

**MINUTES OF A BUDGET WORKSHOP OF THE GILCHRIST COUNTY
BOARD OF COUNTY COMMISSIONERS HELD JULY 30, 2013**

The Gilchrist County Board of County Commissioners, in and for Gilchrist County Florida, convened in a **Budget Workshop** on **Tuesday, July 30, 2013 at 9:00 a.m.** in the Board of County Commissioners Meeting Room located at 210 South Main Street, Trenton, Florida, with the following member's present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr.</i>
<i>District III</i>	<i>Commissioner Todd Gray</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Director of Finance; Patty McCagh, Deputy Clerk/Board Secretary; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; David Lang, County Attorney; David Peaton, Director of Emergency Management; Charlotte Pedersen, SHIP Administrator; Mitchell Gentry, Hart Springs Manager; and Matt Pearson, SREC, Inc., SHIP Administrator.

Call to Order

Chairman Sharon A. Langford called the Budget Workshop to order at 9:02 a.m.

Budget Workshop

The purpose of this workshop was to discuss the following:

- TRIM Compliance – Tentative Millage Rates for 2014
- Other Budget Items

All recommendations will be considered during the budgeting process and changes will be presented at future workshops, for the Boards' information.

Emergency SHIP Issue

Mr. Bobby Crosby, County Administrator, addressed the need for an emergency presentation for approval of a SHIP Subordination. Ms. Charlotte Pedersen, SHIP Administrator presented a *Good Faith Estimate* for a subordination of SHIP Loan for recipient Heather Sallot Haynes. She stated that this is a refinance for the home not a consolidation of debt. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the SHIP Subordination as presented for Heather Sallot Haynes.

Motion carried unanimously.

Emergency Management

Discussion continued on E911, E911 Addressing and CodeRed from the July 23, 2013 budget workshop.

All recommendations will be considered during the budgeting process.

SHIP Administration

Mr. Crosby addressed the issue of SHIP Administration requesting the Board to consider Suwannee River Economic Council, Inc. to act as the County's SHIP Administrator. Mr. Matt Pearson, SREC, Inc., SHIP Administrator, addressed the Board and explain the duties and responsibilities they utilize as a SHIP Administrator. Discussion took place.

The Board agreed and requested that Mr. Pearson present to the SREC Board the interest Gilchrist County has in obtaining their SHIP Administration services and if they would be interested in taking us on. Mr. Pearson is to bring back a confirmation if SREC should be interested.

Hart Springs

Mr. Mitchell Gentry, Hart Springs Manager, addressed several items he is requesting to be considered as part of his budget for FY 13/14. These items included Handicap Ramp/Handrails, Mower, and Dock. Discussion took place.

All recommendations will be considered during the budgeting process.

Budget Recap

Ms. Jacki Jonson, Director of Finance, presented a FY2013-2013 Budget Recap, with \$349,212 in General Fund Reserve, as of today.

Ms. Johnson also presented the changes made after the July 23, 2013 workshop; they are as follows:

Fund 001	Decrease Clerk's Position	<\$52,365>
Fund 001	Increase Corrections Medical	\$25,000
Fund 001	Decrease Sheriff 3% Raise	<\$69,766>
Fund 001	Decrease EM Grant	<\$10,000>
TOTAL	CHANGE IN GENERAL FUND	<\$107,131>

Other Budget Items

Mr. Crosby presented a request to purchase a lawn mower for the Road Department and they would maintain their own facility by utilizing the inmate crew. Mr. Crosby stated that

he would bring back costs at the August 5th meeting. Discussion took place.

All recommendations will be considered during the budgeting process.

TRIM Compliance

Mr. Todd Newton, Clerk, addressed the issue of what number is to be used for the TRIM Notices so it can be provided to the Property Appraiser. He presented several options for the Boards consideration. Discussion took place.

Motion made by Commissioner Kenrick Thomas seconded by Commissioner Todd Gray to approve using 8.2695 mills for budgeting preparation and the Roll Back Rate of 8.4576 mills for TRIM Notices. Motion carried unanimously.

Mr. Newton also requested the Boards' decision for the numbers to be used for the Compliance. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve using 1.0996 mills for EMS – MSTU for TRIM Notices. Motion carried unanimously.

Other Items

Mr. Newton also presented a recap on the Emergency/Disaster Relief – 2510, Otter Springs – 7220, and Parks 7 Recreation – 7210.

Florida Blue Rate Increase

Mr. Newton presented the Florida Blue Rate Increase and Contingency Premium Option. Discussion took place.

Mr. Newton will bring back numbers to be considered for budgeting purposes.

Raises

Mr. Newton addressed the issue of whether or not the Board wants to consider raises this year. Discussion took place.

The Board requested that numbers be brought back with a comparison in raises whether a \$600 or a 2%.

Budget Workshop

The Board agreed to set a Budget Workshop on Monday, August 19, 2013 at 2:00 p.m.

County Administrator's Salary

Chairman, Commissioner Sharon A. Langford addressed the issue of the County Administrator's overdue evaluation and consideration of a pay increase. She recommended \$5-10,000. His current salary is at \$75,000. Discussion took place.

It was the Boards' decision to include an increase of \$10,000 for the County Administrator's salary during the budgeting process and those numbers will be considered as part of the final budget process.

Adjourn

With no further business/discussion, a **motion was made by Commissioner John Thomas, seconded by Commissioner D. Ray Harrison, Jr., to adjourn. Motion carried unanimously at 12:09 p.m.**

Gilchrist County
Board of County Commissioners

Sharon A. Langford, Chairman

Attest:

Todd Newton, Clerk of Court

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