

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD FEBRUARY 21, 2013

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Thursday, February 21, 2013**, at **4:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford, Chairman</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Vice Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Deputy Clerk/Board Secretary; John K. McPherson, County Attorney; Bobby Crosby, County Administrator; Terri Williams, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Diane Rondolet, Code Enforcement Officer; David Peaton, Director of Emergency Management; Linda Walker, EMS Chief; Pat Watson, Executive Director GC Chamber of Commerce; Duke Lang, Attorney; Ron & Georgia Mills; Richard & Leslie Esseek; Charlie Perez; Rosemary McDaniel; Susan Owens; David Jones, ForVets, Inc.; Pastor Chris Ruggles, New Beginning Baptist Church; Lt. Edwin Jenkins, GCSO; James & Lydia Harrell; Tommy Langford; Janice Rogers; Joseph Blitch; Ralph Cellon, Jr., Preble-Rish; Jay Brown, Amy Wright & Dan Sostrom, Brown & Cullen, Inc.; and Gene Parrish, Parrish Land Surveying.

Call to Order

Chairman Sharon A. Langford called the meeting to order at 4:01 p.m. Pastor Chris Ruggles, New Beginning Baptist Church, delivered the invocation and Commissioner D. Ray Harrison, Jr., led the pledge of allegiance.

Agenda Changes

- Mr. Bobby Crosby, County Administrator, presented the following agenda change:
 1. Addition: **Parks/Recreation**; Furniture for Rental Unit
 2. Addition: **Fire/Rescue**; Request permission to provide meal for class being held at EOC on February 26, 2013; this will be for three counties, Levy, Dixie and Gilchrist, approximately 30 people
 3. Addition: **Chamber of Commerce**; Roof Repair
 4. Addition: **Narrowband**; Request approval of payment for the FINAL bill from First Communications, in the amount of \$112,253.75; was included in original budget

- Mr. John McPherson, County Attorney, presented the following agenda change:
 1. Addition: Animal Control Appeals Committee

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve the Agenda as presented, with noted changes. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting January 22, 2013
 Regular Meeting February 4, 2013

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the Consent Agenda, as presented. Motion carried unanimously.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Fire/Rescue

- Fire Chief Recommendation: Mr. Crosby recommended and requested the Board to consider Mr. James Mitchell Harrell for the position of Fire Chief; Mr. Crosby explained the interview process.

Motion made by Commissioner John Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the recommendation of Mr. James Mitch Harrell (Mitch) for the position of Gilchrist County Fire Chief, beginning March 5, 2013. Motion carried unanimously.

- Affiliation Agreement with City College: Mr. Crosby presented the Affiliation Agreement with City College for the Boards' approval and that EMS Chief Linda Walker is authorized to sign.

Motion made by Commissioner Todd Gray, seconded by Commissioner D. Ray Harrison, Jr., to approve the Affiliation Agreement with City College and to allow Chief Linda Walker to sign. Motion carried unanimously.

- EMS Consultants Annual Support Agreement: Mr. Crosby presented the EMS Consultants Annual Support Agreement for the Boards' approval and that EMS Chief Linda Walker is authorized to sign; annual cost of \$3,600.00.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to approve the EMS Consultants Annual Support Agreement, for \$3,600.00; and to allow Chief Linda Walker to sign. Motion carried unanimously.

Emergency Management

- Request for Overnight Travel: Mr. Crosby presented a request for overnight travel allowing Director of Emergency Management, David Peaton, to attend the Annual Governor's Hurricane Conference, in Fort Lauderdale, Florida, May 4-9, 2013; approximate cost including per diem is \$1,400.00.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve overnight travel request for David Peaton to attend the Annual Governor's Hurricane Conference, in Fort Lauderdale, Florida, May 4-9, 2013; approximate cost including per diem is \$1,400.00. Motion carried unanimously.

- American Red Cross MOU: Mr. Crosby presented a Memorandum of Understanding between the North Central Florida Chapter of the American Red Cross and Gilchrist County Emergency Management, for the Boards' approval and Chairman's signature.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the Memorandum of Understanding between the North Central Florida Chapter of the American Red Cross and Gilchrist County Emergency Management; and to allow the Chairman to sign. Motion carried unanimously.

- Copier Lease: Mr. Crosby asked that this item is removed from the agenda, at this time; will readdress at the next meeting.
- Update on the FEPA and SERC Annual Meeting: Mr. Ron Mills, President of Florida Emergency Preparedness Association, Chairman for the Gilchrist County Local Emergency Management Planning Committee and also serves on the State Emergency Response Commission, was present to update the Board on the outcome of the FEPA and SERC Annual Meetings. Informational purposes only.

Solid Waste

- Request for Overnight Travel: Mr. Crosby presented a request for overnight travel for Pat Fischer, Solid Waste Superintendent, to attend NAHMMA Conference required for continuing education course, to be held in Daytona Beach, Florida, May 6-10, 2013; estimated cost of trip is \$620.00, plus per diem.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve overnight travel for Pat Fischer to attend NAHMMA Conference required for continuing education course, to be held in Daytona Beach, Florida, May 6-10, 2013; estimated cost of trip is \$620.00, plus per diem. Motion carried unanimously.

SHIP

- Loan Review Analysis for Francis & Terry Hudson: Ms. Charlotte Pedersen, SHIP Administrator, presented a request for a SHIP loan, in the amount of \$11,500.00, for Francis and Terry Hudson. Based on the analysis of the SHIP Loan Review Committee it is their recommendation to approve the loan for the maximum amount of \$11,500.00.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve SHIP Loan for Francis & Terry Hudson, in the maximum amount of \$11,500.00, as recommended by the SHIP Loan Review Committee. Motion carried unanimously.

Gilchrist County Agricultural Complex

- Portable Stage Quotes: Mr. Crosby presented additional information, as requested, on portable stages; the average stage size – 20 X 36, cost for this size stage would be \$8,682.30. Discussion took place. The Board agreed to readdress during the budget process.

General Government

- Construction Regulation Board: Mr. Crosby presented the names that have been brought to his office for recommendation for appointment to the Construction Regulation Board; they are as follows: Jon Gray and Lyndsay Ayers. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the appointment of Jon Gray for the position to serve on the Construction Regulation Board. Motion carried unanimously.

- NFEDP Letters of Support: Mr. Crosby presented two (2) letters of support for the North Florida Regional Economic Development Partnership; one for Rural Staffing Grant and the other for RACEC Re-designation letter. He requested the Boards' approval and for the Chairman to be authorized to sign. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve letter and to allow the Chairman to sign. Motion carried unanimously.

County Administrator's Agenda Changes

Parks & Recreation

- Hart Springs/Furniture for Rental Unit: Mr. Crosby requested the Boards' approval to shop for used furniture as well as furniture that is on sale, staying within the \$6,000.00 allowed to furnish the rental unit at Hart Springs. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve moving forward with the purchase of furniture from multiple locations, not to exceed \$6,000.00, to furnish Rental Unit at Hart Springs. Motion carried unanimously.

4:30 p.m. Time Certain

- Gilchrist County Economic Development Advisory Committee: Mr. Crosby stated that there are four (4) people who have applied to serve on the Gilchrist County Economic Development Advisory Committee. They are as follows: Tommy Langford, Susan Owens, Charlie Perez, and Brad Smith. Mr. Crosby called each person to address the Board with their reasons of interest to serve on the GCEDAC (Brad Smith was not present; he had sent a letter confirming his willingness to serve that Mr., Crosby read for the record). Currently, there are two (2) positions vacant out of the seven (7), on the GCEDAC. The current members that are serving are Lowell Chesborough, Dan Cavanah, Diane Clifton, Kyle Stone and Buddy Vickers. Chairman Langford called for the pleasure of the Board.

Motion made by Commissioner Todd Gray to appoint Tommy Langford and Charlie Perez to serve on the Gilchrist County Economic Development Advisory Committee; seconded by Commissioner D. Ray Harrison, Jr., for discussion. Discussion took place.

After discussion, Chairman Langford called for a vote... *Motion failed with a vote of 0-5.* Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Todd Gray, to direct the County Attorney to draft a resolution to change the number of members on the Gilchrist County Economic Development Advisory Committee from seven (7) to nine (9). Motion carried 4 to 1, with Commissioner Kenrick Thomas voting NO.

5:00 p.m. Time Certain

- RFQ Presentations by Finalist for Engineering Consultant Services: At this time, presentations were heard from the final three Engineering Consultant Firms for consideration of their services. They are as follows: Brown & Cullen, Causseaux, Hewett & Walpole, and Jarvis & Folsom (JFI). Upon conclusion of the presentation, score cards were calculated.

Mr. Crosby stated that the calculated score cards revealed that Causseaux, Hewett & Walpole would be selected for their Engineering Consultant Services. The ranking was as follows: CHW was first, JFI was second, and Brown & Cullen was third.

County Administrator's Report continues... Agenda Changes

- Fire/Rescue: Mr. Crosby requested the Boards' permission to provide a meal for class (approximately 30 people) being held at the EOC on February 26, 2013. This will be for Levy, Dixie and Gilchrist Counties. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the request for providing a meal at class being held at EOC on February 26, 2013. Motion carried unanimously.

- Chamber of Commerce: Mr. Crosby addressed the issue of the need for roof repair on the Chamber Building. He requested permission to move with seeking bids for this project. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray to allow the County Administrator to move forward with advertising for bids on roof repair for the Chamber Building. Motion carried unanimously.

- Narrowband: Mr. Crosby presented the FINAL bill from First Communications, in the amount of \$112,253.75 (which was included in original budget), for the narrowbanding project.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the FINAL bill from First Communications, in the amount of \$112,253.75, (which was included in original budget), for the narrowbanding project. Motion carried unanimously.

County Administrator's Report continues...

FYI

- Old Colt Station: Mr. Crosby stated that he has spoken with Taylor Brown and he is moving forward with the process for cleanup of the Old Colt Station. Informational purposes only.
- City of Trenton: Mr. Crosby stated that the City of Trenton would like to schedule a meeting with the Commissioners in March. No real issue, just to talk about such things as Old Colt Station, etc. Informational purposes only.

Attorney's Report

Mr. John K. McPherson, County Attorney, presented the following documents, and/or addressed the following issues:

Ordinance 2013-01: Additional Exemption: Mr. McPherson stated that Ordinance 2013-01, Additional Exemption, will be noticed for hearing at the March 4th meeting.

Ordinance 2013-02: School Zone: Mr. McPherson stated that Ordinance 2013-02, School Zone, will be noticed for hearing at the March 4th meeting.

Revised Contract with Allan Kaye: Mr. McPherson stated that due to some legal issues that have arisen, it is his recommendation that the contract with Allan Kaye, the Code Enforcement Hearing Officer, be amended to provided that he will be working as a hearing officer for Gilchrist County only, and not for the municipalities.

All other provisions of the contract remain the same, except that the required amount of notice prior to termination by either party has been increased from 10 days to 30 days. The proposed amended contract was presented for the Board's review. Mr. McPherson stated that he will be working with Duke Lang (new County Attorney) to resolve the legal issue with regard to the municipalities, and to come up with a proposal for providing hearing officer services for them.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the revised contract with Allan Kaye, the Code Enforcement Hearing Officer. Motion carried unanimously.

Agenda Change: Animal Control Appeals Committee: Mr. McPherson stated that the issues with the Animal Control Appeals Committee have been worked out. No discussion or Board action needed.

Mr. McPherson stated that although he will be around next month working with Mr. Lang during the transition of the County Attorney position this would be his last meeting. He expressed his gratitude for the opportunity to have worked for the County.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Legal Expenses for Canvassing Board: Mr. Newton addressed the issue of legal expenses for the Canvassing Board, in regards to the appeal made by Robert Roux. He was inquiring if the Board would be continuing to cover the legal expenses for the Canvassing Board. Discussion took place.

The Board directed the County Attorney to review letter/agreement with the attorney and bring back new letter if needed.

Suwannee River Water Management District: Mr. Newton presented the Payment in Lieu of Taxes Application and Certification, for SRWMD. Informational purposes only.

Gilchrist County Health Department; Rabies Control Interlocal Agreement: Mr. Newton presented the Rabies Control Interlocal Agreement between the County and the Health Department for the Boards' approval and Chairman's signature.

Motion made by Commissioner John Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Rabies Control Interlocal Agreement and to allow the Chairman to sign. Motion carried unanimously.

Revenue Reports: Mr. Newton presented for the Boards' information, Revenue Reports for Hart and Otter Springs.

Gilchrist County Relay for Life Team: Mr. Newton presented a request from the Gilchrist County Relay for Life Team, for use of the Courthouse Parking Lot, for Yard Sale, to be held on March 16, 2013, from 7:30 a.m. until 2:00 p.m.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray to approve the request for use of the Courthouse Parking Lot, as presented. Motion carried unanimously.

Commissioners Reports

- Commissioner D. Ray Harrison, Jr., requested that the Commissioners seek as much information on the North Florida Broadband Authority as possible for the consideration of opting out; and bring back a recommendation at the next meeting.
- Commissioner Sharon A. Langford presented, for the Boards approval, a Club Proclamation requesting that February 23, 2013 is recognized as *Trenton Rotary Day*.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the request for the Club Proclamation recognizing February 23, 2013, as Trenton Rotary Day. Motion carried unanimously.

- Commissioner Sharon A. Langford informed the Board of a County Forum to take place on March 25th at 6:00 p.m. at the Gilchrist County School Board Room.
- Commissioner Sharon A. Langford informed the Board of a Water Meeting to be held on March 4th at 6:00 p.m. at Otter Springs.

Old Business: None noted.

New Business: None noted.

Public Participation

Adjourn

With there being no further business... *a motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to adjourn. Motion carried unanimously.* Chairman Langford adjourned the meeting at **7:04 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

Sharon A. Langford, Chairman