

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD JULY 1, 2013

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, July 1, 2013**, at **2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford, Chairman</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Vice Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David Lang, County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; John Ayers, Gilchrist County Journal; Diane Rondolet, Code Enforcement Officer; David Peaton, Director of Emergency Management; Mitch Harrell, Fire Chief; Sheriff Bobby Shultz, GCSO; Pastor Chris Ruggles, New Beginning Baptist Church; Pat Watson, Executive Director, GC Chamber of Commerce; Lindsey Lander, Attorney; David Gilliam; Ray & Jane Rauscher; Marion Poitevint; Richard & Leslie Esseck; Steve Minnis & Ann Shortelle, SRWMD; and Steve Gladin.

Call to Order

Chairman Sharon A. Langford called the meeting to order at 2:00 p.m. Pastor Chris Ruggles, New Beginning Baptist Church, delivered the invocation and Chairman Langford, led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator, presented the following agenda changes:

1. Addition: **Fire**; Interlocal Agreement
2. Addition: **General Government**; Meridian News Release

Mr. Todd Newton, Clerk of Court, presented the following agenda change:

1. Addition: Bid results for Ambulance Loan

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the Agenda, as presented, with noted change. Motion carried unanimously.

Consent Agenda

Approval of Bills

On file in Clerk's Office June 2013

Property Acquisition

Property Appraisers Office (Mapping Department)
Dell Power Edge Sever T320; Vendor ACS
ID# 335; Manufacturer Dell; Model #T30; Serial #6G55FX1

Request for Payment Approval

Gilchrist County Journal \$18,708.50
Invoice #47023, 6/7/2013; Publication of the Gilchrist County Delinquent Tax List 2012
(published May 9, 16, and 23, 2013)

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve the Consent Agenda, as presented. Motion carried unanimously.

Constitutional Officers

- Gilchrist County Sheriff Robert Schultz: Sheriff Schultz addressed the Board and explained the reason for the increase in the number of inmates being held not only in our facility but in Levy and Dixie County facilities as well. He stated that he has instituted a **ZERO TOLERANCE ON NARCARTICS** policy and the only way he knows how to battle drugs is to put them in jail to get there attention, as well as that for burglaries. Sheriff Schultz thanked the Commission for their support. The Board commended the Sheriff on a job well done and to keep up the good work.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Code Enforcement

- Monthly Report: Mr. Crosby presented, for the Boards' information, the Monthly Code Enforcement Report, as submitted by Ms. Diane Rondolet, Code Enforcement Officer.

Emergency Management

- Travel Request: Mr. Crosby presented a request from EM Director David Peaton, asking to be authorized to travel/attend the 2nd Annual Rural County Summit School Safety and Emergency Preparedness Event being held on July 9-10, 2013. This event is being held at the Florida Public Safety Institute in Havana, Florida. The cost will be approximately \$99.00, plus per diem; no charge for the event.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve travel request for EM Director, David Peaton, as presented. Motion carried unanimously.

- Computer Disposition Request: Mr. Crosby presented a *Property Disposition Request* for a Dell Computer, ID#2635, Optiplex, \$1,208.00; Justification: Computer is nine years old, it is obsolete and not in use (the IT department is unable to use it for any purpose).

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve Disposition Request, as presented. Motion carried unanimously.

Parks & Recreation

- Review of the Hart Springs Conceptual Plan: Mr. Crosby presented the Hart Springs Historic RV Park Conceptual Plan as prepared by CHW, Inc., for the Boards' review and consideration. The Conceptual Plan consisted of a General Layout, Utilities, Cost Estimate, Grant Review, Financial Feasibility and Next Steps.

Mr. Crosby stated that the Cost Estimate reflected the amount of \$332,105.00, which accommodates 33 recreational vehicles, including Hollywood Drives, Sanitary Sewer Main Line & Laterals, Sanitary Sewer Connections x 33, Watermain Main Line & Laterals, Water Main Connections x 33, Electrical Primary & Secondary Main Lines, Electrical Panel/50 amp Services x 33, Contingency, Design, and Contractor OH&P. Discussion took place.

Mr. Crosby stated that Staff feels like there is an adequate amount of this work that we could do ourselves 'in-house'. If it is something that we would want to move forward with it could be considered during the budget process. **No Board Action taken at this time.**

Community Development

- Approval of Fireworks Permit: Mr. Crosby presented a request from Ginnie Springs for a Fireworks Permit for a show on July 6th. He recommended the Board approve request based on two (2) conditions; 1) that a letter holding the County harmless be submitted and 2) and that a certain size ad has to be ran in the newspaper (ad was to run in this weeks paper). Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by John Thomas, to approve Fireworks Permit for Ginnie Springs, subject to conditions being met. Motion carried unanimously.

2:15 p.m. Time Certain

- Ann Shortelle, Executive Director, SRWMD: Ms. Ann Shortelle, Executive Director SRWMD, informed the Board of the Minimum Flows & Levels for the lower Santa Fe River and Ichetucknee Springs; she also gave a presentation on the recovery and

prevention strategies that the District is working on. Ms. Shortelle also had the **PILT** to present to the Board

The Board accepted the Payment in Lieu of Taxes, in the amount of \$44,392.72, from SRWMD.

County Administrator's Report continues...

General Government

- Lawn Maintenance Agreement: Mr. Crosby presented the Lawn Maintenance Agreement, a six (6) month contract with Watson Lawn Maintenance and option to continue for another six (6) months; and requested permission for Chairperson to sign.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the six (6) month contract with Watson Lawn Maintenance and option to continue for another six (6) months; and to allow the Chairman o sign. Motion carried unanimously.

- Construct Co. Invoice: Mr. Crosby presented, for approval of payment, invoice # SL-3, in the amount of \$55,785.00, for Shingle Landing project, to Construct Co.

Motion made by Commissioner D. Ray Harrison, Jr. seconded by Commissioner Todd Gray, to approve payment request, invoice #SL-3, from Construct Co., in the amount of \$55,785.00, for the Shingle Landing Boat Ramp Project. Motion carried unanimously.

- Red Brick Home: Mr. Crosby presented a Notice of Sale, for red brick home located East of SHIP office adjoining County property. Discussion took place.

The Board **requested** that Mr. Crosby check on the cost of an appraisal and bring it back for further discussion, on the red brick home beside the SHIP Office.

- Economic Advisory Council: Mr. Crosby presented, for the Boards' approval, the request for the members of the Economic Advisory Council to be allowed to attend "Boot Camp". Costs will be approximately \$100.00 for hotel costs plus Per Diem, for four (4). No charge for the event. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by D. Ray Harrison, Jr., to approve the request to allow the members of the Economic Advisory Committee to attend 'Boot Camp' as presented. Motion carried unanimously.

Agenda Change; Fire

- Interlocal Agreement: Mr. Crosby presented an Interlocal Agreement for Mutual Assistance (Fire) with the City of Chiefland and for the Chairman to be allowed to sign. Chief Harrell and Mr. Lang have reviewed and approve. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve the Interlocal Agreement for Mutual Assistance (Fire) with the City of Chiefland and to allow the Chairman to sign. Motion carried unanimously.

Agenda Change; General Government

- Meridian News Release: Mr. Crosby presented a news release from Meridian regarding a Letter of Intent. Discussion took place.

The Board directed Mr. Crosby to request Meridian to come to next meeting to discuss possible changes.

FYI

- Library Grant and Agricultural Grant: Mr. Crosby informed the Board that neither the Library Construction Grant nor the Agricultural Grant was funded this year.

2:45 p.m. Time Certain

- Ordinance 2013-04, Speed Limit Change: Mr. Lang presented Ordinance 2013-04, Speed Limit Change and read the short title as follows, for the record:

ORDINANCE 2013-04

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA ESTABLISHING A 30-MILE-PER-HOUR SPEED LIMIT ON SOUTHWEST 80TH STREET WEST FROM COUNTY ROAD NUMBER 307 TO SOUTHWEST 83RD TERRACE; CORRECTING A SCRIVENOR'S ERROR FOUND IN THE CODE OF ORDINANCES AT SECTION 82-2 (c)(14); AND DELETING DUPLICATIONS AND ERRONEOUS REFERENCE FOUND IN SECTION 82-2 (e)(2) and (f)(7) THEREOF AND AUTHORIZING THE CODIFIER TO RE-NUMBER THE SAME; MAKING FINDINGS; PROVIDING PENALTY FOR VIOLATION; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.

Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve Ordinance 2013-04. Motion carried unanimously.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

FY 2013-2014 Proposed Budget: Ms. Jacki Johnson distributed the proposed budget (gray book) for FY2013-2014, for the Boards' review. She also had additional handouts reflecting changes made since the publication of the "gray" book.

Mr. Newton informed the Board of other items that have not been included, at this time, such as health insurance or general liability. A proposed 6% increase for workers comp is included but the true numbers have not actually been received yet. These factors are to be considered. Discussion took place. No board action needed at this time.

Scheduling of Budget Workshops: Mr. Newton informed the Board that budget workshops need to be scheduled. Discussion took place.

The Board selected to schedule Budget Workshops for July 9th, July 18th, and July 23rd all beginning at 1:00 p.m. Scheduling of Constitutional Officers, Other Agencies and Department Heads will be determined.

Mr. Newton recommends a date change for the first meeting of the month in September due to the fact that the 2nd is a County holiday. Discussion took place.

The Board agreed to set the meetings in September as follows:

First meeting of the month will be set for September 9th at 4:00 p.m. with the *TENTATIVE* Budget Hearing scheduled for 5:15 p.m.

Mid-month meeting will be set for September 23rd at 4:00 p.m. with the *FINAL* Budget Hearing set for 5:15 p.m.

Court Cost Quarterly Summary: Mr. Newton presented for the Boards' information, the Office of Clerk of the Circuit Court Gilchrist County / 318.18 Assessment of Additional Court Cost Quarterly Summary.

Request for Letter of Support: Mr. Newton presented a request for a *Letter of Support* from the Suwannee River Economic Council, Inc., for Housing Presentation Grant Cycle.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to approve the request for a Letter of Support from the SREC, Inc., and to allow the Chairman to sign. Motion carried unanimously.

BIS Digital Support Agreement: Mr. Newton presented, for the Boards' approval and Chairman's signature, the BIS Digital Support Agreement, in the amount of \$1,050.00, annual contract term 8/16/13 – 8/15/2014. This agreement is for digital support of the recording system in the boardroom. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to approve the BIS Digital Support Agreement, in the amount of \$1,050.00 and to allow the Chairman to sign. Motion carried unanimously.

Request for Reimbursement: Mr. Newton presented a request from the Tax Collector for reimbursement of advertising fees, in the amount of \$217.00, for Delinquent Tangible Personal Property.

Motion made by Commissioner Todd Gray, seconded by Commissioner D. Ray Harrison, Jr., to approve reimbursement request from Tax Collector, as presented. Motion carried unanimously.

Tax Collector's Assessed Value Certificate List and Correction Registers: Mr. Newton presented the County Held Assessed Value Certificate List, in the amount of \$25,026.45, for the Boards' approval.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the County Held Assessed Value Certificate List, in the amount of \$25,026.45, as submitted by the Tax Collector. Motion carried unanimously.

Mr. Newton presented the Correction Register for Real Estate Property, in the amount of \$14,931.42, for the Boards' approval.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, to approve the Correction Register for Real Estate Property, in the amount of \$14,931.42. Motion carried unanimously.

Mr. Newton presented the Correction Register for Personal Property, in the amount of \$1,613.55, for the Boards' approval.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to approve the Correction Register for Personal Property, in the amount of \$1,613.55. Motion carried unanimously.

Pension Payments: Mr. Newton addressed the issue of discontinuing pension payments; 5 people @ \$15.00 per month, due to the concern of the Auditors finding. Discussion took place.

The Board requested that the Clerk look in to Pension Payment issues.

Agenda Change – Bid Results for Ambulance Loan: Mr. Newton presented the bid results obtained for the ambulance loan, as follows:

Ameris Bank	2.25% Fixed 3 years
Capital City Bank	2.28% Fixed 3 years
Drummond Community Bank	NO Bid
Lafayette State Bank	3.96% Fixed 3 years

Staff recommends Ameris Bank at 2.25%, Fixed, for 3 years, on ambulance loan.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve Ameris Bank, at 2.25%, Fixed for 3 years, on ambulance loan. Motion carried unanimously.

Commissioners Reports: None noted.

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn: With there being no further business... a *Motion was made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to adjourn. Motion carried unanimously.* Chairman Langford adjourned the meeting at **3:45 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Todd Newton, Clerk of Court

Approved:

Sharon A. Langford, Chairman