

**MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF  
COUNTY COMMISSIONERS HELD JUNE 4, 2012**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, June 4, 2012, at 1:30 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<b>District I</b>	<b>Commissioner Sharon A. Langford, Vice Chairman</b>
<b>District II</b>	<b>Commissioner D. Ray Harrison, Jr.</b>
<b>District III</b>	<b>Commissioner Randy Durden</b>
<b>District IV</b>	<b>Commissioner Tommy Langford, Chairman</b>
<b>District IV</b>	<b>Commissioner Kenrick Thomas</b>

**Others in Attendance**

Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Bobby Crosby, County Administrator; Julee Brideson, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Diane Rondolet, Code Enforcement Officer; David Peaton, EM Director; Jim Mash, VSO; Linda Walker, EMS Director; Scott Thomas, Total Enviro Services, Inc.; Lindsey Lander, Attorney; James Catlin; Marion Poitevint; Catherine LaBarca; Ray & Jane Rauscher; Charlie Houder, SRWMD; Ron Mills; Rick Weder, Director of the Senior Citizens Food Pantry, Rick Clark and Mike MacKenzie; Richard & Leslie Esseck; Charlie Perez; Martha Garcia Baker, Carr, Riggs & Ingram, LLC; Bill Wolford; Robert Roux; Cindy & Jim Long; Ron & Rhonda Myers; Tommy Jones; Danna Tucker, Gilchrist County School Board; and Holly Weischedel, Universal Rx.

**Call to Order**

Chairman Tommy Langford called the meeting to order at 1:30 p.m.

County Administrator Bobby Crosby delivered the invocation and Commissioner Sharon A. Langford led the pledge of allegiance.

**Agenda Changes**

- Mr. Joseph W. Gilliam, Clerk of Courts, presented the following agenda changes:
  1. Addition: Narrowbanding Funding Update
- Mr. Bobby Crosby, County Administrator, presented the following agenda changes:
  1. Addition: Quote on Progressive Energy Tower
  2. Request: Move SRWMD to first of agenda

*Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve the Agenda as presented, with noted changes. Motion carried unanimously.*

### **Consent Agenda**

#### **Request for Disposition of Property**

Protective Inspection (Building Department)  
IT Department  
County ID#2813; Systemax; Laptop  
Justification: laptop is no longer functioning and should be disposed of

Road Department  
Tag #2315; Hardee Batwing Mower; Serial #2617T; Model #T9315  
Justification: Junk; removed good parts

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the Consent Agenda, as presented. Motion carried unanimously.*

### **County Administrator's Report**

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

#### **County Administrator's Agenda Change**

- **SRWMD Water Shortage**: Mr. Charlie Houder, Suwannee River Water Management District, addressed the Board with an update on the water shortage and the proposed ordinance on water restrictions. No Board action necessary.

### **1:45 p.m. Time Certain**

**Community Outreach Summer Feeding Program**: Ms. Danna Tucker, Food Service Director for Gilchrist County Schools, addressed the Board explaining the Community Outreach Summer Feeding Program. Ms. Tucker requested the use of the Cruse, Legget, Osceola and Southeast Community Buildings for providing a place to serve lunch to the children of the County.

Lunches will be served between 10:30 a.m. and 1:30 p.m., five (5) days per week beginning June 13 through August 10, 2012. Discussion took place.

Staff was instructed to work with Ms. Tucker on the availability of the buildings.

*Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the request for the use of the community buildings, made by Ms. Danna Tucker for the Community Outreach Summer Feeding Program. Motion carried unanimously.*

## **2:00 p.m. Time Certain**

Carr Riggs & Ingram CPA: Ms. Martha Garcia Baker, lead auditor with CRI, addressed the Board with the FY2011 Financial Audit Report, for Gilchrist County, with the opinion on the financial statements as *unqualified*, meaning that it is the cleanest and highest level of opinions/audit standards that can be given on financial status; as well as the audits for the Constitutional Officers. No Board action necessary.

At this time, Chairman Langford recognized Mr. Rick Weder, Director of the Senior Citizens Food Pantry, to address the Board with an update on the Food pantry.

Mr. Weder addressed the Board and thanked the Board for their support over the past fifteen years and that he will be stepping down as the Director of the Senior Food Pantry due to health reasons. He introduced Rick Clark and Mike MacKenzie who will be taking over the day to day operations. He stated that things will remain the same with the exception of the corporate structure, with a name change to The Gilchrist County Senior Citizens Food Pantry. Mr. Weder distributed Certificates of Appreciation to the Clerk and the Board, thanking them for that they have done in support of the food bank and the citizens of Gilchrist County.

**The Board thanked Mr. Weder for ALL that he has done for the seniors and families of Gilchrist County.** No Board action necessary.

## **County Administrator's Report Continues...**

### Road Department

- Request to reduce speed limit on SW 70<sup>th</sup> Street: Mr. Crosby presented a request, submitted by Billy Cannon, Road Department Superintendent, made by Randy Colson to reduce the speed limit on SW 70<sup>th</sup> Street from CR 232 to CR 341 to 30 mph. Discussion took place.

*Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to instruct the County Attorney to prepare an ordinance reducing the speed limit on SW 70<sup>th</sup> Street from CR 232 to CR 341, to 30 mph. Motion carried unanimously.*

Commissioner Sharon A. Langford addressed the issue of double striping CR 339 in front of the Women's Club past Lovett's Auto. Discussion took place.

**The Board directed Billy Cannon, Road Department Superintendent, to get a price on double striping CR 339 as discussed and bring back for the Boards further consideration.**

### Emergency Management

- Code Red Contract: Mr. Crosby presented, for the Boards approval and for the Chairman to be allowed to sign, the Code Red Contract (between the City of Jacksonville and Gilchrist County). He stated that this is a yearly, continued agreement that is grant funded and managed by the City of Jacksonville.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Randy Durden, to approve the Code Red Contract and to allow the Chairman to sign. Motion carried unanimously.*

- Tropical Storm Beryl Report: Mr. Crosby presented, for the Boards information, a close out report, as submitted by David Peaton, Director of Emergency Management, on Tropical Storm Beryl. No Board action necessary.

#### EMS/Fire

- Management Plan: Mr. Crosby presented a recommendation for the managing of Fire/EMS. He stated that he met with EMS Chief Linda Walker who has been recommended to serve as interim Fire Chief, to discuss a plan for the managing of interim services for the Fire Department. Ms. Walker met with her three captains and assigned different duties including training and working with volunteers and the paid staff and then daily operations of both EMS and Fire. Mr. Crosby stated that there is a meeting scheduled for June 12<sup>th</sup> to meet with the volunteers with the interest of focusing to increase the volunteer bases; Commissioner Kenrick Thomas requested to be present at this meeting.

Commissioner Sharon A. Langford requested that EMS Chief Linda Walker form a committee to update the Fire Plan to our 3,5,10 Year Plan. Discussion took place.

**The Board agreed on the interim management plan as presented by the County Administrator for the vacancy of the Gilchrist County Fire Chief; and that Linda Walker will serve as the interim Fire Chief at this time. They also agreed with Commissioner Sharon A. Langford request for an updated Fire Plan to the 3,5,10 Year Plan.**

- Ford F-550 Extended Cab Chassis: Mr. Crosby presented a request for permission to purchase a Ford F-550 Extended Cab Chassis, for a Brush Truck, in the amount of \$39,875.00. This purchase is off of Florida Sheriff's Contract and is a budgeted expense. Discussion took place.

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Randy Durden to approve the purchase order for a F550 Ford Chassis, from Sheriff's Contract, in the amount of \$39,875.00; to be included in FY12/13 budget. Motion carried unanimously.*

#### 2:30 p.m. Time Certain

Universal Rx Presentation: Ms. Holly Weischedel, Director of Business Development, with Universal Rx, addressed the Board with a presentation on comprehensive prescription drug discount programs to Counties throughout the country. Her presentation included the following:

A partnership with Universal Rx allows the County to:

- Receive revenue for your county
- Provide bottom-line savings to county residents (**without insurance**)
- Receive ongoing marketing support

Program includes:

- Presentations to county officials to promote early program adoption
- A commitment to customer service that your residents expect
- Tracking usage activities, including claims volume growth, savings, etc.
- Briefing of internal staff and leaders

Additional Program Benefits:

- Retail Prescription Savings Program
- Mail Order Savings Program
- Over-the-Counter Savings Program
- Durable Medical Equipment Savings Program
- Diabetes Savings Program
- Hearing Savings

Discussion took place.

***Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to approve moving forward with the review of the Universal Rx Contract (for citizens with NO insurance) to implement the program; to be brought back for further consideration by the Board. Motion carried unanimously.***

### **County Administrator's Report Continues...**

#### **Community Development**

- **Ginnie Springs; Application for Fireworks Permit:** Mr. Crosby presented a request for the Boards approval of a permit as applied for by Ginnie Springs for Fireworks display on July 7<sup>th</sup>. Discussion took place.

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the request made by Ginnie Springs for a fire works display, subject to all requirements being met. Motion carried unanimously.***

- **Otter Springs; Application for Fireworks Permit:** Mr. Crosby presented a request for the Boards approval of a permit as applied for by Otter Springs for Fireworks display on July 6<sup>th</sup>. Discussion took place.

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the request made by Otter Springs for a fire works display, subject to all requirements being met. Motion carried unanimously.***

- **Building Officials:** Mr. Crosby recommended that hours per pay period for Frank Ritter and Bob Zerbe drop to 64 hours per pay period (average 32hrs/week). There will be a \$5,381.00 impact to this budget for the remainder of the fiscal year. The FY 2012-2013 will need to be addressed during budgeting. Discussion took place.

The Board agreed and directed the County Administrator to bring back a plan to decrease the hours per pay period, of the Building Officials, to eliminate the need for the additional impact of funds, in the amount of \$5,381.00, for the remainder of the fiscal year.

#### Code Enforcement

- Monthly Report: Mr. Crosby presented for the Boards information, the Code Enforcement Monthly Report, as submitted by Ms. Diane Rondolet.

#### Animal Control

- Monthly Report: Mr. Crosby presented for the Boards information, the Animal Control Monthly report, as submitted by Ms. Tanya Rippey, Animal Control Officer.

#### Other Buildings

- Sound System Purchase: Mr. Crosby presented a request for the purchase of a sound system, from Jacksonville Sound Communications, for the Rodeo Arena, in the amount of \$9,995.00. Discussion took place.

***Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve the purchase of a sound system, from Jacksonville Sound Communications, in the amount of \$9,995.00, for the Rodeo Arena. Motion carried unanimously.***

#### SHIP

- Travel Request: Mr. Crosby presented a request, for the Boards approval, for Charlotte Pederson to attend a Hardest Hit Training in Tallahassee on June 19<sup>th</sup>. There is no cost other than vehicle travel for this.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden, to approve the travel request for Charlotte Pedersen. Motion carried unanimously.***

#### Historical Society

- For the Boards information, the Historical Society will be hosting a Flag Day ceremony on June 14, 2012, in the Memorial Courtyard, starting at 11:30. Lunch will immediately follow, for a donation.

#### County Administrator's Agenda Change

- Quote on Progressive Energy Tower: Mr. Crosby approved a quote on insurance for the Progressive Energy Tower, for narrowbanding, in the amount of \$2,185.00, from MacDuff Underwriters, Inc.; this will provide Single Limit Liability Coverage. Discussion took place.

*Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the insurance quote, in the amount of \$2,185.00, from MacDuff Underwriters, Inc., for single limit liability coverage for the Progressive Energy Tower, for the narrowbanding project. Motion carried unanimously.*

Letter to the FWC: Mr. Crosby provided a copy of the letter will be sent to the Florida Fish & Wildlife Commission concerning crowd control and activities on the Hart Springs Sandbar (Suwannee River). He requested the Boards approval and that the Chairman be allowed to sign.

*Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve the letter and to allow the Chairman to sign. Motion carried unanimously.*

### **Attorney's Report**

Mr. John K. McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

Ordinance 2012-\*\*: Temporary Accessory Mobile Home Regulations: Mr. McPherson stated that at the request of the County Administrator, he prepared a draft ordinance that would change the duration of Temporary Use Permits for temporary accessory mobile homes from 5 years to 2 years. The change is at 7.21.01 (d) (9). In general, the County Administrator feels that 5 years is too long for such permits. Mr. Crosby explained his concerns. Discussion took place.

Mr. McPherson requested direction from the Board on how to proceed with this ordinance.

*Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to direct the County Attorney to move forward with noticing ordinance for temporary accessory mobile home regulations. Motion carried unanimously.*

2012-26: Septic Tank Regulation Opt-Out: Mr. McPherson stated that pursuant to the Board's instructions, he provided Resolution 2012-26 opting out of the new state septic law requirements for review and adoption at this meeting; he also provided the portion of Chapter 2012-33, Laws of Florida, creating the new state septic tank law. Chairman Langford read the short title as follows:

#### **RESOLUTION 2012-26**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; OPTING OUT OF THE STATE REQUIREMENT TO ESTABLISH A SEPTIC TANK EVALUATION AND ASSESSMENT PROGRAM; AND ESTABLISHING AN EFFECTIVE DATE**

*Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to approve Resolution 2012-26.* Chairman Langford called for any further discussion; none noted... he then called for any public comments.

Mr. Ron Myers addressed the Board and expressed his concerns on this issue. Chairman Langford then called for a vote. *Motion carried unanimously.*

2012-\*\*: Social Media: Mr. McPherson stated that at the request of the County Administrator, he prepared a draft resolution addressing staff concerns about the use of social media (Facebook, etc.) by county employees. He stated that he did quite a lot of research into what other counties are doing and reviewed discussion about the First Amendment issues involved. The draft has been reviewed by the County Administrator and other staff, and he believes it is a reasonable and legally defensible approach to the issue. (The changes in 6.3 A are just housekeeping; the social media policies are at 6.3 H.) Discussion took place.

This includes Facebook sites for Otter Springs, Animal Control and all County sites. Discussion continued.

Mr. McPherson requested direction from the Board on how to proceed with this resolution.

**The Board scheduled discussion and approval of this resolution on the Social Media until the July 2<sup>nd</sup> meeting; and requested that all Staff using such media be present.**

2012-\*\*: Water Shortage Resolution: Mr. McPherson stated that pursuant to the Board's instructions, he prepared a draft resolution expressing the County Commission's concern regarding the current drought and low water levels and flows. He asked the County Attorneys around the state if any other county had adopted such a resolution, but got no positive responses. The "Whereas" clauses in the draft provided are based on information from the Suwannee River Water Management District. Mr. McPherson is requested direction from the Board on how to proceed. Discussion took place.

The draft presented was assigned the number 2012-28 and considered for adoption at this meeting. Chairman Langford read the short title for the record, as follows:

#### **RESOLUTION 2012-28**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; EXPRESSING CONCERN ABOUT THE CURRENT DROUGHT CONDITIONS AND FALLING WATER LEVELS; ENCOURAGING GOVERNMENT AGENCIES AND PRIVATE ENTITIES TO TAKE STEPS TO CONSERVE AND PROTECT WATER RESOURCES IN GILCHRIST COUNTY AND NORTH CENTRAL FLORIDA; AND ESTABLISHING AN EFFECTIVE DATE**

*Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Randy Durden, to approve Resolution 2012-28, expressing concern about the current drought conditions. Motion carried unanimously.*

Retirement of Code Enforcement Hearing Officer: Mr. McPherson provided a copy of the letter from David LaCroix, the County's long-time code enforcement hearing officer, stating that he will be retiring as of October 1, 2012. At the same time that the County entered into the contract with Mr. LaCroix, the County also entered into a contract with Allan Kaye, a local government attorney in Gainesville, to serve as the back-up hearing officer. We never had any reason to call on Mr. Kaye, but Mr. McPherson contacted him and he is still willing to provide hearing officer services pursuant to the terms of the 2003 contract.

Mr. McPherson provided the contract with Mr. Kaye. He thinks Mr. Kaye would do a good job, but the Board may want to put this out to bid since it has been so long since the contract with Mr. Kaye was entered into. Discussion took place.

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to accept the retirement letter from Code Enforcement Hearing Officer, David LaCroix and to continue with the agreement with Allen Kay, for hearing Officer. Motion carried unanimously.***

Vacation: Mr. McPherson stated that he will be on vacation from June 5 through 12, and will not be able to be reached by phone or email. He stated that if there is an issue that needs to be addressed during this time, that we should contact David Lang.

### **Clerk's Report**

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues:

RFQ for Attorney Services: Mr. Gilliam presented a draft of the RFQ for Attorney Services for the Boards review. Discussion took place.

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve moving the timeline on the RFQ's for Attorney Services until AFTER the Primary Elections, August 14, 2012. Motion carried unanimously.***

Bid results on Loan for Rock Crusher: Mr. Gilliam provided the bid results on the loan for the Rock Crusher as follows:

Ameris Bank	2.71% fixed for 5 years
Capital City Bank	2.60% fixed for 5 years
Drummond Community Bank	NO Bid
Lafayette State Bank	3.96% fixed for 5 years

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Randy Durden, to approve bid from Capital City Bank, at 2.60% Fixed Rate for 5 years, for Rock Crusher Loan. Motion carried unanimously.***

Budget Recap; Revenue Reports; Fuel Report: Mr. Gilliam presented for the Boards information, the Budget Recap and Fuel Report for period ending May 2012 and the Revenue Report for period ending April 2012. Discussion took place; no Board action necessary.

FDLE; Letter of Approval: Mr. Gilliam presented a request from FDLE for a letter of approval for the distribution of funds, \$24,261.00, for FY2012, JAG Program.

***Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve the letter of approval and to allow the Chairman to sign, for the distribution of the FDLE Byrne Grant, in the amount of \$24,261.00. Motion carried unanimously.***

### Clerk's Agenda Change

- Narrowbanding Funding Update: Mr. Gilliam updated the Board on the funding status for the narrowbanding project. He stated that initially a budget of \$300,000 was set up for this year; \$150,000 from Inner Government Radio Communications Fund and \$150,000 from General. Additional funding approximately \$252,000 is needed for FY12. Discussion took place.

*Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, approved the transfer of funds for the narrowbanding project; \$152,373.00 from General Revenue Budget Transfers and \$100,000.00 from General Revenue Reserve. Motion carried unanimously.*

**Commissioners Reports**      None noted.

**Old Business**                      None Noted.

**New Business:**                      None noted.

### **Public Participation**

- Cindy & Jim Long: Mr. & Mrs. Long addressed the Board with the concern of the "noise" from the Gilchrist Fundraiser Recreation and Music Park, adjacent to the property. Loud music into the early morning has been a nuisance for them for over a year and makes it very uncomfortable to sleep and enjoy their own lifestyle because of the loud music and beating of drums.

The Board thanked them for their concerns/complaint and will definitely take them into consideration if/when the requests for future applications to hold music events are applied for; whether the applicants from the Gilchrist Fund Raiser Recreation and Music Park will follow the rules will determine approval of any future permits. Several of the board members had visited the said event and found it to be true to excessive loud music after hours and found the crowd to be over the maximum limit.

### **Adjourn**

With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to adjourn. Motion carried unanimously.* Chairman Langford adjourned the meeting at **4:28 p.m.**

Board of County Commissioners  
Gilchrist County, Florida

Attest:

Approved:

\_\_\_\_\_  
Joseph W. Gilliam, Clerk of Court

\_\_\_\_\_  
Tommy Langford, Chairman