

***MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY  
BOARD OF COUNTY COMMISSIONERS HELD SEPTEMBER 24, 2012***

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, September 24, 2012**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i><b>District I</b></i>	<i><b>Commissioner Sharon A. Langford, Vice Chairman</b></i>
<i><b>District II</b></i>	<i><b>Commissioner D. Ray Harrison, Jr.</b></i>
<i><b>District III</b></i>	<i><b>Commissioner Randy Durden</b></i>
<i><b>District IV</b></i>	<i><b>Commissioner Tommy Langford, Chairman</b></i>
<i><b>District V</b></i>	<i><b>Commissioner Kenrick Thomas</b></i>

**Others in Attendance**

Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Bobby Crosby, County Administrator; Terri Williams, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Diane Rondolet, Code Enforcement Officer; David Peaton, EM Director; Tammy Moore, Human Resources; Pat Watson, GC Chamber; Ron Mills; Marion Poitevint; Katherine LaBarca; Todd Newton; C. Shea; and Gary Haile.

**Call to Order**

Chairman Tommy Langford called the meeting to order at 4:03 p.m. Commissioner Randy Durden delivered the invocation and Commissioner D. Ray Harrison, Jr. led the pledge of allegiance.

**Agenda Changes**

- Mr. Joseph W. Gilliam, Clerk of Court, presented the following agenda changes:
  1. Addition: Blue Cross; Request for Contact Information and Decision Maker
- Commissioner Sharon A Langford asked to be excused at 5:15 p.m. to attend a viewing.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Agenda as presented, with noted changes. Motion carried unanimously.***

**Consent Agenda**

**Approval of Minutes**

Budget Workshop .....	August 20, 2012
Regular Meeting .....	August 20, 2012

### **Budget Entries**

BE12-033, Fund 001, General Revenue ..... \$ 16,000.00  
 BE12-034, Fund 001, General Revenue ..... \$ 350.00  
 BE12-035, Fund 140, Transportation ..... \$156,773.00

### **Disposition Request**

EMS – Trenton FD  
 ID#02987; Cardiac Science, Model #9300E1001, Serial #4006541, \$1,500.00

***Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to approve the Consent Agenda, as presented. Motion carried unanimously.***

### **County Administrator's Report**

Mr. Bobby Crosby, County Administrator, presented and/or addressed the following documents/issues:

Code Enforcement: Mr. Crosby presented the Monthly Code Enforcement Report for the Board's information.

#### Emergency Management

- Request for Overnight Travel: Mr. Crosby presented a request for overnight travel for David Peaton, to attend a conference on "Current Issues in Emergency Management" which will be held on October 9-11, 2012; approximate cost of \$238.00 for hotel, plus travel/per diem have been budgeted.

***Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve the overnight travel request for David Peaton. Motion carried unanimously.***

- NCFRPC Agreement: Mr. Crosby presented an agreement between the County and North Central Florida Regional Planning Council for Annual Monitoring of Hazardous Waste Generators, in the amount of \$2,697.00; cost will be funded out of Solid Waste.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Annual Monitoring of Hazardous Waste Generators, in the amount of \$2,697.00, between the County and North Central Florida Regional Planning Council; and to allow the Chairman to sign. Motion carried unanimously.***

#### EMS/Fire

- EMS County Grant Application: Mr. Crosby presented the request for chairman to sign re-occurring Florida Department of Health County Grant Application and accompanying resolution. Chairman Langford read the short title as follows:

## RESOLUTION 2012-48

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; CERTIFYING THAT CERTAIN GRANT FUNDS WILL BE USED TO IMPROVE AND EXPAND THE COUNTY PRE-HOSPITAL EMS SYSTEM AND WILL NOT BE USED TO SUPPLANT CURRENT LEVELS OF EMS EXPENDITURES; AND ESTABLISHING AN EFFECTIVE DATE**

*Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve the EMS Grant Application and Resolution 2012-48; and to allow the Chairman to sign. Motion carried unanimously.*

### Narrowband

- Quote on Tower Lights: Mr. Crosby presented a quote from Quality Tower Services for LED lights on the tower at the SE location, for a cost of \$9,006.00. Discussion took place.

*Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden, to approve the quote from Quality Tower Services (QTS) for the recommended LED lights for the tower at the SE Location, in the amount of \$9,006.00. Motion carried unanimously.*

- Tower Foundations: Mr. Crosby updated the Board with the progress of the tower foundations. He stated that the tower foundations are in progress. He stated that the foundation at the Hart Springs location is complete and the one at the SE Location is being worked on at this time.

### Community Development

- Dedenbach Planning Associates, LLC: Mr. Crosby presented, for the Board's approval and Chairman's signature, the Annual Agreement for Services with Dedenbach Planning Associates, LLC.

*Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve the Annual Agreement with Dedenbach Planning Associates, LLC; and to allow the Chairman to sign. Motion carried unanimously.*

### Administrative/Weeks Building

- Request for Overnight Travel: Mr. Crosby presented a request for overnight travel for Terri Williams to attend Grant-writing seminar, October 29-30, 2012; an approximate total cost of \$800.00.

*Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to approve the overnight travel for Terri Williams to attend a grant-writing seminar. Motion carried unanimously.*

- School Zones: Mr. Crosby was asked to bring back an answer from the FDOT on who is responsible for paying the maintenance on the school zones; the answer he was given was *that it is the way it was done and is still being done as of today.*
- Library Closing: Mr. Crosby informed the Board that the Library will be closed on Friday, October 19, 2012, allowing for Staff to attend training.

#### **4:15 p.m. Time Certain**

- Ordinance 2012-13; Flood Regulations: Chairman Langford read the short title as follows:

#### **ORDINANCE 2012-13**

**AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY FLORIDA AMENDING THE GILCHRIST COUNTY LAND DEVELOPMENT CODE TO REPEAL THE FLOOD DAMAGE PREVENTION REGULATIONS IN SECTION 5.01 OF THE LAND DEVELOPMENT CODE ; TO ADOPT NEW FLOODPLAIN MANAGEMENT REGULATIONS; TO ADOPT FLOOD HAZARD MAPS, TO DESIGNATE A FLOODPLAIN ADMINISTRATOR, TO ADOPT PROCEDURES AND CRITERIA FOR DEVELOPMENT IN FLOOD HAZARD AREAS, AND FOR OTHER PURPOSES; TO ADOPT LOCAL ADMINISTRATIVE AMENDMENTS AND LOCAL TECHNICAL AMENDMENTS TO THE FLORIDA BUILDING CODE PERTAINING TO THE DESIGN AND CONSTRUCTION OF BUILDINGS AND STRUCTURES IN FLOOD HAZARD AREAS; PROVIDING FOR APPLICABILITY; AND PROVIDING AN EFFECTIVE DATE**

Mr. McPherson stated this ordinance would replace the County's existing floodplain regulations with the updated regulations required by state law. The changes primarily relate to procedures and improving coordination between flood regulations and the building code. The substantive requirements relating to building elevations and the like remain essentially unchanged; and that it will insure the County's eligibility to maintain flood insurance.

***Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve Ordinance 2012-13.*** Chairman Langford called for any discussion/public comment; none noted...he then called for the vote. ***Motion carried unanimously.***

#### **Attorney's Report**

Mr. John K. McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

Ordinance 2012-13: Revised Flood Plain Regulations: Was set for adoption hearing at this meeting; Board approved.

Ordinance 2012-14: Administrative Reorganization: Set for adoption at this meeting.

Resolution 2012-47: Appointment to Tourist Development Council: Mr. McPherson stated that this resolution removes Kadie Ogden from the TDC, and replaces her with Tom Sturgeon who would fill the remainder of her term. Staff recommends adoption. Chairman Langford read the short title as follows:

**RESOLUTION NO. 2012-47**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; REMOVING A MEMBER OF THE GILCHRIST COUNTY TOURIST DEVELOPMENT COUNCIL AND APPOINTING A NEW MEMBER; AND ESTABLISHING AN EFFECTIVE DATE**

*Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Resolution 2012-47. Motion carried unanimously.*

NFBA Tower Lease: Mr. McPherson presented a copy of the interlocal agreement which creates the NFBA and to which the County is a party. He stated that the person that needed to be contacted in regards to obtaining information about the County's obligations relating to the in-kind match requirement wasn't available; he requested that this issue be addressed at the next meeting. Also, Mr. Ron Mills had submitted a list of questions for the Board's consideration/information which will be addressed at the next meeting.

**The Board agreed to reschedule the discussion on the NFBA Lease Agreement until a Time Certain on October 1, 2012, at 2:00 p.m.**

**4:30 p.m. Time Certain**

- Ordinance 2012-14; Administration Reorganization: Chairman Langford read the short title as follows:

**ORDINANCE 2012-14**

**AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; AMENDING CODE PROVISIONS SETTING FORTH THE ORGANIZATION OF COUNTY GOVERNMENT; BRINGING THE ORGANIZATION OF COUNTY GOVERNMENT AS SET FORTH IN THE CODE MORE IN LINE WITH CURRENT PRACTICE; CLARIFYING THE ROLE OF THE COUNTY ADMINISTRATOR IN RELATION TO COUNTY DEPARTMENTS; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE**

Mr. McPherson stated that the Board asked him to prepare this ordinance to make the County Code more closely match the actual organization that has developed within County government. At the time the current regulations were adopted, the idea was that there would be a small number of departments, with each department divided into several divisions. There would be a department head who would have administrative responsibilities over the divisions in the department, and who would answer to the County Administrator. In the case of the Department of Public safety, the County did have a director for a short while, with that Director being over the Divisions of Fire Rescue, EMS, Animal Control, 911 Services, and Emergency Management.

But aside from this short experience with a department head, there has been no other situation where a department head has been hired under the existing system.

The basic problem with the existing system is that there does not appear to be the need for department heads who would be mid-level managers. Instead, all of the various parts of county government are answering directly to, and being managed by, the County Administrator. This ordinance therefore, simply lists all the parts of county government as departments, with each department head answering to the County Administrator. These departments may still be divided into divisions if needed, and one department – Department of Community Development – will have two divisions: Building Services and Planning.

The ordinance would also delete the descriptions of the various functions and responsibilities of the departments and divisions. It is felt that it would be best to use job descriptions as the single, better place to describe these functions and responsibilities.

Unless other language in the Code is changed, each of the heads of these departments would be appointed by the County Administrator, subject to confirmation by the County Commission.

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Randy Durden, to approve Ordinance 2012-14.*** Chairman Langford called for any discussion/public comment; none noted...he then called for the vote. ***Motion carried unanimously.***

### **County Attorney's Report Continues...**

**Special Assessment Liens:** Mr. McPherson stated that the County has been requested to release four special assessment liens that were placed on a parcel of property starting over 20 years ago. The County has released such liens in the past based on the position taken by landowners that the statute of limitations on these old liens has run and thus they can no longer be enforced. Mr. McPherson stated that he agrees that the liens are unenforceable and should be released. He recommended the Board authorize the chair to sign the release.

The parcel of said land is property owned by Frank Kearney and described as follows:

Lot 6, Block 15, Wade and Bell. Tax Parcel: 17-10-15-0049-0015-0060.

***Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve the Notice of Release of Special Assessment Liens owned by Frank Kearney, Tax Parcel: 17-10-15-0049-0015-0060. Motion carried unanimously.***

**National Benefit Services Agreements:** Mr. McPherson reported that the County has agreed to use National Benefit Services to implement the County's one-year post-retirement health insurance benefit. That benefit provides up to \$250 per month for one year to retirees to pay for supplemental insurance and other medical expenses. The details of the service to be provided by NBS were submitted for the Board's review. Mr. Gilliam and Mr. McPherson have been working with NBS on the language in these agreements, and now feel that they are consistent Florida law and with the County's policy with regard to the benefit. They recommended that the Board authorize the Chair to sign the agreements. Mr. Gilliam explained the services/costs to be provided. Discussion took place.

*Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to approve the maximum benefit of \$250.00/month for 12 months, total of \$3,000.00; and to approve plan changes provided by the County Attorney. Motion carried unanimously.*

Darling SHIP Loan: Mr. McPherson stated that he had needed to talk to Charlotte Pedersen, SHIP Administrator, and wasn't able to, so he will bring this issue back at the next meeting.

#### **4:45 p.m. Time Certain**

- **WORKSHOP – Arena Complex**: Mr. Gilliam started off by addressing issues that have been brought to Staff's attention including the vision, naming of the complex and fees for the use of the complex. He requested feedback from the Board on how to address and satisfy these issues. Commissioner Durden suggested that instead of naming the arena after one person, fact being because there are so many people deserving such an honor, to maybe name it something like "*Gilchrist County Agricultural Complex*"; with the ability for possible dedications, in the future. Discussion took place.

*Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to name the Rodeo Arena the "Gilchrist County Agricultural Complex". Chairman Langford called for any further discussion/public comment; none noted...he then called for a vote. Motion carried unanimously.*

- **Gilchrist County Agricultural Complex Fee Schedule**: Mr. Gilliam presented the following proposed fee schedule as a result of a meeting with Staff.

Arena	\$400.00 per day	\$200.00/day
Concession	\$100.00 per day	\$ 50.00/day
Cleaning Deposit	\$100.00 Arena	\$100.00 Arena
	\$50.00 Concession	\$ 50.00 Concession
Vendors Space	\$25.00 each	\$ 25.00 each
Camping	\$24.00 night	\$ 24.00 night

*Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve the proposed fee schedule for use of the Gilchrist County Agricultural Complex.*

Staff will bring back cost and information on proposed campsites.

#### **5:00 p.m. Time Certain**

- **Joe Barletto; Maintaining of SE 1<sup>st</sup> Street**: Mr. Barletto was not present to present his issue. His complaint was that SE 1<sup>st</sup> Street is not be maintained by the County. Mr. Billy Cannon, Road Department Superintendent, stated that this is a Private Road, which is not the County's responsibility to maintain. **The Board took NO action – Private Road.**

**5:15 p.m. Time Certain**

**FINAL Budget Hearing:** Mr. Gilliam stated that this is the Final Budget Hearing to adopt the FY 2012/2013 Budget; there were no changes since the Tentative Budget Hearing. As far as following proper procedures the Final Budget Hearing was advertised as required, we are still at the 8.2695 mills, the resolutions need to be read for the record or state that the millage rate, roll back rate and the percent of change (which is a reduction of 2.3% below the roll back rate).

- **Resolution 2012- 43 Final Millage Rate:** Mr. Gilliam presented Resolution 2012-43 and Chairman Langford read for the record as follows:

**RESOLUTION 2012-43**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR GILCHRIST COUNTY FOR FISCAL YEAR 2012-2013; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Gilchrist County, Florida, on September 24, 2012, adopted Fiscal Year FINAL Millage Rates following a public hearing, as required by Florida Statute 200.065.

**WHEREAS**, the Board of County Commissioners of Gilchrist County, Florida, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within Gilchrist County has been certified by the County Property Appraiser to the Board of County Commissioners as \$580,392,271.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Gilchrist County, Florida that:

1. The FY 2012-2013 operating millage rate is 8.2695 mills, which is less than the rolled-back rate of 8.4591 mills by 2.3%
2. This resolution will take effect immediately upon its adoption.

**DULY ADOPTED**, at a public hearing this 24<sup>th</sup> day of September, 2012.

Time Adopted 5:22:13 PM

**BOARD OF COUNTY COMMISSIONERS  
GILCHRIST COUNTY, FLORIDA**

By: \_\_\_\_\_

Tommy Langford, Chairman

(SEAL)

ATTEST:

\_\_\_\_\_  
Joseph W. Gilliam, Clerk of Court

***Motion made by Commissioner Randy Durden, seconded by Commissioner Sharon A. Langford, to approve Resolution 2012-43.*** Chairman Langford called for any discussion/public comment; none noted...he then called for the vote. ***Motion carried unanimously.***

- Resolution 2012-44 Final Budget: Mr. Gilliam presented Resolution 2012-44 and Chairman Langford read for the record as follows:

**RESOLUTION 2012-44**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2012-2013; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Gilchrist County, Florida, on September 24, 2012, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the Board of County Commissioners of Gilchrist County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2012-2013 in the amount of \$23,271,854.

**NOW THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Gilchrist County, Florida that:

1. The FY 2012-2013 Final Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

**DULY ADOPTED**, at a public hearing, this 24<sup>th</sup> day of September, 2012.

Time Adopted 5:23:31PM

**BOARD OF COUNTY COMMISSIONERS  
GILCHRIST COUNTY, FLORIDA**

By: \_\_\_\_\_  
Tommy Langford, Chairman

(SEAL)

ATTEST:

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Joseph W. Gilliam, Clerk of Court

*Motion made by Commissioner D. Ray Harrison, Jr., seconded by Kenrick Thomas, to approve Resolution 2012-44.* Chairman Langford called for any discussion/public comment; none noted.

Mr. Gilliam stated that this is the necessary budget to provide for Personal Services, Operating Expenses, Capital Outlay and Reserve. Chairman Langford then called for the vote. *Motion carried unanimously.*

- Resolution 2012- 45 Final Millage MSTU Rate: Mr. Gilliam presented Resolution 2012-45, which funds EMS. He stated that the established recommended tentative millage rate of 1.0996 is what has been budgeted, which is less than the roll back rate by 2.3%, and needs to be noted for the record. Chairman Langford read the resolution for the record as follows:

**RESOLUTION 2012-45**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR MUNICIPAL SERVICES TAXING UNIT (M.S.T.U) FOR EMERGENCY MEDICAL SERVICES FOR FISCAL YEAR 2012-2013; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Gilchrist County, Florida, on September 24, 2012, adopted Fiscal Year FINAL Millage Rates following a public hearing as required by Florida Statute 200.065.

**WHEREAS**, the Board of County Commissioners of Gilchrist County, Florida, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within Gilchrist County has been certified by the County Property Appraiser to the Board of County Commissioners - Municipal Services Taxing Unit as \$583,888,588.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida that:

1. The FY 2012-2013 operating millage rate is 1.0996 mills, which is less than the rolled-back rate of 1.1253 mills by 2.3%.
2. This resolution will take effect immediately upon its adoption.

**DULY ADOPTED**, at a public hearing this 24<sup>th</sup> day of September, 2012.

Time Adopted 5:25:44PM

**BOARD OF COUNTY COMMISSIONERS  
GILCHRIST COUNTY, FLORIDA**

By: \_\_\_\_\_  
Tommy Langford, Chairman

(SEAL)

ATTEST:

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Joseph W. Gilliam, Clerk of Court

***Motion made by Commissioner Sharon A. Langford, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2012-45.*** Chairman Langford called for any discussion/public comment; none noted...he then called for a vote. ***Motion carried unanimously.***

- **Resolution 2012- 46 Final MSTU Budget:** Mr. Gilliam presented Resolution 2012-46, Final MSTU Budget, for the EMS Final Budget. Chairman Langford read for the record as follows:

**RESOLUTION 2012-46**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS MUNICIPAL SERVICES TAXING UNIT OF GILCHRIST COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2012-2013; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida, on September 24, 2012, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2012-2013, in the amount of \$2,155,977.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners – Municipal Services Taxing Unit of Gilchrist County, Florida that:

1. The FY 2012-2013 Final Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

**DULY ADOPTED**, at a public hearing this 24<sup>th</sup> day of September, 2012.

Time Adopted 5:27:51 PM

**BOARD OF COUNTY COMMISSIONERS  
GILCHRIST COUNTY, FLORIDA**

By: \_\_\_\_\_  
Tommy Langford, Chairman

(SEAL)

ATTTEST:

\_\_\_\_\_  
Joseph W. Gilliam, Clerk of Court

***Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2012-45.*** Chairman Langford called for any discussion/public comment; none noted.

Mr. Gilliam stated that this is the necessary budget to provide for Personal Services, Operating Expenses, Capital Outlay and Reserve, for EMS. Chairman Langford then called for the vote. ***Motion carried unanimously.***

Mr. Gilliam let the Board know the Ms. Jacki Johnson, Director of Finance, has prepared the FY2012-2013 Budget Books, for their use.

*This concluded the Final Budget Hearing.*

**5:27 p.m. Chairman Langford excused Commissioner Sharon A. Langford.**

**Workshop – Arena Complex... Continues**

At this time, Mr. Gilliam addressed the issue of the *vision* for the complex; how much promotion do we want to go out and solicit people/events to use the complex. Other ideas were considered to bring in revenues. Discussion took place. **The Board took no action on this issue, at this time.**

**Road Department Complaint:** Commissioner Kenrick Thomas asked if an issue regarding a complaint to the Road Department could be addressed at this time, in order to allow Mr. Cannon to leave and attend a viewing.

Mr. Gary Haile addressed the Board about the lack of maintenance on SE 80<sup>th</sup> Street. He stated that the road is in extremely poor condition and is asking that it be maintained a little more often; and that the County do its part on SE 80<sup>th</sup> Street and he'll continue to maintain his personal drive which is effected by run of water from the County road due to lack of maintenance. He is willing to pay the Road Grader Operator out of his own pocket to get the job done if need be. He's tried of his mirrors failing and dangling by wires do to the pot holes on the road. Discussion took place. **The Board agreed to work with the Road Department on behalf of Mr. Gary Haile's, on his request for support on maintaining SE 80<sup>th</sup> Street.**

### **Clerk's Report**

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues:

Actuarial Report & Valuation for GABS 43 & 45: Mr. Gilliam presented the final report on the Actuarial Report & Valuation for GABS 43 & 45, for the Boards information.

VAB Meeting: Mr. Gilliam presented a proposed date, October 3, 2012 @ 9:00 a.m., for the Value Adjustment Board Organizational Meeting and Hearing date, all on the same day/time.

***Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., t set the date of October 3, 2012, at 9:00 a.m. for the VAB Organizational/Hearing Meeting, in the Boardroom. Motion carried unanimously.***

Inmate Catastrophic Insurance Renewal: Mr. Gilliam presented annual renewal for the Inmate Catastrophic Insurance Renewal. He stated that options were provided and recommends going with Option 1, for the estimated annual premium (based on inmate days) of \$57,246.00. Mr. Gilliam also recommended a rider for an additional \$5,000.00 for HIV and Pregnancy.

***Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve Option #1 for the Annual Renewal for the Inmate Catastrophic Insurance Renewal, in the amount of \$57,246.00 and the rider for HIV/Pregnancy, in the amount of \$5,000.00. Motion carried unanimously.***

Insurance Renewals – Preferred Government Insurance Trust: Mr. Gilliam presented annual insurance renewals with Preferred Government Insurance Trust (PGIT) for all lines of coverage; estimated annual premium \$483,363.00. Discussion took place.

***Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to approve the insurance renewals with Preferred Government Insurance Trust (PGIT) for all lines of coverage; estimated annual premium \$483,363.00. Motion carried unanimously.***

SCR Trust Update – Meeting with DEP: Mr. Gilliam update the Board of the inspection that was done by the Department of Environmental Protection on the SCR Trust Property. He stated that County Staff will continue to work with the City of Trenton’s Staff on removing hazards and site cleanup at the SCR Trust Property. Discussion took place. No Board action needed at this time.

Revenue Reports – Hart & Otter Springs: For the Board’s information, Mr. Gilliam presented the Revenue Reports for Hart & Otter Springs, for period ending September 18, 2012.

Court Security Camera Upgrade: Mr. Gilliam presented a quote from Jacksonville Sound for the new Court Security Cameras Upgrade. He explained the condition of the quality of the recordings. It was recommended that the following be purchased, in the amount of \$7,600.00:

- Five HD Dome Interior Cameras
- Two vandal resistant HD weatherproof exterior dome cameras
- Two HD-DVR four channel recorders with four terabyte hard drives each
- Lot labor to remove seven existing cameras and replace with new using existing cabling and power supplies. Connect new cameras to new DVR's at CCTV head-end location. Configure DVR's and connect to owner's existing computer monitors via the existing network. Two existing DVR's will remain in use for the remainder of the existing cameras that are not being upgraded.

Mr. Gilliam stated that this cost would be funded out of Court Facilities Trust Fund.

***Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Randy Durden, to approve the quote from Jacksonville Sound, for the Court Security Camera Upgrade, in the amount of \$7,600.00; costs to be funded out of Court Facilities Trust Fund. Motion carried unanimously.***

FY 11/12 Budget Recap: For the Board’s information, Mr. Gilliam presented a budget recap for the current Fiscal Year 2011/2012.

November 19<sup>th</sup> BOCC Meeting: Mr. Gilliam addressed the issue of the Election of Chair & Vice Chair and the swearing in of new Commissioners. Due to the fact that the new Commissioners cannot take any participation until on or after November 20, 2012, he requested the Board’s input to either have the swearing in on at the meeting scheduled for the 19<sup>th</sup> and just have the new commissioners sit and observe or change the meeting date to the 20<sup>th</sup>. Discussion took place.

***Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas to move the mid-month County Commission Meeting from November 19<sup>th</sup> to the 20<sup>th</sup>, at 4:00 p.m. Motion carried unanimously.***

FDLE Certificate of Acceptance of Subgrant Award: Mr. Gilliam presented the FDLE Certificate of Acceptance of Subgrant Award, for Law Enforcement Equipment Upgrade, in the amount of \$24,261.00, for the board’s approval and Chairman’s signature.

***Motion made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to approve/accept the FDLE Certificate of Acceptance of Subgrant Award, for Law***

*Enforcement Equipment Upgrade, in the amount of \$24,261.00; and to allow the Chairman to sign. Motion carried unanimously.*

**Clerk's Agenda Change**

Blue Cross; Request for Contact Information and Decision Maker: Mr. Gilliam requested that the Board appoint a staff member for Point-of-Contact and a Decision Maker, as requested by Blue Cross. He recommend Tammy Moore as Point-of-Contact and Bobby Crosby as Decision Maker. Discussion took place.

*Motion made by Commissioner Randy Durden, seconded by Commissioner Kenrick Thomas, to appoint Tammy Moore as Point-of-Contact and Bobby Crosby as Decision Maker, as requested by Blue Cross. Motion carried unanimously.*

**Commissioners Reports:** None noted.

**Old Business:** None noted.

**New Business:** None noted.

**Public Participation:** None noted.

**Adjourn**

With there being no further business... a *Motion was made by Commissioner Randy Durden, seconded by Commissioner D. Ray Harrison, Jr., to adjourn. Motion carried unanimously.* Chairman Langford adjourned the meeting at **6:26 p.m.**

*Board of County Commissioners  
Gilchrist County, Florida*

*Attest:*

*Approved:*

\_\_\_\_\_  
*Joseph W. Gilliam, Clerk of Court*

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*Tommy Langford, Chairman*