

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF  
COUNTY COMMISSIONERS HELD FEBRUARY 6, 2012**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, February 6, 2012**, at **1:30 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

|                     |   |
|---------------------|---|
| <b>District I</b>   | <b>Commissioner Sharon A. Langford, Vice Chairman</b> |
| <b>District II</b>  | <b>Commissioner D. Ray Harrison, Jr.</b>              |
| <b>District III</b> | <b>Commissioner Randy Durden</b>                      |
| <b>District IV</b>  | <b>Commissioner Tommy Langford, Chairman</b>          |
| <b>District IV</b>  | <b>Commissioner Kenrick Thomas</b>                    |

**Others in Attendance:** Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Bobby Crosby, County Administrator; Julee Brideson, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Tanya Rippey, Animal Control Officer; Diane Rondolet, Code Enforcement Officer; Charlotte Pedersen, SHIP Administrator; Billy Careccia, Fire Chief; Tammy Moore, Building Department Office Manager; Richard & Leslie Esseek; Brother Don Lunsford; Ray Rauscher; Larry Steed, Kirk Marhefka, Greenway Trails; Marion Poitevint; Mickey King; Mark Litherland, Flagler Equipment; David Fox, Fred Fox Enterprises; Kyle Stone, Executive Director Gilchrist County Chamber of Commerce; Rodney Brown; Christopher A. Gmuer, P.E., Causseaux, Hewett & Walpole, Inc.; Jim Catlin; and Denise Paschal, FCW.

**Call to Order:** Chairman Tommy Langford called the meeting to order at 1:30 p.m. with Brother Don Lunsford delivering the invocation and Commissioner Sharon A. Langford led the pledge of allegiance.

**Agenda Changes**

- Mr. Joseph (Joe) Gilliam, County Clerk, presented the following changes:
  1. Addition: Amendment #2 to MOA for RACEC *Catalyst* Project
  2. Addition: DOH Termination Agreement

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden, to approve the Agenda as presented, with noted changes. Motion carried unanimously.***

**Consent Agenda**

**Approval of Minutes**

Regular Meeting .....January 17, 2012

**Budget Entries**

|   |            |
|---|------------|
| BE12-007, Fund 192, Current Capital ..... | \$1,600.00 |
| BE12-008, Fund 001, General Fund .....    | \$1,500.00 |

**Request for Payment**

Flagler Construction Equipment, LLC  
 Inv #E4600521, (1) 2012 Volvo G930 Motor Grader ..... \$179,389.00

City of Trenton  
 FY 2011-2012 Community Redevelopment Fund Invoice ..... \$71,938.00

City of Fanning Springs  
 1<sup>st</sup> Quarter Fire Department Report FY 2011-2012  
 Invoice for Total Quarter ..... \$6,250.00

**Request for Approval**

Gray Construction Company, Inc.  
 REVISED, Fully Executed Contract, for Roof project at Gilchrist County Health Department

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the Consent Agenda, as presented. Motion carried unanimously.*

**County Administrator's Report**

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

**Solid Waste**

- **Request to Waive Dumping Fees:** Mr. Larry Steed, Manager of the Nature Coast Trails, presented a request that the dumping fees are waived for the clean up on the Greenway Trail extending from Trenton to the Alachua County Line. He stated that the board approved this request a year ago and a letter of approval was given in February of 2011. There are current solid waste charges pending in the amount of \$66.00. Discussion took place.

*Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to waive the dumping fees as requested, for the cleanup of Greenways Trails from Trenton to the Alachua County Line, in the amount of \$66.00. Motion carried unanimously.*

**Road Department**

- **Request to trade in Caterpillar Loader:** Mr. Billy Cannon, Road Department Superintendent, presented a request to trade in the Caterpillar Loader, for new Volvo L70F Wheel Loader, from Flagler Equipment. Mr. Mark Litherland, Flagler Equipment Representative, addressed the Board with a presentation of a cost estimate and the procedure for trade in and new purchase. Discussion took place.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden, to approve the trade in of the Caterpillar Loader for a Volvo L70F Wheel Loader under current Sheriff Contract (cost @ \$118,199.00 + warranty \$6,260.00, less trade-in approximately \$65,000.00); and to bid out financing. Motion carried unanimously.*

It was the recommendation of the Clerk and Finance Director to pay off the remaining \$22,936.12, out of General Revenue Reserve and finance the cost \$59,459.00.

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve paying off the \$22,936.12 out of GRR and to finance the cost \$59,459.00; and to bid out the financing for five (5) years. Motion carried unanimously.***

- **County Map Amendment**: Mr. Crosby presented a recommendation to amend the county map, as presented, as a result of the meeting with Billy Cannon, John McPherson and himself. Mr. Crosby stated that on the previous map there were five (5) categories and the amendment narrows it down to four (4) categories; *paved county roads, graded county roads, private roads and trails*.

Mr. McPherson, County Attorney, explained that it comes up repeatedly, if it's shown on the map as a county road, under the Case Laws, it is the County's responsibility to maintain it. He thinks that the map is inconsistent with our policy. Discussion took place.

**It was the pleasure of the Board to leave the County Map as is and review any issues that may be presented on a case by case; NO action taken on the proposed changes.**

#### **1:45 p.m. Time Certain**

- **Irwin Jerome White; Code Enforcement Liens**: Mr. White was not present. Ms. Diane Rondolet, Code Enforcement Officer, addressed the Board and stated that Mr. White asked to be placed on the agenda. He was suppose to be present to ask the Board to consider reducing or waiving the fines (in the amount of \$25,000) as the property has been brought into compliance. Discussion took place.

***Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to DENY Mr. Whites request to reduce/waive the Code Enforcement Liens/Fines, due to the fact that he was not in attendance to present his request. Motion carried unanimously.***

#### **2:00 p.m. Time Certain**

- **CDBG Grant Presentation**: Mr. Christopher (Chris) Gmuer, P.E. with Causseaux, Hewett & Walpole, Inc., Engineer for the CDBG Project. He approached the Board for approval to proceed with the design of the CDBG Primary Road Paving Project and also to discuss the Scope of Work of that project. He then proceeded with his presentation. Discussion took place.

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Kenrick Thomas, to approve the Primary Scope of Work for road construction project, in the amount of \$570,000.00, not including engineering or land acquisition; as long as there is no cost to the County. Motion carried unanimously.***

## County Administrator's Report continues...

### Road Department

- Speed Limit on CR 307A: Commissioner D. Ray Harrison, Jr. addressed the issue of the speed limit ordinance regarding the speed on County Road 307A. He stated that he has received input from concerned citizens requesting that the speed limit be modified from US 129 just past the Senior Center, leaving speed limit as is on the rest of the road. Discussion took place.

*Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden to direct the County Attorney to modify the speed limit ordinance to reflect the speed on CR 307A from US 129 to 640' past the Senior Center to 45 mph; and for the appropriate signs to be placed. Motion carried unanimously.*

- Library: Commissioner Kenrick Thomas addressed the issue of cleaning up (thinning out and under brushing) the vacant lot next to the Library.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to direct the Road Department Superintendent to work with the County Administrator on a plan to thin out and underbrush the lot next to the library. Motion carried unanimously.*

### Code Enforcement

- Monthly Reports: Mr. Crosby presented the January and February monthly code enforcement reports as submitted by Ms. Diane Rondolet, Code Enforcement Officer. Informational purposes only.

### Veterans Services

- Travel Request: Mr. Crosby presented a travel request for the Board's approval to allow Mr. Jim Mash, Veterans Service Officer to attend the state mandated semi-annual training in Cocoa Beach on May 6-May 10.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Travel Request for Mr. Mash. Motion carried unanimously.*

### Otter Springs

- Agreement to removal Feral Hogs: Mr. Crosby presented the agreement between Gilchrist County and Tanya & Waylon Rippey to go ahead and begin the process of removing feral hogs from Otter Springs Property. Discussion took place, including the issue of liability.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Randy Durden, that the agreement to remove feral hogs from Otter Springs Park be presented to SRWMD, the property owners. Motion carried unanimously.*

- 2<sup>nd</sup> Annual “Spring into Fun” Event: Mr. Crosby presented the request as submitted by Ms. Kadie Ogden, Park Manager, to host the 2<sup>nd</sup> Annual “Spring into Fun” Event, on April 21<sup>st</sup>, from 10:00 a.m. until 2:00 p.m. Discussion took place.

*Motion made by Commissioner Randy Durden, seconded by Commissioner S. Ray Harrison, Jr., to approve the request for the 2<sup>nd</sup> Annual “Spring into Fun” event at Otter Springs. Motion carried unanimously.*

#### SHIP

- Request for Appointment of SHIP Loan Review Committee Member: Mr. Crosby presented the recommendation of appointing Doug Crawford to the SHIP Loan Review Committee. Discussion took place.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden to approve the recommendation of appointing Dough Crawford to the SHIP Loan Review Committee. Discussion took place.*

Mr. McPherson stated that he has prepared a resolution so that this request could be finalized today. Chairman Langford called for a vote... *Motion carried unanimously.*

Chairman Langford read the short title to Resolution 2012-09, as follows:

#### **RESOLUTION 2012-09**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; APPOINTING THE MEMBERS OF THE LOAN REVIEW COMMITTEE FOR THE COUNTY’S SHIP PROGRAM FOR TWO-YEAR TERMS; AND ESTABLISHING AN EFFECTIVE DATE**

*...Pursuant to Section 47-4, Code of Ordinances of Gilchrist County, the following persons are appointed to two-year terms on the SHIP Loan Review Committee: Jean Troke, Charlotte Kearney, Michael McElroy, Jon Gray, Doug Crawford.*

*Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2012-09. Motion carried unanimously.*

#### Emergency Management

- Request Modification of HMGP Grant: Mr. Crosby presented as requested, as submitted by Ron Mills, Director of EM, for the Boards approval of the contract modification agreement #11HM-3G-03-31-01-008, that is already in place that extends the scope of work completion date to 6/30/2012, for the EOC wind retro-fit project.

*Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve the modification agreement for the EOC Wind Retro-Fit Project. Motion carried unanimously.*

## Fire

- Request for Tuition Reimbursement: Fire Chief Billy Careccia presented a request for tuition reimbursement for William “Billy” Brideson, upon completion of training, in the amount of \$327.00. Discussion took place.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden to approve the request for tuition reimbursement in the amount of \$327.00, to Billy Brideson. Motion carried unanimously.***

DOT Solicitation for Transportation Enhancement Program: Mr. Crosby presented the request for each commissioner to consider projects throughout the county that these funds could be used for. Projects are limited to: sidewalks, bike baths, historic transportation identification and development. Discussion took place.

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to move forward with the Enhancement Grant for sidewalk from Senior Center and/or parking for Greenway Trails. Motion carried unanimously.***

Request for a Dumpster: Mr. Crosby presented the request for a dumpster to be placed at the Santa Fe Park on SR 47 for a community cleanup. Discussion took place.

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to approve the placement of a dumpster at Santa Fe Park on SR 47 for a community cleanup. Motion carried unanimously.***

Cason Property for Sale: Mr. Crosby presented a request from Mr. Jack Cason who has inquired about selling his property to the county in the amount of \$25,000.00; his property is located between Hart Springs Boat ramp and the Lancaster property. Discussion took place.

Commissioner Harrison made the recommendation that if Mr. Cason would have the property appraised that he would be in favor of the Board to consider the purchase at that time.

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, for Mr. Cason to have the property appraised (a Fair Market Appraisal) for the Boards review and consideration. Motion carried unanimously.***

Mr. Gilliam stated that if Mr. Cason is not willing to get an appraisal, would the board be willing to get an appraisal at our cost. Discussion took place.

***Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to spend up to \$300.00 for an appraisal for the Cason Property, if Mr. Cason doesn't get one. Motion carried unanimously.***

## **3:00 p.m. Time Certain**

Budget Adjustment Hearing: The Gilchrist County Board of County Commissioners held a public hearing to increase the FY2011-2012 budget for the funds listed below.

| FUND           | SOURCE OF FUNDS       | USE OF FUNDS              | TOTAL        |
|----------------|-----------------------|---------------------------|--------------|
| GENERAL FUND   |                       |                           |              |
|                | 2011 Excess-Sheriff   | Vehicle                   | \$ 28,816    |
|                | 2011 Excess-Clerk     | Shelving, Software Update | \$ 40,000    |
|                | FEMA Grant            | Hazard Mitigation-Lynn's  | \$ 157,136   |
|                |                       | Total Appropriation       | \$12,892,119 |
| TRANSPORTATION |                       |                           |              |
|                | Surplus Property Sale | Used Truck                | \$ 16,763    |
|                |                       | Total Appropriation       | \$ 2,759,717 |

Ms. Jacki Johnson, Director of Finance, presented **BE12-005 and Resolution 2012-07**, for General Revenue Fund and **BE12-006 and Resolution 2012-08** for Transportation Fund budget adjustments, for the Boards approval and Chairman's signature.

Ms. Johnson stated that the Hazard Mitigation for the Lynn's was previously approved in Resolution 2011-55 and BE12-003.

*Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve Resolution 2012-07 & BE12-005, amending General Revenue Fund; and Resolution 2012-08 & BE12-006, amending Transportation Fund; and to allow the Chairman to sign. Motion carried unanimously.*

#### Attorney's Report

Mr. John K. McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

Ordinance 2012-03 Draft Scrap Metal Regulations: Mr. McPherson stated that since preparing this ordinance and noticing it for adoption hearing at the next meeting, he has learned that there is legislation pending before the state legislature that would add language to the state law that matches almost word-for-word what is included in this ordinance. (CS for CS for SB 54) Also included within the proposed legislation is language that would preempt this area of regulation to the state.

The Florida Association of Counties is supporting this legislation, except for the preemption part. He thought it's obvious that it would be best to have strong uniform state-wide regulations in this area, and even the preemption part does not seem to him to be a problem so long as the state legislation comprehensively addresses the problem. In light of this, he suggests the County Commission delay consideration of this ordinance until the conclusion of the legislative session. No Board action taken at this time.

Resolution 2012-05: Vehicle Use by County Employees: Mr. McPherson stated that to comply with audit requirements, Jacki Johnson, Finance Director, requested that an amendment be made to the policy relating to employee use of county vehicles.

The needed amendment makes it explicit that personal use of such vehicles shall be de minimis as that term is defined in federal tax law. The resolution presented would make this change.

Chairman Langford read the short title as follows:

**RESOLUTION 2012-05**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; CLARIFYING THE COUNTY POLICY RELATING TO USE OF COUNTY VEHICLES; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE**

*Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2012-05. Motion carried unanimously.*

Resolution 2012-06: Amendment to Employee Leave Policy: Mr. McPherson stated that when the County Commission adopted the revised personnel policies, it was understood that further work would be needed in the area of the leave policy for employees with unusual schedules, such as the park managers who do not work standard 8-hour days.

Mr. Bobby Crosby, County Administrator, has had to deal with the park manager issue right away, and has suggested the adoption of a special rule applying to them as set forth in the resolution presented for the Boards consideration. Mr. Crosby addressed this further. Discussion took place.

Chairman Langford read the short title as follows:

**RESOLUTION 2012-06**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AMENDING THE COUNTY PERSONNEL POLICY RELATING TO THE TAKING OF LEAVE TIME BY COUNTY EMPLOYEES; CREATING A SPECIAL RULE FOR PARK EMPLOYEES; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE**

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve Resolution 2012-06. Motion carried unanimously.*

Approval of County Ordinance Regulating Boat Speeds: Mr. McPherson presented the letter of approval received from FWC of the county's boating speed limit ordinance. According to the letter, FWC will be in touch with the County regarding the placement of signs once the other counties have adopted ordinances and had them approved. NO Board action needed.

Agricultural Products Issue: Mr. McPherson stated that during one of the County Commission's workshops on the EAR-based amendments to the Comprehensive Plan, the issue came up as to whether the County Commission wanted to amend the comprehensive plan to delete the requirement that the "processing, sale, and storage of agricultural products grown off-site" would require a special use permit. He stated that it is his recollection that the Commission expressed unanimous support for doing away with this requirement.

In the meantime, progress on the EAR-based amendments has stopped due to Stacey Winfield leaving, and due to the 2011 legislation that drastically altered what is required of the County with regard to the EAR process, and also with regard to what is required to be included within a comprehensive plan.

Due to these changes, state law no longer requires the County to complete the EAR-based amendment process this year. Mr. McPherson stated that it is his understanding that there are nevertheless changes to the comprehensive plan that the County Commission would like to see move ahead. The change to the agricultural products policy described above is one example; another is the possible removal of the concurrency requirement for transportation systems.

Mr. McPherson stated that the problem with moving ahead, however, is that our current contract with the North Central Florida Regional Planning Council does not pay for a level of services that would have the Council spend the amount of time that it would take to complete the comprehensive plan amendment process.

In light of this, he went back and reviewed Stacey's work in order to determine how difficult it would be for him to take the lead on the amendment process and bring adoption ordinances to the County Commission. His conclusion is that, because he worked closely with Stacey on the EAR-based amendments, he can, with a reasonable amount of time and effort, prepare an ordinance that will make the basic changes to the comprehensive plan that he believes the County Commission wants to consider. Mr. McPherson suggested that the County Commission authorize him to do that.

Mr. McPherson addressed the agricultural products issue. If the County Commission affirms its position with regard to uses that sell, process or store agricultural products grown off-site, and also authorizes him to proceed with preparing amendments to the comprehensive plan to this effect, he believes the County Commission may authorize the Planning Department to begin allowing for such uses without a Special Use Permit.

There is a proposed watermelon packing shed pending at this time and waiting for an answer. Discussion took place.

***Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to instruct the County Attorney to move forward on the continued work on the Comprehensive Plan amendments as it deals with basic issues; and to allow proposed watermelon shed without a special use permit. Motion carried unanimously.***

Mandatory Special Assessment Districts: Mr. McPherson presented the mandatory special assessment table with a couple of new columns.

The first new column (3<sup>rd</sup> from right) shows the total paving costs at the end of 30 years assuming a 2% inflation rate. The next new column (2<sup>nd</sup> from right) shows the annual fee that would need to be charged for each lot in the subdivision to have the total amount needed, with inflation, in 30 years.

The table presented is as follows:

| Finalized Major Residential Subdivisions With Paved Roads Dedicated to the Public |      |                               |                        |                       |                                  |                       |                     |            |                                  |                            |              |
|---|------|-------------------------------|------------------------|-----------------------|----------------------------------|-----------------------|---------------------|------------|----------------------------------|----------------------------|--------------|
| Subdivision Name  | Lots | Final Plans:<br>Year Approved | Roadway<br>Length (ft) | Roadway<br>Width (ft) | Date of<br>Repaving<br>(30-year) | Repaving<br>1<br>Cost | Other<br>2<br>Costs | Total Cost | Plus 2% Inflation<br>Over 30 yrs | Fee per<br>Year per<br>Lot | Notes        |
| Deer Meadows  | 70   | 2005                          | ?                      | ?                     | 2035                             |                       |                     |            |                                  |                            | Not Recorded |
| Spring Run Village  | 14   | 2008                          | 2,975                  | 20                    | 2038                             | \$53,880              | \$5,388             | \$59,268   | \$107,355                        | \$256                      |              |
| Easley Place 1st Addition   | 10   | 2006                          | 1,398                  | 20                    | 2036                             | \$25,319              | \$2,532             | \$27,851   | \$50,448                         | \$168                      | PB 4 P 43    |
| Hidden Oaks - 1st Addition  | 19   | 2007                          | 5,406                  | 20                    | 2037                             | \$97,909              | \$9,791             | \$107,700  | \$195,084                        | \$342                      |              |
| The Woods of Alchrist   | 60   | 2007                          | 11,036                 | 20                    | 2037                             | \$199,874             | \$19,987            | \$219,861  | \$398,248                        | \$221                      |              |
| Martin Manor  | 9    | 2007                          | 1,425                  | 20                    | 2037                             | \$25,808              | \$2,581             | \$28,389   | \$51,423                         | \$190                      |              |
| High Spring Hills   | 15   | 2007                          | 3,189                  | 20                    | 2037                             | \$57,756              | \$5,776             | \$63,532   | \$115,079                        | \$256                      |              |
| Chesborough Corner 1st Add.   | 14   | 2009                          | 2,308                  | 20                    | 2039                             | \$41,800              | \$4,180             | \$45,980   | \$63,286                         | \$151                      | PB 4 P 62-64 |
| Hagan Estates - Phase I   | 15   | 2006                          | 3,100                  | 20                    | 2036                             | \$56,144              | \$5,614             | \$61,758   | \$111,866                        | \$249                      | PB 4 P 41    |
| Fox Run   | 9    | 2004                          | 1,274                  | 20                    | 2034                             | \$23,074              | \$2,307             | \$25,381   | \$45,974                         | \$170                      |              |
| Magnolia Meadows  | 23   | 2004                          | 4,079                  | 20                    | 2034                             | \$73,875              | \$7,388             | \$81,263   | \$147,197                        | \$213                      |              |
| Oak Leaf  | 18   | 2005                          | 2,660                  | 20                    | 2035                             | \$48,176              | \$4,818             | \$52,994   | \$95,991                         | \$178                      |              |

<sup>1</sup> Based on Lee Mills' estimate of current costs of \$8.15 per square yard

<sup>2</sup> Based on Lee Mills' estimate of current costs of 10% for engineering, testing, etc.

Mr. McPherson stated that changing the assumed inflation rate changes, of course, the amount of the fee. For example, in the case of Spring Run Village, where the fee is \$256 with an assumed inflation rate of 2%, the annual fee would be as follows with different assumed inflation rates: 0%: \$141; 1%: \$173; 3%: \$311.

Informational purposes only, for review by the County Commission; no particular action is required at this time.

### **Clerk's Report**

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues:

Budget Recap Fiscal Year 2012: Mr. Gilliam presented and reviewed the Budget Recap for Fiscal Year 2012, for the period ending February 1, 2012. Informational purposes only.

Revenue Report: Mr. Gilliam presented and reviewed the Revenue Report. Informational purposes only.

Gilchrist County / 318.18 Assessment of Additional Court Cost Quarterly Summary: Mr. Gilliam presented for the Boards information, the Quarterly Summary of the Gilchrist County Assessment of Additional Court Cost.

Suwannee River Water Management District – Water Conservation Month Proclamation: Mr. Gilliam presented Proclamation 2012-01; Water Conservation Month, for the Boards consideration and approval.

Chairman Langford read Proclamation 2012-01, with the short title as follows:

## PROCLAMATION 2012-01

### A PROCLAMATION RECOGNIZING AND OBSERVING THE MONTH OF APRIL AS WATER CONSERVATION MONTH IN GILCHRIST COUNTY

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden, to approve Proclamation 2012-01. Motion carried unanimously.*

#### Clerk's Agenda Changes...

Amendment #2 to MOA for RACEC Catalyst Project: Mr. Gilliam presented Amendment #2 to the Memorandum of Agreement for the Rural Area of Critical Economic Concern Catalyst Project for the Boards review and approval, and for the chairman to be authorized to sign.

Chairman Langford explained the need/purpose of the amendment. Discussion took place.

*Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve Amendment #2 to the MOA for the RACEC Catalyst Project; subject to the County Attorney's review and approval. Motion carried unanimously.*

Department of Health Termination Agreement: Mr. Gilliam presented the State of Florida Department of Health Termination Agreement, for the Boards review, approval and to authorize the Chairman to sign. Mr. Gilliam stated that if the Board agrees to the termination agreement the Board will owe \$5,000.00 and the request of a copy of the Asbestos Survey.

He also provided a copy of the executed agreement between Gray Construction, Inc., and the BOCC, for the Gilchrist County Health Department Roof Project. Discussion took place.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Termination Agreement with the State of Florida Department of Health and to allow the Chairman to sign; and the request for a copy of the Asbestos Survey. Motion carried unanimously.*

#### Commissioners Reports

Commissioner Sharon A. Langford presented a request for the use of the Boardroom by the Democratic Executive Committee on Thursday, March 1, 2012, at 6:00 p.m.

**The Board agreed to allow the Democratic Executive Committee to use the Boardroom on Thursday, March 1, 2012, at 6:00 p.m.**

Old/ New Business: None noted.

Business: None noted.

Public Participation: None Noted.

**Adjourn**

With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to adjourn. Motion carried unanimously.* Chairman Langford adjourned the meeting at 4:14 p.m.

Board of County Commissioners  
Gilchrist County, Florida

Attest:

Approved:

\_\_\_\_\_  
Joseph W. Gilliam, Clerk of Court

\_\_\_\_\_  
Tommy Langford, Chairman