

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF
COUNTY COMMISSIONERS HELD MAY 21, 2012**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, May 21, 2012**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

District I	Commissioner Sharon A. Langford, Vice Chairman
District II	Commissioner D. Ray Harrison, Jr.
District III	Commissioner Randy Durden
District IV	Commissioner Tommy Langford, Chairman
District IV	Commissioner Kenrick Thomas

Others in Attendance: Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Bobby Crosby, County Administrator; Julee Brideson, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Diane Rondolet, Code Enforcement Officer; David Peaton, Director of EM; Linda Walker, EMS Chief; Frank Ritter and Bob Zerbie, Building Officials; Laura Dedenbach, County Planner; Ron Mills, Phil Bishop, NFPS; Bob Rue; David Finney and Ed Willoughby, First Communications; Theo Titus, RCC Consultants; Don Alexander; Vicki Perez; Mike Cassidy, Manager, Dixie County; Tim Hastings; Richard & Leslie Esseck; Buddy Vickers; Todd Newton; Steve Gladin; Crystal Jones; Gary Miller; Steve Whitlow; Merrilee Malwitz-Jipson; Joe Lander; and William & Martha Wester.

Call to Order

Chairman Tommy Langford called the meeting to order at 4:05 p.m.

Brother Henry Fuentes, Bell Baptist Church, delivered the invocation and Commissioner Randy Durden led the pledge of allegiance.

Agenda Changes

- Mr. Bobby Crosby, County Administrator, presented the following agenda changes:
 1. Addition: Public Safety: Communications System Agreement
 2. Omit: Public Safety: #2 Public Safety (b) Fire (iv) Fire Truck Repair
- Mr. John McPherson, County Attorney. Presented the following agenda change:
 1. Addition: Request Special Meeting regarding the review of the application for changes to Ellie Ray's Recreational Park and SUP

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve the Agenda as presented, with noted changes. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting May 7, 2012

Approval of Bills

On file in Clerk's Office April 2012

Budget Entries

BE12-019, Fund 141, Transportation Impact	\$155,000.00
BE12-021, Fund 410, EMS	\$7,000.00
BE12-022, Fund 001, General Fund	\$270.40

Request for Payment Approval

Dixie County Inmate Housing	
April 2012	\$4,914.00

Mr. McPherson pointed out a correction to the minutes from May 7, 2012, as follows; ~~strikethrough~~ deleted, underlined added:

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve allowing the County Administrator to issue a one (1) time, ~~Special~~ Temporary Use Permit, based on prior investment, to exceed the 250 capacity; allowing time for GFRMP to comply with current County codes for future events. Motion carried unanimously.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the Consent Agenda, as presented, with noted correction. Motion carried unanimously.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- Rock Report: Mr. Crosby presented the Rock Report for the month of April 2012, as submitted by Road Department Superintendent Billy Cannon. Informational purposes only.
- Update on Rock Crusher and Conveyor: Mr. Cannon stated that the crusher and conveyor are working well; production is much better.

4:15 p.m. Time Certain

Mike Cassidy, Dixie County Manager: Mr. Cassidy addressed the Board on behalf of the Dixie County board of County Commissioners and discussed the agreement between Gilchrist and Dixie County regarding the Building Official Services. Discussion took place and Mr. Cassidy stated that at this time Dixie County is cancelling the agreement for Building Official Services and thanked them for their help and assistance and looks forward to working with us again in the future. No Board action needed.

County Administrator's Report Continues...

Public Safety

- Narrowbanding; (RCC Consultants and First Communications Presentation): Mr. Crosby introduced Mr. Theo Titus, RCC Consultants, who presented the Board with an update on the status of the narrowbanding project. Mr. Ed Wiloughby, Vice President/General Manager with First Communications discussed the purchase and the installation of equipment for the narrowbanding project. Discussion took place.

Mr. Crosby presented the agreement with First Communications for the Boards approval and the Chairman's signature.

Mr. McPherson stated that he has reviewed that contract and recommended approval pending him meeting with their attorney regarding technical standard language to be added to 11.1 and 11.2.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the First Communications Contract, as recommended by the County Attorney subject to changes as noted. Motion carried unanimously.

4:30 p.m. Time Certain

Ordinance 2012-09, RV Admin & Hardship: Chairman Langford read the short title as follows:

ORDINANCE 2012-09

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AMENDING COUNTY REGULATIONS RELATING TO RECREATIONAL VEHICLES; DELETING PROVISIONS PROVIDING FOR SPECIAL USE PERMITS FOR TEMPORARY USE OF RECREATIONAL VEHICLES; ADDING PROVISIONS AUTHORIZING THE COUNTY ADMINISTRATOR TO GRANT RECREATIONAL VEHICLE TEMPORARY USE PERMITS; CLARIFYING AND UPDATING OTHER PROVISIONS OF THE RECREATIONAL VEHICLE REGULATIONS; PROVIDING AN EXCEPTION FOR ECONOMIC HARDSHIP; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE

Mr. McPherson stated that at the request of the Board at the last meeting, notice provisions have been added so that the Temporary Use Permit will be noticed the same as a Special Use Permit, with comments provided to the County Administrator by a certain date. The County Administrator would then take these comments into account in making his decision.

The addition of language at 7.25.03 (d) (4) is as follows: (note that the language at 7.25.03 (d) (2) e is no longer proposed to be deleted).

Addition to (4)... The decision of the County Administrator may be appealed to the County Commission if a Notice of Appeal is filed with the Department within 20 days of the Director's decision

Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden to approve Ordinance 2012-09, with added language as noted. Chairman Langford called for any further discussion or public participation...none noted. He then called for the vote. ***Motion carried unanimously.***

County Administrator's Report Continues...

Fire; Resignation of Fire Chief Billy Careccia: Mr. Crosby presented a letter of resignation/retirement, from Fire Chief Billy Careccia, to be effective May 28, 2012. Mr. Careccia stated in his letter that he would like to offer any assistance that he can provide to the fire department for training with the Firefighter I Program.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to accept the letter of resignation from Fire Chief Billy Careccia, along with thanking him for his services to Gilchrist County. Motion carried unanimously.

Discussion took place on EMS Director Linda Walker to fill the position of Fire Chief.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to direct the County Administrator to bring back a plan to be presented to the Board on filling the position of Fire Chief; and to appoint Ms. Linda Walker as temporary Fire Chief. Motion carried unanimously.

4:45 p.m. Time Certain

Budget Hearing; Amending 2012 Budget: Ms. Jacki Johnson, Director of Finance, presented the following resolutions and budget entries amending the 2012 budget as follows:

- Resolution 2012-23 & BE12-018, Amending the Transportation Fund (140) with an increased amount of \$155,000.00, which represents the loan proceeds for the purchase of a rock crusher and conveyor

Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to approve Resolution 2012-23 & BE12-018. Motion carried unanimously.

- Resolution 2012-24 & BE12-019, Amending the Transportation Fund (140) with an increased amount of \$7,794.60, which represents the proceeds from the sale of surplus property (old rock crusher)

Motion made by Commissioner Sharon A. Langford, second by Commissioner D. Ray Harrison, Jr., to approve Resolution 2012-24 & BE12-019. Motion carried unanimously.

- Resolution 2012-25 & BE12-020, Amending the 911 Trust Fund (190) with an increased amount of \$74,432.26, from a grant award, which represents the funding from The State of Florida E911 Board for system maintenance, map maintenance and GIS mapping services and supplemental ALI database for the 911 system.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Resolution 2012-25 & BE12-020. Motion carried unanimously.

County Administrator's Report Continues...

Public Safety

- Well installation at the EOC: Mr. Crosby requested permission to allow Dependable Well Drilling to install the well at the EOC; there are funds available within the budget to complete. Mr. Crosby stated that four quotes were obtained and recommends Dependable Well Drilling, Inc.; a 4" fire protection well with 5hp pump up to 100 foot, in the amount of \$5,000.00, (additional \$10.00 a foot extra) was provided for the Boards consideration. He also stated that they would be able to supply the electrical which would be an additional \$955.00.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Randy Durden, to approve Dependable Well Drilling, Inc., to install well at EOC, in the amount of \$5,000.00 and an additional \$955.00 for electric. Motion carried unanimously.

EMS

- Purchase of Ambulance: Mr. Crosby presented a request to be allowed to piggy back the purchase of an additional ambulance to the current ambulance purchase. He stated that by ordering by July we will save from \$7,000-\$10,000 and there delivery time frame is anywhere from 6-8 months. Discussion took place.

Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve the request to piggy back the purchase of an additional ambulance; ordering off the current contract at the current price for next years budget. Motion carried unanimously.

- USDA Grants: Mr. Crosby requested permission to move forward with engineering on obtaining a price on the Med2 Station and to apply for the USDA Grants for facilities and vehicles. These grant funds would be used for the completion of the ambulance station living quarters, in Trenton. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden, to allow the County Administrator to move forward with engineering and to apply for USDA Grants for the completion of the Med2 Station in Trenton. Motion carried unanimously.

Emergency Management

- Lynn Family – Repetitive Loss Grant Agreement #12SL-5E-03-31-01-295: Mr. Crosby presented a request for the Boards approval and for the chairman to be allowed to sign the revised contract the county is facilitating for the Lynn family. This revision is to consolidate several budget line items to simplify the State budgeting process. The modification has no effect to Gilchrist County Funds or additional labor. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to approve the Modification to the Subgrant Agreement 12SL-5E-03-31-01-295, for the Lynn Family, and to allow the Chairman to sign. Motion carried unanimously.

- Steel Yard Ramp: Mr. Crosby presents a request for the Boards approval of the purchase of a Steel Yard Ramp that will assist in distribution of supplies during an emergency. Four (4) quotes have been received and it is recommended that the purchase be made from Bluff Manufacturing, in the amount of \$12,674.00.

He also requested that the Board consider waiving the bid requirements as there are no local vendors and this is a timely purchase that must be completed by June 30th. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the purchase of a portable Steel Yard Ramp, in the amount of \$12,674.00, from Bluff Manufacturing, for loading and off loading supplies; and to approve waiving sealed bidding requirements as four (4) quotes have been obtained and time requirement of delivery of 06/30/2012. Motion carried unanimously.

- Travel Request: Mr. Crosby presented a request for the Boards approval, to allow David Peaton, EM Director, to attend the Annual FEPA Mid-Year Work Session Conference to be held in Clearwater, FL, July 18-20, 2012. The only charge incurred will be for the hotel and per diem, \$266.56; funds are budgeted.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve travel request for David Peaton, as presented. Motion carried unanimously.

Santa Fe River Park Pavilion: Mr. Crosby presented quotes for the repairs needed for the Santa Fe River Park Pavilion. It was staffs recommendation to use Tri-County Metals for the metal and Gilchrist Building Supply, for the additional supplies, for a total of \$1770.01. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve purchase of materials needed to repair the Santa Fe River Pavilion; Metal from Tri-County Metals, in the amount of \$1,147.25 and Gilchrist Building Supply, for the additional supplies (lumber), in the amount of \$622.76, for a total amount of \$1770.01. Motion carried unanimously.

911 Intrado Contract: Mr. Crosby requested the Boards approval and for the chairman to sign the Intrado contract for Mapping/GIS/Addressing Services. This is a purely grant funded contract that has been reviewed and approved by John McPherson.

Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve the contract with Intrado and to allow the Chairman to sign. Motion carried unanimously.

Library Construction Grant: Mr. Crosby presented a letter, for the Boards approval and the Chairman's signature, informing the Division of Library and Information Services, that it is the County's intent to resubmit and update our current grant application for the new grant application cycle; again the Gilchrist County Library grant was not funded for FY 2012- 2013.

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve the library letter and to allow the County Administrator to apply for the Library Grant for budget year 12/13. Motion carried unanimously.

Proposals for Legal Services: Mr. Crosby presented a request made by Lindsey Lander, Attorney, for the Board to consider proposals for legal services. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to move forward with RFQ's (Request for Qualifications) for Legal Services; the Clerk will bring back a draft of the services requested, for the Boards review. Motion carried unanimously.

Log Landing: Mr. Crosby stated that staff has met with Mills Engineering on the engineering for Log Landing and are proceeding with the Archaeological study for the area as well. Informational purposes only.

5:15 p.m. Time Certain

- Ordinances 2012-07 & 2012-08; Land Use Map Amendments: Mr. McPherson stated that these ordinances would change four lots in an area west of the City of Trenton, and south of SR 26, from Commercial to Ag 1 at the request of the owners. Other owners of land in the area designated as Commercial have been notified by mail.

Mr. McPherson stated that the parcel number noted in ordinance 2012-07 should reflect 18-10-15-0085-0030. He also recommended approval of this ordinance. Chairman Langford read the short title as follows:

ORDINANCE 2012-07

AN ORDINANCE OF GILCHRIST COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE MAP OF THE GILCHRIST COUNTY COMPREHENSIVE PLAN FOR TEN OR FEWER ACRES UNDER THE SMALL SCALE PLAN AMENDMENT PROCEDURES ESTABLISHED IN SECTION 163.3187, FLORIDA STATUTES; PROVIDING FOR A CHANGE IN LAND USE CLASSIFICATION FROM COMMERCIAL TO AGRICULTURAL-1 ON CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF GILCHRIST COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE

Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to approve Ordinance 2012-07. Chairman Langford called for any further discussion and/or public comment...none noted; he then called for a vote. *Motion carried unanimously.*

Mr. McPherson stated that Ordinance 2012-28 is exactly the same thing except for its two (2) parcels to the east. Chairman Langford read the short title as follows:

ORDINANCE 2012-08

AN ORDINANCE OF GILCHRIST COUNTY, FLORIDA, AMENDING THE FUTURE LAND USE MAP OF THE GILCHRIST COUNTY COMPREHENSIVE PLAN FOR TEN OR FEWER ACRES UNDER THE SMALL SCALE PLAN AMENDMENT PROCEDURES ESTABLISHED IN SECTION 163.3187, FLORIDA STATUTES; PROVIDING FOR A CHANGE IN LAND USE CLASSIFICATION FROM COMMERCIAL TO AGRICULTURAL-1 ON CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF GILCHRIST COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden, to approve Ordinance 2012-28. Chairman Langford called for any further discussion and/or public comment...none noted; he then called for a vote. *Motion carried unanimously.*

Attorney's Report

Mr. John K. McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

Resolution 2012-22: Tourist Development Council: Mr. McPherson presented Resolution 2012-22. At the request of the City of Trenton, this resolution appoints Arlene Wilks in place of Glen Thigpen as Trenton's representative on the TDC. Chairman Langford read the short title as follows:

RESOLUTION 2012-22**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; APPOINTING A DIFFERENT REPRESENTATIVE FROM THE CITY OF TRENTON TO THE GILCHRIST COUNTY TOURIST DEVELOPMENT COUNCIL; AND ESTABLISHING AN EFFECTIVE DATE**

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to approve Resolution 2012-22. Motion carried unanimously.

Interpretation of RV Park Issue in Comprehensive Plan: Mr. McPherson presented the relevant language from the Land Use Element of the Comprehensive Plan. The relevant language appears in the language setting forth what uses are allowed within the Environmentally Sensitive land use district, and within a special section in the Land Use Element relating to the Suwannee River.

Mr. McPherson had *highlighted* language on the comp plan from the Environmentally Sensitive Land Use District provides that campgrounds shall be limited to 100 spaces if located within the Environmentally Sensitive land use district. The language does not say whether this applies to existing campgrounds, or just new campgrounds.

The special section in the Land Use Element relating to the Suwannee River is entitled “Suwannee River System, 100-year Floodplain Special Planning Area” which he had also provided. The *highlighted* language in the “Overall Goal” states clearly that this special section applies only to “the 100-year floodplain of the Suwannee River in the County.” Ellie Rays Campground is, of course, in the floodplain of the Santa Fe River, not the Suwannee.

Later in the *highlighted* language in Policy S.3.2 of this special section, the language about campgrounds being limited to 100 spaces is repeated, but in this policy there is also an indication that the intent was to not cover existing campgrounds. The language specifically exempts Blue, Ginnie, Hart, and Otter springs campgrounds from the limitations. It appears to be a mistake that campgrounds on the Santa Fe River are listed in a section that applies only to the Suwannee River, but the intent to grandfather existing campgrounds is clear. It is not clear why Ellie Rays Campground was not included, since it also was an existing campground at time the Land Use Element was adopted.

Mr. McPherson stated that it is Ms. Dedenbach’s interpretation that the intent of the Comprehensive Plan is to exempt existing campgrounds from the limitations, and that this intent may be carried out by amending the Land Development Code to add Ellie Rays to the list of campgrounds that are exempted from the 100-site and other limitations that would apply to new campgrounds along the Santa Fe River; he agrees with this interpretation.

Informational purposes only. No Board action necessary.

Attorney's Agenda Change

Special Meeting: Mr. McPherson requested that the Board hold *Special Meeting* regarding the review of the application for changes to Ellie Ray's Recreational Park and SUP. Discussion took place on the need of this meeting.

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas to schedule a Special Meeting on Thursday, May 31, 2012, at 10:00 a.m. regarding the review of the application for changes to Ellie Ray's Recreational Park and SUP. Motion carried unanimously.

Septic Tank Opt-Out: Commissioner Durden asked the County Attorney when the deadline was for a opting out on the Septic tank Issue. Mr. McPherson stated that the State Department has to receive the resolution by January 2013. Discussion took place.

Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to direct the County Attorney to prepare the proper document (letter, resolution ordinance) for opting out of the Septic Tank Inspection; to be brought back for further consideration by the Board. Motion carried unanimously.

Clerk's Report

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues:

Renewal of PRIA Contract: Mr. Gilliam presented the renewal with PRIA (Public Risk Insurance Agency) who is our Agent of record for Health, Life, and General Liability. He stated that the contract renews in May 2012 and that we are on the first year of a three year renewal.

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to renew the contract with PRIA. Motion carried unanimously.

BOCC appointment to the Canvassing Board: Mr. Gilliam advised the Board of the need to appoint a Commissioner to serve on the Canvassing Board, for the 2012 elections.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden, to appoint Commissioner D. Ray Harrison, Jr., to serve on the Canvassing Board. Motion carried unanimously.

SRWMD – Corrective Deeds: Mr. Gilliam presented the corrective deeds with Suwannee River Water Management District, for the Boards approval and Chairman's signature.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Randy Durden, to approve the corrective deeds and to allow the Chairman to sign. Motion carried unanimously.

Purchase Request; Hart Springs Hand Railings: Mr. Gilliam addressed the handrail project for Hart Springs and recommended that we go out for bid for this service.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas to authorize bidding the Handrail Project for Hart Springs. Motion carried unanimously.

Request to waive Dumping Fees for Beast Feast: Mr. Gilliam presented the request as submitted for the dumping fees for the Beast Feast are waived, in the amount of \$93.00.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve waiving the fees, in the amount of \$93.00, for the Beast Feast. Motion carried unanimously.

Courthouse Signage Update: Mr. Gilliam recommended going with the quote from PRIDE as previously submitted, in the amount of \$6,167.77, which would be funded out of Courthouse Facilities. He obtained local quotes but the quotes were higher than PRIDES. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden, to approve quote from PRIDE, in the amount of \$6,167.77, for Courthouse Signage; cost to be funded out of Courthouse Facilities Trust Fund. Motion carried unanimously.

Commissioners Reports

Commissioner Sharon A. Langford requested that the County Attorney draft a resolution on the SRWMD water issue and bring it back for the Boards consideration. She also requested that the County Administrator bring back a plan on the Building Officials hours and bring back a plan for the Boards consideration at the next meeting. Commissioner Sharon A. Langford recommended that the County Administrator bring back a revised 3-5-10 year Fire Plan at the next meeting.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... a ***Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to adjourn. Motion carried unanimously.*** Chairman Langford adjourned the meeting at **5:30 p.m.**

Attest:

Joseph W. Gilliam, Clerk of Court

Board of County Commissioners
Gilchrist County, Florida
Approved:

Tommy Langford, Chairman