

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD APRIL 1, 2013

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, April 1, 2013**, at **2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford, Chairman</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Vice Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Williams, Administrative Assistant; John Ayers, Gilchrist County Journal; Billy Cannon, Road Department Superintendent; Diane Rondolet, Code Enforcement Officer; GC Sheriff Bobby Shultz; Charlotte Pedersen, GC SHIP Administrator; Mitchell Gentry, Hart Springs Manager; Pat Watson, Executive Direction, Gilchrist County Chamber of Commerce; Pastor Keith McConnell, First Baptist Church of Trenton; Danna Tucker, Gilchrist County Schools Food Services; Rosemary McDaniel; Marion Poitevint; Mickey King; David Gilliam; Glenn Biggerstaff; Ray Rauscher; Steve Gladin; Chandler Ash, SWAT – Students Working Against Tobacco; and Tracy DeCubellis, Tobacco Free Partnership of Gilchrist.

Call to Order

Chairman Sharon A. Langford called the meeting to order at 2:01 p.m.

Pastor Keith McConnell, First Baptist Church of Trenton, delivered the invocation and Commissioner D. Ray Harrison, Jr., led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator, presented the following **Agenda Change**:

1. Addition: **General Government**; Respondents for serving on the Economic Advisory Committee

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to approve the Agenda as presented, with noted change. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting February 21, 2013
 Regular Meeting March 04, 2013

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the Consent Agenda, as presented. Motion carried unanimously.

Constitutional Officers

Sheriff Bobby Shultz thanked County Administrator Bobby Crosby, Emergency Management Director David Peaton, and Road Department Superintendent Billy Cannon, as well as the County Commission, for a job well done in assisting him and the Sheriff's Department.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- SW 86th Way: Mr. Crosby discussed the issue of the use of SW 86th Way, at Hart Springs, during flood season. He stated that this road runs through the park entrance at Hart Springs going around behind the existing campground.

Residents along this road requested for the gate to be left opened for their use during flooding; leaving the gate open during flood season could be cause for concern.

Mr. Crosby stated that at times, this road is in worse shape than the one that they would normally travel.

Mitchell Gentry, Hart Springs Manager and Road Department Superintendent Billy Cannon explained the situations that they have experienced with residents, in regards to SW 86th Way, during flood season.

Mr. Cannon requested that the Board consider allowing Mr. Crosby and Mr. Gentry to be in charge of determining when access will be given to SW 86th Way, through Hart Springs Park, during flood season; this would help him out with the determination of road conditions during flood season. Discussion took place.

The Board agreed that Hart Springs Manger Mitchell Gentry and County Administrator Bobby Crosby will be responsible for determining when access will be given to SW 86th Way, through Hart Springs, during flood season.

Time Certain

- **2:15 p.m.** Danna Tucker; Gilchrist County Schools Food Services: Ms. Danna Tucker, Food Service Manager, for Gilchrist County Schools, addressed the Board and requested the use of County Community Buildings again this year for the Summer Food Programs which will provide lunches to students. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve the request by the Gilchrist County Schools Food Service Programs, for the use of County Community Buildings again this summer; same conditions as last year and to be aware of any unforeseen scheduling conflicts that may arise, for County use. Motion carried unanimously.

County Administrator's Report continues...

Road Department

- NW/NE 112th Place: Mr. Crosby presented a citizens request for a speed limit of 30 mph to be on NW/NE 112th Place (NW 5th Avenue to NE 2nd Way). Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve the request to post the speed limit of 30 mph on NW/NE 112th Place (NW 5th Avenue to NE 2nd Way); and directed the County Attorney to prepare an ordinance for advertisement on speed limit request. Motion carried unanimously.

Code Enforcement

- Monthly Report: Mr. Crosby presented, for the Board's information, the Monthly Code Enforcement Report as submitted by Ms. Diane Rondolet, Code Enforcement Official.

Parks/Recreation

- Hart Springs Feasibility Study: Mr. Crosby presented, for the Board's approval and Chairman's signature, the Professional Engineering Services Agreement with Causseaux, Hewett & Walpole, Inc., for the Hart Springs RV Camp Ground Site Feasibility Study; the agreement has been reviewed by the County Attorney. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner D. Ray Harrison, Jr., to approve the CHW Agreement for the Feasibility Study at the Hart Springs Camp Ground Site; and to allow the Chairman to sign. Motion carried unanimously.

SHIP

- Emergency SHIP Funding for Mildred Beach: Ms. Charlotte Pedersen, SHIP Administrator, presented a request for Emergency SHIP Funding, for rehab (roof work), in the amount of \$5,000.00, for Ms. Mildred Beach.

It is the recommendation of the Loan Review Committee to approve this request. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the SHIP Loan for Mildred Beach, in the amount of \$5,000.00, as recommended by the SHIP Loan Review Committee. Motion carried unanimously.

General Government

- **Bids for Re-roof on Chamber Building:** Mr. Crosby presented the following bids that were received for the Roof Repair of the Chamber of Commerce Building; and is recommending Curry Roofing of Citrus County, Inc., in the amount of \$6,435.00. Discussion took place.

Curry's Roofing	\$6,435.00
Mac Johnson Roofing	\$7,520.00
Tri County Roofing & Repair	\$9,425.00

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the bid, in the amount of \$6,435.00, received from Curry Roofing of Citrus County, Inc., for the Roof Repair on the Chamber of Commerce Building. Motion carried unanimously.

County Administrator's Agenda Change

General Government

- **Economic Advisory Committee:** Mr. Crosby presented the list of respondents (10 persons) interested in serving on the Economic Advisory Committee. They are as follows: Trisha Stalvey, Jean Sails, Richard Esseck, Cindy Long, Gary C. Miller, David Biddle, Susan P. Owens, Charlie Perez, Tommy Langford and Brad Smith. Mr. Crosby asked the Board for direction on how to proceed with interviewing those interested in serving on the EAC.

Four (4) additional members will need to be selected which will complete the committee made up of nine (9) members.

Those currently serving are Lowell Chesborough, Dan Cavanah, Diane Clifton, Kyle Stone and Buddy Vickers. Discussion took place.

The Board agreed for each Commissioner to submit 2–3 questions by April 3rd to the County Administrator, by email, which he will in turn compile and forward to the ten (10) citizens that are interested in serving on the Economic Advisory Committee; and candidates will be required to have their responses back to the County Administrator by April 10th. Selection of the four (4) new members will take place at the next Board meeting on April 15, 2013.

Attorney's Report

Mr. David M. Lang, Jr., County Attorney, presented the following documents, and/or addressed the following issues:

Resolution No.2013-11: Mr. Lang presented Resolution 2013-11, concerning the sale of flavored tobacco products, for the Boards' consideration. He read the short title as follows:

RESOLUTION 2013-11

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, URGING TOBACCO RETAILERS TO CONSIDER THE CESSATION OF THE SALE AND MARKETING OF FLAVORED TOBACCO PRODUCTS DUE TO YOUTH APPEAL AND NEGATIVE HEALTH IMPACTS IN GILCHRIST COUNTY; PROVIDING AN EFFECTIVE DATE

Ms. Tracy DeCubellis, Tobacco Prevention Specialist and Chandler Ash, Students Working Against Tobacco (SWAT), addressed the Board asking them to approve this resolution in which they are strongly in support of. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2013-11. Motion carried 4-1, Commissioner Kenrick Thomas voted NO.

Letter to Mr. Tommy Langford: Mr. Lang provided, for the Boards' information, a copy of the letter sent to Mr. Tommy Langford regarding serving as Director on North Florida Broadband Authority.

Letter to Richelle M. Sucara: Mr. Lang provided, for the Boards' information, a copy of the letter sent to Richelle M. Sucara, Manager of NFBA, formally notifying the North Florida Broadband Authority that Gilchrist County is withdrawing as a member.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

Budget Recap; Period Ending March 25, 2013: Mr. Newton presented, for the Boards' information, a Budget Recap, for Period Ending March 25, 2013.

2013 – 2014 Budget Discussion: Ms. Jacki Johnson, Finance Director, stated that a meeting with the Department Heads will take place on April 18th to provide guidelines on preparation of budgets, for FY 13/14.

Discussion took place on the guidelines for the preparation of the budget for FY 13/14.

Data Backup: Mr. Newton updated the Board on the new internet connection at the Courthouse; this was to backup data faster. Mr. Stan Ramsey, IT Tech, informed him that our data backups are completely up to date.

Completed Documents: Mr. Newton addressed the issue of contracts, grants, etc., that are being presented for the Boards' approval and signatures of authorized persons are not being completely filled out; this could allow for fraud to take place. Discussion took place.

The Board directed the Clerk to send out an email to all departments requesting that ALL documents are to be *COMPLETELY* filled out prior to sending for approval/signatures.

Commissioners Reports

Commissioner Kenrick Thomas requested that the County Administrator obtain a cost to fence the lakeside at Waters Lake Park.

Commissioner Sharon A. Langford commended the EMS, Fire and Sheriff's Department for a great job on the *Prom Promise* exercise.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn

With there being no further business... a *Motion was made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to adjourn. Motion carried unanimously.* Chairman Langford adjourned the meeting at **3:20 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Approved:

Todd Newton, Clerk of Court

Sharon A. Langford, Chairman