

***MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY
BOARD OF COUNTY COMMISSIONERS HELD JULY 2, 2012***

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, July 2, 2012**, at **1:30 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford, Vice Chairman</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Randy Durden</i>
<i>District IV</i>	<i>Commissioner Tommy Langford, Chairman</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Bobby Crosby, County Administrator; Julee Brideson, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Diane Rondolet, Code Enforcement Officer; David Peaton, EM Director; Tammy Moore, Human Resources; Amy O'Brien, GCHD; Charlie & Vicki Perez; Richard & Leslie Esseck; Marion Poitevint; Katherine LaBarca; Tom Sturgeon, Ellie Ray's RV Resort; Darlene Smith, Gilchrist Soil & Water Conservation District; Morgan Rockey, Carol Smith & Cynthia Speed, Department of Children & Families; Lindsey Lander; and Robert Roux.

Call to Order

Chairman Tommy Langford called the meeting to order at 1:32 p.m.

Mr. Bobby Crosby, County Administrator, delivered the invocation and Chairman Langford led the pledge of allegiance.

Agenda Changes

- Mr. Bobby Crosby, County Administrator, presented the following agenda changes:
 1. Addition: Road Department; Paving NW 110th Street
 2. Addition: EMS; Travel Request for Linda Walker
 3. Addition: EM; Update by Gilchrist County Health Department regarding Flooding/Water Conditions due to Tropical Storm Debby

Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve the Agenda as presented, with noted changes. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting June 18, 2012

Approval of Bills

On file in Clerk's Office June 2012

Disposition Requests

From: Gilchrist County Health Department, Trenton, Florida
 Tag #2500; Bed lights (2)
 Tag #N/A; Bobcat Cavitron (#508)
 Tag #N/A; Curing Light (#514)
 Justification: Items are not working

Transfer Requests

From: Gilchrist County Health Department, Trenton, Florida
 To: General Government
 Tag# 2841; Desk – small/modular
 Tag#2515; rolling toolbox – red

From: Gilchrist County Health Department, Trenton, Florida
 To: General Government
 Three (3) desks
 Bookshelf
 Filing cabinet – green metal

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Sharon A. Langford, to approve the Consent Agenda, as presented. Motion carried unanimously.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- **Paving NW 110th Street**: Mr. Crosby addressed the issue of paving NW 110th Street, as requested by Mr. Tom Sturgeon, proprietor of Ellie Ray's RV Resort. He stated that Mr. Sturgeon agreed to pay for ALL costs including the Engineering Plan Review and to comply with the County requirements. Discussion took place.

Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve moving forward with the paving of NW 110th Street, as requested by Mr. Sturgeon, to work with the Road Department and Mills Engineering. Motion carried unanimously.

Public Safety

- **Narrowbanding**: Mr. Crosby presented the bid results, as follows, for the purchase of the tower to be placed at the Southeast site. He recommended that the Board award the bid to Rohn Products, for a total price of \$100,475.00 and requested permission to move forward. Discussion took place.

<u>Communications Tower Bids</u>	
Rohn Products	\$100,475.00
Multi-Band Engineer & Wireless	\$125,750.00
Tower Systems	\$105,150.00

Motion made by Commissioner Sharon A. Langford, seconded by Kenrick Thomas, to allow moving forward with the purchase of the Southeast Tower, awarding the bid to Rohn Products, in the amount of \$100,475.00. Motion carried unanimously.

Emergency Management

- **HVAC Grant Extension**: Mr. Crosby presented for approval and to allow the chairman to sign the modifications to the HVAC Enclosure Grant which covers the grant extension. Discussion took place.

Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve the HVAC Grant Modification and to allow the Chairman to sign. Motion carried unanimously.

Road Department

- **Curve at CR 319**: Mr. Billy Cannon requested permission to place rumble strips on CR 319 at 90° Curve, for safety purposes. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to allow the Road Department to place rumble strips on CR 319 at 90° Curve, for safety reasons. Motion carried unanimously.

County Administrator's Agenda Change

Flooding/Water Conditions: Ms. Amy O'Brien, Gilchrist County Health Department, gave an update regarding Flooding/Water Conditions due to Tropical Storm Debby. Ms. O'Brien stated that the Health Department issued an alert to private well owners in flooded areas to take precautions against diseased causing organisms that may make their drinking water unsafe. No Board action necessary.

1:45 p.m. Time Certain

- Proclamation 2012-05, July as Water Safety Month: The Department of Children and Families, Circuit 3/8 requested a proclamation with the Boards support in declaring the month of July as Water Safety month. Chairman Langford read the proclamation for the record.

Proclamation 2012-05
Declaring July as Water Safety Month
Promoting Water Safety through Public Awareness
in Gilchrist County, Florida

Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to approve Proclamation 2012-05, declaring July as Water Safety Month. Motion carried unanimously.

County Administrator's Report Continues...

Emergency Management

- Update on Tropical Storm Debby: Mr. David Peaton, Director of EM, stated that he will provide a closeout report on Tropical Storm Debby once the flooding has subsided. Discussion took place on the cresting of the rivers.

911

- 911 Coordinator: Mr. Crosby requested that the board to formally approve David Peaton as the 911 Coordinator for Gilchrist County. He stated that David will be responsible for maintaining and completing all current and future 911 grants with the input and consultation from the Communications Supervisor Trisha Taylor and the Building Department on addressing.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve David Peaton, Director of Emergency Management, as the Official 911 Coordinator and to be responsible for maintaining and completing all current and future 911 grants. Motion carried unanimously.

County Administrator's Agenda Change

- EMS; Travel Request for Linda Walker: Mr. Crosby presented a request for travel approval, for Linda Walker, EMS Director, to attend the Clincon 2012, in Orlando; total cost \$469.14 (funds have been budgeted).

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Sharon A. Langford, to approve travel for Linda Walker as presented. Motion carried unanimously.

County Administrator's Report Continues...

Human Resources

- Hiring Policy: Mr. Crosby presented a copy of the Hiring Policy (prepared by Staff and reviewed by the County Attorney) for the Boards consideration on the County's hiring procedure. Discussion took place.

Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve the outline of the policy/procedure as presented by the County Administrator and directed the County Attorney to prepare a resolution to incorporate it into the County's Policy and Procedure Manual. Motion carried unanimously.

The County Attorney will work on the classification of "Department Heads" and "Division Head" and bring back for the Boards review.

2:00 p.m. Time Certain

- Ord. 2012-11: Temporary Accessory Mobile Homes: Chairman Langford read the short title as follows:

ORDINANCE 2012-11

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AMENDING PROVISIONS IN THE LAND DEVELOPMENT CODE RELATING TO TEMPORARY USES; CHANGING THE DURATION OF PERMITS FOR TEMPORARY ACCESSORY MOBILE HOMES FROM FIVE YEARS TO TWO YEARS; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE

Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Ordinance 2012-11. Motion carried unanimously.

2:15 p.m. Time Certain

- Ord. 2012-12: Speed Limit Change: Chairman Langford read the short title to Ordinance 2012-12, as follows:

ORDINANCE 2012-12

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, DECREASING THE SPEED LIMIT ON SOUTHWEST 70TH STREET FROM COUNTY ROAD 341 WEST TO THE SUWANNEE RIVER; MAKING FINDINGS IN SUPPORT OF THE DECREASED SPEED LIMITS; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE

Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve Ordinance 2012-12. Motion carried unanimously.

2:30 p.m. Time Certain

- Darlene Smith, Soil and Water Conservation District: Ms. Smith presented a request to use the Rodeo Arena and Concession. She also request for the fee to be waived.

Ms. Smith explained that the Soil & Water Conservation District will be holding a Tri-County Ag-Venture on October 23, 2012. Discussion took place.

The Board requested a 50% (\$250) of regular fee for use of the Rodeo Arena, \$400 and Concession, \$100, as requested by the Soil and Water Conservation District; County Administrator to check on insurance and Ms. Darlene Smith with SWCD will get back to the Board once she informs her board of the County's request.

County Administrator's Report Continues...

Code Enforcement: Mr. Crosby presented the Code Enforcement Monthly Report, as submitted by Ms. Diane Rondolet, Code Enforcement Officer. Informational purposes only.

FYI – Cancellation of the Gilchrist County Eye Ride Program: Mr. Crosby stated that the Gilchrist County *Eye Ride Program* has been cancelled due to the lack of utilization by County residents.

Attorney's Report

Mr. John K. McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

Ordinance 2012-11: Temporary Accessory Mobile Home Regulations: Mr. McPherson stated that Ordinance 2012-11 was adopted earlier at this meeting.

Ordinance 2012-12: Speed Limit Change on SW 70th Street: Mr. McPherson stated that Ordinance 2012-12 was adopted earlier at this meeting.

2012-29: Social Media: Mr. McPherson stated that Staff requested that consideration of this item be delayed until a future meeting. The issues raised by these policies are complicated and require additional consideration and discussion by staff.

Universal RX Agreement: Mr. McPherson stated that he worked with the Universal RX representative on finalizing an agreement for Gilchrist County, for the term of a ninety day trial period. He presented the agreement to the Board and recommended approval. Discussion took place.

Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to approve the agreement with Universal Rx for prescriptions services to County Residents and to allow the Chairman to sign. Motion carried unanimously.

Rick Weder Proclamation: Mr. McPherson prepared a proclamation expressing appreciation for services rendered by Rick Weder, for the Boards consideration, which will be presented along with other recognitions, at a later date.

Clerk's Report

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues:

Proposed FY12/13 Budget: Mr. Gilliam presented and discussed the proposed budget FY 12/13. Each commissioner was provided with a hard copy of the budget. The dates for the tentative and final budget hearings were also discussed. Discussion took place.

Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford to change the meeting dates in September from the 3rd to the 6th (due to holiday) @ 1:30 p.m. with the Tentative Budget Hearing at 5:15 p.m.; and from September 17th to the 24th at 4:00 p.m. with the FINAL Budget Hearing at 5:15 p.m. Motion carried unanimously.

Budget Recap: Mr. Gilliam presented a Budget recap for the Boards information.

Fanning Springs Dental & Vision Coverage: Mr. Gilliam presented request from the City of Fanning Springs to piggy back off of the County's Dental & Vision Coverage. No cost to the County.

The Board agreed to allow the City of Fanning Springs to piggy back off of the County's Dental & Vision Coverage.

Capital City Loan Documents – Rock Crusher: Mr. Gilliam presented the loan documents for the loan with Capital City Bank for the rock crusher, for the Boards approval and the Chairman's signature. All documents have been reviewed by the County Attorney.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden to approve the loan documents, resolution and promissory note with Capital City Bank, for the Rock Crusher loan, in the amount of \$155,000.00; and to allow the Chairman to sign. Motion carried unanimously.

VAB Attorney and selection of Board Members: Mr. Gilliam presented the issue of renewing the VAB Attorneys contract and the selection of two County Commissioners to serve on the Value Adjustment Board. Mr. McPherson will contact Patricia Carter regarding the VAB Attorney position. No further action was taken at this time.

Land Transfer with School Board: Mr. Gilliam addressed the issue of the land swap/transfer between the County and the School Board. Discussion took place.

Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve proceeding with the necessary advertising and procedures for the Land transfer with the School board. Motion carried unanimously.

Commissioners Reports: None noted.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to adjourn. Motion carried unanimously.* Chairman Langford adjourned the meeting at **4:06 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Joseph W. Gilliam, Clerk of Court

Tommy Langford, Chairman