

MINUTES OF A REGULAR MEETING OF THE GILCHRIST COUNTY BOARD OF COUNTY COMMISSIONERS HELD AUGUST 5, 2013

The Gilchrist County Board of County Commissioners, in and for Gilchrist County, Florida, convened in a **Regular Meeting** on **Monday, August 5, 2013**, at **2:00 p.m.**, in the Board of County Commissioners Meeting Facility, located at 210 South Main Street, Trenton, Florida, with the following members' present to-wit:

<i>District I</i>	<i>Commissioner Sharon A. Langford, Chairman</i>
<i>District II</i>	<i>Commissioner D. Ray Harrison, Jr., Vice Chairman</i>
<i>District III</i>	<i>Commissioner Todd Gray</i>
<i>District IV</i>	<i>Commissioner John Rance Thomas</i>
<i>District V</i>	<i>Commissioner Kenrick Thomas</i>

Others in Attendance

Todd Newton, Clerk of Court; Jacki Johnson, Finance Director; Patty McCagh, Board Secretary/Deputy Clerk; David M. Lang, Jr., County Attorney; Bobby Crosby, County Administrator; Terri Hilliard, Administrative Assistant; John Ayers, Gilchrist County Journal; Diane Rondolet, Code Enforcement Officer; David Peaton, Director of Emergency Management; Mitch Harrell, Fire Chief; Billy Cannon, Road Department Superintendent; Lt. Edwin Jenkins, GCSO; Lindsey Lander, Attorney; Pat Watson, GC Chamber of Commerce; Richard & Leslie Esseck; Dan Cavanah and Dave Johns, ForVets; Rosemary McDaniel; Wesley Asbell and Barbara Locke, Gilchrist County Health Department; Marion Pointevint; Pastor Everett Heaton, Trenton Church of Christ; and Steve Gladin.

Call to Order

Chairman Sharon A. Langford called the meeting to order at 2:00 p.m. Pastor Everett Heaton, Trenton Church of Christ, delivered the invocation and Chairman Sharon A. Langford, led the pledge of allegiance.

Agenda

Mr. Bobby Crosby, County Administrator, presented the following agenda changes:

1. Addition: **EMS**; Discuss restructure of EOC
2. Addition: **Parks & Recreation**; Approval for Shingle Landing Invoice

Mr. Todd Newton, Clerk of Court, presented the following agenda change:

1. Addition: Health Insurance Updates

Mr. David Lang, County Attorney, presented the following agenda change:

1. Boating Restrictions on Suwannee River

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the Agenda, as presented, with noted change. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Regular Meeting June 17, 2013
 Regular Meeting July 1, 2013

Approval of Bills

On File in Clerks Office July 2013

Requests for Payment Approval

Dixie County Sheriff's Office
 Inmate Housing June 2013 \$12,432.00

Eager Contracting
 Hart Springs Park & Handicapped Rails \$6,922.50

Disposition Requests

Gilchrist County Health Department

ID # 02474 Model # Gray Putty Color Desk

Transfer to County for use or disposal – No longer use this furniture and are out of space to store it. It is slightly damaged.

Road Department

ID # 2959, Systemax, Core 2 Duo E4300, SY6461003628, \$1,499.00

Use for parts by Stan – No longer in Road Dept. possession. Not usable.

Solid Waste

ID #2884, 10X12, Storage Shed, \$1,800.00

Damaged – not worth fixing

ID # 2860, Waste Equipment, 30yd OT, 1714074, \$3,100.00

Remove from asset/inventory list – Duplicated asset/inventory item (2937)

ID #2280, Prodeva, C-60-40, Electric picking station, \$15,163.00

Auction or scrap – No longer used

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the Consent Agenda, as presented. Motion carried unanimously.

County Administrator's Report

Mr. Bobby Crosby, County Administrator, presented the following documents, and/or addressed the following issues:

Road Department

- Resolution 2013-20: Mr. Crosby presented Resolution 2013-20, for the Boards' approval, which will be attached to the FDOT SCRAP Agreement, for SE 90th Avenue. He read the short title as follows, for the record:

RESOLUTION 2013-20

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA, AUTHORIZING THE COUNTY TO ENTER INTO THE SMALL COUNTY ROAD ASSISTANCE PROGRAM OF THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION FOR FUNDS FOR THE RESURFACING OR RECONSTRUCTION OF SE 90TH AVENUE FROM SE 110TH STREET TO NORTH OF SR 26; AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE SUCH AGREEMENT; PROVIDING AN IMMEDIATE EFFECTIVE DATE.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2013-20. Motion carried unanimously.

- FDOT SCRAP Agreement SE 90th Avenue: Mr. Crosby presented, for the Boards' approval and Chairman's signature, the agreement with FDOT on the Small County Road Assistance Program, Resurfacing or Reconstruction of SE 90th Avenue, from SE 110th St to North of SR 26; Financial Project ID: 431630-1-58-01, in the amount of \$885,631.00

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve the SCRAP Agreement with FDOT for SE 90th Avenue. Motion carried unanimously.

- Speed Limit Request on NE 2nd Way: Mr. Crosby presented a request for a 30 MPH speed limit sign on NE 2nd Way. Mr. Billy Cannon, Road Department Superintendent, recommended a 45 mph and stated that NE 2nd Way meets the criteria for the conditions of this road. Discussion took place.

The Board directed Mr. Cannon to go out and evaluate the area again and bring back a recommendation on speed limit and sign placement on NE 2nd Way.

2:15 p.m. Time Certain

- Ordinance 2013-05: Mr. David Lang, County Attorney, presented Ordinance 2013-05, regarding a speed limit update on SW 80th Way. He read the short title as follows:

ORDINANCE NO. 2013-05

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA ESTABLISHING A 30-MILE-PER-HOUR SPEED LIMIT ON SOUTHWEST 80TH WAY FROM COUNTY ROAD 344 NORTH TO SOUTHWEST 86TH WAY; MAKING FINDINGS; PROVIDING PENALTY FOR VIOLATION; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.

Discussion took place.

Motion made by Commissioner Todd Gray, seconded Commissioner Kenrick Thomas, to approve Ordinance 2013-05. Motion carried unanimously.

County Administrator's Report continues...

- Speed Limit Request on SW 100th Street: Mr. Crosby presented a request made by Mr. Jimmy Meyers, asking to have a 30 mph speed limit sign posted on SW 100th Street, as well as 'Blind Driveway' signs. Mr. Cannon, Road Department Superintendent, addressed the Board and stated that he has visited the area in question and found that there are 'blind driveway' signs posted from a while ago and found that a 30 mph speed limit would be sufficient for this area. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the request for a 30 mph speed limit to be posted on SW 100th Street and directed the County Attorney to draft ordinance. Motion carried unanimously.

- Striping CR 341: Mr. Crosby presented a quote from Jenkins Painting on striping CR 341 from SR 26 to CR 342, in the amount of \$8,500.00. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve quote from Jenkins Painting for striping CR 341 from SR 26 to CR 342, at approximate cost of \$8,500.00. Motion carried unanimously.

- Road Closure: Mr. Crosby presented the application made by Andrew Vickers, resident on SE 78th Place, for a Road Closure, on SE 78th Place. This is a public access road but not a County maintained road. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to DENY the application for the Road Closure Request on SE 78th Place. Motion carried unanimously.

2:30 p.m. Time Certain

- Barbara Locke, Gilchrist County Health Department: Ms. Barbara Locke addressed the Board and introduced herself as the *acting* Health Department Administrator for Dixie and Gilchrist Counties. Discussion took place.

County Administrator's Report continues...

Emergency Management

- CodeRed Services Agreement: Mr. Crosby requested the Boards' approval on the Agreement between City of Jacksonville and Gilchrist County for CodeRed Services. EM Director David Peaton, pointed out that the effective date on the agreement presented reflected July 27, 2013, which should actually be August 5, 2013. He has brought this to the attention of the City of Jacksonville as well. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Kenrick Thomas, to approve the CodeRed Services agreement between City of Jacksonville and Gilchrist County for CodeRed Services. Motion carried

Code Enforcement

- Monthly Report: Mr. Crosby presented, for the Boards' information, the Monthly Code Enforcement Report as submitted by Ms. Diane Rondolet, Code Enforcement Officer.

Library

- Mattucci's Resignation: Mr. Crosby presented the *Letter of Resignation* of Ms. Wilma Mattucci, Library Manager effective September 30, 2013.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to accept the Letter of Resignation from Ms. Wilma Mattucci, Library Manager, effective September 30, 20123. Motion carried unanimously.

Animal Control

- Monthly Report: Mr. Crosby presented, for the Boards' information, the Animal Control Monthly Report, as submitted by Ms. Ericka Hudson, Animal Control Officer.

EMS

- Resolution 2013-19, EMS Grant: Mr. Crosby presented Resolution 2013-19, for certification of EMS grant funds. He read the short title as follows:

RESOLUTION 2013-19

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA; CERTIFYING THAT CERTAIN GRANT FUNDS WILL BE USED TO IMPROVE AND EXPAND THE COUNTY PRE-HOSPITAL EMS SYSTEM AND WILL NOT BE USED TO SUPPLANT CURRENT LEVELS OF EMS EXPENDITURES; AND ESTABLISHING AN EFFECTIVE DATE.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to approve Resolution 2013-19, and to allow the Chairman to sign. Motion carried unanimously.

- EMS Grant Application: Mr. Crosby presented for the Boards' approval, the EMS Grant Application, in the amount of \$1,180.00.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve the EMS Grant Application, in the amount of \$1,180.00. Motion carried unanimously.

Fire

- Request for Purchase of Thermal Imager: Mr. Crosby presented a request to purchase a thermal imager from Hallmark, in the amount of \$8,118.97; Hallmark is a single source supplier. Chief Harrell explained the function/use of a Thermal Imager. Discussion took place.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to approve the request for the purchase of a Thermal Imager from Hallmark, in the amount of \$8,118.97, as sole source supplier. Motion carried unanimously.

General Government

- Structural Estimate for BOCC Meeting Room: Mr. Crosby presented a suggestion from Southard Engineering, Inc., for the structural design, repair/replacement, on the porch of the Board Chambers. Mr. Southard gave two options ranging from \$1,500.00 - \$2,500.00. Commissioner Gray gave his opinion as a contractor. Discussion took place.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve Southard Engineering, Inc., to provide plans for the structural design on the repair/replacement of the porch on the Board Chambers, for \$2,500.00 or less. Motion carried unanimously.

- Suwannee River Economic Council, Inc.: Mr. Crosby presented a request for funding (a donation), in the amount of \$1,234.64, from SREC, Inc., for the C1 Program which provides a balanced hot meal to seniors and enables them to interact with other seniors in their community. SREC respectfully request that consideration be given to provide needed funds for the C1 program in Gilchrist County.

The total cost for a meal is currently \$6.71. This includes expense of meal, preparation and delivery to clients at meal sites. In order to continue serving meals to seniors at the current level, SREC needs additional funding of \$617.32 per month. This would be a total of \$1,234.64 for August and September 2013.

Mr. Crosby stated that SREC is also requesting funding for the next county fiscal year (October 2013 – September 2014) which would be \$617.32 x 12 months = \$7,406.40. Discussion took place.

The Board agreed to consider the additional request for \$7,406.40 during the budget process; and to direct the County Administrator to invite Ms. Frances Terry, Executive Director for SREC, Inc., to come to a future meeting for discussion.

Motion made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner Todd Gray, to approve the request from SREC, Inc., in the amount of \$1,234.64, to be funded out of General Fund Reserve, for the C1 Program (Meal Service for Seniors) and to address the additional request during budget discussion. Motion carried unanimously.

- Neighborhood Revitalization Review: Mr. Crosby presented the Neighborhood Revitalization Review, for CDBG Grant, for the Boards' approval. Discussion took place.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner John Thomas, to approve the Neighborhood Revitalization Review for CDBG Grant Application. Motion carried unanimously.

- CDBG On-Site Monitoring Report: Mr. Crosby presented, for the Boards' information, an update on the CDBG On-Site Monitoring Report, as of June 12, 2013.

FYI

- Florida Boating Improvement Program Grants: Mr. Crosby updated the Board on the status of the Florida Boating Improvement Program Grants. The *engineering* for the Santa Fe River Boat Ramp project was approved for funding with the Rock Bluff Park/Boat Ramp project scoring high enough for funding, however, no funds available at this time.

County Administrator's Agenda Changes

EMS

- Restructure of EOC Management: Mr. Crosby presented the request for the Board to consider a restructure for the EMS, EM and Fire Departments. He stated that it is his opinion that these departments would perform more efficiently under the direction of one Chief. That position would be Emergency Operations Chief.

Mr. Crosby stated that Fire Chief Mitch Harrell was appointed as the interim EMS Chief. He is a Paramedic and Certified Fire Officer and has 31 years of experience in Fire and Emergency Medical Response, 17 of which have been in management level positions. He stated that with Chief Harrell's experience with Fire & Emergency Response, that he could effectively run these departments.

Mr. Crosby requested the Boards' approval to move forward with this restructure. He stated several times that this restructure is NOT due to the reflection of anyone's performance. Discussion took place.

Both Chief Harrell and EM Director David Peaton are comfortable with this proposed restructure.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner Todd Gray, to approve the restructure/consolidation of Fire, EM and EMS departments under one direction, Mitch Harrell, Emergency Operations Chief ; effective as of August 5, 2013. Motion carried 4-0; Commissioner Harrison had stepped out momentarily.

Parks & Recreation

- Request for Payment Approval: Mr. Crosby presented the request for payment approval on Invoice #SL-4, from Construct Co., Inc., in the amount of \$37,632.10, for the Shingle Landing Boat Ramp Project.

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to approve the payment request, Invoice #SL-4, to Construct Co., Inc., in the amount of \$37,632.10, for the Shingle Landing Boat Ramp Project. Motion carried unanimously.

Attorney's Report

Mr. David Lang, County Attorney, presented the following documents, and/or addressed the following issues:

Resolution Number 2013-21: Mr. Lang presented Resolution 2013-21, Amending Resolution Number 2012-34 in regard to "Pool Rates" for Hart and Otter Springs. He read the short title as follows for the record:

RESOLUTION NO: 2013-21

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA AMENDING THE RATES AND CHARGES SET FORTH IN RESOLUTION NO. 2012-34 FOR HART SPRINGS AND OTTER SPRINGS PARKS BY PROVIDING FOR A SEMI-ANNUAL (6 MONTH) PASS FOR POOL USE, AND ESTABLISHING AN EFFECTIVE DATE.

Motion made by Commissioner Todd Gray, seconded by Commissioner John Thomas, to approve Resolution 2013-21. Motion carried unanimously.

Resolution Number 2013-22: Mr. Lang presented Resolution 2013-22, Amending Section 1.24 of the Gilchrist County Policies adding the "Cruse Center" to the list of buildings which may be used by private individuals or organizations. He read the short title as follows for the record:

RESOLUTION NO: 2013-22

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA AMENDING SECTION 1.24 OF THE GILCHRIST COUNTY POLICIES CONCERNING PRIVATE USE OF COUNTY BUILDINGS, TO ADD THE "CRUSE CENTER" TO THE LIST OF COUNTY BUILDINGS AVAILABLE FOR USE OF PRIVATE INDIVIDUALS OR ORGANIZATIONS; AND ESTABLISHING AN EFFECTIVE DATE.

Motion made by Commissioner John Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2013-22. Motion carried unanimously.

Resolution Number 2013-23: Mr. Lang presented Resolution 2013-23, Amending Section 2.2 of the Gilchrist County **Policies** concerning use of County credit cards. He read the short title as follows for the record:

RESOLUTION NO: 2013-23

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GILCHRIST COUNTY, FLORIDA AMENDING SECTION 2.2 OF THE GILCHRIST COUNTY POLICIES CONCERNING USE OF COUNTY CREDIT CARDS; AND ESTABLISHING AN EFFECTIVE DATE.

Motion made by Commissioner Kenrick Thomas, seconded by Commissioner D. Ray Harrison, Jr., to approve Resolution 2013-23. Motion carried unanimously.

ForVets, Inc.: Mr. Lang presented the Proposed Modification of Lease and Sublease Agreements for the Boards' consideration. Review and discussion took place on the modifications.

Motion made by Commissioner John Thomas, seconded by Commissioner Todd Gray, to approve the Modification of Lease and Sublease Agreements and to move forward and submit to the SRWMD, for their review and consideration, regarding Otter Springs and ForVets. Motion carried unanimously.

Attorney's Agenda Change

- Boating Restrictions on Suwannee River: Mr. Lang updated the Board on the status of the procedures of enforcing boating restrictions on the Suwannee River.

The area being considered for No Wake Zones is that from the Hart Springs run to south of the Sandbar on the Suwannee River.

Mr. Lang informed the Board that an ordinance would have to be passed on river wake zones and have to apply to the FWC for the change. Discussion took place.

Staff will contact Dixie County to see if they would be on board with enforcing restrictions and the County Attorney will work on preparing an ordinance for consideration.

Clerk's Report

Mr. Todd Newton, Clerk of Court, presented the following documents, and/or addressed the following issues:

FY 2014 Budget Recap and Requested Information: For the Boards' information, Ms. Jacki Johnson, Finance Director, presented a FY 2014 budget recap and requested information on salary increases. Discussion took place; no board action taken at this time.

Clerk's Agenda Change

- Health Insurance Update: Mr. Newton presented an update on the cost of health insurance. Discussion took place, no board action taken at this time.

Department of Economic Opportunity: re Comprehensive Plan Amendment: Mr. Newton informed the Board that the DEO has received and reviewed the Comp Plan Amendment. Ms. Laura Dedenbach, County Planner will be present at the next meeting for discussion on this issue.

Florida Department of Law Enforcement

- Certificate of Participation: Mr. Newton informed the board that the Certificate of Participation has been submitted for the JAG, in the amount of \$32,813.00, for squad car video cameras. No board action needed.

City of Fanning Springs

- 3rd Quarter Report: Mr. Newton presented the request for quarterly payment for FY 2012-13, in the amount of \$7,279.50. No action needed.

Commissioners Reports: None noted.

- Commissioner D. Ray Harrison, Jr., **requested** No Wake Zones from the Hart Springs run to south of the sandbar on the Suwannee River; Mr. Lang, County Attorney, informed the Board that they would need to pass an ordinance on river wake zones and would then have to apply to the FWC for the change
- Commissioner Todd Gray **informed** the Board that he will not be bidding on the porch renovation
- Commissioner Sharon A. Langford **requested** the status of RFQ for Legal Services; Mr. Crosby is going to provide packets to each of the Commissioners for a decision at the next Board meeting
- Commissioner Kenrick Thomas **requested** that a Letter of Appreciation be drafted to thank everyone who assisted in the investigation of Joyce Burrow's death

Old Business: None noted.

New Business: None noted.

Public Participation: None noted.

Adjourn: With there being no further business... a *Motion was made by Commissioner D. Ray Harrison, Jr., seconded by Commissioner John Thomas, to adjourn. Motion carried unanimously.* Chairman Langford adjourned the meeting at **4:35 p.m.**

*Board of County Commissioners
Gilchrist County, Florida*

Attest:

Todd Newton, Clerk of Court

Approved:

Sharon A. Langford, Chairman