

***MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY
BOARD OF COUNTY COMMISSIONERS HELD JUNE 18, 2012***

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, June 18, 2012**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford, Vice Chairman</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Randy Durden</i>
<i>District IV</i>	<i>Commissioner Tommy Langford, Chairman</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Bobby Crosby, County Administrator; Julee Brideson, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Diane Rondolet, Code Enforcement Officer; David Peaton, EM Director; Jim Mash, VSO; Linda Walker, EMS Director; Donna Creamer, Executive Director PWW; Frank Ritter, Building Official; Charlotte Pedersen, SHIP Administrator; Tammy Moore, Human Resources; Todd Gray; Ray & Jane Rauscher; Jim Catlin; David Gilliam; Marion Poitevint; Katherine LaBarca; Charlie Perez; Tim Hastings; and Richard & Leslie Esseck.

Call to Order

Chairman Tommy Langford called the meeting to order at 4:02 p.m. Mr. James Ripley, American Legions Post 91, delivered the invocation and Commissioner Kenrick Thomas led the pledge of allegiance.

Agenda Changes

- Mr. Joseph W. Gilliam, Clerk of Courts, presented the following agenda changes:
 1. Addition: Discuss unclaimed body
 2. Addition: David Gilliam, Hamm Radios Update
- Mr. Bobby Crosby, County Administrator, presented the following agenda changes:
 1. Addition: Tower Quote
 2. Remove: SHIP; Douglas Brantley
- Mr. John McPherson, County Attorney, presented the following agenda change:
 1. Addition: Industrial Development Authority Resignations

- Chairman Langford, presented the following agenda change:
 1. Addition: Charlie Perez; Presentation on Hiring Fire Chief

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Agenda as presented, with noted changes. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting May 21, 2012
 Special Meeting May 31, 2012
 Regular Meeting June 04, 2012

Approval of Bills

On file in Clerk's Office May 2012

Budget Entries

BE12-024, General Fund, Fund 001\$ 482.00
 BE12-025, General Fund, Fund 001\$252,373.00

Disposition Requests

Disposition From: Hart Springs (7210)

1. Cash Register; Serial #5219951; Model # Casio PCR-7465
2. 22" TV' Serial #0525320; Model # Sony
3. Computer; Serial #QTX3X-HY7M3-88YF3-T6P2B-PXG6Q
4. Lexmark; Model #5470

Justification: These items are broken or old and unknown condition that are not used or usable; to be trashed

Transfer From: Weeks Building To: Road Department (Billy Cannon)

1. ID# 3076; Systemax; Notebook; Serial #106612769; \$1,970

Justification: No longer in use by 911 Addressing and Billy Cannon needed the unit

Request Approval for Payment

Mills Engineering Company
 Invoice #2012042, Log Landing Boat Ramp \$2,645.00

Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to approve the Consent Agenda, as presented. Motion carried unanimously.

Agenda Change

- Charlie Perez; Presentation on Hiring Fire Chief: Mr. Charlie Perez, Concerned Citizen/Retired Gilchrist County Fire Chief, addressed the Board and presented a recommendation (power point and additional handout) on the process/procedure of hiring/filling the position of Fire Chief. Discussion took place.

The Board will take into consideration Mr. Perez's recommendations and agreed for the County Administrator and the County Attorney to bring back a current policy/procedure on hiring/filling the position of Fire Chief.

4:15 p.m. Time Certain

- Pure Water Wilderness: Ms. Donna Creamer, Executive Director PWW, presented a request for the replacement of Kyle Stone, on the PWW Board.

It was recommended by the PWW Board to appoint Ms. Rosemarie Curcio.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to appoint Ms. Rosemarie Curcio to the PWW Board. Motion carried unanimously.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- Rock Report: Mr. Crosby presented the Monthly Rock Report, for the month of May 2012, as submitted by Road Department Superintendent, Billy Cannon. Informational purposes only.
- Art Hagan: Mr. Cannon and Commissioner Randy Durden addressed the issue of a product, a bonding agent, developed by Mr. Art Hagan. This product could be used on all types of roads (rock/paved, any type).

It was Mr. Hagan's request to do a TEST plot using the bonding agent on a 25'/50' section of the road in front of his house Rock Bluff, at NO expenses to the County. Discussion took place.

The Board agreed to allow Mr. Hagan to do a TEST plot using the bonding agent on a 25'/50' section of the graded road in front of his house at Rock Bluff, at NO expenses to the County.

Public Safety

Narrowbanding

- **Prefabricated Concrete Shelters:** Mr. Crosby presented a request, for the Boards approval, to purchase 2 prefabricated concrete 10' x 12' shelters for the South East and Hart Springs tower sites. Mr. Crosby stated that 2 refurbished shelters have been located, at the total cost of \$30,900.00; the cost of these new would be approximately \$45,000.00 each. The cost for this purchase has been figured into the current budget. Discussion took place.

Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to approve the purchase of two (2) 10' x 12' refurbished concrete shelters, both for \$30,900.00, for the Hart Springs and South East Tower sites. Motion carried unanimously.

- **8' x 8' Shelters:** Mr. Crosby requested permission to purchase these at a total cost NOT to exceed \$30,000.00 two (2) more 8' x 8' shelters for the North East Tower and the Progress Energy Tower and as they are also refurbished; they are offered on a first come first serve basis, at a much higher demand. The cost for this purchase has been figured into the current budget.

Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve the purchase of two (2) 8' x 8' refurbished concrete shelters (when they become available); total cost NOT to exceed \$30,000.00 for the North East and Progress Energy Towers. Motion carried unanimously.

County Administrator's Agenda Change

Tower Quote: Mr. Crosby presented a quote from RHON Products, as on GSA Contract, for the purchase of a guided tower for Hart Springs, in the amount of \$49,785.62; this total included freight and installation. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the purchase a guided tower for Hart Springs, in the amount of \$49,785.62; this total included freight and installation. Motion carried unanimously.

Emergency Management

- **EMPA and EMPG Base Grants:** Mr. David Peaton, Director of Emergency Management, requested the Boards approval and for the Chairman to be allowed to sign the EMPA, \$105,000.00 and EMPG, \$42,824.00, Base Grants as presented; these grants are the yearly funding source for the EM department. Both have been reviewed by John McPherson, County Attorney.

Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to approve the EMPA and EMPG Base Grants, in the amount of \$105,000.00 and \$42,824.00; and to allow the Chairman to sign. Motion carried unanimously.

- J.B. Coxwell Disaster Recovery Services (Debris Management) Agreement Renewal Form: Mr. Peaton requested the Boards approval and for the Chairman to be allowed sign the J.B. Coxwell Disaster Recovery Services Agreement Renewal Form (Debris Management). He stated that this is a yearly agreement for debris clean-up after a disaster. The agreement has been in place for a number of years, and the only time that money is paid to the company is if we utilize their services.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden, to approve the contract renewal with J.B. Coxwell for Debris Management; and to allow the Chairman to sign. Motion carried unanimously.

- Memorandum of Agreement GC/FEMA: Mr. Peaton requested the Boards approval and for the Chairman to be allowed to sign the MOA between FEMA and Gilchrist County for the use of IPAWS-OPEN System, which is a state mandated program that allows Gilchrist County to send out Emergency Alert System notifications for disaster events.

Mr. Peaton stated that this is the first step in a long process that he will be completing to get this county certified in the program. This requires no extra funding and all counties in the state must complete the process.

Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve the MOA with FEMA for the use of IPAWS-OPEN System; and to allow the Chairman to sign. Motion carried unanimously.

EMS/Fire

- Fire Plan Committee: Mr. Crosby presented the members selected for the Fire Plan Committee for updating 1-3-5-10 year Fire Plan, as follows: Ron Mills, Charlie Perez, Ron McQueen, Linda Walker, Dexter Lewis, Craig Rude, Gilchrist County Captain(s) and himself.

The Board agreed to the selection of members to serve on the Fire Plan Committee.

- Cascade System from Channel Innovations Corporation: Mr. Crosby presented a request to purchase a Cascade System, from Channel Innovations Corporation in Ocala, for a total cost of \$35,969.00. He stated this company is the only authorized Mako distributor (sole source; to be compatible with equipment currently being utilized) and is also used in surrounding counties; the system is used to refill the air bottles firefighters use when fighting a fire.

At this time, we are relying on Fanning Springs Fire Department to refill our equipment. Mr. Crosby requested to utilize the funds set aside for the Fire Fighter 2 program that was unable to come into existence. Discussion took place.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve the purchase of the Cascade System, from Channel Innovations, in the amount of \$35,969.00; to be housed at the EOC. Motion carried unanimously.

Parks and Recreation

Hart Springs

- Handrail Project: Mr. Crosby presented the bid results for the Hart Springs Handrail Project. He recommended utilizing Eager Construction at the base bid using anodized aluminum for \$11,845.00. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve awarding the bid for the handrail project at Hart Springs to Eager Construction, Option #1, in the amount of \$11,845.00. Motion carried unanimously.

Otter & Hart Springs

- “FREE” Days: Mr. Crosby presented a request made by the park mangers to have three (3) “Free” days, during the month of July on the 11th, 18th and 25th, in honor of National Recreation and Parks Month. This program was utilized last year and brings a lot of people to see the park that might otherwise not have come.

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner Randy Durden, to approve the request for three (3) FREE days during the month of July as noted. Motion carried unanimously.

Animal Control

- Security Cameras: Mr. Crosby reported, for the Boards information, that there was a purchase of security cameras made for the Animal Shelter and that the process of purchasing drop off Kennels, for animals at the front of the shelter, is taking place.

Mr. Crosby stated that this is to help with the vandalism and attempts to break into the shelter as well as people having an ability to drop an animal off if the officers are not at the shelter. Informational purposes only; no Board action needed.

Other Buildings

- Fiber Optics: Mr. Crosby presented the request, for the Boards approval, to install (underground) the fiber optics cable which is currently exposed from the Courthouse to the Veterans Services/Ship Offices. He stated that the way the cable is currently running it is getting struck by lightning quite frequently. This should alleviate that problem.

Mr. Crosby stated that Fiber Optics Plus is the company that has run most of the fiber optic line for us and recommended using their services again. Discussion took place.

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve the installation of the fiber optics cable, from the Courthouse to the Veteran’s Services/SHIP Offices, by Fiber Optics Plus, in the amount to \$4,893.00. Motion carried unanimously.

Clerk's Agenda Change

Hamm Radios Update: Mr. David Gilliam, Hamm Operator, addressed the Board and informed them of an upcoming demonstration to take place at the EOC this weekend starting noon on Saturday, June 23, 2012, for 24 hours.

Mr. Gilliam explained the operations of Hamm Radios and how the County would benefit from the use of this service and offered to set up training classes for those interested.

County Administrator's Report Continues...

SHIP

- SHIP Loan Applications

Ms. Charlotte Pedersen, SHIP Administrator presented the SHIP Loan Application for Coral Mattos – Very Low Income – Up to \$40,000.00, for the Boards approval.

It was recommended by the SHIP Loan Review Committee to DENY the application due to the income is to low/debt ratio and forward to the Board for final approval.

Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to DENY the request for SHIP Loan as applied for by Coral Mattos, based of the SHIP Loan Review Committees recommendation. Discussion took place.

The Board questioned if a denial by the Loan Review Committee, being that reason of the debt ratio, has ever been approved by the Board and if there was more to the story than presented. Ms. Pedersen explained the applicant's current income status.

Upon the explanation given by Ms. Pedersen, it was the understanding of the Board why the SHIP Loan Review Committee recommended DENYING this application.

Chairman Langford then called for a vote... ***Motion carried unanimously.***

Ms. Charlotte Pedersen, SHIP Administrator presented the SHIP Loan Application for Garrett Bevins – Low Income – Up to \$29,000.00, for the Boards approval.

It was the recommendation of the SHIP Loan Review Committee to approve and to forward to the Board for final approval.

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve the SHIP Loan in the amount of \$29,000.00, for Garrett Bevins as recommended by the SHIP Loan Review Committee; subject to the availability of SHIP Funds. Motion carried unanimously.

Ms. Charlotte Pedersen, SHIP Administrator presented the SHIP Loan Application for, Jolen Lesswing – Very Low Income – up to \$40,000.00, for the Boards approval.

It was the recommendation of the SHIP Loan Review Committee to approve and to forward to the Board for final approval.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to approve the SHIP Loan in the amount of \$40,000.00, for Jolen Lesswing, as recommended by the SHIP Loan Review Committee; subject to the availability of SHIP Funds. Motion carried unanimously.

Ms. Charlotte Pedersen, SHIP Administrator presented the SHIP Loan Application for, Jonathon & Amanda Hoffman – Very Low Income – Up to \$40,000.00, for the Boards approval.

It was the recommendation of the SHIP Loan Review Committee to approve and to forward to the Board for final approval.

Motion made by Commissioner Randy Durden, Jr., seconded by Commissioner Kenrick Thomas, to approve the SHIP Loan in the amount of \$40,000.00, for Jonathon & Amanda Hoffman as recommended by the SHIP Loan Review Committee; subject to the availability of SHIP Funds. Motion carried unanimously.

Ms. Charlotte Pedersen, SHIP Administrator presented the SHIP Loan Application for, Beverly Fink – Low Income – Up to \$29,000.00, for the Boards approval.

It was the recommendation of the SHIP Loan Review Committee to approve and to forward to the Board for final approval.

Motion made by Commissioner Randy Durden, Jr., seconded by Commissioner Kenrick Thomas, to approve the SHIP Loan in the amount of \$29,000.00, for Beverly Fink, as recommended by the SHIP Loan Review Committee; subject to the availability of SHIP Funds. Motion carried unanimously.

County Administrator's Agenda Change

It was requested earlier, as an Agenda Change, to remove Douglas Brantley, SHIP Applicant, from the agenda.

County Administrator's Report Continues...

Human Resources

- Universal RX Points of Care Contract: Mr. Crosby stated that they are some issues with the Universal RX Points of Care Contract. Mr. McPherson explained the concerns.

After discussion, the Board agreed to move forward with the Universal Rx Points of Care Contract on a trial basis and directed the County Attorney to negotiate the term of contract and bring back for further consideration by the Board.

FYI

- Preliminary Site Plan for the Log Landing Boat Ramp Project: Mr. Crosby presented a preliminary site plan for the Log Landing Boat Ramp Project, for the Boards information. This site plan will be submitted with the grant application. No action needed.

Attorney's Report

Mr. John K. McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

Ordinance 2012-11: Temporary Accessory Mobile Home Regulations: Mr. McPherson stated that Ordinance 2012-11 will be noticed for adoption hearing at the July 2, 2012, meeting.

Ordinance 2012-12: Speed Limit Change on SW 70th Street: Mr. McPherson stated that Ordinance 2012-12 will be noticed for adoption hearing at the July 2, 2012, meeting.

Ordinance 2012-**: Water Shortage Regulations: Mr. McPherson presented, as requested by the Board, the draft of the ordinance on water shortage regulations as recommended by the Suwannee River Water Management District, for their consideration. The short title is as follows:

ORDINANCE 2012-**

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; PROVIDING FOR LOCAL IMPLEMENTATION OF BOTH YEAR-ROUND WATER CONSERVATION MEASURES AND TEMPORARY WATER SHORTAGE RESTRICTIONS; PROVIDING FOR RECOGNITION OF RELATED RULES OF THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT ON A COUNTYWIDE BASIS; PROVIDING DEFINITIONS; PROVIDING FOR ENFORCEMENT AND PENALTIES; PROVIDING FOR CODIFICATION; REPEALING ANY INCONSISTENT PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

Mr. McPherson also provided, for the Boards information, the email from Steve Minnis stating the District's position with regard to the adoption of the ordinances by local governments, and F.S. 373.609, which is the statutory language regarding local assistance in the time of water shortages. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to NOT move forward with the adoption of the proposed draft ordinance on Water Shortage Regulations, as recommended by the SRWMD. Motion carried unanimously.

2012-26: Septic Tank Regulation Opt-Out: Mr. McPherson stated that the adopted resolution on Septic Tank Regulation Opt-Out has been sent to the Florida Department of State as required by state law.

2012-29: Social Media: Mr. McPherson stated that Resolution 2012-29 is to be brought back before the County Commission at the July 2, 2012, meeting; with examples from other counties and with county personnel involved in the use of social media to be present.

Attorney's Agenda Change

Industrial Development Authority Resignations: Mr. McPherson stated that there are two resignations, Buddy Vickers and Tim Hastings, from the Industrial Development Authority (IDA) and requested direction from the Board on filling these two (possibly three, Ms. Kyle Stone) vacancies. Discussion took place.

The Board suggested that the County Attorney and Staff seek replacements for the vacancies on the Industrial Development Authority.

Clerk's Report

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues:

Tax Certificate Reports from Tax Collector: Mr. Gilliam presented three (3) Tax Certificate Reports as submitted by the Tax Collector, for the Board's acceptance/approval, as follows:

- List of County held Certificates; total of 197 *unsold* certificates totaling \$32,581.63

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to accept the List of County held Certificates, in the amount of \$32,581.63. Motion carried unanimously.

- Errors & Omissions Report; 66 parcels totaling \$-36,207.68

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve accepting the Errors & Omission Report, totaling \$-36,207.68. Motion carried unanimously.

- Errors & Omissions Report for Personal Property; 2 parcels totaling \$-8,587.80

Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison Jr., to approve accepting the Errors & Omissions Report for Personal Property, totaling \$-8,587.80. Motion carried unanimously.

Request for Payment from the Tax Collector: Mr. Gilliam presented a request for payment, for an invoice to the Gilchrist County Journal, for the publication of Personal Properties and Tax Lists, \$21,735.60, as submitted by the Tax Collector.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to approve the invoice from the Gilchrist County Journal, in the amount of \$21,735.60, for the publication of Personal Properties and Tax Lists. Motion carried unanimously.

Renewal of BIS Digital Support Agreement: Mr. Gilliam presented for the Boards approval, the renewal of the BIS Digital Support Agreement, for the recording system in the Boardroom, \$820.00/annually; 8/16/2012 – 8/15/2013.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve the BIS Digital Support Agreement, for the recording system in the Boardroom, \$820.00/annually; 8/16/2012 – 8/15/2013. Motion carried unanimously.

Court Innovative Program Request: Mr. Gilliam presented a request from the Chief Judge requesting funding in the amount of \$5,250.00, for the continuation of the Special Foreclosure Magistrate.

Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve the request from the Chief Judge for funding in the amount of \$5,250.00, for the continuation of the Special Foreclosure Magistrate; from the Innovated Court Funding. Motion carried unanimously.

Request for a Letter of Support: Mr. Gilliam presented a request from Suwannee River Economic Council, Inc., for a *Letter of Support*, for the Housing Preservation Grant Program.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the request for a Letter of Support from SREC, Inc. Motion carried unanimously.

Commissioners Reports: None noted.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to adjourn. Motion carried unanimously.* Chairman Langford adjourned the meeting at **6:25 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Joseph W. Gilliam, Clerk of Court

Tommy Langford, Chairman