***

- Addendum to Federal Contract requested by the Secretary of State: Mr. Mills presented the following two paragraphs to be added to the contract/agreement. These are referenced in the Contract's Assurances but the Secretary of State, Historic Preservation Office wanted them explicitly stated. Mr. Mills stated that the first paragraph is from the National Historic Preservation Act of 1966 and the National Environmental Policy Act of 1969. The second is from Florida Statute 872.05. The proper authority in paragraph two is the District Medical Examiner.
  - *If prehistoric artifacts such as pottery or ceramics, stone tools or metal implements, or any other physical remains that could be associated with Native American cultures, or early colonial or American settlement are encountered at any time, the project should cease all activities involving subsurface disturbance in the immediate vicinity of such discoveries. The applicant, or other designee, should contact the Florida Department of State, Division of Historical Resources, Compliance and Review Section at (850) 245-6333, as well as the appropriate funding agency office. Project activities should not resume without verbal and/or written authorization from the Division of Historical Resources.*
  - *In the event that unmarked human remains are encountered during permitted activities, all work must stop immediately and the proper authorities notified in accordance with Section 872.05, Florida Statute.*

Discussion took place.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the additional language/explanation to be included in the entire agreement and to authorize the Chairman to sign. Motion carried unanimously.***

- FEPA President-Elect: Mr. Mills presented a request for the Boards approval asking that he be allowed to serve as President-Elect of the Statewide, Florida Emergency Preparedness Association.

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Ron Mills to serve as President Elect to the Florida Emergency Preparedness. Motion carried unanimously.***

#### EMS

- Third Quarter Write-Off's: The Third Quarter Write-Off's were submitted for EMS, in the amount totaling \$72,238.08, for the Boards approval.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve the EMS Third Quarter Write-Off's in the amount of \$72,238.08. Motion carried unanimously.*

- Stryker Service Agreement: The service agreement with Stryker (which covers the stretchers) was submitted for the Boards approval. This agreement with Stryker Service Program includes the following:
  - 1 Preventative maintenance Check
  - All Parts Excluding Mattresses
  - All Labor and Travel
  - Factory Authorized Service Technician
  - Stryker Factory Parts
  - 2 Hour Call Response

Discussion took place.

*Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the Service Agreement with Stryker, for EMS, in the amount of \$2,547.00, for a period of one-year; subject to the County Attorney's final approval. Motion carried unanimously.*

**2:00 p.m. Time Certain:** Ordinance 2011-15 – LDC Changes RV, TRC, Notice: Mr. John McPherson, County Attorney, presented Ordinance 2011-15, LDC Changes, for the Boards approval. Chairman Durden read the short title, as follows, for the record:

#### **ORDINANCE 2011-15**

**AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AMENDING THE GILCHRIST COUNTY LAND DEVELOPMENT CODE; INCREASING THE DENSITY ALLOWED WITHIN OVERNIGHT RECREATIONAL PARKS; DELETING THE REQUIREMENT FOR REVIEW BY A TECHNICAL REVIEW COMMITTEE; CLARIFYING THE INTENT OF THE COUNTY COMMISSION WITH REGARD TO PUBLISHED NOTICES; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE**

Mr. McPherson reviewed the changes that were made; he stated that if adopted this ordinance would do the following:

- Increase the density allowed within Overnight Recreational Parks
- Abolish the Technical Review Committee and remove references to it in the code. Staff review of development proposals will continue as needed, but not in the form of a formal committee

- Correcting the requirement for published notice to bring it in line with longstanding county practice by allowing such notices to be placed in the legal ads section of the newspaper

Discussion took place.

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, to approve Ordinance 2011-15. Motion carried unanimously.***

### **Department Report's continue...**

#### Fire

- Request for Travel/Training Approval: Fire Chief Billy Careccia submitted a request asking to be allowed to attend the Firefighter Safety and Health Conference in Orlando from 12/5-7/2011, to receive additional training; total cost \$265.00 (funds have been budgeted).

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve travel for Fire Chief Billy Careccia to attend the Firefighter Safety and Health Conference in Orlando from 12/5-7/2011; total cost \$265.00. Motion carried unanimously.***

#### Community Development

- Planning and Zoning: Ms. Julee Brideson, Administrative Assistant, presented a request to move Planning and Zoning agenda items for December to the first meeting instead of the second pending meeting of deadlines. Discussion took place.

**The Board agreed to move the Planning and Zoning agenda items for December to the first meeting instead of the second meeting, due to deadlines.**

- Copier Lease: Ms. Brideson addressed the issue of the lease on the copier in the Weeks Building. She stated that the lease will run out on December 8, 2011 and is requesting that we enter into a new lease agreement with McCrimon's on a new copier with the option at the end of lease for a \$1 buy out.

Ms. Brideson presented two (2) quotes, both based off of a contracted price; one from MOS and one from IKON. Currently we are paying \$241/month, for the machine we have. Discussion took place.

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the lease of a copy machine from McCrimon's Office System, in the amount of \$287.35/mo, for 36 months, with \$1.00 buy out at the end of the lease. Motion carried unanimously.***

**2:15 p.m. Time Certain;** Ordinance 2011-16; Speed Limits: Chairman Durden read the short title for the record, as follows:

**ORDINANCE 2011-16**

**AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, DECREASING THE SPEED LIMIT ON A PORTION OF SE 60<sup>th</sup> STREET BETWEEN CR 337 AND SOUTHEAST 60<sup>th</sup> AVENUE; DECREASING THE SPEED LIMIT ON A PORTION OF SW 80<sup>th</sup> STREET BETWEEN CR 341 AND CR 232; MAKING FINDINGS IN SUPPORT OF THE DECREASED SPEED LIMITS; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE**

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Ordinance 2011-16;* Chairman Durden called for any discussion, none noted. He then called for a vote. *Motion carried unanimously.*

**Department Report's continue...**

Code Enforcement

- Monthly Report: Ms. Diane Rondolet, Code Enforcement Officer, submitted the Code Enforcement Report, for November 2011, for the Boards information.

Hart Springs

- Seawall Project Vendors: Hart Springs Manager, Mitchell Gentry, requested that two vendors be approved, as sole source, for the seawall project. The vendors are Crane Materials, who provide the aluminum extrusion panels and Michael Alexander Group, who was used in phase one last year and has specialized knowledge of the scope of work; purchase orders were presented for the Boards consideration. Discussion took place.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approved purchase order to CMI – dba Gator Dock & Marine, as Sole Source for retaining wall material, for the Seawall Project a Hart Springs, in the amount of \$8,000.00.* *Motion carried unanimously.*

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve purchase order to Michael N. Alexander Group, Inc., as Sole Source Contractor, for the Seawall Project at Hart Springs, in the amount of \$10,000.00.* *Motion carried unanimously.*

- Request to Hire: Mr. Gentry presented a request asking to hire two (2) full time, temporary employees; a carpenter and a construction laborer, to assist with the seawall project this year. He also requested that the Board approve the presented job descriptions and rate of pay for those positions. Discussion took place.



*Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve two (2) Full-Time, temporary positions, for Hart Springs Seawall Project; a carpenter at \$12.04 and laborer at \$8.00. Motion carried unanimously.*

#### FYI

- Gilchrist County Jail Inspection Report: A copy of the Gilchrist County Jail Inspection Report, performed on October 6, 2011, was provided for the Boards information; no action needed.

**2:30 p.m. Time Certain; Jo Smith; Smith Mobile Home Park (Impact Fees)**: Ms. JoAnn Smith, property owner, Smith Mobile Home Park, addressed the Board regarding the issue of the impact fees that were charged for her mobile home park. Discussion took place.

*Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Tommy Langford, to approve the request made by Ms. JoAnn Smith that the impact fees, in the amount of \$3,500.00 are waived; agreeing that the trailer park should be treated as if it was an apartment complex. Motion carried unanimously.*

#### Agenda Change

Request for Impact Fee to be Waived: Mr. Johnny Jones addressed the Board and presented a request for a waiver of the impact fee for a mobile home replacement. Mr. Jones explained his situation; for the time being he wants to move a mobile home on his property without having to remove or tare down the one that is currently there. Discussion took place.

*Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the impact fee waiver for a mobile home replacement as requested by Mr. Johnny Jones; and to allow him 12 months to remove old mobile home. Motion carried unanimously.*

**2:45 p.m. Time Certain; Tri County Outreach**: Ms. Connie Brown and Ms. Robin Vaughn, Tri County Outreach Representatives, addressed the Board and requested permission to place two (2) bins for Thanksgiving Baskets and Emergency Food Pantry Baskets, in the Courthouse. Discussion took place.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the request made by Tri County Outreach to place food donation bins in the Courthouse. Motion carried unanimously.*

#### Attorney's Report

Mr. John K. McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

2011-15: Land Development Code Changes: Mr. McPherson stated that this ordinance was adopted earlier during this meeting. He stated that this ordinance would do the following:

- Increase the density allowed within Overnight Recreational Parks
- Abolish the Technical Review Committee and remove references to it in the code. Staffs review of development proposals will continue as needed, but not in the form of a formal committee.
- Correcting the requirement for published notice to bring it in line with longstanding county practice by allowing such notices to be placed in the legal ads section of the newspaper.

2011-16: Speed Limits: Mr. McPherson stated that this ordinance was adopted earlier at this meeting; reducing the speed limit on portions of SE 60<sup>th</sup> Street and SW 80<sup>th</sup> Street to 30 mph.

2011-\*\*: Banning THC-Like Substances: Mr. McPherson stated that in doing research for this ordinance he discovered a state statute that does the same thing, i.e. bans drugs similar to what has already been outlawed. Mr. McPherson had called Sheriff Slaughter about this and he is going to talk to the state attorney about how this statute might be enforced. Enforcement would not be easy: Sheriff Slaughter counted 28 different “incense” products being sold at one store in Gilchrist County.

Sheriff Slaughter addressed this issue earlier during this meeting. No Board action taken.

2011-58: Purchasing Procedures: Mr. McPherson presented Resolution 2011-58, Purchasing Procedures, for the Boards approval. He stated that this resolution contains amendments to the County’s purchasing procedures that will clarify and update the procedures; these changes are recommended by the clerk and finance director. Chairman Durden read the short title as follows:

#### **RESOLUTION 2011-58**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AMENDING AND CLARIFYING THE COUNTY’S PURCHASE ORDER POLICIES; ADDING A POLICY FOR SOLE SOURCE PURCHASES; AND ESTABLISHING AN EFFECTIVE DATE**

Discussion took place. Ms. Jacki Johnson, Finance Director, pointed out that “D” and “E” needs to be reversed.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve Resolution 2011-58, with noted change. Motion carried unanimously.*

Proposed County Administrator Interview Questions: Mr. McPherson presented the proposed interview questions that were prepared by himself and Joe Gilliam. The list of questions will be provided to the applicants. The timeline for the County Administrator’s position was reviewed and revised as follows:

*...the regular meeting scheduled for 4:00 p.m. on Monday, November 21, 2011, will be changed to 2:00 p.m. with interviews at 5:00 p.m. and the FINAL interviews will take place during the regular meeting scheduled for 1:30 p.m. on Monday, December 5, 2011; and Meet-n-Greet for the public and applicants at 7:30 p.m.*

**The top three (3) finalists** for the County Administrator's position are as follows:

1. Tim Bennett
  2. Kent Cichon
  3. Bobby Crosby
- Wild Cards:** Andrew DeCandis and Jerry Driggers

**The Board agreed on the revised timeline for the County Administrator position, as noted.**

Fee Increase by Mike Grogan: Mr. McPherson presented a letter from Mike Grogan announcing increases in the fees his firm will charge the county for personnel-related legal advice. Discussion took place.

**The Board agreed that all calls to Mike Grogan, Labor Law Attorney, should be routed through the County Attorney, John McPherson.**

*Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the continued agreement with Mike Grogan and to enter into an agreement on a fees basis. Motion carried unanimously.*

### **Clerk's Report**

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues:

Clerk's Excess Revenue and Child Support IV Funds: Mr. Gilliam presented to the Board, the Clerk's Excess Revenue, \$56,987.64 and Child Support IV Funds, \$36,882.83, a total amount of \$93,870.47. He explained the Child Support program and requested that the Board allow him to amend the Clerk's budget \$40,000.00, using the IV-D Trust Funds Settlement as needed. Discussion took place.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Tommy Langford, to approve amending the Clerk's budget by \$40,000.00, for IV-D Trust Fund Settlement to be used as needed, and to accept the Excess Revenue, which will be placed in General Carry-Forward. Motion carried unanimously.*

SRWMD Deed to Otter Springs Road Right-of-Way: Mr. Gilliam presented the Deed of Conveyance as executed by the Suwannee River Water Management District, which has been recorded, stating that the access road into Otter Springs is 70' wide, all along the east side of the property line; informational purposes only.

County Extension / 4-H Van Repair Estimate: Mr. Gilliam presented three (3) quotes for the damage that was done to the 4-H Van resulting from an accident that had taken place on October 14, 2011.

1. Davis Body Shop	\$600.00
2. Fanning Springs Auto, Inc.	\$844.00
3. White Ford, Inc.	\$968.78

Mr. Gilliam explained that the driver of the van, Gary Glynn Webber, Jr., had parked the van in a parking lot at Riverside Christian School where the 4-hers participated in an Ag judging contest, in Mayo. It was there in that parking lot where the other individual, Ms. Holly Reed had backed up into the van causing the reported damage. Ms. Reed had told Mr. Webber that she would pay for the damages herself. Discussion took place.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to approve the request to have the van fixed and to allow Ms. Reed to pay for the cost of the repairs. Motion carried unanimously.*

Recommendation for Narrowbanding Contract: Mr. Gilliam stated that it is the recommendation of the Narrowbanding Committee that the Board consider the agreement with RCC Consultants, Inc., for the Consulting Services on the Narrowbanding Project; and not to exceed \$82,430.00. Discussion took place.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve the consultant agreement with RCC Consultant, Inc., for consulting services on the Narrowbanding project as recommended by the Narrowbanding Committee; and NOT to exceed \$82,430.00. Motion carried unanimously.*

Personnel Policy: Mr. Gilliam addressed the issue of Mandatory Direct Deposit Payroll, for ALL BOCC Staff, effective January 1, 2012. Discussion took place. **The Board confirmed effective January 1, 2012, mandatory direct deposit will take place for ALL Board employees.**

Espy Services: Mr. Gilliam presented, for the Boards consideration, a contract from Espy Services, for services to review cost savings on telecommunications. Discussion took place. **The Board chooses NOT to utilize Espy Services, for review of phone bills, at this time.**

Guardian ad Litem: Mr. Gilliam presented, for the Boards approval, the amended agreement between Gilchrist and Levy County's, regarding the cost share for providing space, for Guardian ad Litem. Discussion took place.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the amendment to the agreement with Levy County, for cost split for space, for Guardian ad Litem; and to allow the Chairman to sign. Motion carried unanimously.*

Resolution 2011-56 and BE11-039: Mr. Gilliam presented Resolution 2011-56, Amending the Otter Springs Park Fund (470) with an increased amount of \$47,127.00, an unanticipated additional amount that was necessary for the paving of Otter Springs Road Project, in the Fiscal Year 2010-2011; and BE11-039, Amending Fund 470. Chairman Durden read the resolution for the record.

***Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve Resolution 2011-56 and BE11-039, Amending the Otter Springs Park Fund (470), \$47,127.00. Motion carried unanimously.***

Resolution 2011-57 and BE11-040: Mr. Gilliam presented Resolution 2011-57, Amending the Otter Springs Park Fund (470) with an increased amount of \$24,000.00, received from camping, lodge rental and cabin rental revenue for the Fiscal Year 2010-2011; and BE11-040, Amending Fund 470. Chairman Durden read the resolution for record.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Tommy Langford, to approve Resolution 2011-57 and BE11-040, Amending the Otter Springs Park Fund (470), \$24,000.00. Motion carried unanimously.***

*... There were issues throughout the meeting when the sound system made it impossible to record sections of the meeting; At this time, it went completely out of control making it impossible to record the last part of the meeting.*

Clarification on Disposition Request Form for F800 Ford Truck: Ms. Jacki Johnson, Finance Director, clarified the disposition of a Ford F800, VIN# 1FDPF82R2EVA26938.

Ms. Johnson stated, as noted in a letter dated October 21, 2011, that this vehicle was approved as surplus and approved to be sent to auction. The County Tag # listed on the disposition was incorrect; there was NO County tag #. This vehicle was donated by Flagler Beach, in 2004.

**The Board accepted Ms. Johnson's clarification of the disposition of the F800 Ford Truck.**

Budget Recap and Revenue Report: Mr. Gilliam presented, for the Boards information, a Budget recap and Revenue report for Fiscal Year 2011, Period Ending 9/30/2011. No action needed.

Animal Control Services Interlocal Agreement: Mr. Gilliam presented for the Boards review and approval, the renewal for the Animal Control Services Interlocal Agreement (as requested by the Gilchrist County Health Department).

This agreement would be for services negotiated between the Board and the Gilchrist County Health Department, for Rabies Control Activities. Discussion took place.

***Motion made by Commissioner Tommy Langford, seconded by Commissioner Kenrick Thomas, to approve the Animal Control Services Interlocal Agreement and to allow the Chairman to sign. Motion carried unanimously.***

### **Commissioners Reports**

Commissioner Sharon A. Langford: Commissioner Langford requested a proclamation supporting “Pancreatic Cancer Awareness Month”. Chairman Durden read Proclamation 2011-09, for the recorded.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Tommy Langford, to approve Proclamation 2011-09, declaring the month of November as “Pancreatic Cancer Awareness Month”. Motion carried unanimously.*

Commissioner Kenrick Thomas: Commissioner Thomas suggested that the Board support the Truck Weight and Size Legislation. Letters are to be prepared and signed by the Chairman.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Tommy Langford, to approve letters and to allow the Chairman to sign.*

**Old Business**: None noted.

**New Business**: None noted.

**Public Participation**: None noted.

**Adjourn**: With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.* Chairman Durden adjourned the meeting at 4:39 p.m.

Board of County Commissioners  
Gilchrist County, Florida

Attest:

Approved:

\_\_\_\_\_  
Joseph W. Gilliam, Clerk of Court

\_\_\_\_\_  
Randy Durden, Chairman