

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD FEBRUARY 4, 2013

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, February 4, 2013**, at **2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford, Chairman</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Vice Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Deputy Clerk/Board Secretary; John K. McPherson, County Attorney; Bobby Crosby, County Administrator; Terri Williams, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Diane Rondolet, Code Enforcement Officer; Pat Watson, Executive Director for Gilchrist County Chamber of Commerce; Duke Lang; Diane Clifton; Richard & Leslie Esseck; Rosemary McDaniel; Steve Gladin; GC Sheriff Bobby Shultz; Charlie Perez; Pastor David Jones, Fanning Springs Community Church; Delight Curtis; and Sandy Curtis.

Call to Order

Chairman Sharon A. Langford called the meeting to order at 2:01 p.m.

Pastor David Jones, Fanning Springs Community Church, delivered the invocation and Commissioner Todd Gray, led the pledge of allegiance.

Commissioner John Rance Thomas not present at this time; will be here shortly.

Agenda Changes

- Mr. Bobby Crosby, County Administrator, presented the following agenda change:
 1. **Remove:** RFQ's for Engineering Consultant Services, need additional time to evaluate

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Agenda as presented, with noted changes. Motion carried 4-0.

Consent Agenda

Approval of Bills

On File in Clerk's Office January 2013

Request for Payment Approval

Dixie County Sheriff's Department
Inmate Housing for December 2012\$9,618.00

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the Consent Agenda, as presented. Motion carried unanimously.

Public Participation

- Ms. Diane Clifton, Citizen Representative for the County, on the North Florida Economic Development Partnership Board, reported on the meeting she attended held by the NFEDP, on February 1, 2013.

At this time, 2:06 p.m., Commissioner John Rance Thomas has arrived.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- **FDOT – Transportation Alternatives Program:** Mr. Crosby stated that the Florida Department of Transportation is soliciting project applications for the Transportation Alternatives Program, for the Work Program Cycle, for Fiscal Year 2019. He requested recommendations (from the Commissioners) be turned into him within the next week or so on projects to be considered within their districts; projects will need to be submitted to the FDOT by March 29, 2013.
- **School Zone Signs:** Mr. Crosby addressed the issue of providing school zone signs for Riverside Christian School, on Highway 341. He stated that the Gilchrist County Sheriff's Department have been monitoring the traffic flow with a 55 mph speed zone on Highway 341 and have determined that school zone signs would be beneficial. Mr. Billy Cannon, Road Department Superintendent, informed the Board that there are school zone signs (non flashing) on hand and would not have to be purchased; speed limit would be lowered to 35 mph in school zone. Staff recommends placement of school zone sign and lowering speed limit on Highway 341, in front of Riverside Christian School. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to initiate steps for placement of signs (school zone/35 mph speed limit) on Highway 341, in front of Riverside Christian School; and to prepare any necessary legal documents to do so. Motion carried unanimously.

- Cintas Uniform Contract: Mr. Crosby presented a new uniform contract with Cintas. He stated that there will be a start up fee of \$995.50, which will provide the safety standard reflective shirts, for ALL Road Department workers; the regular monthly fee will remain the same. He requested permission for Chairperson to sign contract. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by John Thomas, to approve Cintas Uniform Contract, with the start up fee of \$995.50, with the regular monthly fee remaining the same. Motion carried unanimously.

- NE 100 Street Road: Mr. Crosby addressed the issue presented to him by Property Appraiser Damon Leggett, who had spoken with Ms. Cynthia Crawford. Ms. Crawford has approximately .25 acres of land that she would like to donate to the County, along NE 100 Street Road. Mr. Crosby stated that it would be beneficial for the County to accept property; it does attach to the Florida Game and Fresh Water. Mr. Billy Cannon also felt it to be useful for drainage or water issues. Discussion took place.

Mr. Crosby requested permission to be allowed to move forward with accepting this property.

The Board agreed to allow Mr. Crosby to proceed with the acceptance of the .25 acre of land from Ms. Cynthia Crawford and Staff will bring back deed and acceptance letter.

Code Enforcement

- Monthly Report: Mr. Crosby presented the Monthly Code Enforcement Report as submitted by Ms. Diane Rondolet, Code Enforcement Officer, for the Boards' information.

Animal Control

- Monthly Report: Mr. Crosby presented the Monthly Animal Control Report as submitted by Ms. Tanya Rippy, Animal Control Officer, for the Boards' information.

Veteran Services

- Overnight Travel Request: Mr. Crosby presented a request for overnight travel for Mr. Jim Mash, VSO, to attend the CVSO conference in May, in Safety Harbor, FL; total cost estimate for 4 nights is \$784.00.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the overnight travel request for Mr. Jim Mash, VSO. Motion carried unanimously.

Rodeo Arena

- Portable Stage Prices: Mr. Crosby presented quotes for a portable stage for the Rodeo Arena. The prices presented are as follows:

Portable Stages	20" X 24'	\$5788.20	(four foot sections)
	18' X 24'	\$4965.84	(three foot sections)

Discussion took place.

The Board agreed to consider the cost of the purchase of a portable stage during the budget process. No action taken at this time.

Parks/Recreation

- Pool Lifts: Mr. Crosby presented ADA compliant pool lift prices ranging from \$3000.00-\$6000.00. These lifts would be utilized at the pools at Hart and Otter Springs. Discussion took place.

The Board agreed to consider the cost of the purchase of an ADA Compliant Pool Lifts during the budget process. No action taken at this time.

- Mower for Otter Springs: Mr. Crosby presented a cost for a new Dixie Chopper Mower for Otter Springs, in the amount of \$7,649.30; this includes warranty coverage and has been budgeted. Discussion took place.

Motion made by Commissioner D. Ray Harrison, JR., seconded by Commissioner John Thomas, to table this issue until the February 21st meeting. Motion carried unanimously.

- Hart Springs Rental House: Mr. Crosby presented an estimate for furniture, approximately \$6,500.00, for the Hart Springs Rental House. Discussion took place.

The Board agreed for the County Administrator to move forward with putting out specifications (as local as possible) to furnish the Hart Springs Rental House.

- Engineering for Santa Fe River Park and Rock Bluff Park: Mr. Crosby presented a request to move forward with engineering on Santa Fe River Park and Rock Bluff Park, which will be submitted with grant. Approximate cost of both, at this time, is \$20,000.00; these funds are available from account 7211. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner D. Ray Harrison, Jr., to move forward with engineering on Santa Fe River Park and Rock Bluff Park to be submitted with grant application. Motion carried unanimously.

General Government

- Florida Leaders Organized 4 Water Board: Mr. Crosby requested a recommendation from the Board for elected official to serve on the F.L.O.W. (Florida Leaders Organized 4 Water) Board. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to appoint Commissioner John Rance Thomas to serve on the F.L.O.W. (Florida Leaders Organized 4 Water) Board. Motion carried unanimously.

- Construction Regulation Board: Mr. Crosby requested approval, from the Board, for the recommendations (from County Building Officials) of nominations Mark Havelock, Non Contractor and Dave Perry, Contractor, to serve on the Construction Regulation Board. He stated that we still need one more contractor recommendation.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve recommendations of the Building Department Officials to serve on the Construction Regulation Board. Motion carried unanimously.

- Gilchrist County Economic Development Advisory Committee: Mr. Crosby stated that we still need three (3) new members for the Gilchrist County Economic Development Advisory Committee. Currently those who have agreed to serve are Lowell Chesborough, Dan Cavanah, Diane Clifton, Buddy Vickers, and Kyle Stone. We have contacted two (2) others to fill vacancies, waiting on response. If they decline, he asked the Board if they would like to advertise for citizen participation. Discussion took place.

The Board directed the County Administrator to invite three (3) candidates (recommendations were Tommy Langford, Charlie Perez and Brad Smith) to the next meeting, February 21st, for presentation to be considered to serve.

- Construct Co Inc: Mr. Crosby requested permission for the Chairman to sign the contract between Construct Co. Inc., and the Board, for the Shingle Landing project.

Motion made by Commissioner John Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the contract and to authorize the Chairman to sign the contract with Construct Co., Inc., for Shingle Landing. Motion carried unanimously.

- Revize Software Systems: Mr. Crosby requested permission to enter into contract with Revize Software Systems to design a more user friendly and interactive website for the citizens of Gilchrist County. Total cost for design and first year is \$7295.00, with renewal option of \$1800.00 each year. Gilchrist County will piggy back off of City of Cape Coral contract. Discussion took place.

The Board agreed to have the current website designer, Mr. Bill Kilborn to meet with Staff before we commit to entering into a contract with another source.

FYI

- Mr. Crosby stated that they are still working on costs for roads in Appaloosa Trails.
- Mr. Crosby stated that he had made a call to Taylor Brown regarding old Colt station on east side of town, waiting on return call.
- Mr. Crosby updated the Board on the narrowbanding project. He stated that the site for fencing is being finished as well as the generator hook ups. Also, all the radio equipment has been installed on the towers and is working at this time.

Attorney's Report

Mr. John K. McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

Ordinance 2013-01: Additional Exemption: Mr. McPherson stated that it has been learned that in order for the exemption to have been available for 2013 taxes, an ordinance should have been adopted by December 1, 2012, a virtual impossibility since the election took place in November. Thus, we have until December 1 to adopt the exemption ordinance so that, if adopted, the exemption will be available for the 2014 tax year. He stated that since there is no rush, he will hold off on noticing the ordinance for adoption until the new county attorney has a chance to review and approve.

Resolution 2013-07: Boating Improvement Grants: Mr. McPherson presented Resolution 2013-07 which appoints the County Administrator to be the grant manager for the upcoming and future boating improvement grant cycles. Chairman Langford read the short title as follows:

RESOLUTION 2013-07

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; DESIGNATING THE COUNTY ADMINISTRATOR AS THE PROJECT MANAGER FOR UPCOMING BOATING IMPROVEMENT GRANT CYCLES, INCLUDING THE 2013 CYCLE; AUTHORIZING THE PROJECT MANAGER TO APPLY FOR AND ADMINISTER BOATING IMPROVEMENT GRANTS FOR GILCHRIST COUNTY; AND ESTABLISHING AN EFFECTIVE DATE

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas to approve Resolution 2013-07. Motion carried unanimously.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Contract of Employment and Authority to Represent: Mr. Newton presented the contract between Gilchrist County and David M. Lang, Jr. for the position of County Attorney, for the Boards review and consideration. Mr. Newton stated it is requested that Mr. Lang start on March 1, 2013. Should the Board agree to accept this contract, Mr. McPherson will work with Mr. Lang through the month of February in order to make a smooth transition. Mr. McPherson will work as co-counsel for the month of March to bring Mr. Lang up to speed with any existing issues and turning over any and all County files. That is the recommendation of the Committee.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the recommendation of the Committee to approve the contract with Mr. Lang and to allow Mr. McPherson to continue as co-counsel through March 2013. Motion carried unanimously.

Budget Recap: Mr. Newton presented for the Boards' information, a Budget Recap, for the period ending January 28, 2013. No action needed.

2:30 p.m. Time Certain

- RFQ Presentations for Engineering Consultant Services

The County Administrator did an Agenda Change removing this item from the agenda.

Commissioners Reports: None noted.

Old Business: None noted.

New Business: None noted.

Public Participation

Adjourn

With there being no further business... a *motion was made by Commissioner Todd Gray, seconded by Commissioner D. Ray Harrison, Jr., to adjourn. Motion carried unanimously.* Chairman Langford adjourned the meeting at **3:24 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

Sharon A. Langford, Chairman