

***MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY
BOARD OF COUNTY COMMISSIONERS HELD NOVEMBER 20, 2012***

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, November 20, 2012**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford, Chairman</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Vice Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Joseph W. Gilliam, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary; John K. McPherson, County Attorney; Bobby Crosby, County Administrator; Terri Williams, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; David Peaton, Director of Emergency Management; Mitchell Gentry, Hart Springs Manager; Pat Watson, Executive Director for Gilchrist County Chamber of Commerce; Sheriff Daniel Slaughter, Gilchrist County; Sheree H. Lancaster, Judge Elect; Bobby Shultz, Sheriff Elect; Todd Newton, Clerk Elect; Gene Parrish, Parrish Land Surveying; Jordan Green and Bill Henderson, FDOT; Ron & Georgia Mills; Charlie Perez; Marion Poitevint; Lindsey Lander; Walter Jarvis and David Sowell, Church Camp Ministries; and Bill Colona, URS.

Swearing In Ceremony

Ms. Sheree H. Lancaster, County Judge Elect, swore in new Commissioners Todd Gray and John Rance Thomas along with re-elected Commissioners Kenrick Thomas and Sharon A. Langford.

Call to Order

Vice Chairman Sharon A. Langford called the meeting to order at 4:04 p.m. Mr. Bobby Crosby, County Administrator, delivered the invocation and Commissioner Kenrick Thomas led the pledge of allegiance.

Agenda Changes

- Mr. Joseph W. Gilliam, Clerk of Court, presented the following agenda changes:
 1. Addition: Election of Chair and Vice Chair for FY 12/13
 2. Addition: Ms. Betty Ramey, Republican Executive Party; request for use of the Boardroom for monthly meetings held by the Republican Party

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Rance Thomas, to approve the Agenda as presented, with noted changes. Motion carried unanimously.

Election of Chair and Vice Chair

At this time, the gavel was turned over to the Clerk, Mr. Joseph W. Gilliam, for the election of Chairman.

Mr. Gilliam called for nominations for Chairman. Commissioner D. Ray Harrison, Jr. nominated Commissioner Sharon A. Langford, for Chairman and Commissioner Kenrick Thomas seconded that nomination. There were no other nominations.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to nominate Commissioner Sharon A. Langford as Chairman of the Gilchrist County Board of County Commissioners. Mr. Gilliam then called for a vote... *Motion carried unanimously.* Commissioner Sharon A. Langford accepted the position of Chairman.

Mr. Gilliam then turned the gavel back over to Chairman Langford. The nomination for Vice Chairman then took place.

Chairman Langford called for any nominations for Vice Chairman. Commissioner Kenrick Thomas nominated Commissioner D. Ray Harrison, Jr. for Vice Chairman. Commissioner John Rance Thomas seconded that nomination. There were no other nominations.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Rance Thomas, to nominate Commissioner D. Ray Harrison, Jr., as Vice Chairman of the Gilchrist County Board of County Commissioners. Chairman Langford called for a vote; *Motion carried unanimously.*

Consent Agenda

Approval of Minutes

Regular Meeting November 5, 2012

Approval of Bills

October 2012, Old Year Bills Paid in October 2012 On file in Clerk's Office
October 2012, New Year Bills On file in Clerk's Office

Request for Payment Approval

Mills Engineering
Invoice 2012077, Shingle Landing Boat Ramp Renovation \$2,878.00
Invoice 2012073, Resurface Townsend Cemetery Road (NW 55th Ave) \$6,766.25

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to approve the Consent Agenda, as presented. Motion carried unanimously.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- **Environmental Protection Study:** Mr. Crosby presented a review of Environmental Protection Study for proposed Gilchrist ROW Monitor Wells. The Department of Environmental Protection is requesting to place five (5) monitoring wells to be placed in County ROW's, for proposed studies.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the request from DEP to place five (5) monitoring wells to be placed in County ROW's, for proposed studies. Motion carried unanimously.

- **SE 65th Avenue:** Mr. Crosby presented a request regarding the paving of SE 65th Ave being paved (Rolling Oaks). He inquired on what direction the Board would like for him to take on a request he received from a resident in Rolling Oaks on what the requirements are to pursue the paving of SE 65th Avenue (Rolling Oaks). Discussion took place.

The Board directed the County Administrator to move forward with obtaining the requirements for the paving of SE 65th Avenue (Rolling Oaks) and report back to the Board.

Solid Waste

- **Quote from Wastequip:** Mr. Crosby presented a quote from Wastequip, for purchase of 4 recycling boxes (replacement), in the amount of \$23,363.00; this is a single source. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Rance Thomas, to approve the purchase for four (4) recycling boxes (replacement), in the amount of \$23,363.00, from Wastequip; this is a single source. Motion carried unanimously.

- **Disposition Request:** Mr. Crosby presented a Disposition Request, for disposition of 1 recycling box. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to approve the Disposition Request for a Hesco Recycling Box, Serial #070215; worn out, will be sold for scrap. Motion carried unanimously.

Emergency Management

- Modification to Sub-grant Agreement: Mr. Crosby presented a request for the Chairman to sign modification to Sub-grant Agreement # 13-FG-86-03-31-01-088, originally dated July 30, 2012. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Rance Thomas, to approve the modification to Sub-grant Agreement # 13-FG-86-03-31-01-088, and to allow the Chairman to sign. Motion carried unanimously.

Fire/EMS

- 3rd Quarter Write-Off's: Mr. Crosby presented, for the Board's approval, the Gilchrist County EMS 3rd Quarter Write-Off's, totaling \$64,278.96. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Rance Thomas, to approve the EMS 3rd Quarter Write-Off's, in the amount of \$64,278.96. Motion carried unanimously.

Parks & Recreation

- Removal of Sediment at Hart Springs: Mr. Crosby presented an estimate for removal of sediment at Hart Springs, in the amount of \$46,100.00, Florida Fill & Grading, Inc. Discussion took place.

Mitchell Gentry, Hart Spring Manager, explained the request for the need of the removal of sediment at hart Springs.

Motion made by Commissioner John Rance Thomas, seconded by Commissioner D. Ray Harrison, Jr., to set a time certain at the next meeting, December 3rd, for further discussion on the removal of sediment at Hart Springs; and to invite SRWMD to attend . Motion carried unanimously.

4:30 p.m. Time Certain

- Jordan Green and Bill Henderson, FDOT Tentative Five Year Work Program: Mr. Green presented and discussed the FDOT Tentative Five Year Work Program, for Gilchrist County. Informational purposes only.

4:45 p.m. Time Certain

- Gilchrist County Sheriff Daniel Slaughter; Request to Purchase Two Fleet Vehicles: At the November 5, 2012, Board Meeting, Mr. Gilliam presented the return of Excess Funds, in the amount of \$75,524.61, from the GCSO.

At that time, there was also a request from Sheriff Slaughter respectfully asking the Board to consider amending his 2012-2013 Budget to include the amount of \$64,000.00, as Law Enforcement Capital Outlay, in order to purchase two (2) fleet vehicles.

Sheriff Slaughter was asked to attend today's meeting to discuss his request for the purchase of two (2) new fleet vehicles.

Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Rance Thomas, to approve Sheriff Slaughter's request for an amendment to his FY2012-2013 budget in the amount of \$64,000.00, to allow for his request to purchase two (2) new fleet vehicles, to be paid from General Revenue Reserve.

Mr. Gilliam stated that this budget amendment will have to be advertised and also requires a Budget Hearing. Chairman Langford then called for a vote... ***Motion carried unanimously.***

Narrowband

- Power Easements for Central Florida Electric: Mr. Crosby presented a request for the Board's approval and Chairman's signature along with County Administrator or Clerk's signature, for two (2) easements, required by Central Florida Electric Cooperation, for utilities, for Communication Building on properties in Gilchrist County.

Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to approve CFEC Easement for utilities, for Communication Buildings; and to allow Chairman to sign along with County Administrator; subject to Attorney confirming as a one-time only easement. Motion carried unanimously.

- Radios Quotes for Narrowband: Mr. Crosby presented three (3) quotes for Motorola Radios. He stated that the radios needed for the narrowbanding project were not on State Contract and requests that the bidding requirements are waived due to the time frame needed for equipment delivery; quotes are as follows: (Staff recommended Tri-Co)

Tri-Co	\$22,493.00
Radio One	\$26,388.00
First Communications	\$34,853.50

Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve quote from Tri-Co, in the amount of \$22,493.00, for the purchase of Motorola Radios, and to waive the bidding requirements due to time frame needed for equipment delivery. Motion carried unanimously.

Attorney's Report

Mr. John K. McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

2012-50: Economic Development Advisory Committee: Mr. McPherson presented Resolution 2012-50, for Board review and approval. Chairman Langford read the short title as follows:

RESOLUTION 2012-50

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; ESTABLISHING THE GILCHRIST COUNTY ECONOMIC DEVELOPMENT ADVISORY COMMITTEE; AND ESTABLISHING AN EFFECTIVE DATE

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Resolution 2012-50. Motion carried unanimously.

Requests by Church Camp Ministries: Mr. McPherson stated that in September of 2011, Church Camp Ministries (CCM) obtained a Special Use Permit (SUP) from the Board of County Commissioners for an Overnight Recreational Park on 21 acres of land. In April of 2012, the Board amended the Overnight Recreational Park regulations to require that the minimum size for an overnight recreational park be changed from 20 acres to 80 acres. CCM now wants to expand its Overnight Recreational Park proposal to encompass 60 acres, which will require an amendment to its 2011 SUP. CCM has requested the following:

1. That the County Commission allow CCM to submit an application for an amendment to the 2011 SUP under the old 20-acre minimum rule which was in effect when CCM purchased the land and obtained the SUP. Staff has no objection to this since CCM made decisions about whether to purchase property and move ahead with the development based on the old 20-acre minimum rule.
2. That the County Commission extends the deadline for acting on CCM's 2011 SUP for an additional one-year period. Staff has no problem with this since the one-year deadline for acting on an SUP did not, until recently, appear in the codification of the County's Land Development Code. (Municipal Code Corporation has since corrected this mistake.)

Discussion took place. Mr. Gene Parrish, Parrish Land Surveying and two representatives from/for Church Camp Ministries, Mr. Walter Jarvis and David Sowell, were present for discussion.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Rance Thomas, to approve the request from Church Camp Ministries, for a one-year extension on the Special Use Permit and to allow the submission of plans under old rules. Motion carried unanimously.

Wolford Agreement: Mr. McPherson presented a draft contract with William Wolford to pick up vegetative debris at the County Road Department.

Mr. Crosby stated that the contract has not been provided to Mr. Wolford for his review, as of date, but has been in contact by telephone and in office visits. The \$1,000,000.00 Liability Insurance issue was discussed. Mr. McPherson stated that the contract can be approved subject to Mr. Wolford's approval. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Rance Thomas, to approve the agreement between Gilchrist County Board of County Commissioners and Mr. Wolford, for debris removal (wood) on Road Department projects, with lower Auto Liability to \$100,000.00. Motion carried unanimously.

Otter Springs Park: Mr. McPherson stated that after discussions with Bobby Crosby, Steve Minnis, Dan Cavanah, and Patrice Boyes (attorney for ForVets), it would appear that the following would be a good way to proceed with the ForVets Proposed project at Otter Springs:

- The parties should initially agree on a *Letter of Intent* spelling out the general outlines of how the transition of Otter Springs Park from the County to ForVets will proceed. Patrice Boyes agreed to prepare a draft of this letter.

- The legal document setting forth the agreement of the parties with regard to the transition would be an "*Assignment and Modification of Lease.*" The parties to this agreement would be the County, ForVets, and the SRWMD.

- The *Assignment and Modification of the Lease* would include the following:

- Park Management: ForVets would immediately assume responsibility for managing the park to allow for public access and use of the park in substantially the same manner as is currently taking place. Many aspects of the current lease would need to be modified to address the addition of a third and private party into the management and financial arrangements between the County and SRWMD.

- Camp Valor: During the first year of ForVets' management of the park, the parties agree to take steps necessary to allow ForVets to implement Phase I of the proposed Camp Valor development. The actions agreed to by the parties would include the following:

- The parties would determine whether management of the park by ForVets remains an acceptable arrangement for each party.

- Thirty acres of land situated west of the park entry road would be surplussed by SRWMD to the County to be made available for the Phase I development.

- ForVets would obtain necessary financing and land use approvals for the Phase I development.

Discussion took place.

The Board agreed to move forward with spelling out a *Letter of Intent* for transition of Otter Springs Park, to ForVets; County Attorney, SRWMD & ForVets to finalize the *Letter of Intent*, for December 3rd meeting.

Legal Services: Mr. McPherson stated that he has decided not to apply to continue as County Attorney. He will work with the County to make the transition to a new county attorney as smooth as possible.

Clerk's Report

Mr. Joseph W. Gilliam, Clerk of Court, presented the following documents, and/or addressed the following issues:

PRIA 2012-2013 Storage Tank Insurance Proposal: Mr. Gilliam presented for the Board's approval, the 2012-2013 Storage Tank Insurance Proposal from PRIA, with the Annual Renewal Premium, in the amount of \$1,982.44; and that the Chairman is authorized to sign. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Fuel Storage Insurance Proposal (for liability), in the amount of \$1,982.44/Annual Renewal Premium, and authorized the Chairman to sign. Motion carried unanimously.

Fuel Report: Mr. Gilliam presented the Fuel Report through November 2012, for the Board's information; no action needed.

Budget Recap: Mr. Gilliam presented, for informational purposes only, the Budget Recaps for period ending September 30, 2012, (FY2012) and period ending November 15, 2012 (FY2013).

Mr. Gilliam stated that he and Finance will present "*State of County Resources*" at the next meeting.

Commissioners Reports

Commissioner Sharon A. Langford, Chairman, reviewed and discussed with the Board/Staff, the 2011/2012 Committee Assignments and will bring back assigned committees for 2012/2013, for Board Members and appointed County Representatives.

Chairman Langford also addressed the issue of the Board Meeting times. As of now, the Board of County Commissioners meetings are held the first and third Monday of the month, with the first meeting being held at 1:30 p.m. and the mid-month meeting being held at 4:00 p.m. Discussion took place on the meeting times.

The Board agreed to change the first meeting of the month to be held at 2:00 p.m. instead of 1:30 p.m. The mid-month meeting will stay the same at 4:00 p.m.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to adjourn. Motion carried unanimously.* Chairman Langford adjourned the meeting at **6:18 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Joseph W. Gilliam, Clerk of Court

Sharon A. Langford, Chairman